



Travis County Commissioners Court Agenda Request

Meeting Date: August 13, 2013

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS
FY 2013

8/13/2013

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1		4049	149027	422080	TNR	Contracted Construction Servs.	\$2,254.00		1
		4049	149027	522030	TNR	Cap.Outlay Mtrl-Impvts Other	\$2,254.00		
N2		4049	149027	422080	TNR	Contracted Construction Servs.	\$2,646.00		1
		4049	149027	522030	TNR	Cap.Outlay Mtrl-Impvts Other	\$2,646.00		
N3		4049	149027	422080	TNR	Contracted Construction Servs.	\$5,978.13		1
		4049	149027	522030	TNR	Cap.Outlay Mtrl-Impvts Other	\$5,978.13		
N4		4049	149027	422080	TNR	Contracted Construction Servs.	\$3,626.00		1
		4049	149027	522030	TNR	Cap.Outlay Mtrl-Impvts Other	\$3,626.00		
N5		4049	149027	422080	TNR	Contracted Construction Servs.	\$945.00		1
		4049	149027	522030	TNR	Cap.Outlay Mtrl-Impvts Other	\$945.00		

TRANSFERS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
T1		0001	137044	511460	Sheriff's Office	Electrical Service		\$405,000.00	12
		0001	137037	510110	Sheriff's Office	Food & Groceries	\$225,000.00		
		0001	137051	511120	Sheriff's Office	Other Medical Services	\$180,000.00		
T2		0001	114800	522020	FMD	Ned Granger Renovations		\$420,000.00	14
		0001	114800	522020	FMD	Cap.Outlay Mtrl-Buildings	\$420,000.00		
T3		0001	114800	511620	FMD	Other Equip Reprs & Maint.		\$28,331.00	18
		0001	114804	522020	FMD	Cap.Outlay Mtrl-Buildings		\$15,041.00	
		0001	114800	522050	FMD	Cap.Outlay Mtrl-Land	\$43,372.00		
T4		0001	114802	511530	FMD	Bldg.Reprs & Maintenance		\$12,139.00	18
		0001	114802	510030	FMD	Bldg.Maint Supp.& Equip.		\$2,000.00	
		0001	114800	511590	FMD	Road Repairs & Maintenance	\$14,139.00		



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *AM*
DATE: July 30, 2013
RE: Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified additional unanticipated new revenues in lieu of parkland dedication. Three were made by WS-COS, LLC, CO RESIG, LLC; one by Cypress Ranch LTD; and one by Damaso Alejandro Rojo. TNR has submitted budget adjustments to budget the donated funds. Pursuant to the FY 2013 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of these five budget adjustments totaling \$15,449.13 in new revenue.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Cynthia McDonald, Isabelle Lopez, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees, WS-COS Development, LLC, CO RESIG, LLC- Sweetwater Ranch, Section Two, Village F2- Milton Reimers Ranch

Date: June 18, 2013

I hereby certify an additional \$2,254.00 for the Transportation and Natural Resources Department from WS-COS, LLC, CO RESIG, LLC in lieu of parkland dedication. Funds are planned for improvements at Milton Reimers Ranch Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$2,254.00 

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Isabelle Lopez, Sr. Financial Analyst, TNR

TRAVIS COUNTY
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COUNTY AUDITOR



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AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From: Nicki Riley
County Auditor

Subject:  Certification of Revenue – WS-COS Development, LLC c/o RESIG, LLC
Sweetwater Ranch Section 2, Village F3 (Final Plat)- Milton Reimers Ranch

Date: July 19, 2013

I hereby certify an additional \$2,646.00 for the Transportation and Natural Resources Department from WS-COS Development LLC in lieu of parkland dedication. Funds are planned for improvements at Milton Reimers Ranch.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$2,646.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Isabelle Lopez, Sr. Financial Analyst, TNR

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P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – WS-COS Development, LLC c/o RESIG, LLC
Sweetwater Ranch Section 2, Village Z (Final Plat)- Milton Reimers Ranch

