



Travis County Commissioners Court Agenda Request

Meeting Date: August 20, 2013

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS
FY 2013

8/20/2013

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1		4050	149030	481000	TNR	RM620 Quinlan Marshall Ford	\$93,306.35		1
		4050	149030	522040	TNR	Cap.Outlay Mtrl-Infras/Impvts	\$93,306.35		
N2		4050	149030	481000	TNR	FM 969 @ Gilbert Lane	\$6,582.67		1
		4050	149030	522040	TNR	Cap.Outlay Mtrl-Infras/Impvts	\$6,582.67		

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0115	198000	580010	Reserves	BCP Fund/Allocated Reserves		\$3,586,000.00	6
		0115	149012	522050	TNR	Cap.Outlay Mtrl - Land	\$3,586,000.00		
A2		0001	198000	580010	Reserves	Allocated Reserves		\$1,346.00	11
		0001	122001	500070	Civil Courts	Salaries-Temp. Employee	\$1,248.00		
		0001	122001	506010	Civil Courts	FICA - OASDI	\$77.00		
		0001	122001	506020	Civil Courts	Medicare	\$18.00		
		0001	122001	506060	Civil Courts	Worker's Compensation	\$3.00		
A3		0001	198000	580010	Reserves	Allocated Reserves		\$1,346.00	11
		0001	131001	500070	Const. Pct. 1	Salaries-Temp. Employee	\$1,248.00		
		0001	131001	506010	Const. Pct. 1	FICA - OASDI	\$77.00		
		0001	131001	506020	Const. Pct. 1	Medicare	\$18.00		
		0001	131001	506060	Const. Pct. 1	Worker's Compensation	\$3.00		
A4		0001	198000	580010	Reserves	Allocated Reserves		\$1,346.00	11
		0001	157001	500070	Records Mngt.	Salaries-Temp. Employee	\$1,248.00		
		0001	157001	506010	Records Mngt.	FICA - OASDI	\$77.00		
		0001	157001	506020	Records Mngt.	Medicare	\$18.00		
		0001	157001	506060	Records Mngt.	Worker's Compensation	\$3.00		

OTHER

O1						Create one new internally funded FTE (Office Assistant)			15
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PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *AM*
DATE: August 12, 2013
RE: Establishing New Budgets for Revenue Received for Road improvements

The County Auditor's Office has certified additional unanticipated new revenues provided by Property Development Center LLC for road improvements at Quinlan Park and Marshall Ford roads. Also revenue was received from by KNWL Development LP for road improvements at FM 96 at Gilbert Lane.

TNR has submitted budget adjustments to budget the donated funds. Pursuant to the FY 2013 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this budget adjustment for \$99,889.02 in new revenue.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Cynthia McDonald, TNR

Header Information for Entry Doc Number

400003199

Doc. Number 400003199 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 30, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff
Process UI BALA Process BALS Original. Applic. BWB Doc. Family

Additional Data

Creator WILLIAD Creation Date Aug 5, 2013 Creation Time 14:49:03
Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
Header Text Revenue Certification RM620 Quinlan Marshall Ford Legislation

TextName

Lines

Total Document 93,306.35 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4050		1490304050	481000	1710 NOT-RELEVANT	600071	93,306.35	New Budget RM620 Quinlan Marshall Ford
000002	4050		1490304050	522040	1710 NOT-RELEVANT	600071	93,306.35	New Budget RM620 Quinlan Marshall Ford

August 14, 2013

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – RM 620 at Quinlan Park and Marshall Ford Roads-
Property Development Centers LLC

Date: July 29, 2013

I hereby certify \$93,306.35 as additional revenue to be used by the Transportation and Natural Resources Department for road improvements at Quinlan Park and Marshall Ford Roads. This amount represents Property Development Center LLC's payment under an indemnification agreement between Property Development Center LLC and Travis County

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4050	1490304050	481000	Other Revenue	\$93,306.35

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams-Jones, Sr. Financial Analyst, TNR

Header Information for Entry Doc Number

400003220

Doc. Number 400003220 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 30, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 6 Fiscal Year 2013 Year. Cash. Eff
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family
 Creator WILLIAD Creation Date Aug 5, 2013 Creation Time 14:49:39
 Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
 Legislation

Additional Data

Header Text Revenue Certification FM 969 at Gilbert Lane

TextName

Lines

Total Document 6,582,67 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	4050		1490304050	481000	1710	NOT-RELEVANT 600055	6,582.67	New Budget FM 969 at Gilbert Ln
000002	4050		1490304050	522040	1710	NOT-RELEVANT 600055	6,582.67	New Budget FM 969 at Gilbert Ln

Donna Williams Aug 14, 2013

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – FM 969 and Gilbert Lane-KNWL

Date: July 29, 2013

I hereby certify \$6,582.67 as additional revenue to be used by the Transportation and Natural Resources Department for road improvements to FM 969 at Gilbert Lane. This amount represents KNWL Development LP's payment under an indemnification agreement between KNWL Development LP and Travis County

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4050	1490304050	481000	Other Revenue	\$6,582.67

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams-Jones, Sr. Financial Analyst, TNR



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Alan Miller, Budget Analyst *AM*

DATE: August 12, 2013

RE: Approve transfer from the allocated reserve in the BCP Fund (Fund 0115) for land acquisition

The Commissioners Court, July 16, 2013, item 28, voted to approve \$3,586,000 to purchase of additional land as part of the Balcones Canyonland Conservation Plan. Funds for BCP land acquisition and maintenance for the Balcones Canyon Land are budgeted in a separate fund from the General Fund, Fund 0115. TNR is requesting funds be moved from the allocated reserve in the fund to the appropriate operating line to complete the purchase.

The BCP reserve before the transfer is \$4,931,893 and after the transfer it will be \$1,345,893. PBO has anticipated this expenditure in our latest end of year estimates for the fund. PBO recommends approval of this request.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Steve Manilla, Cynthia McDonald, Donna Williams-Jones, TNR



RECEIVED

13 AUG -9 PM 3:10

TRAVIS COUNTY
PLANNING & BUDGET OFFICE

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

700 Lavaca Street, 5th Floor Suite 540
Travis County Administration Building
P.O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

August 8, 2013

MEMORANDUM

TO: Leslie Browder, County Executive, Planning and Budget Office

FROM: *Carol B. Jorgensen for*
Steven M. Manilla, P.E., County Executive TNR

SUBJECT: Approve a Reserve Budget Transfer for the Balcones Canyonland Preserve Program (BCP) –Land Acquisition

Proposed Motion: Approve a budget transfer for \$3,586,000 from the Balcones Canyonland Preserve Program reserves in fund 0115 for land acquisition.

Summary and Staff Recommendation: TNR is requesting that the Commissioners Court approve a transfer of \$3,586,000 from the BCP fund 0115 reserve account 1980000000 580010 for costs related to a future land acquisition for the Balcones Canyonland Preserve program. The Commissioners Court authorized TNR to move forward with this land purchase on July 16, 2013 under executive session item number 28.

Budgetary and Fiscal Impact: This will reduce the BCP Fund 0115 allocated reserves by \$3,586,000 from \$4,931,893 to \$1,345,893.

Required Authorizations: Planning and Budget Office.

Exhibits: A copy of budget transfer #400003309 and summary of the current balance in the fund 0115 allocated reserve account.

If you have any questions or require additional information please contact Donna Williams-Jones at extension 47677.

DWJ:SMM:dwj

Attachments

copy: Alan Miller - PBO
MLM Isabelle Lopez, Christina Jensen, Donna Williams-Jones, - TNR

S:\CAPITAL IMPROVEMENT PROJECTS (CIP)\BALCONES CANYONLAND PRESERVE (BCP)\FY2013 TBF Reserve Transfer_Memo_PBO_Land Acquisition.doc

7

Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

- Note 1: Gov't Code Ann 551.071, Consultation with Attorney*
- Note 2: Gov't Code Ann 551.072, Real Property*
- Note 3: Gov't Code Ann 551.074, Personnel Matters*
- Note 4: Gov't Code Ann 551.076, Security*
- Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

28. Consider and take appropriate action on purchase of a conservation easement over approximately 652 acres of land in connection with the Balcones Canyonlands Conservation Plan in Precinct Three. (Commissioner Daugherty)²

MOTION: Accept the purchase price of \$3,586,000.00, with closing to take place by the end of Calendar Year 2013.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Samuel T. Biscoe, Ron Davis, Gerald Daugherty, Margaret J. Gómez
ABSENT: Bruce Todd

Budget Report

Date: 08/08/2013

Page: 1 / 1

Financial Management Area 1000 Travis County

FM Payment Budget Version

0

Fiscal Year 2013

Fund/Group * 0115
Budget Type/Group *
Year of Cash Effectivity *
Budget Period/Group All

