



Travis County Commissioners Court Agenda Request

Meeting Date: 8/13/2013

Prepared By/Phone Number: Michael G Hemby – TCSO - 44924

Elected/Appointed Official/Dept. Head: Sheriff Greg Hamilton

Commissioners Court Sponsor: Judge Sam Biscoe

AGENDA LANGUAGE: Consider and approve Amendment No. Ten to the Memorandum of Understanding (“MOU”) Relating to Security for the Combined Transportation, Emergency & Communications Center (“CTECC”), extending the scope of work for the Travis County Sheriff’s Office through FY14. (TCSO)

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Contract amendment number eleven of the security services contract wherein TCSO provides for site security for the CTECC facility.

STAFF RECOMMENDATIONS:

Annual renewal and update. Recommended for approval.

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

Funding level not to exceed \$1,183,211.00 for this upcoming fiscal year.

REQUIRED AUTHORIZATIONS:

Item has been reviewed and approved by Co Atty James Connolly.



JAMES SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

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DARREN LONG
Major - Corrections

PHYLLIS CLAIR
Major - Law Enforcement

MAKR SAWA
Major - Administration & Support

Date: 8/2/2013
To: Travis County Commissioners Court
From: Michael G Hemby 783, Planning Manager
Subject: FY13 CTECC Security MOU – Amendment Number 11

Proposed Motion:

Approve Amendment No. Eleven to the Memorandum of Understanding ("MOU") Relating to Security for the Combined Transportation, Emergency & Communications Center ("CTECC"), extending the scope of work for the Travis County Sheriff's Office through FY14.

Summary & Recommendation:

Under the existing security MOU with the City of Austin, TCSO law enforcement has provided security services to CTECC since FY03. All parties and stakeholders to this agreement are satisfied with the each other's performance and desire the continuation of this arrangement.

This is a revenue-generating contract for Travis County. TCSO, with the concurrence and cooperation of Travis County Emergency Services ("TCES") and County representatives on the CTECC Operating Board, recommends approving the proposed motion.

The FY13 security not to exceed budget level for the CTECC program is \$1,183,211.00, an amount that adequately supplements TCSO's personnel costs in providing services for around-the-clock protection of the site, facility, related systems, and personnel. This rate and budget was approved by the CTECC governing board for FY 2013 in July of 2013 in accordance with estimates given to the board and is set for Austin City Council approval on August 22nd.

The security MOU is structured to automatically renew on an annual basis. However, amendments to this agreement are routinely necessary to reflect the updated scope of work each fiscal year.

There is an increase this year in the service provision which requires the addition of one additional POPS Scale FTE in order to provide for enhanced services at the center. This is included in the costing model and associated revenue. The Planning and Budget Office has been aware of this matter and is simply awaiting approval of the interlocal in order to add the additional slot effective October 1, 2013.

There appear to be no issues or concerns with approving the recommended action by TCSO personnel or either the governing or operating board.

Attachment:

Amendment No. 11 to the CTECC Security MOU (Three Originals)

Cc:

County Attorney – Jim Connolly

County Auditor – Nicki Riley

PBO – Travis Gatlin

Emergency Services – Danny Hobby

TCSO Finance – Paul Matthews



Safety, Integrity, Tradition of Service

Amendment No. 11
to the
Memorandum of Understanding Relating to Security Services
Contract No. NI100000001
for the
Combined Transportation, Emergency & Communications Center

This Amendment Number Eleven to the Memorandum of Understanding Relating to Security Services for the Combined Transportation, Emergency & Communications Center (the "CTECC Security MOU") is made and entered into by the following Parties: the City of Austin (the "City") and Travis County, Texas (the "County"), pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

WHEREAS, the Parties and their fellow Coalition Members operate and maintain a Combined Transportation, Emergency & Communications Center ("CTECC") and annually budget for such; and,

WHEREAS, City, acting as the managing CTECC partner and on behalf of fellow Coalition Members, has entered into an Interlocal cooperative agreement (this "MOU") with County, via the Travis County Sheriff's Office ("TCSO"), to provide certain services for securing and protecting CTECC personnel, the Facility, the Site, and the Supported Systems; and,

WHEREAS, the 2nd extension option term of the CTECC Security MOU will expire on September 30, 2013. The 3rd extension option term will begin on October 1, 2013 for 12 months; and,

WHEREAS, the Parties wish to increase the remaining option terms, add additional extension options and add to the scope of responsibilities of the TCSO.

NOW, THEREFORE, in consideration of the mutual covenants set forth in this amendment and other good and valuable consideration, the Parties agree to amend the CTECC Security MOU as follows:

1.0 The cost of the third extension option is increased by an additional \$113,013, for a total amount not to exceed \$1,183,211; and,

2.0 The cost of the fourth extension option is increased by an additional \$130,497, for a total amount not to exceed \$1,254,204; and,

3.0 Three additional 12-month extension options in amounts not to exceed \$1,329,456 for the fifth extension option, \$1,409,224 for the sixth extension option and \$1,493,777 for the seventh extension option are available under the terms of CTECC Security MOU

4.0 The total contract amount including all options shall not exceed \$14,979,604.

5.0 Attachment I, CTECC Security Services Scope of Work is to be amended to add the following responsibilities to the TCSO:

Position Duties:

Responsible for the operation of x-ray machines and metal detectors.

Searching citizens and their packages.

Provide walking patrols of CTECC.

Make on-site arrests for violations of State Law.

Complete complaints and arrest affidavits, report writing and related paperwork.

Other duties as may be assigned by the Sergeant of the CTECC-LE team.

Must be available to work nights, weekends and alternate duty hour schedules.

6.0 The Effective Date of this Amendment Number 11 is October 1, 2013.

Except as otherwise amended herein, all other terms and conditions of the CTECC Security MOU remain the same.

By the signatures affixed below, this amendment is hereby incorporated into and made a part of the CTECC Security MOU.

EXECUTED as of the latest date set forth below:

City of Austin

City Manager

Printed Name: _____

Signature: _____

Date: _____

Travis County, Texas

Travis County Judge

Printed Name: _____

Signature: _____

Date: _____

Travis County Sheriff

Printed Name: _____ Greg Hamilton _____

Signature: _____

Date: _____