Date: July 19, 2013

I hereby certify an additional \$5,978.13 for the Transportation and Natural Resources Department from WS-COS Development LLC in lieu of parkland dedication. Funds are planned for improvements at Milton Reimers Ranch.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$5,978.13

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Isabelle Lopez, Sr. Financial Analyst, TNR

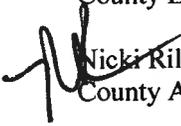
TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees, Cypress Ranch LTD, West Cypress
Ranch, Phase 2, Section 2- Hamilton Pool Preserve

Date: July 19, 2013

I hereby certify an additional \$3,626.00 for the Transportation and Natural Resources Department from Cypress Ranch LTD in lieu of parkland dedication. Funds are planned for improvements at the Hamilton Pool Preserve.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$3,626.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Isabelle Lopez, Sr. Financial Analyst, TNR

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P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Damaso Alejandro Rojo- McAngus Road (Amended Plat)- Richard Moya Park

Date: July 19, 2013

I hereby certify an additional \$945.00 for the Transportation and Natural Resources Department from Damaso Alejandro Rojo in lieu of parkland dedication. Funds are planned for improvements at Richard Moya Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$945.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Isabelle Lopez, Sr. Financial Analyst, TNR

Header Information for Entry Doc Number

400003122

Doc. Number 400003122 Doc. Status Posted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 22, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2013 Year.Cash.Eff
Process UI BALA Process BALS Original.Applic. BWB Doc.Family

Additional Data

Creator LOPEZI Creation Date Jul 25, 2013 Creation Time 16:15:43
Resp. Person ISABELLE LOPEZ Year Cohort Public Law
Legislation

Header Text New Parkland Fees Budget-Milton Reimers Ranch

TextName

Lines

Total Document 2254 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	2,254	Fees rec'd from WS-COS Development-Swtwater RnchF2
000002	4049		1490274049	522030	1630	NOT-RELEVANT	2,254	Fees rec'd from WS-COS Development-Swtwater RnchF2

DA ~ Aug 9 2013

Header Information for Entry Doc Number

400003123

Doc. Number 400003123 Doc. Status Posted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 22, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff
Process UI BALA Process BALS Original. Applic. BWB Doc. Family
Creation Date Jul 25, 2013 Creation Time 16:16:18
Year Cohort Public Law
Legislation

Additional Data

Creator LOPEZI
Resp. Person ISABELLE LOPEZ
Header Text New Parkland Fees Budget-Milton Reimers Ranch

TextName .

Lines

Total Document 2646 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	2,646	Fees rec'd from WS-COS Develop-Swtwr Rnch F3
000002	4049		1490274049	522030	1630	NOT-RELEVANT	2,646	Fees rec'd from WS-COS Develop-Swtwr Rnch F3

 Aug 9, 2013



Header Information for Entry Doc Number

400003125

Doc. Number 400003125 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 22, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 6 Fiscal Year 2013 Year.Cash.Eff
 Process UI BALA Process BALS Original.Applic. BWB Doc.Family
 Creation Date Jul 29, 2013 Creation Time 08:13:04
 Creator LOPEZI Year Cohort Public Law
 Resp. Person ISABELLE LOPEZ Legislation

Additional Data

Header Text New Parkland Fees Budget-Milton Reimers Ranch

TextName

Lines 1 **Total Document** 5973.13 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	5,978.13	Fees rec'd from WS-COS Develop/Resig-Swrtvtr Vig Z
000002	4049		1490274049	522030	1630	NOT-RELEVANT	5,978.13	Fees rec'd from WS-COS Develop/Resig-Swrtvtr Vig Z

~~_____~~ *Aug 9, 2013*

Header Information for Entry Doc Number

400003124

Doc. Number 400003124 Doc. Status Preposed FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 22, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 6 Fiscal Year 2013 Year. Cash. Eff
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family
 Creation Date Jul 25, 2013 Creation Time 09:45:34
 Creator LOPEZI Year Cohort Public Law
 Resp. Person ISABELLE LOPEZ Legislation

