



Travis County Commissioners Court Agenda Request

Meeting Date: September 10, 2013

Prepared By/Phone Number: John Carr, 854-4772

Dept. Head: Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

County Executive: Leslie Browder, Planning and Budget, 854-9106

Sponsoring Court Members: Commissioner Davis, Precinct One

AGENDA LANGUAGE:

Consider and take appropriate action on request to approve the third renewal term of the lease between Buttross Properties and Travis County for space located at 8011-A Cameron Road in Austin, Texas.

BACKGROUND/SUMMARY OF REQUEST:

On November 24, 2009, the Commissioners Court approved a lease agreement between Buttross Properties, a Texas corporation and Travis County for space located at 8011-A Cameron Road in Austin, Texas. The Juvenile Probation Department is occupying 12,807 net rentable square feet at this location. On November 15, 2011, the Commissioners Court approved a first amendment to the lease to exercise the first renewal term, and also added two additional renewal terms (for a total of four) at the same rate of \$13.20 per rentable square foot. Exercising the available third renewal term would extend access to the space to November 30, 2014.

STAFF RECOMMENDATIONS:

The Facilities Management Department recommends approval to send notice to Buttross Properties of the intent of the County to exercise the third option to renew the lease at 8011-A Cameron Road for an additional 12 month period.

ISSUES AND OPPORTUNITIES:

Chief Medina with the Juvenile Probation Department has advised the Facilities Management Department that they would like to exercise the option to renew the lease (Attachment One). There are no financial or legal issues that would impact approval of this renewal. Funding for the lease is available in the Juvenile Probation Department budget.

FISCAL IMPACT AND SOURCE OF FUNDING:

\$169,052.40 for annual rent is funded in the Juvenile Probation Department budget.

ATTACHMENTS/EXHIBITS:

Chief Medina's letter, August 27, 2013

REQUIRED AUTHORIZATIONS:

Christopher Gilmore, County Attorney's Office



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

MEMORANDUM

TO: Roger El Khoury, M.S., P.E., Director
Facilities Management Department

FROM: Estela P. Medina, Chief Juvenile Probation Officer
Juvenile Probation Department *Estela Medina*

DATE: August 27, 2013

SUBJECT: Notice of Intent to Renew
8011-A Cameron Road

The Juvenile Probation Department would like to exercise the first of two Lease Renewals approved via the First Amendment to the lease agreement dated November 15, 2011. The term for this Renewal will be for the period of December 1, 2013 through November 30, 2014.

Please let me know if you have any questions or require additional information in order to proceed with this request.

As always, thank you for all of your assistance.

Copy To: John Carr, Engineering Division Manager, Facilities Management Department
Britt Canary, Deputy Chief, Juvenile Probation Department
Darryl Beatty, Deputy Chief, Juvenile Probation Department
Sylvia Mendoza, Financial Manager, Juvenile Probation Department
Mary Nieves, Juvenile Facilities Manager, Juvenile Probation Department