



Travis County Commissioners Court Agenda Request
TRAVIS COUNTY HOUSING FINANCE CORPORATION
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION

Meeting Date: September 17, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

1. Consider and take appropriate action to approve minutes of Board of Directors meetings of January 15, January 22, January 29, February 5, February 19, February 26, March 12, March 19, March 26, April 2, April 9, April 16, April 23, April 30, May 14, May 21, May 28, June 11, June 18, June 25, July 9, July 16, July 23, July 30, August 13, August 20, August 27 and September 3, 2013.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Backup not required.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, JANUARY 22, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, January 15, 2013, at 1:40 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President and Gerald Daugherty, Treasurer. Margaret Gomez, Secretary and Ron Davis, Assistant Secretary were absent.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE WAIVER OF NOTICE AND DELIVERY OF CERTIFICATE RELATED TO PREPAYMENT OF LOAN AND REDEMPTION OF THE CORPORATION'S MULTIFAMILY HOUSING REVENUE BONDS (THE MOUNTAIN RANCH APARTMENTS PROJECT) SERIES 1998.

The Board heard from: Cliff Blount, Corporation's Counsel.

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	absent

Staff Note: N/A

2. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE THE FOLLOWING: A. PAYMENT OF \$850.00 FOR ANNUAL MEMBERSHIP IN NATIONAL ASSOCIATION OF LOCAL HOUSING FINANCE AGENCIES; AND B. PAYMENT OF \$450.00 FOR ANNUAL MEMBERSHIP IN TEXAS ASSOCIATION OF LOCAL HOUSING FINANCE AGENCIES.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Daugherty moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes

Director Daugherty	yes
Director Gomez	absent
Director Davis	absent

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:44 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
CAPITAL INDUSTRIAL DEVELOPMENT COPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, JANUARY 29, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION, TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, January 29, 2013, at 1:41 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary; and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO ELECT OFFICERS OF THE CORPORATIONS:
 - A. PRESIDENT
 - B. VICE PRESIDENT
 - C. SECRETARY
 - D. TREASURER
 - E. ASSITANT SECRETARY

The Board heard from: Karen Thigpen, Assistant Manager

Motion: Director Gomez moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:44 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, FEBRUARY 5, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, February 5, 2013, at 2:10 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action regarding: A. Submission of a letter to Eagle's Landing Apartments regarding the Corporation's annual compliance audit; and B. Submission of an invoice totaling \$500.00 to the property owner for staff's time.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Daugherty moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action on release of lien for Mario Valdes and Yanara Taboada, first-time homebuyers who repaid a loan executed in 2007.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Gomez moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

3. Consider and take appropriate action on release of lien for Randy Kahl, a first-time homebuyer who repaid a loan executed in 2006.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:12 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, FEBRUARY 5, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, February 5, 2013, at 2:12 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve the application form for financing by the Travis County Health Facilities Development Corporation, Capital Industrial Development Corporation, Travis County Development Authority and the Travis County Cultural Education Facilities Finance Corporation.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:14 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, FEBRUARY 19, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, February 19, 2013, at 11:25 a.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer. Margaret Gomez, Secretary and Ron Davis, Assistant Secretary were absent.

1. Consider and take appropriate action to TDHCA to renew HOME Contract #1001327 funding tenant-based rental assistance which is part of Travis County Health and Human Services, Family Support Services Division.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Eckhardt moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	absent

Staff Note: N/A

2. Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley and Associates, LLP.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	absent

Staff Note: N/A

3. Consider and take appropriate action on request for Corporation to provide certificate of deposit or cash backed loans as part of a tax credit application filed with the Texas Department of Housing and Community Affairs for multifamily projects.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to postpone a decision until the following week.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	absent

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:27 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, FEBRUARY 26, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, February 26, 2013, at 1:38 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action on request for Corporation to provide certificate of deposit or cash backed loans as part of a tax credit application filed with the Texas Department of Housing and Community Affairs for multifamily projects.