Funds Center/Commitment Item

Current Budget

Original Budget

Returns

Supplements

Transfers to Sender

Funds Ctr/Commitment Item
198000000 Reserves
580010 Reserves-Allocated

4,931,893
4,931,893
4,931,893

12,955,072
12,955,072
12,955,072

8,023,179-
8,023,179-
8,023,179-

5

Header Information for Entry Doc Number

400003309

Doc. Number 400003309 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Aug 8, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator WILLIAD Creation Date Aug 8, 2013 Creation Time 12:29:46
 Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
 Legislation

Additional Data

Header Text BCP 0115 Reserve Trf for Land Acquisition

TextName

Lines

Total Document \$ 35,86,000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0115		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-3,586,000	To 522050 7-16-13 Exec Session Item 28_BCP Land
000002	0115		1490120115	522050	1750	NOT-RELEVANT NON-FUNDED-PROGRAM	3,586,000	From 580010 7-16-13 Exec Session Item 28_BCP Land

AS Aug 14, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: August 14, 2013

RE: Request to use Allocated Reserve Earmark for the Austin Community College (ACC) Internship Program for the Fall Semester by Four Departments

The FY 13 Adopted Budget includes an earmark against the Allocated Reserve to assist departments that are unable to internally fund the cost of participating in the ACC Internship Program. The internship program pays selected ACC students \$12 per hour for 20 hours per week for 16 weeks. The estimated cost for three interns is \$12,426. This cost is split with \$4,038 of the cost falling to the FY 13 budget and \$8,388 of the cost falling to the FY 14 budget because the 16 week internship begins on August 26th and ends December 13th. The remaining earmark against the FY 13 Allocated Reserve is \$14,497.

Department	# of Interns	FY 13	FY 14	Notes
County Judge	1	\$0	\$0	Internal funding
Auditor	3	0	0	Internal funding
Civil Courts	1	1,346	2,796	Allocated Reserve
Constable, Pct. 1	1	1,346	2,796	Allocated Reserve
Records Mgmt.	1	1,346	2,796	Allocated Reserve
TOTAL	7	\$4,038	\$8,388	

PBO recommends approval of the attached budget adjustments for the FY 13 portion of the cost to support the program. PBO also recommends Commissioners Court approval to place the budget totaling \$8,388 for the FY 14 portion of this program on the Changes to Preliminary Budget Workbook and decrease the FY 14 earmark against the Allocated Reserve for this program from \$33,130 to \$24,742.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Debbie Maynor, Harve Franklin, HRMD
Peg Liedtke, Amanda Michael, Civil Courts
The Honorable Danny Thomas, Constable, Pct. 1
Gwen Doyle, CN1
Steve Broberg, Tom Ashburn, RMCR

Header Information for Entry Doc Number

400003364

Doc. Number 400003364 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Aug 15, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator MICHAEA Creation Date Aug 15, 2013 Creation Time 10:00:27
 Resp. Person Year Cohort Public Law
 Legislation

Header Text Fall 2013 ACC Intern - September Costs

TextName

Total Document 1,346 USD

Lines

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-1,346	Fall 2013 ACC Intern - September Costs
000002	0001		1220010001	500070	1220	NOT-RELEVANT	1,248	Fall 2013 ACC Intern - September Costs
000003	0001		1220010001	506010	1220	NOT-RELEVANT	77	Fall 2013 ACC Intern - September Costs
000004	0001		1220010001	506020	1220	NOT-RELEVANT	18	Fall 2013 ACC Intern - September Costs
000005	0001		1220010001	506060	1220	NOT-RELEVANT	3	Fall 2013 ACC Intern - September Costs

RE-APP - Aug 15, 2013

12

Header Information for Entry Doc Number

400003371

Doc. Number 400003371 Doc. Status Preposed FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Aug 15, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator DOYLEG Creation Date Aug 15, 2013 Creation Time 10:26:14
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text

TextName

Lines

Total Document 1346 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-1,346	
000002	0001		1310010001	500070	1310	NOT-RELEVANT	1,248	
000003	0001		1310010001	506010	1310	NOT-RELEVANT	77	
000004	0001		1310010001	506020	1310	NOT-RELEVANT	18	
000005	0001		1310010001	506060	1310	NOT-RELEVANT	3	

