



Travis County Commissioners Court Agenda Request

Meeting Date: September 27, 2013

Prepared By/Phone Number: Patti Smith, (512) 854-6638

Elected/Appointed Official/Dept. Head: Nicki Riley, CPA, County Auditor

Commissioners Court Sponsor:

AGENDA LANGUAGE: Approve Claims and Budget Transfers for 2013 Fiscal Year End.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS: N/A

ISSUES AND OPPORTUNITIES: N/A

FISCAL IMPACT AND SOURCE OF FUNDING: N/A

REQUIRED AUTHORIZATIONS: N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.


TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



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(512) 854-9125
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TO: Members of Commissioners' Court

FROM: Patti Smith, Chief Assistant County Auditor I 

DATE: September 03, 2013

RE: Court Session on Friday, September 27, 2013

In fiscal years where September 30th does not fall on the regularly scheduled Tuesday Commissioners' Court voting session, we request that Commissioners' Court convene prior to Tuesday, October 1st, (usually a maximum 10-minute meeting) to approve claims, automatic budget adjustments, and any budget transfers required as part of the year-end process. Since September 30th falls on a Monday this year, we respectfully request that the Commissioners' Court meet on Friday, September 27, 2013, to approve claims and budget transfers. By Commissioners' Court convening on September 27th to approve these two items, it helps to shorten the period vendors get paid as the result of closing one fiscal year and having budget available for the next fiscal year. I will provide Judge Biscoe's office an agenda request for this purpose.

If you have any questions, please feel free to contact me at 512-854-6638.