



## Travis County Commissioners Court Agenda Request

**Meeting Date:** September 3, 2013

**Prepared By/Phone Number:** David Walch 46663; Marvin Brice 49765

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language: Approve Modification No. 7 to Contract No. 4400000691 (H.T.E No. PS080215VR), Knaupe G R, LLC for Professional Legislative Advocacy Services.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract was awarded as a result of a formal RFS process conducted by the Purchasing Office completed June 16, 2008. Santos Alliances was selected and awarded this contract August 26, 2008 to provide Professional Legislative Advocacy Services to Travis County. The Contract was subsequently assigned to Knaupe GR (via Modification No. 3) on February 26, 2010.

This Modification 7 renews this contract for a 24-month period, from October 1, 2013 to September 30, 2015 and provides an option to renew the contract for an additional two year renewal term until September 30, 2017 at the current contract rate of \$78,000 per year (\$6,500 per month).

Modification No. 6 exercised the renewal option on this contract for an additional 12-months, from October 1, 2012 to September 30, 2013 in the amount of \$78,000 (\$6,500 per month).

Modification No. 5 exercised the County's third renewal option on this contract for an additional 12-month period, from October 1, 2011 to September 30, 2012 in the amount of \$78,000 (\$6,500 per month). In addition this Modification provided for inclusion of an additional 12-

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

month extension period to be exercised by specific resolution of the Commissioners Court.

Modification No. 4 exercised the County's second renewal option on this contract for an additional 12-months, from October 1, 2010 to September 30, 2011 in the amount of \$78,000 (\$6,500 per month).

Modification No. 3 assigned the contract to Knaupe GR.

Modification No. 2 exercised the County's first renewal option on this contract for an additional 12-months, from October 1, 2009 to September 30, 2010 in the amount of \$78,000 (\$6,500 per month).

Modification No. 1 Incorporated a 20-day Funding Out clause into the contract.

➤ **Contract Expenditures:** Within the last 12 months \$78,000.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount:	\$78,000.00
Contract Type:	Professional Services
Contract Period:	October 1, 2008 to September 30, 2009

➤ **Contract Modification Information:**

Modification Amount:	\$78,000.00
Modification Type:	Bilateral
Modification Period:	October 1, 2013 to September 30, 2015

➤ **Solicitation-Related Information:**

Solicitations Sent:	Responses Received: 7
HUB Information:	% HUB Subcontractor:

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): 001-1030-521.75-21

Comments: The contract will be funded out of FY14 and FY15 funds.



# MEMO

- For Your Information
- Action Required

**TO:** Cyd Grimes, Travis County Purchasing Agent  
**FROM:** Deece Eckstein, Coordinator, IGR  
**DATE:** Wednesday, August 7, 2013  
**RE:** Request to Renew Contract No. PS 020815VR

Travis County currently contracts with the following vendor for professional legislative advocacy services:

**KNAUPE GR**  
**910 Congress Avenue, Suite 1100**  
**Austin, TX 78701**

The contract, created in 2008, is for Six Thousand Five Hundred Dollars (\$6,500) per month, or Seventy-Eight Thousand Dollars (\$78,000) per year. It contained an option for annual renewal for up to three years. In September 2009, the Commissioners Court renewed the contract for one year. In March 2010, the Commissioners Court transferred the contract from the original contractor, Santos Alliances, to Knaupe GR. In each of the last three years, the Court has extended the contract for an additional year.

On July 2, the Commissioners Court discussed the status of the contract and voted to renew the contract for a period of two years (until September 30, 2015), with an option to extend it for an additional two years at that time (until September 30, 2017), at the current rate of \$6,500 per month/\$78,000 per year.

The line item being used for this contract is:

**001-1030-521.75-21**

Please contact me if you need any additional information in order to proceed.

**Cc:** Judge Sam Biscoe, Legislative Subcommittee, John Hille, Gregg Knaupe

ISSUED BY: TRAVIS COUNTY PURCHASING OFFICE P.O. Box 1748 AUSTIN, TX 78767	PURCHASING AGENT ASST: DAVID WALCH TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: August 8, 2013
ISSUED TO: <b>Knaupe GR</b> 919 Congress Ave. Suite 1100 Austin, Texas 78701 Attn: Gregg Knaupe	MODIFICATION NO.: 7	EXECUTED DATE OF ORIGINAL CONTRACT: September 16, 2008

ORIGINAL CONTRACT TERM DATES: **October 1, 2008 to September 30, 2009**      CURRENT CONTRACT TERM DATES: **October 1, 2012 to September 30, 2013**

**FOR TRAVIS COUNTY INTERNAL USE ONLY:**

Original Contract Amount: \$6,500.00 p/month for 12 months      Current Modified Amount \$6,500.00 p/month for 12 months

**DESCRIPTION OF CHANGES:**

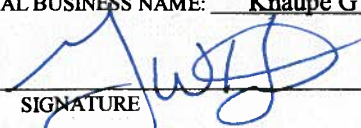

A. Pursuant to Part D. Written Amendment, this contract is Amended as follows:

1. The Contract is hereby renewed for the period of October 1, 2013 through September 30, 2015. The contract rate for this renewal term will remain at the current rate of \$6,500 per month/\$78,000 per year.
2. This contract renewal period may be extended for a period of two additional years, October 1, 2015 through September 30, 2017, at the current rate of \$6,500 per month/\$78,000 per year.

Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

**Note to Vendor:**

- [ X ] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
- [ ] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Knaupe G R, LLC</u>  BY:  SIGNATURE  BY: <u>Gregg W. Knaupe</u> PRINT NAME  TITLE: <u>President</u> ITS DULY AUTHORIZED AGENT	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input checked="" type="checkbox"/> OTHER  DATE:  8-19-13
TRAVIS COUNTY, TEXAS  BY:  CYD V. GRIMES, C.P.M., CPPO, TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS  BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE: