



Travis County Commissioners Court Agenda Request

Meeting Date: August 13, 2013

Prepared By/Phone Number: John Carr, 854-4772

Dept. Head: Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

County Executive: Leslie Browder, Planning and Budget, 854-9106

Sponsoring Court Members: County Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on an extension of the license agreement between Travis County and Dwight Bellinger and Lora Gatewood to provide shoeshine services at the Blackwell-Thurman Criminal Justice Center.

BACKGROUND/SUMMARY OF REQUEST:

On August 16, 2011, Travis County approved a license agreement with Dwight Bellinger and Lora Gatewood (collectively, "Licensee") to provide shoeshine services at the Blackwell-Thurman Criminal Justice Center (CJC). The license term was for one year with up to two additional one-year option periods. There is one remaining option available, which would extend the CJC shoeshine services under this agreement through August 16, 2014.

Facilities Management Department (FMD) contacted the Licensee and confirmed that they were interested in continuing to provide these services for this remaining option period. Licensee has been complying with the terms of the license and therefore FMD would recommend exercising the option to extend. If the extension is approved, FMD will notify the Licensee and ensure the Licensee provides the necessary proof of insurance coverage for this option period.

STAFF RECOMMENDATIONS:

Facilities Management Department recommends approval of the remaining option to extend the license agreement between Travis County and Dwight Bellinger and Lora Gatewood to provide shoeshine services at the Blackwell-Thurman Criminal Justice Center for twelve months through August 16, 2014.

ISSUES AND OPPORTUNITIES:

Facilities Management Department will continue to monitor the Licensee's compliance with the terms of this agreement, including the quarterly payments of \$300 as specified in the license agreement.

FISCAL IMPACT AND SOURCE OF FUNDING:

\$1,200 in annual revenue.

REQUIRED AUTHORIZATIONS:

Christopher Gilmore, County Attorney's Office