



# Travis County Commissioners Court Agenda Request

**Meeting Date:** September 17, 2013

**Prepared By/Phone Number:** Robert Resnick, Commissioners Court Specialist, 512-854-4722

**Elected/Appointed Official/Dept. Head:** Dana DeBeauvoir, Travis County Clerk

**Commissioners Court Sponsor:** Judge Biscoe

**AGENDA LANGUAGE:** Approve the Commissioners Court Minutes for the Voting Session of September 3, 2013.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

**STAFF RECOMMENDATIONS:**

**ISSUES AND OPPORTUNITIES:**

**FISCAL IMPACT AND SOURCE OF FUNDING:**

**REQUIRED AUTHORIZATIONS:**

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



# Minutes for the Travis County Commissioners Court Tuesday, September 3, 2013 Voting Session

Minutes Prepared by the Travis County Clerk  
512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

## Call to Order

Meeting called to order on September 3, 2013, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Absent
Bruce Todd	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Absent

## Citizens Communication

Members of the Court heard from:  
Carlos León, Travis County resident  
Bill Oakey, Travis County resident  
Gus Peña, Travis County resident  
Dr. John Kim, Travis County resident

## Special Items

1. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:  
Hershel Lee, Travis County Fire Marshal

*Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains in place.*

**RESULT: DISCUSSED**

## Resolutions and Proclamations

2. Approve Proclamation declaring the month of September 2013 as "Voter Registration Awareness Month" in Travis County.

Members of the Court heard from:  
Bruce Elfant, Travis County Tax Assessor-Collector  
Cathy Green, Director of Advocacy and Public Policy, Capital Area Food Bank of Texas

**MOTION:** Approve the Proclamation in Item 2.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Bruce Todd, Commissioner  
**AYES:** Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:** Ron Davis, Margaret J. Gómez

### Transportation and Natural Resources Dept. Items

3. Consider and take appropriate action for Travis County to participate as an official partner for the second "Work from Home Day" on September 10, 2013.

Members of the Court heard from:

Adele Noel, Environmental Project Manager, Transportation and Natural Resources (TNR)

**MOTION:** Approve Item 3.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Bruce Todd, Commissioner  
**AYES:** Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:** Ron Davis, Margaret J. Gómez

4. Consider and take appropriate action on a request for a variance to section 30-2-151 (street alignment) for the Village at Northtown Section Three final plat (variance only – 26 total lots – Wells Branch Parkway – City of Austin ETJ) in Precinct One. (Commissioner Davis)

**RESULT:** **ADDED TO CONSENT**

5. Consider and take appropriate action regarding a request by the Capital Area Rural Transportation System for a variance from fiscal security requirements associated with erosion and sediment controls and site stabilization standards applicable to a proposed vehicle maintenance facility on State Highway 71 East in Precinct Four. (Commissioner Gómez)

**RESULT:** **ADDED TO CONSENT**

### Justice and Public Safety Items

6. Consider and take appropriate action on the purchase of software for the Techshare Court Project in connection with the purchase of AMCAD enterprise software license under the Conference of Urban Counties Techshare Program.

Members of the Court heard from:

Roger Jefferies, County Executive, Justice and Public Safety (JPS)

Charles Gray, TechShare Program Director for Texas Conference of Urban Counties (CUC)

Travis Gatlin, Assistant Budget Manager, Planning and Budget Office (PBO)

Tanya Acevedo, Division Manager, Information Technology Services (ITS)

**RESULT:** **DISCUSSED**

**Reset for: 9/10/2013**

**Health and Human Services Dept. Items**

- 7. Consider and take appropriate action to approve the transfer of funds from FY 2013 General Fund Home Repair Program to Allocated Reserve and to allocate those funds to the Fiscal Year 2014 General Fund Home Repair Program.

**RESULT: POSTPONED**

**Planning and Budget Dept. Items**

- 8. Consider and take appropriate action on budget amendments, transfers and discussion items.

