



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Diana Ramirez, (512)854-9694

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

A handwritten signature in black ink, appearing to be "LB", is written to the right of the text for the Elected/Appointed Official/Dept. Head.

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: PUBLIC HEARING

Receive comments regarding proposed Fiscal Year 2014 Elected Officials Salaries.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: N/A

STAFF RECOMMENDATIONS: N/A

ISSUES AND OPPORTUNITIES: N/A

FISCAL IMPACT AND SOURCE OF FUNDING: N/A

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

County Judge's Office, (512)854-9555



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By: Paul Scoggins **Phone #:** (512) 854-7619

Division Director/Manager: Anna Bowlin, Division Director of Development Services and Long Range Planning

AB

Department Head: *Carol B. Joplin* Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Gomez, Precinct Four

AGENDA LANGUAGE: Receive comments regarding a request to authorize the filing of an instrument to vacate a 2.079 acre section of right-of-way known as Moores Crossing Boulevard – Precinct Four.

BACKGROUND/SUMMARY OF REQUEST:

TNR staff has received a request to authorize the filing of an instrument to vacate a 2.079 acre section of Moores Crossing Boulevard as dedicated in Volume 10467, Page 982. This section of Moores Crossing Boulevard is not maintained by Travis County. Vacating this section of ROW terminates its existence.

The utility companies operating in the area have stated they have no objection to vacating the subject section of Moores Crossing Boulevard. Staff foresees no opposition to this request. However, should staff receive any inquiries from adjacent property owners as a result of the public notification process, an addendum to this back up memorandum will be provided to the Court prior to the public hearing.

STAFF RECOMMENDATIONS:

The request has been reviewed by TNR staff and staff finds the vacation request meets all Travis County standards. As of this memo, staff has not received any inquiries in regards to this request. As such, TNR staff recommends the request.

ISSUES AND OPPORTUNITIES:

According to the request letter the purpose of this request is to allow the property owner to relocate a new 70' wide ROW in a manner that is more suitable for the development of the remaining acreage.

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

ATTACHMENTS/EXHIBITS:

- Order of Vacation
- Field Notes
- Request Letter
- Original Dedication
- Utility Statements
- City of Austin Sign-off
- Sign Affidavit and Pictures
- Maps

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429
Anna Bowlin	Division Director	Development Services	(512) 854-7561

CC:

Stacey Scheffel	Program Manager	TNR-Permits	(512) 854-7565

SM:AB:ps

1101 - Development Services Long Range Planning - Moores Crossing Boulevard



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Lisa Rush x49290

Elected/Appointed Official/Dept. Head: Steven Broberg, Director, RMCR *S.B.*

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Approve resolution recognizing Robert Duke, Print Shop Supervisor, upon his retirement after 29 years of dedicated service to Travis County

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

WHEREAS, service, dedication, commitment, and excellence, should always be recognized; and

WHEREAS, Robert Duke dedicated twenty-nine years to the residents and employees of Travis County through his service in Records Management and Communication Resources; and

WHEREAS, Robert Duke demonstrated his commitment to service and duty as supervisor of the Travis County Print Shop for the last sixteen of those years; and

WHEREAS, Robert Duke has contributed to our community through his excellence in customer service; and

WHEREAS, Robert Duke is widely known among county employees as a gentleman of both intelligence and humor who would get the job done; and

WHEREAS, no other individual could possibly wear overalls on a daily basis and make it look like a fashion statement;

Now, therefore, be it resolved that we, the members of the Travis County Commissioners Court, do hereby extend best wishes to Robert Duke on his retirement and ask all residents of Travis County to join us in showing our appreciation for his outstanding service. SIGNED AND ENTERED THIS 6th DAY OF AUGUST, 2013.

STAFF RECOMMENDATIONS: Staff recommends approval of Resolution

ISSUES AND OPPORTUNITIES: N/A

FISCAL IMPACT AND SOURCE OF FUNDING: N/A

REQUIRED AUTHORIZATIONS: Steven Broberg, Director, RMCR

Travis County Commissioners Court



Resolution

WHEREAS, service, dedication, commitment, and excellence, should always be recognized;

WHEREAS, Robert Duke has dedicated twenty-nine years to the residents and employees of Travis County through his service in Records Management and Communication Resources;

WHEREAS, Robert Duke demonstrated his commitment to service and duty as supervisor of the Travis County Print Shop for the past sixteen of those years;

WHEREAS, Robert Duke has contributed to our community through his excellence in customer service;

WHEREAS, Robert Duke is widely known among county employees as a gentleman of both intelligence and humor who always gets the job done; and

WHEREAS, no other individual could possibly wear overalls on a daily basis and make it look like a fashion statement.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE TRAVIS COUNTY COMMISSIONERS COURT, DO HEREBY EXTEND BEST WISHES TO ROBERT DUKE ON HIS RETIREMENT AND ASK ALL RESIDENTS OF TRAVIS COUNTY TO JOIN US IN SHOWING APPRECIATION FOR HIS OUTSTANDING SERVICE.

SIGNED AND ENTERED THIS 6th DAY OF AUGUST, 2013.

SAMUEL T. BISCOE
COUNTY JUDGE

RON DAVIS
COMMISSIONER, PRECINCT 1

BRUCE TODD
COMMISSIONER, PRECINCT 2

GERALD DAUGHERTY
COMMISSIONER, PRECINCT 3

MARGARET J. GOMEZ
COMMISSIONER, PRECINCT 4



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By: Paul Scoggins **Phone #:** (512) 854-7619

Division Director/Manager: Anna Bowlin, Division Director of Development Services and Long Range Planning

AB

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Gomez, Precinct Four

AGENDA LANGUAGE: Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a 2.079 acre section of right-of-way known as Moores Crossing Boulevard – Precinct Four.

BACKGROUND/SUMMARY OF REQUEST:

TNR staff has received a request to authorize the filing of an instrument to vacate a 2.079 acre section of Moores Crossing Boulevard as dedicated in Volume 10467, Page 982. This section of Moores Crossing Boulevard is not maintained by Travis County. Vacating this section of ROW terminates its existence.

The utility companies operating in the area have stated they have no objection to vacating the subject section of Moores Crossing Boulevard. Staff foresees no opposition to this request. However, should staff receive any inquiries from adjacent property owners as a result of the public notification process, an addendum to this back up memorandum will be provided to the Court prior to the public hearing.

STAFF RECOMMENDATIONS:

The request has been reviewed by TNR staff and staff finds the vacation request meets all Travis County standards. As of this memo, staff has not received any inquiries in regards to this request. As such, TNR staff recommends the request.

ISSUES AND OPPORTUNITIES:

According to the request letter the purpose of this request is to allow the property owner to relocate a new 70' wide ROW in a manner that is more suitable for the development of the remaining acreage.

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

ATTACHMENTS/EXHIBITS:

- Order of Vacation
- Field Notes
- Request Letter
- Original Dedication
- Utility Statements
- City of Austin Sign-off
- Sign Affidavit and Pictures
- Maps

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429
Anna Bowlin	Division Director	Development Services	(512) 854-7561

CC:

Stacey Scheffel	Program Manager	TNR-Permits	(512) 854-7565

SM:AB:ps

1101 - Development Services Long Range Planning - Moores Crossing Boulevard

ORDER OF VACATION

STATE OF TEXAS §

COUNTY OF TRAVIS §

WHEREAS, the property owner requests the vacation of a 2.079 acre section of Moores Crossing Boulevard as dedication in Volume 10467, Page 982 of the Travis County Official Public Records;

WHEREAS, the utility companies known to be operating in the area have indicated that they have no objection to the vacation of this section of right-of-way as described in the attached field notes and sketches;

WHEREAS, the Travis County Transportation and Natural Resources Department recommends the vacation of this section of right-of-way as described in the attached field notes and sketches;

WHEREAS, the required public notice was posted and the Travis County Commissioners Court held a public hearing on August 6, 2013 to consider the proposed action; and

NOW, THEREFORE, by unanimous vote, the Commissioners Court of Travis County, Texas, orders that a 2.079 acre section of Moores Crossing Boulevard as dedicated in Volume 10467, Page 982, as shown on the attached sketches and described in the attached field notes, is hereby vacated.

ORDERED THIS THE _____ DAY OF _____ 2013.