The Board heard from: Karen Thigpen, Assistant Manager and Cliff Blount, Corporation's Counsel.

Motion: Director Biscoe moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:48 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, FEBRUARY 26, 2013**

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, February 26, 2013, at 1:49 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley and Associates, LLP.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:50 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, FEBRUARY 26, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, February 26, 2013, at 1:48 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley and Associates, LLP.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action to approve an invoice totaling \$420.00 for group exercise classes (boot camp) provided by the Travis County Wellness Program.

The Board heard from: Karen Thigpen, Assistant Manager.

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:49 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, MARCH 12, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, March 12, 2013, at 1:42 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; and Ron Davis, Assistant Secretary. Sarah Eckhardt, Vice President and Margaret Gomez, Secretary, were absent.

1. Consider and take appropriate action to approve invoice from Naman Howell Smith and Lee for legal services provided to the Corporation.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action to authorize one member of the Corporation's staff to attend the National Association of Local Housing Finance Agencies Spring 2013 Educational Conference.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

3. Consider and take appropriate action on request to approve the Corporation's management representation letter for Fiscal Year 2012 with outside auditor, Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager.

Motion: Director Biscoe moved to approve the request.
Director Davis seconded the motion.

Motion carried: Director Biscoe yes
Director Eckhardt yes
Director Daugherty yes
Director Gomez absent
Director Davis yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:45 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, MARCH 12, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 12, 2013, at 1:45 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; and Ron Davis, Assistant Secretary. Sarah Eckhardt, Vice President and Margaret Gomez, Secretary, were absent.

1. Consider and take appropriate action to approve an invoice totaling \$480.00 for group exercise classes (boot camp) provided by the Travis County Wellness Program.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action to approve the Corporation's management representation letter for Fiscal Year 2012 with outside auditor, Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:46 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES CORPORATION
HELD ON TUESDAY, MARCH 12, 2013**

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES CORPORATION Board of Directors was held on Tuesday, March 12, 2013, at 1:46 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; and Ron Davis, Assistant Secretary. Sarah Eckhardt, Vice President and Margaret Gomez, Secretary, were absent.

1. Consider and take appropriate action to approve the Corporation's management representation letter for Fiscal Year 2012 with outside auditor, Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:47 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, MARCH 19, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, March 19, 2013, at 1:42 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President ; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary.

1. Consider and take appropriate action on affordable housing funding under the commitment of development funding by unit of general local government provision of housing tax credits by the Texas Department of Housing and Community Affairs (Section 2306.6701(B)(1)(E), Texas Government Code):
 - a. Receive briefing from staff on implications of prior court and corporation actions;
 - b. Receive public comments on previous actions; and
 - c. Direct staff to develop policies and procedures to respond to incoming requests for support.

The Board heard from: Andrea Shields, Manager, Karen Thigpen, Assistant Manager, Cliff Blount, Corporation's Counsel, Walter Moreau, Foundation Communities, Cynthia Bast, Lock Lord, Granger MacDonald.

Motion: The Board decided to table the discussion for the time being to allow staff time to hear back from TDHCA on an approved loan structure, so no motion was made.

Motion carried: N/A

ADJOURN

The meeting was adjourned at 3:16 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, MARCH 26, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, March 26, 2013, at 1:53 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; and Ron Davis, Assistant Secretary Sarah Eckhardt, Vice President and Margaret Gomez, Secretary, were absent.

1. Consider and take appropriate action to approve an invoice totaling \$1,000.00 for group exercise classes (boot camp) provided by the Travis County Wellness Program.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager.

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:54 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, MARCH 26, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY AND TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, March 26, 2013, at 1:54 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:55 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, APRIL 2, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, April 2, 2013, at 1:40 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President ; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary. Gerald Daugherty, Treasurer, was absent.

