



Travis County Commissioners Court Agenda Request

Meeting Date: September 24, 2013

Prepared By/Phone Number: Richard Villareal/512-854-4881, Marvin Brice, CPPB/512-854-9765, Purchasing

Elected/Appointed Official/Dept. Head: Cyd Grimes, C.P.M., CPPO

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Consider and take appropriate action on request to issue Request for Qualifications (RFQ) No. Q1309-004-RV, for CMAR (Construction Manager at Risk) Services for the new 416 West 11th Street Office Building and Parking Structure.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Court elected to use the Construction Manager at Risk (CMAR) construction deliver method for the design and construction of the 416 West 11th Street Office Building and Parking Structure. The first step in the process was to hire an Architectural/Engineering (A/E) firm to complete the design. RFQ No. Q1306-014-RV closed on August 14, 2013 to hire an A/E firm to design the project.

The Evaluation Committee unanimously ranked Page Southerland Page (PSP) as the highest-ranked firm to be the Architect-of-Record for the Project. An agenda request to allow staff to commence negotiations with PSP was submitted to the Court for approval during the September 17, 2013 voting session. Facilities Management Department (FMD) will act as the County Project Manager to coordinate work among the PSP disciplines and others to ensure that complete system designs are provided.

The next step is to issue a Request for Qualifications (RFQ) to review the qualifications of Construction Management firms. Respondents to the RFQ will then be shortlisted to approximately three to five firms from which to solicit pricing via a Request for Proposal (RFP). At this stage we are ready to issue the RFQ. FMD and Purchasing are requesting the Court authorize issuance of the RFQ to begin the procurement process to hire a CMAR. The RFQ is attached for the Court's review and approval.

REQUIRED ACTION:

Approved _____

Disapproved _____

Samuel T. Biscoe
County Judge

Date



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

Project No: 416-01-13X-3N

File: 703

TO: Cyd Grimes, CPM, Purchasing Agent

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: September 9, 2013

SUBJECT: 416 W. 11th St. Office Building and Parking Structure
Construction Manager at Risk (CMAR) Procurement
Request to Issue RFQ #Q1309-004-RV for CMAR

The Facilities Management Department (FMD) and the County Attorney's Office have reviewed and approved the RFQ for the requested CMAR services for the new 416 W. 11th St. Office Building and Parking Structure. FMD requests Purchasing Office assistance with obtaining Commissioners Court approval for issuance of the RFQ for the subject project. The RFQ can be issued immediately upon Court approval.

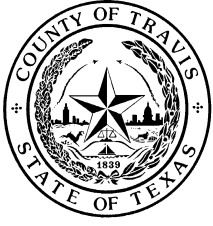
The FY2014 project funds, including the CMAR Pre-Construction Services fee, will be requested as a Reimbursement Resolution in October prior to requesting Commissioner Court approval of the CMAR contract award. Award of the CMAR contract is anticipated to occur in December 2013.

When we were last in Court on July 17, 2013 to receive approval for issuance of the A/E's RFQ, we told the Court that we would be back in mid-September with the CMAR procurement documents. Therefore, we would appreciate your assistance with posting this item for Court approval at the September 17, 2013 Voting Session. If you have any questions or need additional information, please call me at extension 44579.

COPY:

Leslie Browder, County Executive, PBO
Marvin Brice, CPPB, Assistant Purchasing Agent
Tenley Aldredge, Assistant County Attorney
Ken Gaede, AIA, Senior Project Manager

RECEIVED
TRAVIS COUNTY
2013 SEP 17 AM 11:30
PURCHASING
OFFICE



TRAVIS COUNTY PURCHASING OFFICE

Cyd V. Grimes, C.P.M., CPPO Purchasing Agent

700 Lavaca Street • Suite 800 • Austin, Texas 78701 • (512) 854-9700 • Fax (512) 854-9185

September 18, 2013

You are invited to submit your Qualifications Statements in accordance with the instructions in this Request for Qualifications (RFQ) #Q1309-004-RV, **Construction Manager at Risk for the New 416 W. 11th Street Office Building and Parking Structure**. An original Qualifications Statement and five (5) copies must be submitted to the Travis County Purchasing Agent, 700 Lavaca, Suite 800, Austin, Texas no later than **2:00 p.m., October 9, 2013**.