SAMUEL T. BISCOE, COUNTY JUDGE

COMMISSIONER RON DAVIS
PRECINCT ONE

COMMISSIONER BRUCE TODD
PRECINCT TWO

COMMISSIONER GERALD DAUGHERTY
PRECINCT THREE

COMMISSIONER MARGARET GOMEZ
PRECINCT FOUR

March 31, 2012

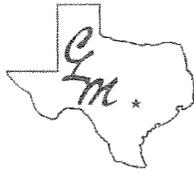
Re: Vacation of Moores Crossing Boulevard ROW and Easement

To Whom It May Concern:

MC Joint Venture, record owner of tax parcel TCAD No. 03-3931-0140 as shown of the attached Exhibit A, do hereby request the vacation of 2.079 acre of the Moores Crossing Boulevard ROW and Easement, as shown in on attached Exhibit B, both exhibits being prepared by Macias and Associates.



William Geo. Gurasich
General Partner and Manager
Moores Crossing Joint Venture a.k.a
M C Joint Venture
Record Owner



MACIAS & ASSOCIATES, L.P.
LAND SURVEYORS

APRIL 6, 2012

EXHIBIT " _____ "

LEGAL DESCRIPTION

DESCRIPTION OF A 2.079-ACRE (90,554 SQUARE FOOT) TRACT OF LAND OUT OF THE NOEL M. BAIN SURVEY NO. 1, ABSTRACT NO. 61, IN TRAVIS COUNTY, TEXAS, BEING A PORTION OF THE CALLED 70-FOOT WIDE RIGHT-OF-WAY (KNOWN AS MOORE'S CROSSING BOULEVARD) DEDICATED IN VOLUME 10467, PAGE 982 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS; SAID 2.079 ACRE TRACT AS SHOWN ON THE ACCOMPANYING SKETCH AND DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING FOR REFERENCE on a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." found in the easterly right-of-way line of the above-mentioned 70-foot wide right-of-way known as Moore's Crossing Boulevard, being the southwest corner of a called 4.01-acre tract of land conveyed to the City of Austin in Document No. 2003100667 of the Official Public Records of Travis County, Texas, same being the northwest corner of a called 51.995-acre tract of land conveyed to SR Development, Inc. in Volume 12983, Page 702 of the Real Property Records of said County; THENCE with said easterly right-of-way line of Moore's Crossing Boulevard, same being the westerly boundary line of said 51.995-acre tract, S39°27'55"W a distance of 20.00 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set having Texas State Plane Grid Coordinate (Central Zone-4203, NAD83(CORS), U.S. Survey Feet,) values of N=10,031,504.87, E=3,143,818.34, for the northeast corner and **POINT OF BEGINNING** of this tract;

THENCE with said easterly right-of-way line of Moore's Crossing Boulevard, same being said westerly boundary line of the 51.995-acre tract, the following three (3) courses and distances:

- 1) S39°27'55"W for a distance of 325.10 feet to a ½-inch diameter iron rod found on the point of curvature of a curve to the left;
- 2) with the arc of said curve to the left having radius of 1,785.00 feet, an arc length of 374.28 feet, a delta angle of 12°00'50", and a chord which bears S33°21'40"W for a distance of 373.60 feet to a ½-inch diameter iron rod found on a point of tangency;
- 3) S27°22'57"W for a distance of 586.88 feet to a ½-inch diameter iron rod found on the southeast corner of said 70-foot wide right-of-way of Moore's Crossing Boulevard, same being the southwest corner of said 51.995-acre tract, being also in the northerly boundary line of a called 18.909-acre tract of land conveyed to TSWG 130, LLC, described as Part 2, in Document No. 2008010971 of said Official Public Records, from which a ½-inch diameter iron rod with a plastic cap

stamped "Macias & Assoc." found on an angle point in the southerly boundary line of said 51.995-acre tract, same being the northeast corner of said 18.909-acre tract, bears S62°35'45"E a distance of 342.86 feet;

THENCE with the southerly right-of-way line of said 70-foot right-of-way of Moore's Crossing Boulevard, same being the northerly boundary line of said 18.909-acre tract, N62°35'45"W for a distance of 70.00 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the southwest corner of said Moore's Crossing Boulevard right-of-way and southwest corner of this tract, from which a 5/8-inch diameter iron rod with and aluminum cap stamped "TEXAS DEPT OF TRAN" found in the easterly right-of-way line of Texas State Highway 130, same being the northwest corner of said 18.909-acre tract, being also the southwest corner of a called 22.800-acre tract of land conveyed to M. C. Joint Venture in Document No. 2009193716 of said Official Public Records, bears N62°35'45"W a distance of 83.63 feet;

THENCE departing said northerly boundary line of the 18.909-acre tract, with the westerly right-of-way line of said 70-foot wide Moore's Crossing Boulevard, same being the easterly boundary line of said 22.800-acre tract, the following three (3) courses and distances:

- 1) N27°22'57"E for a distance of 586.82 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the point of curvature of a curve to the right;
- 2) with the arc of said curve to the right having radius of 1,855.00 feet, an arc length of 388.96 feet, a delta angle of 12°00'50", and a chord which bears N33°21'40"E for a distance of 388.25 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for a point of tangency;
- 3) N39°27'55"E for a distance of 325.22 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the northwest corner of this tract;

THENCE departing said easterly boundary line of the 22.800-acre tract, through the interior of said 70-foot wide right-of-way of Moore's Crossing Boulevard, S50°32'05"E for a distance of 70.00 feet to the **POINT OF BEGINNING** and containing 2.079 acres (90,554 square feet) of land;

BEARING BASIS NOTE

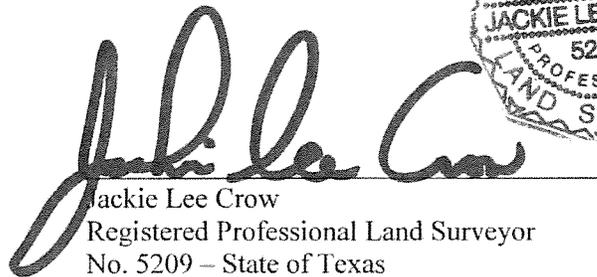
All bearings described herein are based upon the Texas State Plane Coordinates System, NAD 83 (1986) Central Zone. All distances shown hereon are surface distances. Surface adjustment scale factor being 1.00011.

THE STATE OF TEXAS §
§
COUNTY OF TRAVIS § KNOW ALL MEN BY THESE PRESENTS:

That I, Jackie Lee Crow, a Registered Professional Land Surveyor, do hereby state that the above description is true and correct to the best of my knowledge and belief and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas, this 6th day of April, 2012, A.D.