Additional Data

Header Text New Parkland Fees Budget-Hamilton Pool Preserve

TextName

Lines Total Document 3626 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	3,626	Fees rec'd from Cypress Ranch-W.Cyp Rnch, Ph2, Sec2
000002	4049		1490274049	522030	1630	NOT-RELEVANT	3,626	Fees rec'd from Cypress Ranch-W.Cyp Rnch, Ph2, Sec2

AD in aug 9, 2013

Header Information for Entry Doc Number

400003126

Doc. Number 400003126 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 22, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff
Process UI BALA Process BALS Original. Applic. BWB Doc. Family
Creation Date Jul 25, 2013 Creation Time 15:55:20
Year Cohort Public Law
Legislation

Additional Data

Creator LOPEZI
Resp. Person ISABELLE LOPEZ
Header Text New Parkland Fees Budget-Richard Moya Park

TextName

Lines

Total Document 945 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	945	Fees rec'd from Damaso Alejandro Rojo-McAngus Rd.
000002	4049		1490274049	522030	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	945	Fees rec'd from Damaso Alejandro Rojo-McAngus Rd.

~~_____~~
Aug 9, 2013



**PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS**

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court *Travis R. Gatlin*
FROM: Travis R. Gatlin, Assistant Budget Director
DATE: August 6, 2013
SUBJECT: Internal Reallocation from Travis County Sheriff's Office Utility Line to cover shortfalls in Foods/Groceries and Medical Services

The Travis County Sheriff's Office is requesting to reallocate projected utility savings toward shortfalls in food/groceries and other medical services. The FY 13 Budget Rules require Commissioners Court approval to transfer from the utility line item into food/groceries. These reallocations have been anticipated by the Planning and Budget Office (PBO) and will not impact projected FY 13 expenditures since they have already been incorporated into our analysis. PBO is working with TCSO on an additional internal reallocation to cover additional projected medical expenses that will be presented later in the fiscal year.

PBO recommends approval of the internal transfers to cover needed mandated expenses.

cc: Greg Hamilton, Travis County Sheriff
Major Phyllis Clair, Major Darren Long, Major Mark Sawa, Paul Matthews, Maria Wedhorn,
Leslie Browder, Jessica Rio, Diana Ramirez, PBO

Header Information for Entry Doc Number

400003176

Doc. Number 400003176 Doc. Status Preposed FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 26, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creation Date Jul 29, 2013 Creation Time 14:28:43
 Year Cohort Public Law
 Legislation

Additional Data

Creator WEDHORM
 Resp. Person
 Savings from Utilities for Food and Med. shortfall

TextName

Lines Total Document 0 405,000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1370440001	511460	1410	NOT-RELEVANT NON-FUNDED-PROGRAM	-405,000	Savings from Utilities for Food and Med. shortfall
000002	0001		1370370001	510110	1410	NOT-RELEVANT NON-FUNDED-PROGRAM	225,000	Food/Groceries through FY13
000003	0001		1370510001	511120	1410	NOT-RELEVANT NON-FUNDED-PROGRAM	180,000	Medical Services

ADG = Aug 9, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: August 8, 2013

RE: Request from Facilities Management Department (FMD) to transfer funding not needed at this time for the 700 Lavaca Building Renovations to the Granger Building for Chiller Replacement

FMD is requesting the transfer of \$420,000 in CAR funds and \$200,000 in operating funds currently allocated for work at 700 Lavaca to expedite the purchase and installation of replacement chillers for the Granger Building. The FY 2014 Preliminary Budget includes CO funding of \$619,000 for the replacement of the chillers. However, the chillers have stopped functioning and to keep the building in use FMD has had to rent portable chillers at a cost of \$9,240 per month.

FMD indicates that there are funds in the 700 Lavaca Building Renovations budget that can be deferred to FY 15, when work on the 13th floor renovation is scheduled to begin. The funds were intended to be used to renovate the 6th floor, however the private tenant's lease was extended for five years so that funding is not needed at this time.