There is no expressed or implied obligation for Travis County to reimburse respondents for preparing Qualifications Statements in response to this request and Travis County will not reimburse such expenses.

For any information related to this RFQ, the Respondent may contact only Richard Villareal, Purchasing Agent Assistant IV, at the number below; or Marvin Brice, Assistant Purchasing Agent. **Potential respondents are requested to NOT direct any inquires regarding this RFQ to members of the Travis County Commissioners Court. Failure to comply with this request may result in disqualification from the procurement process for this project.**

Qualifications Statements must be submitted to the Travis County Purchasing Agent in a sealed envelope addressed to:

**CYD V. GRIMES, C.P.M., CPPO
TRAVIS COUNTY PURCHASING AGENT
700 LAVACA, SUITE 800
AUSTIN, TEXAS 78701**

and the envelope in which the Qualifications Statements are enclosed is to be marked:

**REQUEST FOR QUALIFICATIONS
Construction Manager at Risk for the New 416 W. 11th Street Office Building and Parking Structure,
Austin, Texas
RFQ # Q1309-004-RV
DO NOT OPEN IN MAILROOM**

Further information may be obtained by calling Richard Villareal, Purchasing Office at (512) 854-4881.

Sincerely,

Cyd V. Grimes, C.P.M., CPPO
Purchasing Agent

REQUEST FOR QUALIFICATIONS

Construction Manager at Risk for the New 416 West 11th Street Office Building
and Parking Structure, Austin, Texas

SECTION 1 – GENERAL INFORMATION

1. **GENERAL INFORMATION:** The issuance of this RFQ is the first (Step 1) in a three-step process for selecting a Construction Manager at Risk Firm (“CM”). Travis County (“Owner”) is soliciting statements of qualifications (“Qualifications” or “Qualifications Statements”) for selection of a CM for the new 416 West 11th Street Office Building and Parking Structure(the “Project”), in accordance with the terms, conditions, and requirements set forth in this Request for Qualifications (RFQ) and in compliance with Texas Government Code Chapter 2269. This RFQ provides the information necessary to prepare and submit Qualifications Statements for consideration and ranking by the Owner. The point system to be used in the ranking is listed with each Criterion in Section 2 of this RFQ. The Owner may select the most qualified respondent(s) to participate in an interview (Step 2) and to respond to a separate Request for Proposal (Step 3). The Owner will make this selection based upon relevant experience and the “best value” for the Owner.

It is the policy of the Owner that Historically Underutilized Businesses (HUBs) will have the maximum opportunity to participate in the performance of County contracts and subcontracts. At the appropriate time the selected CM will be strongly encouraged to initiate a “Good Faith Effort” to provide subcontracting opportunities to Certified HUBs. To be considered a Certified HUB, the subcontractor must have officially been certified as a HUB, Minority / Women’s Business Enterprise (M/WBE) or Disadvantaged Business Enterprise (DBE) by either the State of Texas, the City of Austin, or the Texas Unified Certification Program and must hold a current certification at the time the subcontract is signed.

The estimated budget for the Project construction is \$29,300,000, including General Conditions, CM Fee, Cost of the Work, and all related equipment.