Macias & Associates, L.P.
5410 South 1st Street
Austin, Texas 78745
512-442-7875


Jackie Lee Crow
Registered Professional Land Surveyor
No. 5209 – State of Texas



REFERENCES

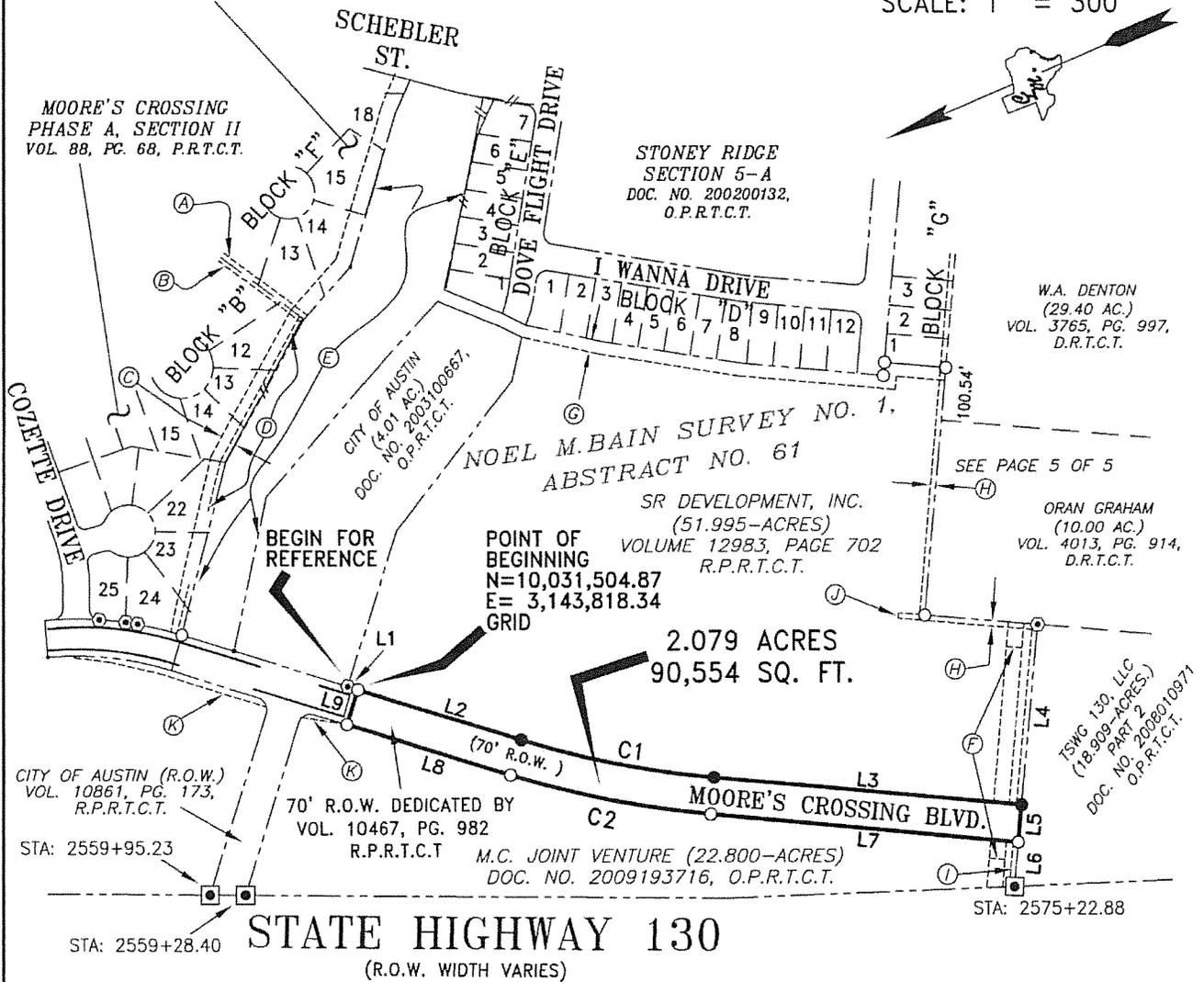
MAPSCO 677-X & 707-B, Austin Grid No. N-13, N-12
MACIAS & ASSOCIATES, L.P., PROJECT NO. 420-11-12

SKETCH TO ACCOMPANY LEGAL DESCRIPTION

MOORE'S CROSSING
PHASE A, SECTION I
VOL. 87, PG. 155C, P.R.T.C.T.

MOORE'S CROSSING
PHASE A, SECTION II
VOL. 88, PG. 68, P.R.T.C.T.

SCALE: 1" = 300'



STATE OF TEXAS }

COUNTY OF TRAVIS }

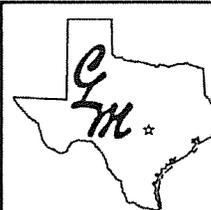
I HEREBY CERTIFY THAT THIS SKETCH WAS PREPARED FROM THE RESULTS OF AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

MACIAS & ASSOCIATES, L.P.

Job No.: 420-11-12
Scale: 1" = 300'
Date: 4-6-2012
Field Book: 607, Page 49
Drawn by: J.L.C.
Checked by: J.L.C.

PAGE 4 OF 5

Jackie Lee Crow
DATE 4/6/2012
JACKIE LEE CROW
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5209



MACIAS & ASSOCIATES, L.P.
LAND SURVEYORS
★ ★ ★ ★ ★ ★ ★
5410 SOUTH 1ST STREET
AUSTIN, TEXAS 78745
PH. (512)442-7875 FAX (512)442-7876
WWW.MACIASWORLD.COM

LEGEND	
●	1/2" IRON ROD FOUND W/TX DOT ALUMINUM CAP (UNLESS NOTED),
⊙	1/2" IRON ROD FOUND WITH PLASTIC CAP STAMPED "MACIAS & ASSOC."
●	1/2" IRON ROD FOUND (NO CAP)
○	1/2" IRON ROD SET WITH PLASTIC CAP STAMPED " MACIAS & ASSOC."
△	CALCULATED POINT
ℓ	PROPERTY LINE
R.O.W.	RIGHT-OF-WAY
ESMT.	EASEMENT
P.U.E.	PUBLIC UTILITY EASEMENT
D.R.T.C.T.	DEED RECORDS OF TRAVIS COUNTY, TEXAS
P.R.T.C.T.	PLAT RECORDS OF TRAVIS COUNTY, TEXAS
R.P.R.T.C.T.	REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS
O.P.R.T.C.T.	OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS
N.T.S.	NOT TO SCALE
()	RECORD INFORMATION

BEARING BASIS:

ALL BEARINGS SHOWN HEREON ARE BASED UPON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83 (1986), CENTRAL ZONE. ALL DISTANCES SHOWN HEREON ARE SURFACE DISTANCES. SURFACE ADJUSTMENT SCALE FACTOR IS 1.00011.

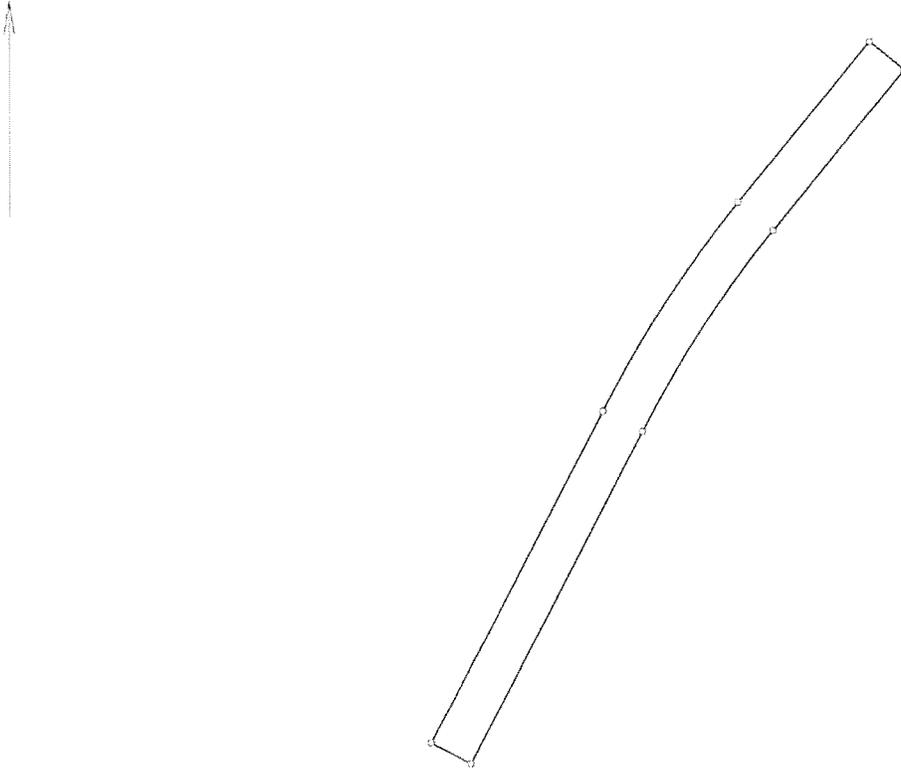
LINE TABLE

NO.	BEARING	DISTANCE
L1	S39°27'55"W	20.00'
L2	S39°27'55"W	325.10'
L3	S27°22'57"W	586.88'
L4	S62°35'45"E	342.86'
L5	N62°35'45"W	70.00'
L6	N62°35'45"W	83.63'
L7	N27°22'57"E	586.82'
L8	N39°27'55"E	325.22'
L9	S50°32'05"E	70.00'

CURVE TABLE

NO.	RADIUS	ARC LENGTH	DELTA	CHORD BRNG.	CHORD DIST.
C1	1,785.00'	374.28'	12°00'50"	S33°21'40"W	373.60'
C2	1,855.00'	388.96'	12°00'50"	N33°21'40"E	388.25'

- A. 10' P.U.E. VOL. 88, PG. 68, P.R.T.C.T.
- B. 7.5' P.U.E. VOL. 88, PG. 68, P.R.T.C.T.
- C. CITY OF AUSTIN 30' DRAINAGE & PUBLIC UTILITY EASEMENT, VOL. 88, PG. 68, P.R.T.C.T.
- D. LIMITS OF 100 YR. FLOODPLAIN, VOL. 88, PG. 68, P.R.T.C.T.
- E. CITY OF AUSTIN DRAINAGE DETENTION AND ACCESS EASEMENT, VOL. 10771 PG 538, R.P.R.T.C.T.
- F. LAVACA GATHERING COMPANY PIPELINE EASEMENT, VOL. 2684, PG. 516, D.R.T.C.T.
- G. CITY OF AUSTIN 25' DRAINAGE EASEMENT DOCUMENT NO. 2002091009, O.P.R.T.C.T.
- H. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002151211, O.P.R.T.C.T.
- I. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002151212, O.P.R.T.C.T.
- J. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002193264, O.P.R.T.C.T.
- K. CITY OF AUSTIN SLOPE EASEMENT, VOL. 10771, PG. 543 R.P.R.T.C.T.