If approved, the existing funding will be transferred to replace the nonfunctioning chillers at the Granger Building in FY 13, the FY 14 Preliminary Budget capital list will be reduced by \$619,000 due to the removal of the proposed FY 14 capital funding for this project, and FMD will request funding for future remodeling needs at 700 Lavaca as part of the FY 15 budget process.

PBO recommends approval of this request.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Roger El-Khoury, John Carr, Lloyd Evans, Amy Draper, FMD

Header Information for Entry Doc Number

400003222

Doc. Number 400003222 Doc. Status Preposed FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 30, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 2 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
Creator DAVIS Creation Date Jul 30, 2013 Creation Time 14:28:23
Resp. Person ADAVIS 49084 Year Cohort Public Law
Legislation

Header Text NED GRANGER RENOVATIONS

TextName

Lines Total Document 420,000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1148000001	522020	1140 NOT-RELEVANT	600243	-420,000	
000002	0001		1148000001	522020	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	420,000	

All in August 8, 2013



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S, P.E., Director

1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

Project No: TCAB-33-12C-4R

File: 102

TO: Diana Ramirez, Senior Budget Analyst, PBO

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: July 30, 2013

SUBJECT: Funding Issue – Ned Granger Renovations Project
Reallocate Available Funds

Facilities Management Department (FMD) requests your support in obtaining authorization to reallocate available savings from the 700 Lavaca Building projects to the Ned Granger Building Renovations project. Savings in the amount of \$620,000 in CAR and general funds are available to be reallocated from the Lavaca accounts as listed below. This funding, if reallocated, will allow for the Ned Granger Renovations project that was supported by PBO to be included in the FY 14 preliminary budget to be funded now, allowing the \$619,000 request for FY 14 funding to be removed. Sources of funding of the savings are as follows:

<u>Fund Center</u>	<u>Fund</u>	<u>G/L</u>	<u>Order</u>	<u>Amount</u>
1148000001	0001	522020	600243	\$420,000
1140110000	0001	522020	N/A	\$200,000
			Total:	\$620,000

Budget Adjustments #400003222 and #400003224 have been loaded in SAP to move these savings to the Ned Granger Renovations project. Your support in obtaining approval for the reallocation of these available savings is appreciated. Please direct any questions on this request to Roger at 44579 or John at 44772.

COPY TO:

Leslie Browder, County Executive, PBO
John Carr, Administrative Director, FMD
Amy Draper, CPA, Financial Manager, FMD

Header Information for Entry Doc Number

400003224

Doc. Number 400003224 Doc. Status Preposed FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 30, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 2 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
Creator DAVIS Creation Date Jul 30, 2013 Creation Time 14:36:55
Resp. Person ADAVIS 49084 Year-Cohort Public Law
Legislation

Header Text NED GRANGER RENOVATIONS

TextName

Lines Total Document \$ 200,000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1140110000	522020	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	-200,000	
000002	0001		1140110000	522020	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	200,000	

REDACTED August 8, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: August 7, 2013

RE: Request by Facilities Management Department to Use CAR Project Savings for Other Projects

Facilities Management Department (FMD) is requesting to transfer savings from various projects to two other projects that require funding.

5325 Airport Blvd – Demolition of Building

FMD is requesting that savings of \$43,372 from four CAR projects be transferred to finish the removal of the underground storage tanks at the site. FMD had to hire Terrecon Construction Testing to write the specifications of the tank removal, complete Texas Commission on Environmental Quality applications and respond to their questions, test the soil as removed and monitor the removal, and write a daily report. This could not be done in-house because of limited experience with this type of work. The lowest bid for the removal of the tanks came in at \$56,380, which is a difference from the remaining project budget of \$37,755. This request for \$43,372 will cover the remaining project costs plus include a contingency. The request for the contingency is reasonable to PBO given that this type of project can result in unforeseen costs.

The following projects' savings are being proposed for use:

Post Road Fire Alarm, \$14,900

Medical Examiner's Fire Alarm, \$13,431

CSCD Renovation at Ray Martinez Building, \$8,060

Constable 4 Reception Window at Ray Martinez Building, \$6,981

PBO recommends approval of this transfer.