Scope of Services:

- Office building – 130,000 GSF, seven (7) stories, consisting of:
 1. Large shared conference room (Building Amenity) – 900 NSF.
 2. Ground-floor retail suite – area to be determined during schematic design.
 3. District Attorney Suite(s) – 81,500 NOSF total office suites with staff and support space organized according to operational units, including private offices, open offices, conference and other types of meeting and team work rooms, media room, copy/print rooms, law library, file rooms, storage rooms for evidence, supplies, and equipment, server room, reception and waiting areas and staff break rooms.
 4. Grand Jury Suites – 3,500 NOSF total, organized into two suites which will accommodate four Grand Juries, including Grand Jury rooms, conference rooms, reception, coffee bar and restroom; with separation from District Attorney suites.
 5. Primary circulation, vertical circulation and building services spaces.
- Parking structure – underground, 140 spaces, 70,000 GSF.
- Underground pedestrian tunnel connecting the new building with existing criminal court-related buildings across West 11th Street

Schedule:

The selected CM will participate in the Design Phase of the Project beginning in December of 2013. Construction will begin in August 2014. Substantial completion will be achieved no later than February 15, 2016.

Project Description:

In November, 2011, Travis County purchased the 0.5 acre property located at 416 W. 11th Street, at the northwest corner of San Antonio and 11th Streets in downtown Austin, Texas. The Project is the development of this site as a seven-story, 130,000 GSF office building with a three-level, underground, 70,000 GSF 140-space parking structure for a combined total Project area of 200,000 GSF. The Project is intended to serve the space needs through 2035 of the District Attorney's Office and two associated Grand Jury suites, along with appropriate building amenity spaces, including ground floor retail space which could be a food service. The building structure and envelope will be designed for an extended life of 75 years. In accordance with the Travis County "Green Building Policy", this Project must seek LEED Silver certification at a minimum. The Project must be sensitive to the historic urban neighborhood. The Project should be a recognizable component of the multi-building County justice campus, which is anchored by the historic Heman Marion Sweatt Travis County Courthouse across the street. The site improvements must incorporate streetscape elements that are compatible and coordinated with the City of Austin "Great Streets" planning for 11th and San Antonio Streets. The Project scope also includes a secure staff access tunnel to connect this building with the Criminal Justice Center across 11th Street.

2. CLARIFICATIONS AND INTERPRETATIONS: Any clarifications or interpretations of this RFQ that materially affect or change its requirements will be posted by the Owner as an addendum. The deadline for questions is 5:00 PM CST on September 30th.
3. DEADLINE AND LOCATION: The Owner will receive Qualifications packages at the address listed above by mail or hand delivery until October 16th at 2:00 PM.
 - 3.1. Submit five (5) identical copies of the Qualifications.
 - 3.2. Qualifications received after the deadline will be returned to the respondent unopened.
 - 3.3. The Owner will not acknowledge or receive Qualifications that are delivered by telephone or facsimile (fax).
 - 3.4. Qualifications materials must be enclosed in a sealed envelope or box.
4. EVALUATION OF QUALIFICATIONS STATEMENTS: All properly submitted Qualifications Statements will be reviewed and evaluated by the Owner. Applicable Texas procurement laws prohibit respondents from including in their Qualifications Statements any information regarding respondent's fees, pricing, or other compensation at this time. The Owner will summarily reject Qualifications Statements that include any such pricing information. Such information will be solicited from firm(s) qualified by the Owner to participate in Step 2 of the selection process. By submitting its Qualifications Statements in response to this RFQ, respondent accepts the evaluation process and acknowledges and accepts that determination of the "most qualified" firm(s) will require subjective judgments by the Owner. Further, the Owner may elect to reject all Qualifications Statements and/or elect not to select any CM Firm.
5. NO REIMBURSEMENT FOR COSTS: Respondent acknowledges and accepts that any costs incurred from the respondent's participation in this RFQ shall be at the sole risk and responsibility of the respondent.

SECTION 2 – REQUIREMENTS FOR STATEMENT OF QUALIFICATIONS

Respondents must carefully read the information contained in the following weighted criteria and submit a complete Statement of Qualifications to all questions in Section 2, formatted as directed in Section 3. Incomplete Qualifications Statements will be considered non-responsive and subject to rejection.