Title:		Date: 04-06-2012
Scale: 1 inch = 270 feet	File: ROW VACATION CHK M&B.des	
Tract 1: 2.079 Acres: 90554 Sq Feet: Closure = s36.1207w 0.00 Feet: Precision >1/9999999: Perimeter = 2727 Feet		
001=s39.2755w 325.10 002: Lt, R=1785 00, Arc=374.28, Delta=12.0050 Bng=s33.2140w, Chd=373 60	004=n62.3545w 70.00 005=n27.2257e 586.82 006: Rt, R=1855 00, Arc=388 96, Delta=12.0050 Bng=n33.2140e, Chd=388 25	007=n39.2755e 325.22 008=s50.3205e 70.00
003=s27.2257w 586.88		

April 22, 2010

Mr. Joseph Gieselman, Executive Manager
Transportation & Natural Resources
411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767

RE: Request to Vacate Moores Crossing Blvd. ROW

DESCRIPTION OF A 2.112 ACRES (91,985 SQUARE FOOT) TRACT OF LAND OUT OF THE NOEL M. BAIN SURVEY NO. 1, ABSTRACT NO. 61, IN TRAVIS COUNTY, TEXAS, BEING A PORTION OF THE CALLED 70-FOOT WIDE RIGHT-OF-WAY (KNOWN AS MOORES CROSSING BOULEVARD) DEDICATED IN VOLUME 10467, PAGE 982 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS

Dear Mr. Gieselman:

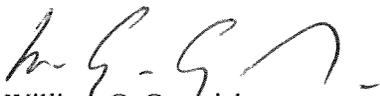
Approximately three years ago, TxDOT condemned 50+ acres of land owned by MC Joint Venture for the purpose of constructing SH-130, including the construction of the overpass at Elroy Road. At the same time, we entered into a participation agreement with Travis County and constructed Elroy Road from FM 973 to McAngus Road to a MAD/CAP-4. It was previously a two-lane county road with bar ditches. The completion of Elroy occurred 18 months ago and was accepted for maintenance by the County in due course. Moores Crossing Blvd. lies to the east of SH-130 and perpendicular to Elroy Road. It is constructed from Elroy Road across the tributary to Dry Creek East to the ROW of Engler Road. Moores Crossing Blvd. ROW has been dedicated from Elroy Road to the southern boundary of our tract of land.

We are requesting a vacation of a portion of the Moores Crossing Blvd. in order to relocate a new 70' Moores Crossing Blvd. in a manner that is more suitable for the development of our remaining acreage. We will be filing a proposed ROW for the new Moores Crossing Blvd. after the current zoning case is finalized this summer. We are doing this in order to remediate the damage that the property incurred at the time of the TxDOT taking.

We are currently processing two zoning changes with the City of Austin. The front 11 acres is being zoned GR; the acreage of tract 2 on which this ROW is being vacated is changing from SF-2 to IP. We intend to produce the alignment of the new ROW in recordable form after the zoning cases with the City are settled. We are notifying you of our plans now to give your staff an ample review period.

Please contact Charles Dunn of Holford Group, our planner and coordinator for the zoning of both tracts, via phone: (512) 346.8181 or email: charles@holfordgroup.com, for any additional information.

Sincerely,



William G. Gurasich
On behalf of MC Joint Venture

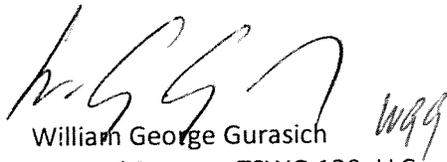
April 12, 2010

RE: Vacation of Moores Crossing Boulevard Easement

To whom it may concern:

TSWG 130, LLC , the record owner of 18.9 acres of land (Travis County Tax Parcel No.: 03-3931-0107-0000), has no objection in vacating the Moores Crossing Blvd. ROW.

Sincerely yours,


William George Gurasich
General Partner, TSWG 130, LLC

110

RIGHT-OF-WAY DEDICATION

04 -29-6108

STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS

2456 FR 9434

11.00 INOX
2 2 10/27/87
.79-DCC4

THAT, Moores Crossing Joint Venture, of Travis County, Texas hereinafter referred to as Grantor, in and for the consideration of the benefits to be derived by the Grantor from the right-of-way hereinafter described, has this day GRANTED, CONVEYED, and DEDICATED and by these presents does hereby GRANT, CONVEY, and DEDICATE to the public use the right-of-way more particularly described as follows, to wit;

All that certain tract, piece, or parcel of land lying and being situated in the County of Travis, State of Texas, described in EXHIBIT "A" attached hereto and made a part hereof for all purposes, to which reference is here made for more particular description of the said property.

TO HAVE AND TO HOLD the same perpetually to the Public, together with the right and privilege at any time to enter said premises, or any part thereof, for the purpose of ingress to and egress from any lands adjacent to the said premises.

EXECUTED in Travis County, Texas on this the 1st day of October, A.D., 1987.

Moores Crossing Joint Venture
[Signature]
Jimmy Evans
Venturer

THE STATE OF TEXAS

BEFORE ME, the undersigned authority, on this day personally appeared Jimmy Evans, Venturer, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration herein expressed, and in the capacity herein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 1st day of October, A.D., 1987.

Ralph Reed
NOTARY SEAL
Notary Public for the State of Texas

RALPH REED
Print Name

My Commission Expires 02/27/88

EXHIBIT "A"
PAGE 1 OF 2

FIELD NOTES FOR A 70 FOOT WIDE
RIGHT-OF-WAY DEDICATION

FIELD NOTES describing a 4.417 acre tract in the Noel M. Bain Survey, No. 1, being a part of a 97.866 acre tract of land, designated as Tract 4, conveyed to Moores Crossing Joint Venture, by deed recorded in Volume 8720, Page 203 of the Deed Records of Travis County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a point on the South line of the above mentioned 97.866 acre tract for the South corner of this tract, from which the South corner of said 97.866 acre tract bears S 60° 04' 03" E 339.69 feet.

THENCE N 60° 04' 03" W 70.00 feet to the West corner of this tract.

THENCE N 29° 55' 57" E 587.13 feet to the PC of a curve to the right, said curve having a radius of 1855.00 feet and a central angle of 12° 00' 00".

THENCE with the arc of the said curve 388.51 feet, the long chord of which bears N 35° 55' 57" E 387.80 feet to the PT of the said curve.

THENCE N 41° 55' 57" E 674.24 feet to the PC of a curve to the left, said curve having a radius of 615.00 feet and a central angle of 22° 00' 00".

THENCE with the arc of the said curve 236.14 feet, the long chord of which bears N 30° 55' 57" E 234.70 feet to the PT of the said curve.

THENCE N 19° 55' 57" E 463.68 feet to the PC of a curve to the right, said curve having a radius of 685.00 feet and a central angle of 10° 33' 15".

THENCE with the arc of the said curve 126.18 feet, the long chord of which bears N 25° 12' 35" E 126.00 feet to the PT of the said curve.

THENCE N 30° 29' 12" E 273.13 feet to a point on the Northeast line of said 97.866 acre tract for the North corner of this tract.

THENCE S 59° 30' 48" E 70.00 feet to the East corner of this tract.

THENCE S 30° 29' 12" W 273.13 feet to the PC of a curve to the left, said curve having a radius of 615.00 feet and a central angle of 10° 33' 15".

THENCE with the arc of the said curve 113.29 feet, the long chord of which bears S 25° 12' 35" W 113.13 feet to the PT of the said curve.