USB/Holt Building Paring Lot Improvements

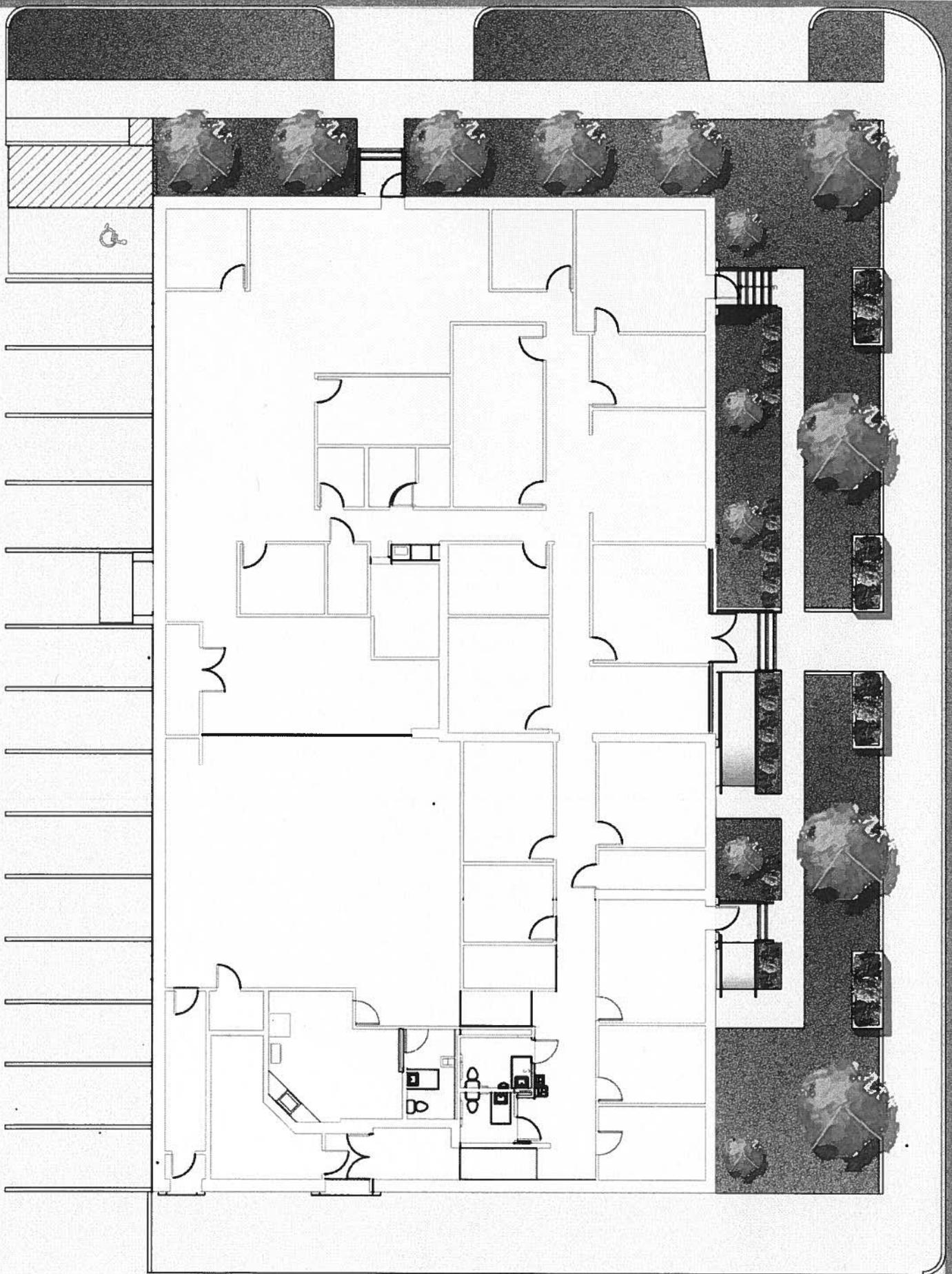
FMD is requesting that \$14,139 in savings from the Heman Marion Sweatt Travis County Courthouse Beautification Project (outdoor landscaping) be transferred to make currently unfunded improvements to the sidewalks on the West and South sides of the Holt Building. Currently, FMD is working on making improvements to the parking lots on the same block as the Holt and University Savings Buildings. This additional funding will allow the broken pavement in front of the Holt Building to be removed and replaced with landscaping materials,