**RESULT: ADDED TO CONSENT**

- 9. Review and approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:
  - a. Annual contract with the Office of the Attorney General for the Other Victim Assistance Grant Program in the County Attorney's Office;
  - b. New contract with the Texas Bar Historical Foundation for a grant to assist with the historical preservation of documents in the District Clerk's Office;
  - c. Contract amendment to the Title IV-E Legal Administration Grant in the District Attorney's Office; and
  - d. Annual contract with the Corporation for National and Community Service for the Coming of Age Grant Program in Health and Human Services and Veterans Service Department.

**RESULT: ADDED TO CONSENT**

- 10. Consider and take appropriate action on the following items for the Human Resources Management Department:
  - a. Proposed routine personnel amendments; and

**RESULT: ADDED TO CONSENT**

- b. Non-routine salary adjustments from Sheriff's Office for a variance Travis County Code Section 10.03002 Salary Adjustment Greater Than 10% Above Midpoint.

Members of the Court heard from:

Todd Osburn, Compensation Manager, Human Resources Management Department (HRMD)

**MOTION:** Approve Item 10.b.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:** Ron Davis, Margaret J. Gómez

11. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$1,051,311.47 for the period of August 16 to August 22, 2013.

**RESULT:           ADDED TO CONSENT**

12. Consider and take appropriate action on amendment to interlocal agreement with Central Health.

Members of the Court heard from:

Diana Ramirez, Senior Budget Analyst, PBO  
John Hille, Assistant County Attorney

**MOTION:**           Approve Item 12.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Gerald Daugherty, Commissioner  
**SECONDER:**       Bruce Todd, Commissioner  
**AYES:**            Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:**          Ron Davis, Margaret J. Gómez

13. Consider and take appropriate action on license agreement to use the "Old County Jail" in the Heman Marion Sweatt Courthouse to shoot a student film on October 19, 2013.

**RESULT:           ADDED TO CONSENT**

14. Consider and take appropriate action regarding the second amendment to the lease with Texas Charter Schools Association at 700 Lavaca.

**RESULT:           ADDED TO CONSENT**

#### **Purchasing Office Items**

15. Approve Modification 1 to Contract No. 4400001140, Brim, Arnett, Robinett, Conners & McCormick, for legal services.

**RESULT:           ADDED TO CONSENT**

16. Approve contract award for 5325 Airport Blvd "Fast Stop" underground storage tank demolition, IFB No. 1306-009-PS, to the low bidder, Excell Fueling Systems.

**RESULT:           ADDED TO CONSENT**

17. Approve contract award for Ned Granger Building HVAC renovation, IFB No. 1304-010-PS, to the low bidder, Mechanical & Process Systems, LLC.

**RESULT:           ADDED TO CONSENT**

18. Approve contract award for Travis County Steiner Ranch at RM 620 intersection improvements project, RFQ No. Q110243-LP, to the highest qualified firm, Texas Engineering Solutions, LLC.

**RESULT:           ADDED TO CONSENT**

19. Approve contract award for the lower roof replacement of the Travis County Ray Martinez Building, IFB No. B1307-007-JE, to the low bidder, Forsythe Brothers Infrastructure, LLC.

**RESULT:           ADDED TO CONSENT**

20. Approve modification No. 7 to Contract No. 4400000691 (H.T.E. No. PS080215VR), Knaupe G R, LLC for professional legislative advocacy services.

**RESULT:           ADDED TO CONSENT**

21. Approve Interlocal Agreement No. 4400001613 with Austin Travis County Integral Care for the Mobile Crisis Outreach Team.

**RESULT:           ADDED TO CONSENT**

22. Approve Interlocal Agreement between Travis County and Brazos County for a purchasing cooperative program.

**RESULT:           ADDED TO CONSENT**

23. Approve contract award for consultant services for RFP development and contract transition for third party administration, RFS No. 1210-009-CW, to the highest ranked proposer, Gallagher Benefit Services, Inc.