THENCE S 19° 55' 57" W 463.68 feet to the PC of a curve to the right, said curve having a radius of 685.00 feet and a central angle of 22° 00' 00".

THENCE with the arc of the said curve 263.02 feet, the long chord of which bears S 30° 55' 57" W 261.41 feet to the PT of the said curve.

THENCE S 41° 55' 57" W 674.24 feet to the PC of a curve to the left, said curve having a radius of 1785.00 feet and a central angle of 12° 00' 00".

THENCE with the arc of the said curve 373.85 feet, the long chord of which bears S 35° 55' 57" W 373.17 feet to the PT of the said curve.

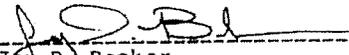
THENCE S 29° 55' 57" W 587.13 feet to the POINT OF BEGINNING containing 4.417 acres of land more or less.

10467 0983

I hereby certify that these notes were prepared from existing records, supplemental surveys, and computations made by Haynie Kallman and Gray, Inc., and are true and correct to the best of my knowledge.

HAYNIE KALLMAN AND GRAY, INC.

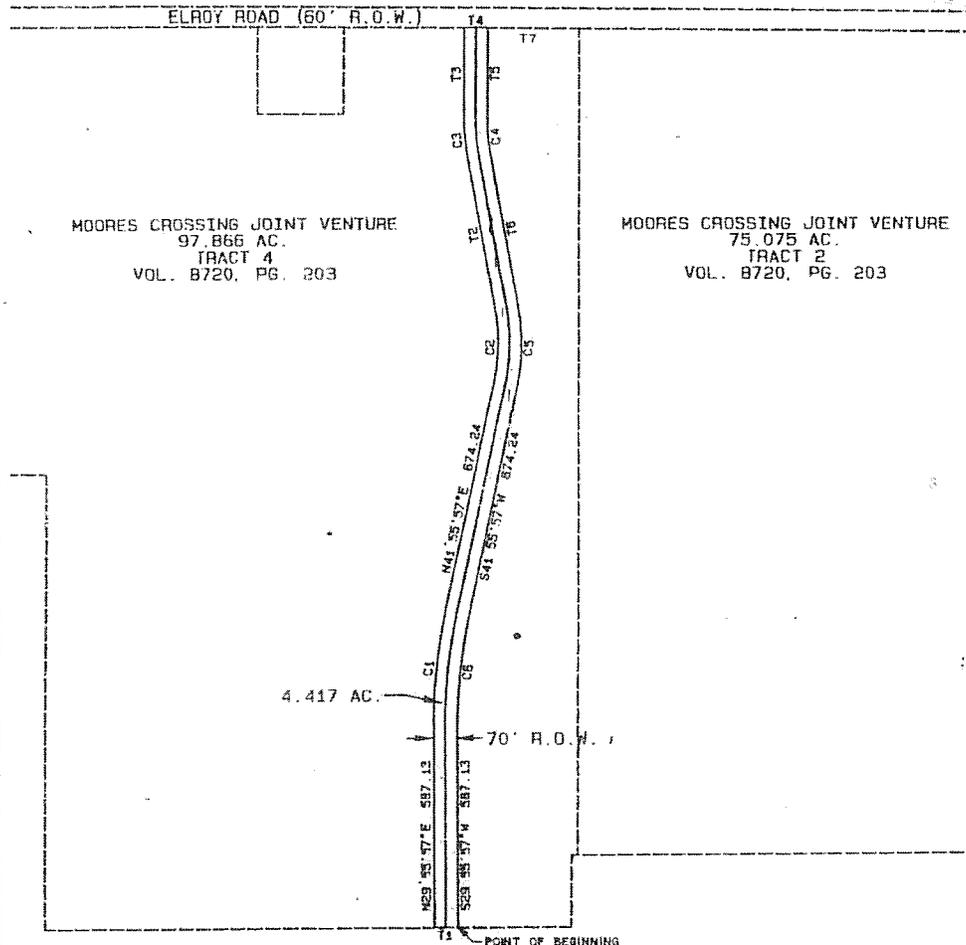



Jay D. Becker
Registered Public Surveyor No. 4443

9-30-67
Date
Job No.

SKETCH TO ACCOMPANY FIELD NOTES FOR A
70' R.O.W. DEDICATION IN THE
NOEL M. BAIN SURVEY, NO. 1,
TRAVIS COUNTY, TEXAS

SCALE
1"=400'



MOORES CROSSING JOINT VENTURE
97.866 AC.
TRACT 4
VOL. B720, PG. 203

MOORES CROSSING JOINT VENTURE
75.075 AC.
TRACT 2
VOL. B720, PG. 203

McANGUS VENTURE
100.00 AC.
VOL. 9064, PG. 246

LINE TABLE

NO.	BEARING	DISTANCE
T1	N69°24'03"W	70.00
T2	N41°55'57"E	483.68
T3	N20°29'12"E	273.13
T4	S59°20'48"E	70.00
T5	S30°28'13"W	273.13
T6	S18°55'57"W	483.68
T7	S59°50'48"E	274.79

CURVE TABLE

NO.	BEARING	CHORD	DELTA	RADIUS	LENGTH	TAN
C1	N39°26'07"E	367.80	12°06'00"	1785.00	373.85	194.87
C2	N30°28'57"E	234.79	22°09'00"	613.00	238.14	119.54
C3	N29°12'27"E	126.00	10°33'30"	695.00	126.18	83.27
C4	S29°12'27"W	113.13	10°33'30"	615.00	113.29	59.80
C5	S30°28'13"W	281.45	22°09'00"	695.00	281.51	133.16
C6	S39°26'07"W	373.17	12°06'00"	1785.00	373.85	197.81

EXHIBIT "A"
PAGE 2 OF 2

PROJECT NO.	DESIGNED BY: BWH
FILE NO. 1043-1956 ROW	DRAWN BY: BWH
DATE: SEPTEMBER 1987	CHECKED BY:
SCALE: 1"=400'	REVISED BY:

H&G

Haynie Killman & Gray, Inc.
Consulting Engineers
Austin, Texas

10467 0985

HAYDIE KALLMAN & GRAY INC.
12303 TECHNOLOGY SUITE J
AUSTIN TEXAS 78727
(DAVE WISE)

RECORDER'S MEMORANDUM:
At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions, and changes were present at the time the instrument was filed and recorded.

FILED

1987 OCT 27 PM 2:54

COUNTY CLERK
TRAVIS COUNTY, TEXAS

STATE OF TEXAS COUNTY OF TRAVIS
I hereby certify that this instrument was FILED on the date and at the time stamped hereon by me, and was duly RECORDED, in the Volume and Page of the named RECORDS of Travis County, Texas, on

OCT 27 1987



Lana W. Sawyer
COUNTY CLERK
TRAVIS COUNTY, TEXAS



City of Austin

Founded by Congress, Republic of Texas, 1839

Austin Water Utility

625 E. 10th Street, Austin, TX. 78701

April 10, 2012

Mr. Charles Dunn
Hutson Land Planners & Development Consultants, LLC
1015 Bee Cave Woods Drive, Suite 206
Austin, Texas 78746
charles@hutsonlandplanners.com

Re: Moore's Crossing Boulevard
Portion of Right-of-Way Vacation Request

Dear Mr. Dunn,

Austin Water Utility has evaluated your proposed request for the vacation of portion of the right-of-way fronting the property which is describe as a 2.079-acre (90,554 square foot) tract of land out of the Noel M Bain Survey No.1, abstract No. 61, in Travis County, Texas, being a portion of the called 70-foot wide right-of-way (known as Moore's Crossing Boulevard) dedicated in volume 10467, page 982 of real property records of Travis County, Texas.

After careful consideration and evaluation of infrastructure in the area Austin Water Utility has no objection to the requested vacation as described above.

If you have any questions regarding the response, please feel free to contact me.

Respectfully,

Angela Baez, Project Coordinator
Austin Water Utility
IRS/ Pipeline Engineering Division
Austin Water Utility
625 E. 10th Street
Waller Creek Center, Suite 205
Austin Texas 78701
512-972-0221 (wk)
512-972-0285 (fax)
Angela.baez@austintexas.gov

xc: Kathi Flowers PE, Pipeline Engineering, Division Manager



TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property consisting of the un-built portion of Moore's Crossing Boulevard and as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

We do not have need for ^{RIGHT-OF-WAY} an easement on the property as described in the accompanying document.