1. CRITERION ONE: Respondent's Statement of Qualifications and availability to undertake the Project

1.1. (10 points) Provide a statement of interest for the Project, including:

- A narrative describing the respondent's unique qualifications and experience as they pertain to this particular Project.
- A statement of the availability and commitment of the respondent, its principal(s) and assigned professionals to undertake the Project and complete the assignment on or ahead of the stated schedule.

2. CRITERION TWO: Respondent's ability to provide Construction Management services

2.1. (20 Points) Provide the following information:

- Legal name of the company as registered with the Texas Secretary of State
- Address of the office that will be providing services
- Number of years in business and number of years at this location
- Type of operation (Individual, Partnership, Corporation, Joint Venture, etc.)
- Current Worker's Compensation Safety Experience Modifier
- Current bonding capacity
- A detailed listing of all past or pending litigation / claims filed by or against your firm versus any Owner.
- A detailed listing of all past or pending litigation / claims filed by or against your firm versus any subcontractor/supplier.
- A summary of any and all related bankruptcies

2.2. (20 Points) Identify the CM services that your firm provides and give examples of successes specifically related to control of time, cost and quality. Please address your philosophy on CM contingency usage, savings split with Owner, etc.

3. CRITERION THREE: Qualifications of CM team

3.1. (25 Points) Provide resumes of key CM team members who will be directly involved in the Project.

4. CRITERION FOUR: Respondent's performance on past representative CM projects

4.1. (25 Points) List a maximum of five (5) projects for which you have provided, or are providing, services that are most related to this Project. List the projects in order of priority, with the most relevant project listed first. Provide the following information for each project listed:

- Project name, location, contract delivery method, and description of work performed
- Color images (photographic or machine reproductions)
- Initial budget and final Construction Cost, including Change Orders
- Initially Scheduled completion date and final completion date, including Change Orders
- Type of construction (new construction or renovation / restoration)
- Description of services respondent provided for the project during Preconstruction
- The Owner's name and representative, including telephone number
- The Architect's name and representative, including telephone number
- Name of your project manager & superintendent
- Length of business relationship with the Owner

References shall be considered relevant based on specific project participation and experience with the respondent. The Owner may contact references during any part of this process.

SECTION 3 – FORMAT FOR STATEMENT OF QUALIFICATIONS

1. GENERAL INSTRUCTIONS

- 1.1. Qualifications Statements must be prepared simply and economically, providing a straightforward, concise description of the respondent's ability to meet the requirements of this Project. Emphasis will be on the quality, completeness, clarity of content, responsiveness to the requirements, and an understanding of the particular needs of this Project.
- 1.2. Qualifications Statements must be a MAXIMUM OF 25 PRINTED PAGES. The cover, table of contents, and divider sheets do not count as printed pages.
- 1.3. Respondents shall carefully read the information contained in this RFQ and submit a complete response to all requirements and questions as directed. Incomplete Qualifications Statements will be considered non-responsive and subject to rejection.
- 1.4. Qualifications Statements and any other information submitted by respondents in response to this RFQ will become the property of the Owner.
- 1.5. Failure to comply with all requirements contained in this Request for Qualifications may result in the rejection of the Qualifications Statements.

2. PAGE SIZE, BINDING, DIVIDERS, AND TABS:

- 2.1. Qualifications Statements must be printed on letter-size (8-1/2" x 11") paper and assembled with spiral-type bindings or staples. Do not submit metal ring binders.
- 2.2. Include a "Table of Contents" and give page numbers for each part of the Qualifications Statement.