Members of the Court heard from:

Bonnie Floyd, Assistant Travis County Purchasing Agent  
John Rabb, Benefits Manager, HRMD  
Bruce Romine, Area President, Gallagher Benefit Services, Inc.  
Todd Dorton, Lead Consultant, Gallagher Benefit Services, Inc.  
Nancy Webster, Co-Consultant, Gallagher Benefit Services, Inc.  
Barbara Wilson, Assistant County Attorney

**MOTION:**           Approve Item 23.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Gerald Daugherty, Commissioner  
**SECONDER:**       Samuel T. Biscoe, Judge  
**AYES:**            Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:**          Ron Davis, Margaret J. Gómez

#### Other Items

24. Consider and take appropriate action regarding new election service agreement for Travis County to conduct elections for Austin Independent School District.

Members of the Court heard from:

Elizabeth Hanshaw Winn, Assistant County Attorney

**MOTION:**           Approve Item 24.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Gerald Daugherty, Commissioner  
**SECONDER:**       Bruce Todd, Commissioner  
**AYES:**            Samuel T. Biscoe, Bruce Todd, Gerald Daugherty  
**ABSENT:**          Ron Davis, Margaret J. Gómez

## Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

25. Consultation with the County Attorney in Travis County, et al v. Lesly Mallett (Tony Martinez resale deed) and take appropriate action. <sup>1</sup>

*Judge Biscoe announced that Item 25 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize the County Judge to sign on behalf of the Commissioners Court the proposed tax resale deed to Tony Martinez, who has paid Travis County the sum of \$6,200.00, in cash.

26. Consultation with the County Attorney in Travis County, et al v. Clifford W. & Maria Babnew (Christine Frinsco resale deed) and take appropriate action. <sup>1</sup>

*Judge Biscoe announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize the County Judge to sign on behalf of the Commissioners Court the proposed tax resale deed to Christine Frinsco, who has paid Travis County the sum of \$4,200.00, in cash.

27. Consultation with the County Attorney in Travis County, et al v. Lic Agustin Prieto (Audomaro E. Sandoval, Jr. resale deed) and take appropriate action. <sup>1</sup>

*Judge Biscoe announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize the County Judge to sign on behalf of the Commissioners Court the proposed tax resale deed to Audomaro E. Sandoval, Jr., who has paid Travis County the sum of \$9,737.83, in cash.

28. Receive briefing from the County Attorney in Leander ISD, et al V. David A. Sosby (NNA Financial Services Co., LLC resale deed) and take appropriate action. <sup>1</sup>

*Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize the County Judge to sign on behalf of the Commissioners Court the proposed tax resale deed to NNA Financial Services, Co., LLC, who has paid Travis County the sum of \$12,000.00, in cash. <sup>1</sup>

29. Consider and take appropriate action regarding a license agreement with the Republic of Texas Biker Rally, Inc., for an event at the Travis County Exposition Center. <sup>1</sup>

*Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to*

*Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**

30. Receive legal briefing and take appropriate action on Contract No. PS090042RV for brokerage services.<sup>1</sup>

*Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**

### Consent Items

**MOTION:** Approve the following Consent Items: C1-C4 and Agenda Items 4, 5, 8, 9.a–d, 10.a, 11, 13, 14, 15, 16, 17, 18, 19, 20, 21, and 22.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Bruce Todd, Commissioner

**AYES:** Samuel T. Biscoe, Bruce Todd, Gerald Daugherty

**ABSENT:** Ron Davis, Margaret J. Gómez

- C1. Receive bids from County Purchasing Agent.
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.
- C3. Approve the Commissioners Court minutes for the voting sessions of August 20 and 27, 2013.
- C4. Set public hearings on the proposed property tax rate for Fiscal Year 2014 on Tuesday, September 17, 2013, at 9 a.m. and Friday, September 20, 2013, at 9 a.m. in the Commissioners Courtroom at 700 Lavaca Street.

### Added Items

- A1. Consider and take appropriate action on exercise of right of first refusal to purchase land in southwest Travis County. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions)**

*Judge Biscoe announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.*

**MOTION:** Notify the landowner of the Court's intention to not purchase this land.

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Gerald Daugherty, Commissioner

**AYES:** Samuel T. Biscoe, Bruce Todd, Gerald Daugherty

**ABSENT:** Ron Davis, Margaret J. Gómez



**Minutes approved by the Commissioners Court**

---

Date of Approval

---

Samuel T. Biscoe, Travis County Judge