1. Set April 30, 2013, as date for public hearing regarding the issuance of the Corporation's multifamily housing revenue bonds (Parmer Place Apartments), Series 2013.
2. Set April 30, 2013, as date for public hearing regarding the issuance of the Corporation's multifamily housing revenue bonds (William Cannon Apartments), Series 2013.
3. Consider and take appropriate action for adoption of initial resolution, approval of agreement to issue bonds and to file application with Texas Bond Review Board for issuance of bonds to finance residential development for Pedcor Investments for the Parmer Place Apartments.
4. Consider and take appropriate action for adoption of initial resolution, approval of agreement to issue bonds and to file application with Texas Bond Review Board for issuance of bonds to finance residential development for Pedcor Investments for the William Cannon Apartments.

The Board heard from: Andrea Shields, Manager, Cliff Blount, Corporations' Counsel, Craig Litner, Pedcor Investments and Tom Crowe, Pedcor Investments

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 1:52 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, APRIL 9, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, April 9, 2013, at 1:41 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary.

1. Presentation regarding issuance of multifamily revenue bonds by Travis County Housing Finance Corporation to finance the acquisition and rehabilitation of Champion's Crossing Apartments, 2015 Cedar Bend Drive, Austin, Texas by ML Casa V, LP.

The Board heard from: Andrea Shields, Manager and Kristina Lynn, Henderson Global

Motion: No motion was made as no action was necessary.

Motion carried:

Director Biscoe	N/A
Director Eckhardt	N/A
Director Daugherty	N/A
Director Gomez	N/A
Director Davis	N/A

2. Consider and take appropriate action to approve one invoice from Naman Howell Smith and Lee for legal services provided to the Corporation.

The Board heard from: Andrea Shields, Manager

Motion: Director Davis moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 1:48 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, APRIL 9, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, April 9, 2013, at 1:48 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President ; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve an invoice totaling \$360.00 for group exercise classes (boot camp) provided by the Travis County Wellness Program.

The Board heard from: Andrea Shields, Manager.

Motion: Director Gomez moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:49 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, APRIL 16, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, April 16, 2013, at 2:05 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary. Sarah Eckhardt, Vice President, was absent for Items 1 and 2, but returned for Item 3.

1. Consider and take appropriate action for adoption of initial resolution, approval of agreement to issue bonds and to file application with Texas Bond Review Board for issuance of bonds to finance residential development for ML Casa V, LP, for the Champion's Crossing Apartments.

The Board heard from: Andrea Shields, Manager and Cliff Blount,
Corporation's Counsel

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

2. Set public hearing on May 7, 2013, regarding the issuance of the multifamily housing revenue bonds (Champion's Crossing Apartments), Series 2013.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

3. Consider and take appropriate action on legislation related to housing finance corporations, including HB 3775, HB 3777, HB 3778 and HB 3779.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried: Director Biscoe yes
Director Eckhardt yes
Director Daugherty yes
Director Gomez yes
Director Davis yes

ADJOURN

The meeting was adjourned at 2:10 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, APRIL 30, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, April 30, 2013, at 1:40 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary.

1. Public Hearing concerning the issuance of multifamily housing revenue bonds by Travis County Housing Finance Corporation for the acquisition, construction and financings of Parmer Place Apartments, 1500 East Parmer Lane, Austin, Texas.
2. Public Hearing concerning the issuance of multifamily housing revenue bonds by Travis County Housing Finance Corporation for the acquisition, construction and financings of William Cannon Place Apartments, 2112 East William Cannon, Austin, Texas.
3. Approve issuance of multifamily housing revenue bonds by Travis County Housing Finance Corporation for the Parmer Place Apartments.
4. Approve issuance of multifamily housing revenue bonds by Travis County Housing Finance Corporation for the William Cannon Place Apartments.

The Board heard from: Andrea Shields, Manager, Cliff Blount, Corporation's Counsel and Craig Litner, Pedcor Investments

Motion: Director Gomez moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 1:44 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, MAY 14, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, May 14, 2013, at 2:12 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary.

1. Consider and take appropriate action to approve two invoices totaling \$325.00 from Naman Howell Smith and Lee for legal services provided to the Corporation.