SECTION 4 – OTHER CONDITIONS

1. **EQUAL OPPORTUNITY IN EMPLOYMENT.** The respondent agrees, during the performance of the services under the Professional Services Agreement resulting from this CM procurement process (the “Agreement”), to comply with the equal opportunity in employment provisions cited in **Attachment 1** to this RFQ, which will be made a part of the Agreement for all purposes.
2. **FORFEITURE OF AGREEMENT.** The respondent will forfeit all benefits of the Agreement and the County will retain all performance by the respondent and recover all consideration, or the value of all consideration, paid to the respondent pursuant to the Agreement if:
 - (i) The respondent was doing business at the time of submitting its Qualifications Statement or had done business during the 365-day period immediately prior to the date on which its Qualifications Statement was due with one or more Key Contracting Persons; or
 - (ii) The respondent does business with a Key Contracting Person after the date on which the Qualifications Statement that resulted in this Agreement and prior to full performance of this Agreement.
 - (i) “Was doing business” and “had done business” mean: paying or receiving in any calendar year any money or valuable thing which is worth more than \$250 in the aggregate in exchange for personal services or for the purchase of any property or property interest, either real or personal, either legal or equitable; or,
 - (ii) loaning or receiving a loan of money; or goods or otherwise creating or having in existence any legal obligation or debt with a value of more than \$250 in the aggregate in a calendar year;
 - (iii) **but does not include:**
 - (a) any retail transaction for goods or services sold to a Key Contracting Person at a posted, published, or marked price available to the public,
 - (b) any financial services product sold to a Key Contracting Person for personal, family or household purposes in accordance with pricing guidelines applicable to similarly situated individuals with similar risks as determined by Respondent in the ordinary course of its business; and
 - (c) a transaction for a financial service or insurance coverage made on behalf of Respondent if Respondent is a national or multinational corporation by an agent, employee or other representative of Contractor who does not know and is not in a position that he or she should have known about the Contract.

“Key Contracting Person” means any person or business listed in **Exhibit 2-A** to the Ethics Affidavit attached to this RFQ as **Attachment 2**, which will be made a part of the Agreement for all purposes.

3. **COMPLIANCE WITH LAWS.** Respondent must comply with all applicable rules and regulations of federal, state, and local governing entities.
4. **STATEMENT INFORMATION AFFIDAVIT.** Respondent must provide a notarized Statement

Information Affidavit (Attachment 3) stating that all information provided in the Qualifications Statement and in any discussions with the Commissioners Court and/or staff is true and accurate to the knowledge of respondent).

5. EXEMPT SERVICES. Pursuant to Local Government Code Section 262.024(a)(4), the services contemplated by this Request for Qualifications are exempt from the bidding requirements of the County Purchasing Act as they are professional services.
6. CONFLICT OF INTEREST QUESTIONNAIRE. If required by Chapter 176, Texas Local Government Code, Respondent must complete and file a Conflict of Interest Questionnaire with the County Clerk, Elections Division, 5501 Airport Blvd., Austin, Texas 78751. Respondent must update this Questionnaire by September 1 of each year for the duration of the Professional Services Agreement as required by Chapter 176 of the Local Government Code. In addition, if any statement on a submitted Questionnaire becomes incomplete or inaccurate, Respondent must submit an updated Questionnaire. Respondent should note that the law requires the County to provide access to a filed Questionnaire on the official Travis County Internet website.
7. CERTIFICATION OF ELIGIBILITY. This provision applies if the anticipated contract exceeds \$25,000. By submitting a statement in response to this solicitation, the respondent certifies that at the time of submission, he/she is not on the federal government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of Statement submission and time of award, the respondent must notify the Travis County Purchasing Agent. Failure to do so may result in terminating the Agreement for default.

Draft

ATTACHMENT 1
EQUAL OPPORTUNITY IN EMPLOYMENT

- A. The respondent will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The respondent will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The respondent agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this non-discrimination clause.
- B. The respondent will, in all solicitations or advertisements for employees placed by or on behalf of the respondent, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- C. The respondent will send to the labor union representative or workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the Contract Compliance Officer advising the said labor union or worker's representatives of the respondent's obligations under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The respondent will comply with the Regulations of the Department of Transportation (49 CFR 21 and 23 CFR 710.405) and all provision of Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375 (41 CFR 60) and of the rules, regulations and relevant order of the Secretary of Labor.
- E. The respondent will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations and orders of the Secretary of Labor, or pursuant thereto; and will permit access to his books, records, and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- F. In the event of the respondent's non-compliance with the non-discrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the respondent may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375 (41 CFR 60) or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The respondent will include the provisions of paragraph (A.) through (F.) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 or Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375 (41 CFR 60) so that such provisions will be binding upon each subcontractor or vendor. The respondent will take such action with respect to any subcontractor purchase order as the Department may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the respondent becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the County or Federal Agency the respondent may request the County and United States to enter into such litigation to protect the interest of the United States.