We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Angela Baig
Signature
ANGELA BAIG
Printed Name
PROJECT COORDINATOR
Title
AUSTIN WATER UTILITY
Utility Company or District
April 10, 2012
Date

Please return this completed form to:

CharlesDunn
Hutson Land Planners

1015 Bee Cave Woods Drive
Suite 206
Austin, Texas 78746



City of Austin

Austin's Community-Owned Electric Utility

www.austinenergy.com

Town Lake Center • 721 Barton Springs Road • Austin, Texas • 78704

June 1, 2012

Mr. Bill Gurasich
1900 Rio Grande
Austin, Texas 78705

RE: Future vacation of 2.079 acres of existing Moore's Crossing Boulevard, Travis County, Texas

Dear Mr. Gurasich:

Austin Energy ("AE") has no objection to a vacation of the 2.079 acres of Moore's Crossing Boulevard, which is more fully described on the attached Exhibit "A".

Should you have any questions or require further assistance, please contact Wendi Broden at 322.6237.

Sincerely,

A handwritten signature in black ink that reads "Sonny Poole" followed by a stylized monogram.

Sonny Poole
Manager, Public Involvement/Real Estate Services

cc: Paul Scoggins, Travis County TNR

Attachment



MACIAS & ASSOCIATES, L.P.
LAND SURVEYORS

EXHIBIT "A"

APRIL 6, 2012

LEGAL DESCRIPTION

DESCRIPTION OF A 2.079-ACRE (90,554 SQUARE FOOT) TRACT OF LAND OUT OF THE NOEL M. BAIN SURVEY NO. 1, ABSTRACT NO. 61, IN TRAVIS COUNTY, TEXAS, BEING A PORTION OF THE CALLED 70-FOOT WIDE RIGHT-OF-WAY (KNOWN AS MOORE'S CROSSING BOULEVARD) DEDICATED IN VOLUME 10467, PAGE 982 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS; SAID 2.079 ACRE TRACT AS SHOWN ON THE ACCOMPANYING SKETCH AND DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING FOR REFERENCE on a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." found in the easterly right-of-way line of the above-mentioned 70-foot wide right-of-way known as Moore's Crossing Boulevard, being the southwest corner of a called 4.01-acre tract of land conveyed to the City of Austin in Document No. 2003100667 of the Official Public Records of Travis County, Texas, same being the northwest corner of a called 51.995-acre tract of land conveyed to SR Development, Inc. in Volume 12983, Page 702 of the Real Property Records of said County; **THENCE** with said easterly right-of-way line of Moore's Crossing Boulevard, same being the westerly boundary line of said 51.995-acre tract, S39°27'55"W a distance of 20.00 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set having Texas State Plane Grid Coordinate (Central Zone-4203, NAD83(CORS), U.S. Survey Feet,) values of N=10,031,504.87, E=-3,143,818.34, for the northeast corner and **POINT OF BEGINNING** of this tract;

THENCE with said easterly right-of-way line of Moore's Crossing Boulevard, same being said westerly boundary line of the 51.995-acre tract, the following three (3) courses and distances:

- 1) S39°27'55"W for a distance of 325.10 feet to a ½-inch diameter iron rod found on the point of curvature of a curve to the left;
- 2) with the arc of said curve to the left having radius of 1,785.00 feet, an arc length of 374.28 feet, a delta angle of 12°00'50", and a chord which bears S33°21'40"W for a distance of 373.60 feet to a ½-inch diameter iron rod found on a point of tangency;
- 3) S27°22'57"W for a distance of 586.88 feet to a ½-inch diameter iron rod found on the southeast corner of said 70-foot wide right-of-way of Moore's Crossing Boulevard, same being the southwest corner of said 51.995-acre tract, being also in the northerly boundary line of a called 18.909-acre tract of land conveyed to TSWG 130, LLC, described as Part 2, in Document No. 2008010971 of said Official Public Records, from which a ½-inch diameter iron rod with a plastic cap

stamped "Macias & Assoc." found on an angle point in the southerly boundary line of said 51.995-acre tract, same being the northeast corner of said 18.909-acre tract, bears S62°35'45"E a distance of 342.86 feet;

THENCE with the southerly right-of-way line of said 70-foot right-of-way of Moore's Crossing Boulevard, same being the northerly boundary line of said 18.909-acre tract, N62°35'45"W for a distance of 70.00 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the southwest corner of said Moore's Crossing Boulevard right-of-way and southwest corner of this tract, from which a 5/8-inch diameter iron rod with and aluminum cap stamped "TEXAS DEPT OF TRAN" found in the easterly right-of-way line of Texas State Highway 130, same being the northwest corner of said 18.909-acre tract, being also the southwest corner of a called 22.800-acre tract of land conveyed to M. C. Joint Venture in Document No. 2009193716 of said Official Public Records, bears N62°35'45"W a distance of 83.63 feet;

THENCE departing said northerly boundary line of the 18.909-acre tract, with the westerly right-of-way line of said 70-foot wide Moore's Crossing Boulevard, same being the easterly boundary line of said 22.800-acre tract, the following three (3) courses and distances:

- 1) N27°22'57"E for a distance of 586.82 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the point of curvature of a curve to the right;
- 2) with the arc of said curve to the right having radius of 1,855.00 feet, an arc length of 388.96 feet, a delta angle of 12°00'50", and a chord which bears N33°21'40"E for a distance of 388.25 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for a point of tangency;
- 3) N39°27'55"E for a distance of 325.22 feet to a ½-inch diameter iron rod with a plastic cap stamped "Macias & Assoc." set for the northwest corner of this tract;

THENCE departing said easterly boundary line of the 22.800-acre tract, through the interior of said 70-foot wide right-of-way of Moore's Crossing Boulevard, S50°32'05"E for a distance of 70.00 feet to the **POINT OF BEGINNING** and containing 2.079 acres (90,554 square feet) of land;

BEARING BASIS NOTE

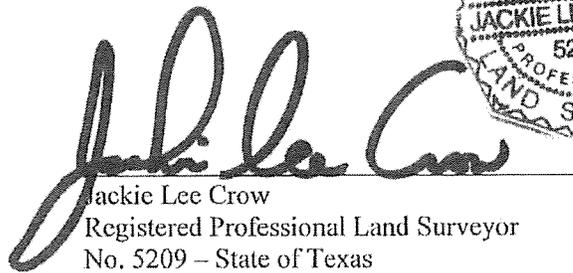
All bearings described herein are based upon the Texas State Plane Coordinates System, NAD 83 (1986) Central Zone. All distances shown hereon are surface distances. Surface adjustment scale factor being 1.00011.

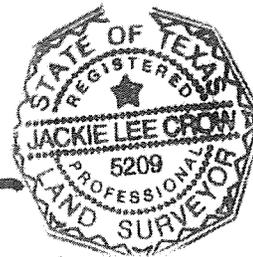
THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF TRAVIS §

That I, Jackie Lee Crow, a Registered Professional Land Surveyor, do hereby state that the above description is true and correct to the best of my knowledge and belief and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas, this 6th day of April, 2012, A.D.