Handwritten signature and date: Aug 15, 2013

Header Information for Entry Doc Number

400003363

Doc. Number 400003363 Doc. Status Preposed FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Aug 14, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator ASHBURT Creation Date Aug 14, 2013 Creation Time 15:08:00
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Total Document 1,346 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-1,346	For ACC Intern, per Diana Ramirez 8/14/2013
000002	0001		1570010001	500070	1110	NOT-RELEVANT	1,248	
000003	0001		1570010001	506010	1110	NOT-RELEVANT	77	
000004	0001		1570010001	506020	1110	NOT-RELEVANT	18	
000005	0001		1570010001	506060	1110	NOT-RELEVANT	3	

Di Aug 15, 2013

IF



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director

DATE: August 14, 2013

RE: Request by Facilities Management Department (FMD) to use Permanent Salary Savings to fund a new administrative position

Earlier this year, a Sr. Project Manager in FMD retired. FMD is requesting to reclassify the position to Project Manager and to use permanent salary savings created by that reclassification to fund a new Office Assistant position in its Maintenance and Repair Division. The new Office Assistant will provide basic administrative support such as processing mail, making deliveries, and serving as a receptionist for the division. Currently, higher paid staff has to cover these duties, which is an ineffective use of that staff time.

FMD has worked with PBO and HRMD and the three departments are in concurrence with the proposed change. PBO recommends approval of the creation of this new position as of September 1, 2013.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Roger El-Khoury, John Carr, Lloyd Evans, Amy Draper, FMD
Debbie Maynor, Todd Osburn, HRMD



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca St. Suite 400 • P.O. Box 1748. Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FMD Project: Personnel

FILE: 102

TO: Diana Ramirez, Senior Budget Analyst, Planning and Budget Office

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: July 18, 2013

SUBJECT: Request for Office Assistant – Funded by Permanent Savings
Reclassify Position # 30000550

Facilities Management Department (FMD) requests approval for a new Office Assistant position, grade 10 (entry level is \$24,681). Permanent funding is available from within existing FMD personnel accounts to cover the cost of the position. Recently a senior staff member retired. Funding for this vacated position is \$96,592. This position is temporarily occupied by a full time employee that will be in the department for up to 90 days. Salary for this employee is \$53,440, a delta of \$43,152. Upon departure of the employee temporarily occupying position # 30000550, FMD intends to request reclassification of this position from a Senior Project Manager, grade 26 down to a Project Manager, grade 24, at the entry level of \$63,638. This reclassification would result in ongoing savings of \$32,954, which would more than fully fund the requested Office Assistant position without any additional resources being required.

At the current time, the FMD Maintenance and Repair Division is supported by one Office Specialist (service call desk). The Office Specialist is fully occupied with processing work requests/work order and coordinating the dispatch of service technicians. There is not an available staff person to assist the division with basic office duties such as stocking printers/copiers, processing incoming/outgoing mail, making deliveries and serving as the receptionist for visitors to the Maintenance and Repair Division. The lack of this basic administrative support results in these duties being picked up by senior staff members, diverting their available work hours from their critical job functions.

Office space for this new Office Assistant is available at the third floor of the University Savings Building. Necessary furniture, phone lines and computer support is also available or will be procured from departmental resources. This request is fully funded by FMD, no additional resources are being requested, except for authorization of the new full time position.

Your support in obtaining approval for this position is greatly appreciated. Please direct any questions to me at 44579.

COPY TO:

Leslie Browder, County Executive, PBO
Todd Osborn, Compensation Manager, HRMD
John Carr, Administrative Director, FMD
Lloyd Evans, Maintenance Director, FMD
Amy Draper, CPA, Financial Manager, FMD