ATTACHMENT 2

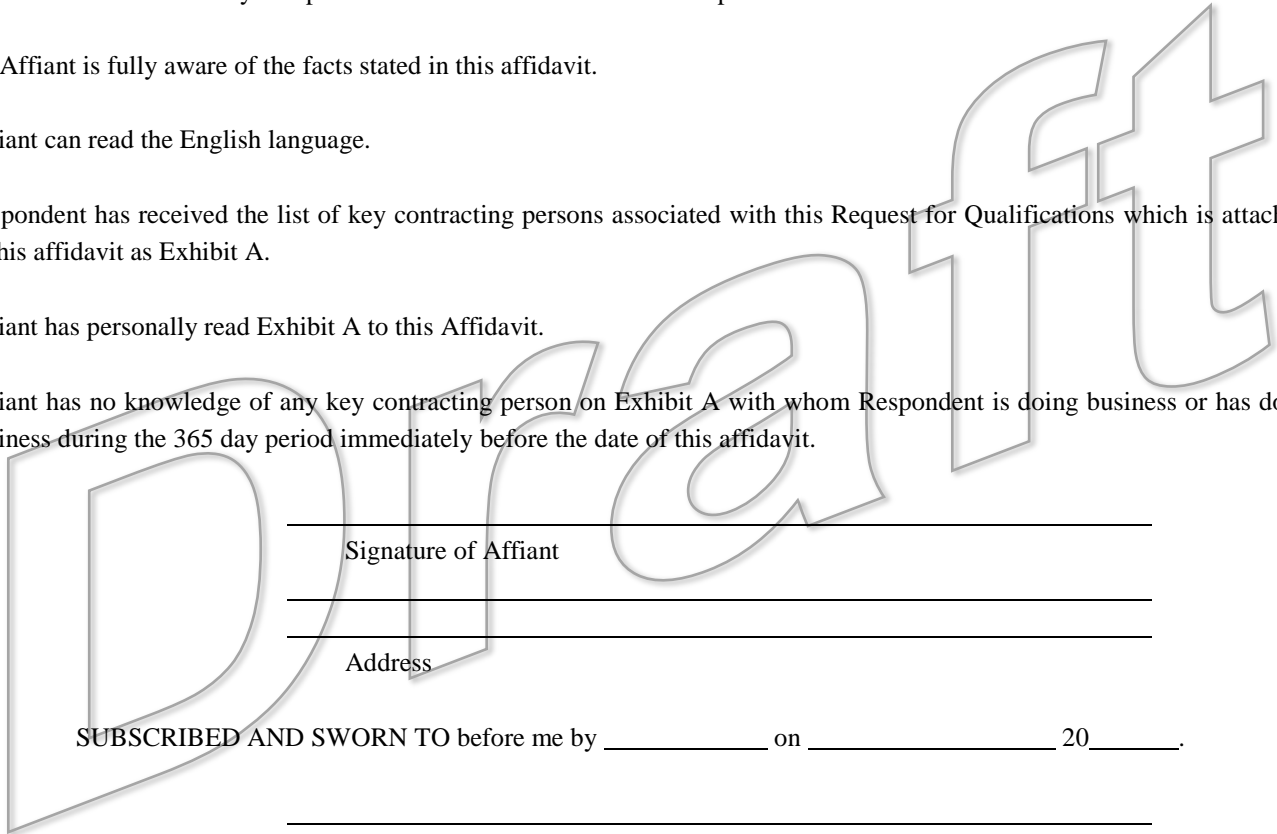
ETHICS AFFIDAVIT

STATE OF TEXAS }
COUNTY OF TRAVIS }

Date: _____
Name of Affiant: _____
Title of Affiant: _____
Business Name of Respondent: _____
County of Respondent: _____