The Board heard from: Andrea Shields, Manager

Motion: Director Gomez moved to approve the request.
Director Davis seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 2:13 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, MAY 21, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, May 21, 2013, at 1:42 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve one invoice totaling \$480.00 for group exercise classes provided by the Travis County Wellness Program.

The Board heard from: Andrea Shields, Manager.

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried: Director Biscoe yes
Director Eckhardt yes
Director Daugherty yes
Director Gomez yes
Director Davis yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:43 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, NOVEMBER 13, 2012**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, November 13, 2012, at 1:55 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Margaret Gomez, Secretary; and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE A SUCCESSOR TRUSTEE FOR THE TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION.

The Board heard from: Andrea Shields, Manager, Greg Hasty and Cam Lindsey with Wilmington Trust.

Motion: Director Biscoe moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:00 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, MAY 21, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, May 21, 2013, at 1:39 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary.

1. Consider and take appropriate action to approve registration fees of \$790.00 for two attendees to the Texas Housing Conference held in Austin, Texas July 22 through July 24, 2013 to be paid for by the Corporation.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

2. Consider and take appropriate action to approve resolution authorizing sale of mortgage-backed securities and redemption of the Corporation's Single Family Mortgage Revenue Refunding Bonds Series (GNMA Mortgage-Backed Securities Program) Series 1999A.

The Board heard from: Ladd Pattillo, Financial Advisor

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 1:42 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, MAY 28, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, May 28, 2013, at 1:56 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Ron Davis, Assistant Secretary and Margaret Gomez, Secretary. Sarah Eckhardt, Vice President, was absent.

1. Consider and take appropriate action to approve resolution authorizing the issuance, sale and delivery of Multifamily Housing Revenue Bonds (Champions Crossing), Series 2013; approving the form and substance of, and authorizing the execution and delivery of documents and instruments necessary to carry out the financing of such multifamily rental residential development; and containing other provisions relating to the subject.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 1:59 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, JUNE 11, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, June 11, 2013, at 11:49 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Ron Davis, Assistant Secretary. Margaret Gomez, Secretary, was absent.

1. Consider and take appropriate action to approve a payment totaling \$100.00 for the Walk Across Texas End of Challenge Event sponsored by the Travis County Wellness Program.

The Board heard from: N/A

Motion: Director Daugherty moved to approve the request.
Director Davis seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action to fill vacancy in the office of the Vice President of the Corporations.

The Board heard from: N/A

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Daugherty	yes
Director Gomez	absent
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:50 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION, CAPITAL
INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY
DEVELOPMENT AUTHORITY, CAPITAL HEALTH FACILITIES
DEVELOPMENT CORPORATION and TRAVIS COUNTY CULTURAL
EDUCATION FACILITIES FINANCE CORPORATION
HELD ON TUESDAY, JUNE 11, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION and TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, June 11, 2013, at 11:50 a.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Ron Davis, Assistant Secretary. Margaret Gomez, Secretary, was absent.

1. Consider and take appropriate action to fill vacancy in the office of the Vice President of the Corporations.

The Board heard from: N/A

Motion: Director Daugherty moved to approve the request.
Director Davis seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 11:51 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION
HELD ON TUESDAY, JUNE 18, 2013**

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, June 18, 2013, at 11:50 a.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Ron Davis, Assistant Secretary. Margaret Gomez, Secretary, was absent.

1. Consider and take appropriate action to approve payment of registration fee in the amount of \$700.00 for one staff member to attend the National Development Finance Summit in Washington, D.C. sponsored by the Council of Development Finance Agencies.

The Board heard from: N/A

Motion: Director Daugherty moved to approve the request.
Director Davis seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 11:51 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, JUNE 18, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, June 18, 2013, at 11:53 a.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer was absent.

1. Consider and take appropriate action to approve a payment of two invoices totaling \$1,540.00 for boot camp group exercise classes sponsored by the Travis County Wellness Program.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:54 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY
HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEALTH
FACILITIES DEVELOPMENT CORPORATION and TRAVIS COUNTY
CULTURAL EDUCATION FACILITIES FINANCE CORPORATION
HELD ON TUESDAY, JUNE 25, 2013**

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION and TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, June 25, 2013, at 11:24 a.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary, was absent.