Macias & Associates, L.P.
5410 South 1st Street
Austin, Texas 78745
512-442-7875


Jackie Lee Crow
Registered Professional Land Surveyor
No. 5209 – State of Texas

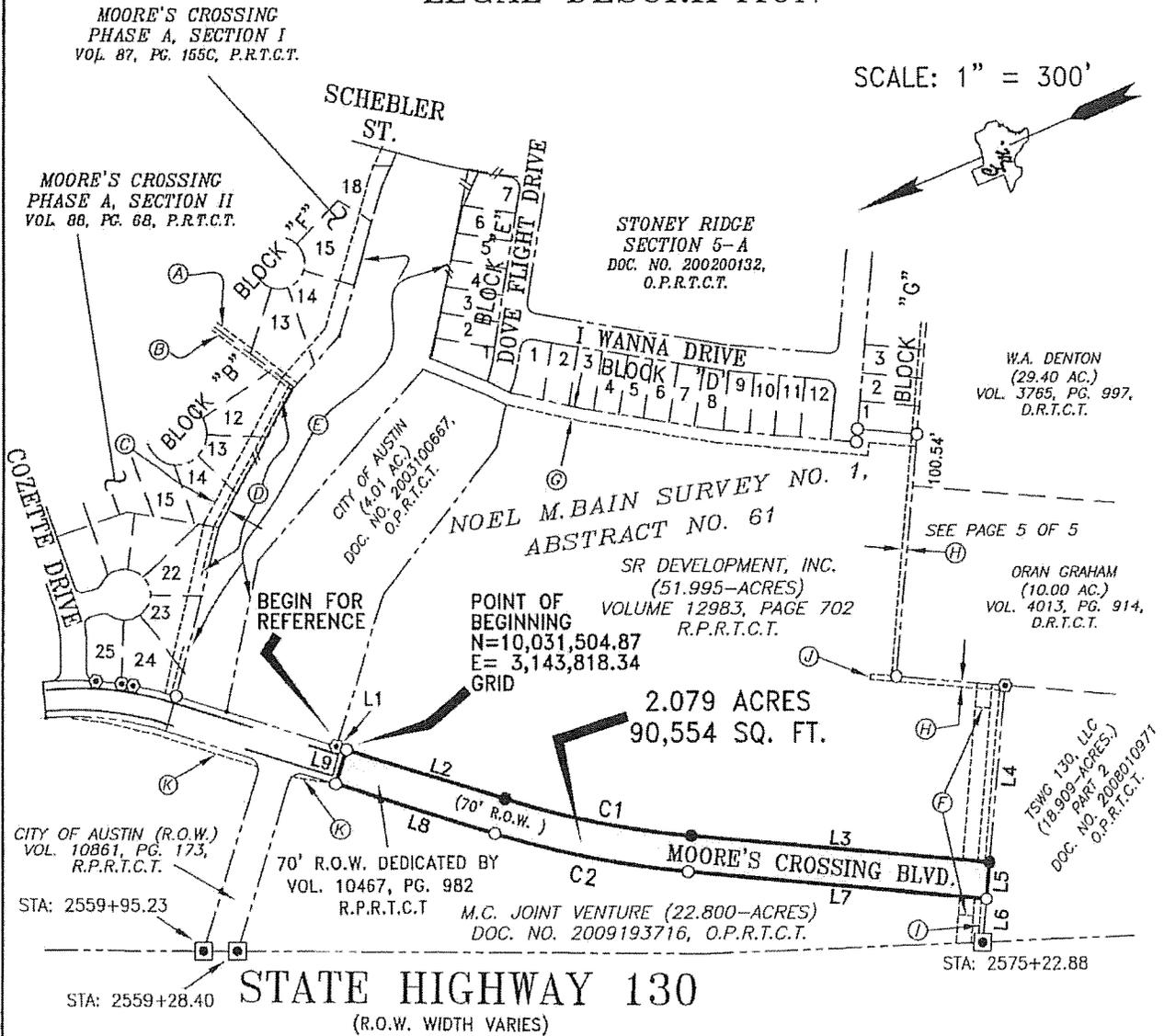


REFERENCES

MAPSCO 677-X & 707-B, Austin Grid No. N-13, N-12
MACIAS & ASSOCIATES, L.P., PROJECT NO. 420-11-12

SKETCH TO ACCOMPANY LEGAL DESCRIPTION

SCALE: 1" = 300'



STATE OF TEXAS }
COUNTY OF TRAVIS }

I HEREBY CERTIFY THAT THIS SKETCH WAS PREPARED FROM THE RESULTS OF AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

MACIAS & ASSOCIATES, L.P.

PAGE 4 OF 5

Job No.: 420-11-12
Scale: 1" = 300'
Date: 4-6-2012
Field Book: 607, Page 49
Drawn by: J.L.C.
Checked by: J.L.C.

Jackie Lee Crow 4/6/2012
DATE
JACKIE LEE CROW
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5209



MACIAS & ASSOCIATES, L.P.

LAND SURVEYORS



5410 SOUTH 1ST STREET
AUSTIN, TEXAS 78745

PH. (512)442-7875 FAX (512)442-7876
WWW.MACIASWORLD.COM

LEGEND	
●	1/2" IRON ROD FOUND W/TX DOT ALUMINUM CAP (UNLESS NOTED),
⊙	1/2" IRON ROD FOUND WITH PLASTIC CAP STAMPED "MACIAS & ASSOC."
●	1/2" IRON ROD FOUND (NO CAP)
○	1/2" IRON ROD SET WITH PLASTIC CAP STAMPED " MACIAS & ASSOC."
△	CALCULATED POINT
ℓ	PROPERTY LINE
R.O.W.	RIGHT-OF-WAY
ESMT.	EASEMENT
P.U.E.	PUBLIC UTILITY EASEMENT
D.R.T.C.T.	DEED RECORDS OF TRAVIS COUNTY, TEXAS
P.R.T.C.T.	PLAT RECORDS OF TRAVIS COUNTY, TEXAS
R.P.R.T.C.T.	REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS
O.P.R.T.C.T.	OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS
N.T.S.	NOT TO SCALE
()	RECORD INFORMATION

BEARING BASIS:

ALL BEARINGS SHOWN HEREON ARE BASED UPON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83 (1986), CENTRAL ZONE. ALL DISTANCES SHOWN HEREON ARE SURFACE DISTANCES. SURFACE ADJUSTMENT SCALE FACTOR IS 1.00011.

LINE TABLE

NO.	BEARING	DISTANCE
L1	S39°27'55"W	20.00'
L2	S39°27'55"W	325.10'
L3	S27°22'57"W	586.88'
L4	S62°35'45"E	342.86'
L5	N62°35'45"W	70.00'
L6	N62°35'45"W	83.63'
L7	N27°22'57"E	586.82'
L8	N39°27'55"E	325.22'
L9	S50°32'05"E	70.00'

CURVE TABLE

NO.	RADIUS	ARC LENGTH	DELTA	CHORD BRNG.	CHORD DIST.
C1	1,785.00'	374.28'	12°00'50"	S33°21'40"W	373.60'
C2	1,855.00'	388.96'	12°00'50"	N33°21'40"E	388.25'

- A. 10' P.U.E. VOL. 88, PG. 68, P.R.T.C.T.
- B. 7.5' P.U.E. VOL. 88, PG. 68, P.R.T.C.T.
- C. CITY OF AUSTIN 30' DRAINAGE & PUBLIC UTILITY EASEMENT, VOL. 88, PG. 68, P.R.T.C.T.
- D. LIMITS OF 100 YR. FLOODPLAIN, VOL. 88, PG. 68, P.R.T.C.T.
- E. CITY OF AUSTIN DRAINAGE DETENTION AND ACCESS EASEMENT, VOL. 10771 PG 538, R.P.R.T.C.T.
- F. LAVACA GATHERING COMPANY PIPELINE EASEMENT, VOL. 2684, PG. 516, D.R.T.C.T.
- G. CITY OF AUSTIN 25' DRAINAGE EASEMENT DOCUMENT NO. 2002091009, O.P.R.T.C.T.
- H. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002151211, O.P.R.T.C.T.
- I. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002151212, O.P.R.T.C.T.
- J. CITY OF AUSTIN ELECTRIC EASEMENT DOC. NO. 2002193264, O.P.R.T.C.T.
- K. CITY OF AUSTIN SLOPE EASEMENT, VOL. 10771, PG. 543 R.P.R.T.C.T.



SOUTHWESTERN BELL TELEPHONE COMPANY

RELEASE OF EASEMENT

THIS RELEASE OF EASEMENT, entered into by SOUTHWESTERN BELL TELEPHONE COMPANY, a Missouri corporation, GRANTOR, AND MC Joint Venture, GRANTEE(S), wherein GRANTOR in consideration of One Dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, does by these presents ABANDON, RELEASE, RELINQUISH AND DISCLAIM to GRANTEE(S), as is, all or a specific portion of a certain Right of Way, hereinafter described, that affects land owned by GRANTEE(S) situated in Travis County, Texas, and described as follows:

A portion of Moore's Crossing Boulevard, measuring approximately 1307 feet in length and 70 feet in width, approximately 2.112 acres in total area, being the Southernmost deadend extension of Moore's Crossing Boulevard, in the Noel M. Bain Survey No. 1, Abstract No. 61, said Right of Way dedicated in Volume 10467, Page 982, Property Records of Travis County, Texas

TO HAVE AND TO HOLD same, together with all rights and appurtenances to the same belonging, unto GRANTEE(S), their heirs, successors and assigns forever.

IN WITNESS WHEREOF, GRANTOR has caused this Release of Easement to be executed by its duly authorized officers this 14 day of FEBRUARY, 2011.