Affiant on oath swears that the following statements are true:

1. Affiant is authorized by Respondent to make this affidavit for Respondent.
2. Affiant is fully aware of the facts stated in this affidavit.
3. Affiant can read the English language.
4. Respondent has received the list of key contracting persons associated with this Request for Qualifications which is attached to this affidavit as Exhibit A.
5. Affiant has personally read Exhibit A to this Affidavit.
6. Affiant has no knowledge of any key contracting person on Exhibit A with whom Respondent is doing business or has done business during the 365 day period immediately before the date of this affidavit.



Signature of Affiant

Address

SUBSCRIBED AND SWORN TO before me by _____ on _____ 20_____.

Notary Public, State of _____

Typed or printed name of notary
My commission expires: _____

EXHIBIT 2-A
LIST OF KEY CONTRACTING PERSONS
September 10, 2013

CURRENT

Position Held	Name of Individual Holding Office/Position	Name of Business Individual is Associated
County Judge	Samuel T. Biscoe	
County Judge (Spouse)	Donalyn Thompson-Biscoe	MHMR
Executive Assistant	Cheryl Brown	
Executive Assistant	Melissa Velasquez	
Executive Assistant	Josie Z. Zavala	
Executive Assistant	David Salazar*	
Commissioner, Precinct 1	Ron Davis	
Commissioner, Precinct 1 (Spouse)	Annie Davis	Seton Hospital
Executive Assistant	Deone Wilhite	
Executive Assistant	Felicitas Chavez	
Commissioner, Precinct 2	Bruce Todd*	
Commissioner, Precinct 2 (Spouse)	Elizabeth Christian	Consultant
Executive Assistant	Sara Krause*	
Executive Assistant	Joe Hon	
Executive Assistant	Peter Einhorn	
Commissioner, Precinct 3	Gerald Daugherty*	
Commissioner, Precinct 3 (Spouse)	CharylN Daugherty	Consultant
Executive Assistant	Bob Moore*	
Executive Assistant	Martin Zamzow*	
Executive Assistant	Barbara Smith*	
Commissioner, Precinct 4	Margaret Gomez	
Executive Assistant	Edith Moreida	
Executive Assistant	Norma Guerra	
County Treasurer	Dolores Ortega-Carter	
County Auditor	Nicki Riley*	
County Executive, Administrative	Vacant	
County Executive, Budget & Planning	Leslie Browder	
County Executive, Emergency Services	Danny Hobby	
County Executive, Health/Human Services	Sherri E. Fleming	
County Executive, TNR	Steven M. Manilla, P.E.*	
County Executive, Criminal Justice Planning	Roger Jefferies	
Director, Facilities Management	Roger El Khoury, M.S., P.E.	
Interim Chief Information Officer	Tanya Acevedo	
Director, Records Mgmt & Communications	Steven Broberg	
Travis County Attorney	David Escamilla	
First Assistant County Attorney	Steve Capelle	
Executive Assistant, Civil Division	James Collins	
Director, Land Use Division	Tom Nuckols	
Attorney, Land Use Division	Julie Joe	
Attorney, Land Use Division	Christopher Gilmore	
Director, Transactions Division	John Hille	
Attorney, Transactions Division	Elizabeth Winn	
Attorney, Transactions Division	Daniel Bradford	
Attorney, Transactions Division	Mary Etta Gerhardt	
Attorney, Transactions Division	Barbara Wilson	
Attorney, Transactions Division	Jim Connolly	
Attorney, Transactions Division	Tenley Aldredge	
Director, Health Services Division	Beth Devery	
Attorney, Health Services Division	Prema Gregerson	
Purchasing Agent	Cyd Grimes, C.P.M., CPPO	
Assistant Purchasing Agent	Marvin Brice, CPPB	
Assistant Purchasing Agent	Bonnie Floyd, CPPO, CPPB, CTPM	