1. Consider and take appropriate action on the following:
 - a. Recommendation from the County Auditor's office that the Corporations utilize an outside financial services provider with accounting background to prepare the monthly financial statements and other required financial reports;
 - b. The outside financial services provider; and
 - c. The purchase of an additional Quickbooks license for the outside financial services provider.

The Board heard from: N/A

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	absent

ADJOURN

The meeting was adjourned at 11:29 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY DEVELOPMENT AUTHORITY
HELD ON TUESDAY, JUNE 25, 2013**

A regular meeting of the TRAVIS COUNTY DEVELOPMENT AUTHORITY Board of Directors was held on Tuesday, June 25, 2013, at 11:32 a.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary, was absent.

1. Consider and take appropriate action on the following:
 - a. Recommendation from the County Auditor's office that the Corporations utilize an outside financial services provider with accounting background to prepare the monthly financial statements and other required financial reports;
 - b. The outside financial services provider; and
 - c. The purchase of an additional Quickbooks license for the outside financial services provider.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	absent

Staff Note: N/A

2. Consider and take appropriate action on County Auditor's office recommendation to open a checking account with Chase Bank for the Development Authority.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	absent

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:33 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, JUNE 25, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, June 25, 2013, at 11:30 a.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer and Margaret Gomez, Secretary. Ron Davis, Assistant Secretary, was absent.

1. Consider and take appropriate action on the following:
 - a. Recommendation from the County Auditor's office that the Corporations utilize an outside financial services provider with accounting background to prepare the monthly financial statements and other required financial reports;
 - b. The outside financial services provider; and
 - c. The purchase of an additional Quickbooks license for the outside financial services provider.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	absent

Staff Note: N/A

2. Consider and take appropriate action on the County Auditor's office recommendation to:
 - a. Close the Corporation's Neighborhood Stabilization Program and Tenant-Based Rental Assistance checking account with Chase Bank; and
 - b. Open a new checking account for the Corporation's new Tenant-Based Assistance RSP Program.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Todd seconded the motion.

Motion carried:	Director Biscoe	yes
	Director Todd	yes
	Director Daugherty	yes
	Director Gomez	yes
	Director Davis	absent

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:32 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, JULY 9, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, July 9, 2013, at 12:02 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer, was absent.

1. Consider and take appropriate action on an invoice for external audit services for Fiscal Year 2013 from Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Todd seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action on a registration fee of \$240.00 for the Corporations Manager to attend Public Funds Investment Act training in Plano, Texas on September 12 and 13, 2013.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Todd seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 12:03 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, CAPITAL
HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY
CULTURAL EDUCATION FACILITIES FINANCE CORPORATION and
TRAVIS COUNTY DEVELOPMENT AUTHORITY
HELD ON TUESDAY, JULY 9, 2013**

A regular meeting of the CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION and TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, July 9, 2013, at 12:04 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer, was absent.

1. Consider and take appropriate action on an invoice for external audit services for Fiscal Year 2013 from Atchley and Associates, LLP.

The Board heard from: N/A

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 12:05 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, JULY 16, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, July 16, 2013, at 11:25 a.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action on final structure of the Corporation's 9% tax credit loan program and authorize the President and Secretary to take actions necessary to negotiate documents and close loans under such program.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 11:33 a.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY HOUSING FINANCE
CORPORATION, TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT
CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION,
CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS
COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION
and TRAVIS COUNTY DEVELOPMENT AUTHORITY
HELD ON TUESDAY, JULY 23, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION and TRAVIS COUNTY DEVELOPMENT AUTHORITY Board of Directors was held on Tuesday, July 23, 2013, at 12:04 p.m at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action regarding a contract between the Travis County Corporations and an outside financial services provider.

