



Travis County Commissioners Court Agenda Request

Meeting Date: August 20, 2013

Prepared By/Phone Number: Susan Bell 49587

Elected/Appointed Official/Dept. Head: Dana DeBeauvoir, County Clerk

Commissioners Court Sponsor: Judge Sam Biscoe

AGENDA LANGUAGE:

Receive comments regarding the annual written plans for the 0108 Records Management Preservation Fund and 0129 County Clerk's Records Archival Fund

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The County Court Records Archival Fee and County Clerk Records Management Fee are authorized in Texas Local Government Code 118.0216 and 118.025, respectively. The County Clerk is required to hold a public hearing on this plan and to publish notice of such hearing in a newspaper no later than 15 days prior to the hearing. The Notice was published on Sunday, July 28, 2013 in the Austin Statesman for an August 20, 2013 hearing date.

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:

John Hille, County Attorney 49415

For information purposes:

Alan Miller, Planning and Budget 49726

Steven Broberg, RMCR 49575

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.