Purchasing Agent Assistant IV C.W. Bruner, CTP
 Purchasing Agent Assistant IV Lee Perry
 Purchasing Agent Assistant IV Jason Walker
 Purchasing Agent Assistant IV Richard Villareal
 Purchasing Agent Assistant IV Patrick Strittmatter
 Purchasing Agent Assistant IV Lori Clyde, CPPB, CPPO
 Purchasing Agent Assistant IV Scott Wilson, CPPB
 Purchasing Agent Assistant IV Jorge Talavera, CPPO, CPPB
 Purchasing Agent Assistant IV Loren Breland, CPPB
 Purchasing Agent Assistant IV John E. Pena, CTPM
 Purchasing Agent Assistant IV Rosalinda Garcia
 Purchasing Agent Assistant IV Angel Gomez*
 Purchasing Agent Assistant III Shannon Pleasant, CTPM
 Purchasing Agent Assistant III David Walch
 Purchasing Agent Assistant III Michael Long, CPPB
 Purchasing Agent Assistant III Jesse Herrera, CTP, CTPM, CTCM
 Purchasing Agent Assistant III Sydney Cedar*
 Purchasing Agent Assistant III Ruena Victorino*
 Purchasing Agent Assistant III L. Wade Laursen
 Purchasing Agent Assistant II..... Sam Francis
 HUB Coordinator Sylvia Lopez
 HUB Specialist Betty Chapa
 HUB Specialist Jerome Guerrero
 Purchasing Business Analyst..... Scott Worthington
 Purchasing Business Analyst..... Jennifer Francis

FORMER EMPLOYEES

<u>Position Held</u>	<u>Name of Individual Holding Office/Position</u>	<u>Date of Expiration</u>
Purchasing Agent Assistant IV	George R. Monnat, C.P.M., A.P.P.	09/26/13
Executive Assistant.....	Cheryl Aker.....	10/05/13
Purchasing Agent Assistant II	Jayne Rybak, CTP.....	12/14/13
Commissioner, Precinct 3	Karen Huber.....	01/01/14
Executive Assistant.....	Garry Brown	01/01/14
Executive Assistant.....	Julie Wheeler	01/01/14
Executive Assistant.....	Jacob Cottingham	01/01/14
Commissioner, Precinct 2	Sarah Eckhardt.....	05/ 31/14
Purchasing Agent Assistant III	Nancy Barchus, CPPB	06/28/14

* - Identifies employees who have been in that position less than a year.

ATTACHMENT 3

STATEMENT INFORMATION AFFIDAVIT

STATE OF TEXAS)

)

COUNTY OF TRAVIS)

BEFORE ME, the undersigned authority, a Notary Public in and for said State and County, on this day personally appeared _____, the undersigned, personally known to me, who after having been by me first duly sworn, upon oath, according to law, deposed and said: That, my name is _____ and I am a resident of _____ County Texas. I am over 18 years of age, of sound mind and capable of making this affidavit.

The representations herein contained are made by the Affiant with the express understanding and intent that they will be relied upon by Travis County, Texas in considering the Qualifications Statements for design of the Project. I am the _____ of _____, the firm which has submitted the attached Statement and as such I am a representative of the firm authorized to bind the firm and to make this affidavit. All of the information contained in the Statement is true and accurate. I understand that if the statements made are not true and accurate to the knowledge of any member or employee of said firm that the County shall retain all performance by the firm pursuant to any subsequently awarded contract and will recover all consideration or the value of all consideration paid under such a contract.

Signature of Firm's Representative

Executed this _____ day of _____, 20_____.

SWORN AND SUBSCRIBED TO BEFORE ME, the undersigned authority by the above named person on this the _____ day of _____, 20_____.

Notary Public in and for _____ County, Texas

Typed or Printed Name of Notary

My Commission Expires: _____