The Board heard from: N/A

Motion: Director Biscoe moved to approve the request.
Director Daugherty seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

ADJOURN

The meeting was adjourned at 12:05 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, JULY 30, 2013**

A regular meeting of the TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, July 30, 2013, at 1:40 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Bruce Todd, Vice President, was absent.

1. Consider and take appropriate action on an invoice totaling \$115.32 from Naman, Howell, Smith and Lee for legal services provided to the Corporation.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 12:04 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, JULY 30, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, July 30, 2013, at 1:37 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Bruce Todd, Vice President, was absent.

1. Consider and take appropriate action to approve a release of the tax regulatory and deed restrictions agreement for Barcelona Apartments, formerly known as Townhouse Apartments, located at 2104 Elmont Drive in Austin, Travis County, Texas.

The Board heard from: Andrea Shields, Manager and Cliff Blount, Counsel

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstaining

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:40 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, AUGUST 13, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, August 13, 2013, at 1:37 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Bruce Todd, Vice President, was absent.

1. Consider and take appropriate action to approve payment of an invoice totaling \$125.00 for the Corporation's outside financial services provider.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstaining

Staff Note: N/A

2. Consider and take appropriate action to approve the purchase of two licenses and one installation DVD for Adobe Acrobat XI Standard software totaling \$474.00.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstaining

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:40 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, AUGUST 20, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, August 20, 2013, at 1:37 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Bruce Todd, Vice President, was absent.

1. Consider and take appropriate action to approve registration fees of \$790.00 for two attendees to the Texas Association of Local Housing Finance Agencies Annual Conference held in Houston, Texas October 23 through October 25, 2013 to be paid for by the Corporation.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstaining

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:40 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, JULY 9, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, July 9, 2013, at 12:03 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer, was absent.

1. Consider and take appropriate action on an invoice for external audit services for Fiscal Year 2013 from Atchley and Associates, LLP.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

2. Consider and take appropriate action on an invoice totaling \$240.00 for group exercise classes provided by the Wellness Program.

The Board heard from: Andrea Shields, Manager

Motion: Director Biscoe moved to approve the request.
Director Todd seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 12:04 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, AUGUST 20, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, August 20, 2013, at 12:03 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer, was absent.

1. Consider and take appropriate action on an invoice totaling \$480.00 for group exercise classes provided by the Wellness Program.

The Board heard from: Andrea Shields, Manager

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 12:04 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
HELD ON TUESDAY, SEPTEMBER 3, 2013**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION Board of Directors was held on Tuesday, September 3, 2013, at 12:03 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action on an invoice totaling \$1,000.00 for group exercise classes provided by the Wellness Program.

The Board heard from: Sam Biscoe, President

Motion: Director Daugherty moved to approve the request.
Director Biscoe seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 12:04 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HOUSING FINANCE CORPORATION
HELD ON TUESDAY, AUGUST 27, 2013**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, August 27, 2013, at 1:37 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Gerald Daugherty, Treasurer was absent.

1. Set September 17, 2013 date for public hearing concerning the issuance of the Corporation's Multifamily Housing Revenue Bonds (Parmer Place Apartments), Series 2013.
2. Set September 17, 2013 date for public hearing concerning the issuance of the Corporation's Multifamily Housing Revenue Bonds (William Cannon Apartments), Series 2013.
3. Consider and take appropriate action on a Resolution, approval of Agreement to Issue Bonds and to file application with the Texas Bond Review Board for issuance of bonds to finance residential development for Pedcor Investments for the Parmer Place Apartments.
4. Consider and take appropriate action on a Resolution, approval of Agreement to Issue Bonds and to file application with the Texas Bond Review Board for issuance of bonds to finance residential development for Pedcor Investments for the William Cannon Apartments.

The Board heard from: Andrea Shields, Manager and Cliff Blount, Counsel

Motion: Director Daugherty moved to approve the request.
Director Gomez seconded the motion.

Motion carried:

Director Biscoe	yes
Director Todd	absent
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstaining

Staff Note: N/A

ADJOURN

The meeting was adjourned at 1:40 p.m.

Margaret Gomez, Secretary