



Travis County Commissioners Court Agenda Request
TRAVIS COUNTY HOUSING FINANCE CORPORATION

Meeting Date: August 13, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive,
Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve the purchase of two licenses and one installation DVD for Adobe Acrobat XI Standard software totaling \$474.00.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Recent changes to TDHCA's TBRA requirements include the procedure for submitting documents to the online Housing Contract System. The state will no longer accept documents by email. The state now requires we submit one PDF file with bookmarks inserted to avoid deficiency status. The Adobe software that the Corporation's staff currently has does not allow for the inserting of bookmarks or the consolidation of multiple PDF documents into one file. Additionally, the social worker responsible for intake and client management of the TBRA program does not have the Adobe software needed to meet the new requirements. Therefore, we are requesting two licenses (one for Corporation staff and one for the TBRA social worker) and one DVD required to install the new Adobe software. This expense falls under an "Admin Cost" through the TBRA grant and will be reimbursed by TDHCA.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



Pricing Proposal
 Quotation #: 6917219
 Created On: 8/1/2013
 Valid Until: 8/30/2013

TRAVIS CO

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Account Representative

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All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Adobe Acrobat XI Standard - (v. 11) - license - 1 user - GOV - TLP - level 1 (1+) - Win - 300 points - Universal English Adobe - Part#: 65197414AF01A00	2	\$227.00	\$454.00
2 Adobe Acrobat XI Standard - (v. 11) - media - GOV - TLP - DVD - Win - 0 points - Universal English Adobe - Part#: 65197112AF00A00	1	\$20.00	\$20.00
3 Adobe Acrobat XI Pro - (v. 11) - license - 1 user - GOV - TLP - level 1 (1+) - Win, Mac - 450 points - Universal English Adobe - Part#: 65195512AF01A00	3	\$339.00	\$1,017.00
4 Adobe Acrobat XI Pro - (v. 11) - media - GOV - TLP - DVD - Win - 0 points - Universal English Adobe - Part#: 65194651AF00A00	1	\$20.00	\$20.00
Total			\$1,738.00

Additional Comments

Good afternoon. Here is the price quote you requested.

Please provide end-user contact information (first name, last name, and email address) for all orders. Not including this information may result in a delay in order processing.

Also, please include SHI quote number on your PO. Please contact me if you have any questions.

Thank You for choosing SHI-GSI! To ensure the best level of service, please provide End User Name, Phone Number, and E-Mail Address when submitting a Purchase Order. For any additional information including Hardware and Software Contract Numbers, please contact an SHI-GS Sales Representative at 800-870-6079.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.