116

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Constable Staffing
(\$135,679)	Constable Pct. 1	11/15/12	Constable Staffing
(\$10,000)	County Attorney	11/20/12	Legal Advisory Services
(\$240,179)	HRMD	12/4/12	Benefits income adjustment
(\$12,537)	Tax Office	12/11/12	Reclassification of two positions
(\$7,067)	JP Pct. 5	12/28/12	DPS backlog-drivers license revocation
(\$80,000)	TNR	1/22/13	East Metro Park Multi-Purpose Court
(\$46,900)	TNR	1/29/13	Recycling Program
(\$11,700)	Facilities	2/5/2013	Move for Dist. Clerk to Gault basement
(\$190,642)	County Attorney	3/12/2013	County Attorney Litigation Staff
(\$21,592)	ITS	3/12/2013	County Attorney Litigation Staff
(\$250,000)	Facilities	3/26/2013	Remodel 10th Floor @700 Lavaca Bldg.
(\$51,500)	CJP	4/16/2013	APD Chemist backlog
(\$115,940)	Cons. Pct. 1	4/23/2013	Constable Staffing
(\$5,300)	Criminal Courts	4/30/2013	Veterans Court program
\$63,031	County Auditor	5/14/13	Returning BEFIT Operating Funds
(\$1,000)	Historical Comm.	5/14/13	Transfer for Williams Grant
(\$29,371)	Sheriff	5/14/13	Transition Crim.Cts.Bailiff positions to TCSO
\$721,064	County Clerk	5/28/2013	Reimbursement for November Election
(\$35,000)	County Attorney	6/25/2013	Legal Services-Congressional Redistricting
\$6,059,074	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$214,774)	Criminal Courts – Veterans Court Grant
(\$175,000)	Crim Cts Legally Mandated Fees – Atty Fees & Other Ct Costs for Capital Cases
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$200,000)	General Admin – HUB Requirements Disparity Study (\$35,595 funds from State, restricted-use for this purpose)
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$14,497)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$2,403,843)	Total Possible Future Expenses (Earmarks)
\$3,655,231	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944			Beginning Balance
(\$8,000)	ITS	11/27/12	IT Infrastructure for FMD Projects
(\$82,552)	EMS	12/11/12	Fire fighting aircraft
(\$649,975)	ITS	1/15/13	Data storage tapes
(\$58,040)	Facilities	1/15/13	Renovation of HMS Courthouse Rm118
(\$60,000)	Facilities	1/15/13	Gault HVAC renovation project
(\$42,283)	TNR	1/29/13	Technical Correction FY 12 Budget Amendment
(\$46,306)	Facilities	2/5/13	Gault basement renovations-Dist. Clerk
(\$35,142)	Facilities	2/19/13	FFE for ongoing renovation of 700 Lavaca
(\$112,944)	Facilities	3/26/13	Remodel 10th Floor @ 700 Lavaca Bldg.
(\$39,957)	TNR	4/29/13	Motorcycle Replacement for TCSO
(\$35,000)	Purchasing	4/30/13	Forklift - Purchasing Warehouse
(\$224,417)	ITS	6/4/13	IT Infrastructure for 5th Fl. Granger
(\$194,502)	TNR	6/18/13	Replacement cost of Automobile losses
(\$150,000)	TNR	7/23/13	Guardrail and ADA Sidewalk Impvts.
\$1,074,826 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
\$ (592,883)	ITS Infrastructure for FMD Projects
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (90,000)	Failing Vehicles
\$ (250,000)	FM 1626 ROW Purchases
\$ (970,929)	Total Possible Future Expenses (Earmarks)

\$103,897 Remaining CAR Reserve Balance After Possible Future Expenditures

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924 Current Reserve Balance			

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000 \$ (880,000)	TNR	7/16/23	Beginning Balance Fuel
\$120,000 Current Reserve Balance			

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000 \$ (50,000)	PBO	5/21/13	Beginning Balance Civil & Family Courthouse Planning Services
\$5,446,000 Current Reserve Balance			

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778 Current Reserve Balance			

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
(\$196,951)	ITS	10/23/12	OnBase Infrastr.
(\$717,746)	ITS	11/6/12	CUC TechShare
(\$1,146,096)	ITS	12/18/2012	TechShare
(\$98,063)	RMCR	5/28/2013	DMS Software
\$5,939 Current Reserve Balance			

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889 Current Reserve Balance			

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$ (96,000)	EMS	4/9/13	Helicopter Mtn/Rpr
\$905,050 Current Reserve Balance			

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
(\$1,483,173)	Emergency Services	11/13/12	Regional Radio Service Interlocal
\$683,002 Current Reserve Balance			

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768 Current Reserve Balance			

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
(\$2,302,015)	EMS	12/11/12	Reimbursement Resolution
(\$2,941,500)	ITS	12/11/12	Reimbursement Resolution
(\$877,000)	TNR	12/11/12	Reimbursement Resolution
(\$901,912)	FMD	12/11/12	Reimbursement Resolution
\$901,912	FMD	6/25/13	Transfer back to Unallocated Resv.
\$2,302,015	EMS	6/24/13	Transfer back to Unallocated Resv.
\$877,000	TNR	6/27/13	Transfer back to Unallocated Resv.
\$2,941,500	ITS	7/11/13	Transfer back to Unallocated Resv.
\$57,195,853 Current Reserve Balance			