while leaving the sidewalks in place. FMD has included conceptual drawings for illustration. Please note that FMD plans to landscape the area using crushed gravel and drought tolerant small trees and shrubs such as desert willow, Mexican buckeye, cenizo, rosemary and yucca. In addition, FMD will install minimal drip irrigation set to water once every two weeks.

Given the HMS Travis County Courthouse Beautification Project and the landscaping work being done at Wooldridge Park, it makes sense to use savings from one landscaping project to improve the landscaping of the corner across the street. In addition, the existing broken pavement is a tripping hazard for the County.

PBO recommends approval of this transfer.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Roger El-Khoury, John Carr, Amy Draper, FMD



Header Information for Entry Doc Number

400003182

Doc. Number 400003182 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 24, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator DRAPER A Creation Date Jul 24, 2013 Creation Time 15:46:36
Resp. Person A DRAPER 49040 Year Cohort Public Law
Legislation

Header Text Exception to Budget Rule #7 to 5325 Airport Demo

TextName

Lines

Total Document 43,372 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1148000001	511620	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	-28,331	Various project savings to 5325 Airport Demo proj
000002	0001		1148040001	522020	1410 NOT-RELEVANT	NON-FUNDED-PROGRAM	-15,041	Various project savings to 5325 Airport Demo proj
000003	0001		1148000001	522050	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	43,372	Various project savings to 5325 Airport Demo proj

Handwritten signature and date: August 8, 2013

Header Information for Entry Doc Number

400003184

Doc. Number 400003184 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jul 25, 2013
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Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
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Additional Data

Creator DRAPER A Creation Date Jul 26, 2013
Resp. Person A DRAPER 49040 Year Cohort
Legislation

Header Text Exception to budget rule#7 to USB/Holt Parking Lot

TextName

Lines

Total Document \$ 14,139 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1148020001	511530	1210 NOT-RELEVANT	NON-FUNDED-PROGRAM	-12,139	Exception to budget rule#7 to USB/Holt Parking Lot
000002	0001		1148020001	510030	1210 NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,000	Exception to budget rule#7 to USB/Holt Parking Lot
000003	0001		1148000001	511590	1140 NOT-RELEVANT	NON-FUNDED-PROGRAM	14,139	Exception to budget rule#7 to USB/Holt Parking Lot

August 8, 2013

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Constable Staffing
(\$135,679)	Constable Pct. 1	11/15/12	Constable Staffing
(\$10,000)	County Attorney	11/20/12	Legal Advisory Services
(\$240,179)	HRMD	12/4/12	Benefits income adjustment
(\$12,537)	Tax Office	12/11/12	Reclassification of two positions
(\$7,067)	JP Pct. 5	12/28/12	DPS backlog-drivers license revocation
(\$80,000)	TNR	1/22/13	East Metro Park Multi-Purpose Court
(\$46,900)	TNR	1/29/13	Recycling Program
(\$11,700)	Facilities	2/5/2013	Move for Dist. Clerk to Gault basement
(\$190,642)	County Attorney	3/12/2013	County Attorney Litigation Staff
(\$21,592)	ITS	3/12/2013	County Attorney Litigation Staff
(\$250,000)	Facilities	3/26/2013	Remodel 10th Floor @700 Lavaca Bldg.
(\$51,500)	CJP	4/16/2013	APD Chemist backlog
(\$115,940)	Cons. Pct. 1	4/23/2013	Constable Staffing
(\$5,300)	Criminal Courts	4/30/2013	Veterans Court program
\$63,031	County Auditor	5/14/13	Returning BEFIT Operating Funds
(\$1,000)	Historical Comm.	5/14/13	Transfer for Williams Grant
(\$29,371)	Sheriff	5/14/13	Transition Crim.Cts.Bailiff positions to TCSO
\$721,064	County Clerk	5/28/2013	Reimbursement for November Election
(\$35,000)	County Attorney	6/25/2013	Legal Services-Congressional Redistricting
\$6,059,074	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$214,774)	Criminal Courts – Veterans Court Grant
(\$175,000)	Crim Cts Legally Mandated Fees – Atty Fees & Other Ct Costs for Capital Cases
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$200,000)	General Admin – HUB Requirements Disparity Study (\$35,595 funds from State, restricted-use for this purpose)
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$14,497)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$2,403,843)	Total Possible Future Expenses (Earmarks)

\$3,655,231 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944			Beginning Balance
(\$8,000)	ITS	11/27/12	IT Infrastructure for FMD Projects
(\$82,552)	EMS	12/11/12	Fire fighting aircraft
(\$649,975)	ITS	1/15/13	Data storage tapes
(\$58,040)	Facilities	1/15/13	Renovation of HMS Courthouse Rm118
(\$60,000)	Facilities	1/15/13	Gault HVAC renovation project
(\$42,283)	TNR	1/29/13	Technical Correction FY 12 Budget Amendment
(\$46,306)	Facilities	2/5/13	Gault basement renovations-Dist. Clerk
(\$35,142)	Facilities	2/19/13	FFE for ongoing renovation of 700 Lavaca
(\$112,944)	Facilities	3/26/13	Remodel 10th Floor @ 700 Lavaca Bldg.
(\$39,957)	TNR	4/29/13	Motorcycle Replacement for TCSO
(\$35,000)	Purchasing	4/30/13	Forklift - Purchasing Warehouse
(\$224,417)	ITS	6/4/13	IT Infrastructure for 5th Fl. Granger
(\$194,502)	TNR	6/18/13	Replacement cost of Automobile losses
(\$150,000)	TNR	7/23/13	Guardrail and ADA Sidewalk Impvts.
\$1,074,826 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
\$ (592,883)	ITS Infrastructure for FMD Projects
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (90,000)	Failing Vehicles
\$ (250,000)	FM 1626 ROW Purchases
\$ (970,929)	Total Possible Future Expenses (Earmarks)

\$103,897 Remaining CAR Reserve Balance After Possible Future Expenditures

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924 Current Reserve Balance			

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000 \$ (880,000)	TNR	7/16/23	Beginning Balance Fuel
\$120,000 Current Reserve Balance			

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000 \$ (50,000)	PBO	5/21/13	Beginning Balance Civil & Family Courthouse Planning Services
\$5,446,000 Current Reserve Balance			

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778 Current Reserve Balance			

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
(\$196,951)	ITS	10/23/12	OnBase Infrastr.
(\$717,746)	ITS	11/6/12	CUC TechShare
(\$1,146,096)	ITS	12/18/2012	TechShare
(\$98,063)	RMCR	5/28/2013	DMS Software
\$5,939 Current Reserve Balance			

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889 Current Reserve Balance			

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$ (96,000)	EMS	4/9/13	Helicopter Mtn/Rpr
\$905,050 Current Reserve Balance			

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
(\$1,483,173)	Emergency Services	11/13/12	Regional Radio Service Interlocal
\$683,002 Current Reserve Balance			

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768 Current Reserve Balance			

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
(\$2,302,015)	EMS	12/11/12	Reimbursement Resolution
(\$2,941,500)	ITS	12/11/12	Reimbursement Resolution
(\$877,000)	TNR	12/11/12	Reimbursement Resolution
(\$901,912)	FMD	12/11/12	Reimbursement Resolution
\$901,912	FMD	6/25/13	Transfer back to Unallocated Resv.
\$2,302,015	EMS	6/24/13	Transfer back to Unallocated Resv.
\$877,000	TNR	6/27/13	Transfer back to Unallocated Resv.
\$2,941,500	ITS	7/11/13	Transfer back to Unallocated Resv.
\$57,195,853 Current Reserve Balance			