SOUTHWESTERN BELL TELEPHONE COMPANY

[Signature]

Name : RONALD E. BRYANT

Title: Design Engineer

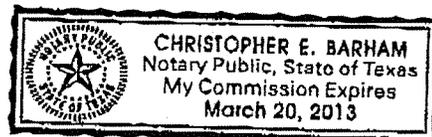
THE STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, on this day personally appeared RONALD E. BRYANT, known to me to be the person whose name is subscribed to the foregoing instrument as Manager, Engineering-Design of Southwestern Bell Telephone Company, a Missouri corporation, and acknowledged to me that he/she executed the same for purposes and considerations therein expressed in the capacity stated, and as the act and deed of said corporation. Given under my hand and seal of office this the 14 day of FEBRUARY, 2011.

[Signature]

Notary Public in and for the State of TEXAS

My Commission Expires 3/20/2017





TRANSPORTATION AND NATURAL RESOURCES

JOSEPH P. GIESELMAN, EXECUTIVE MANAGER

411 West 13th Street
Executive Office Building
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4649

EASEMENT REQUIREMENT STATEMENT FOR VACATION OF PROPERTY

An application is being made to Travis County for the vacation of property consisting of the un-built right-of-way for Moores Crossing Boulevard, as described on the enclosed drawing or document. An action of the Commissioners' Court of Travis County is pending your return of this statement. Your prompt reply is requested.

STATEMENT

We do not have need for an easement on the property as described in the accompanying document.

We do have a need for an easement on the property as described in the accompanying document. A description of the required easement is attached.

Laurie Schumpert
Signature
Laurie Schumpert
Printed Name
St. Designer
Title
Time Warner Cable - Central TX
Utility Company or District
October 12, 2010
Date

Please return this completed form to:

Name

Address

City/State/Zip

SCALE: 1" = 300'

SKETCH TO ACCOMPANY
LEGAL DESCRIPTION

CURVE TABLE

Number	Central Angle	Radius	Arc Length	Chord Length	Chord Bearing
C1	12°01'15"	1855.00'	389.18'	388.47'	N34°04'41"E
C2	12°01'15"	1785.00'	374.50'	373.81'	S34°04'41"W

MOORE'S CROSSING
PHASE A, SECTION I
VOL. 87, PG. 155C, P.R.T.C.T.

MOORE'S CROSSING
PHASE A, SECTION II
VOL. 88, PG. 68, P.R.T.C.T.

SCHUBLER ST.

STONEY RIDGE
SECTION 5-A
DOC. NO. 200200132,
O.P.R.T.C.T.

W.A. DENTON
(29.40 AC.)
VOL. 3765, PG. 997,
D.R.T.C.T.

51.995 AC.
VOL. 12983, PG. 702, R.P.R.T.C.T.
NOEL M. BAIN SURVEY NO. 1,
ABSTRACT NO. 61

ORAN GRAHAM
(10.00 AC.)
VOL. 4013, PG. 914,
D.R.T.C.T.

2.112 ACRES
91,985 SF

BARRY BEESON
(98.981 AC.)
DOC. NO. 2002086775,
O.P.R.T.C.T.

70' R.O.W. DEDICATED BY
VOL. 10467, PG. 982
R.P.R.T.C.T.

CITY OF AUSTIN (R.O.W.)
VOL. 10861, PG. 173,
R.P.R.T.C.T.

STA: 2559+95.23

STA: 2559+28.40

STA: 2569+83.70

STA: 2575+22.88

STATE HIGHWAY 130

(R.O.W. WIDTH VARIES)



STATE OF TEXAS }
COUNTY OF TRAVIS }

PAGE 3 OF 4

I HEREBY CERTIFY THAT THIS SKETCH WAS PREPARED FROM THE RESULTS OF AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Job No.: 420-03-10
Field Book: 492, Page 3

Scale: 1" = 300' Date: 4-12-2010
Drawn by: T.B. Checked by: J.L.C.

MACIAS & ASSOCIATES, L.P.

Carmelo L. Macias 4-13-2010

CARMELO L. MACIAS DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4333

MACIAS & ASSOCIATES, L.P.
LAND SURVEYORS
★ ★ ★ ★ ★ ★ ★ ★
5410 SOUTH 1ST STREET
AUSTIN, TEXAS 78745
PH. (512)442-7875 FAX (512)442-7876
WWW.MACIASWORLD.COM



City of Austin
Founded by Congress, Republic of Texas, 1839
Planning and Development Review Department
P.O. Box 1088, Austin, Texas 78767

July 26, 2010

Charles Dunn
Holford Group, Inc.
4833 Spicewood Springs Road
Suite 100
Austin, Texas 78759

Dear Mr. Dunn:

A request was received to Travis County for the vacation of right-of-way in the extraterritorial jurisdiction (ETJ) for Moore's Crossing Blvd. As stated in the letter dated July 22, 2010, the applicant is coordinating with Mr. Paul Scroggins of Travis County regarding the vacation of the right-of-way and is requesting that the City of Austin review and comment on the vacation.

Based on the July 22 letter, the reason for the right-of-way vacation is to relocate the un-built portion of the dedicated right-of-way for Moore's Crossing Blvd. because of the construction of SH-130 through the property and to allow the developer for reasonable development of the property.

Given this consideration, the City of Austin has no objection to the right-of-way vacation request for Moore's Crossing Blvd.

Sincerely,

A handwritten signature in black ink that reads "Joe R. Almazan". The signature is written in a cursive style.

Joe R. Almazan
Development Services Process Coordinator
Land Use Review/Transportation Review Section



TRANSPORTATION AND NATURAL RESOURCES

Steven M. Manilla, P.E., County Executive
700 Lavaca Street - 5th Floor
Travis County Administration Building
P.O. Box 1748
Austin, Texas 78767
tel 512-854-9383
fax 512-854-4649

AFFIDAVIT OF POSTING

**TO: County Judge
County Commissioners
Travis County, Texas**

A Public Notice of Vacation sign for a 2.079 acre section of ROW easement was posted on July 15, 2013, along the most southern end where the pavement ends at a point as near as practical to the area being vacated, and was also posted at the Travis County Courthouse.

CERTIFIED THIS THE 15 DAY OF July, 2013.

SIGNATURE: Jaime García
NAME (PRINT): Jaime García
TITLE: TNR/R&B Supervisor

cc: Garcia (sign shop)

M:\PERMITS\Vacate\13-ROW\02-MooresCrossing\SignRequest-MooresCrossing.doc



**NOTICE OF
PUBLIC HEARING**
MARCH 6, 2013 AT 9:00 AM
PROPERTY: HWY. EXCHANGE ALCAJON
TO APPROVE THE VALUATION OF A 2.079
ACRE SECTION OF HWY-55 HWY
KNOWN AS RAYMOND PARK RAILROAD
TRACT 1
AT THE TRAVIS COUNTY
COMMISSIONER'S COURTROOM
7000 LAVACA STREET
(FIRST FLOOR) AUSTIN
FOR MORE INFORMATION CALL 512-854-2982



NOTICE OF PUBLIC HEARING

AUGUST 6, 2013 AT 9:00 AM

RIGHT-OF-WAY EASEMENT VACATION

**TO APPROVE THE VACATION OF A 2.079
ACRE SECTION OF RIGHT-OF-WAY
KNOWN AS MOORES CROSSING BOULEVARD
PRECINCT 4**

**AT THE TRAVIS COUNTY
COMMISSIONERS COURTROOM
700 LAVACA STREET
(FIRST FLOOR), AUSTIN**

FOR MORE INFORMATION CALL 512-854-9383

Proposed Re-alignment

SCALE: 1" = 300'



NOEL M. BAIN
ABSTRACT

SURVEY NO. 1
NO. 61

1000' FEET
TO ELROY ROAD

COZETTE DRIVE

MOORE'S CROSSING
PHASE A, SECTION II
VOL. 88, PG. 68
P.R.T.C.

MOORE'S CROSSING
PHASE A, SECTION I
VOL. 87, PG. 155C
P.R.T.C.

STATE HIGHWAY 130
(R.O.W. WIDTH VARIES)

(78.71 AC.)

STAMPED
"RPLS 3693"

CITY OF AUSTIN
(TRACT 2 - 4.01 AC.)
DOC. NO. 2003100667, O.P.R.T.C.

SR DEVELOPMENT, INC.
(51.995 AC.)
VOL. 12671, PG. 69
R.P.R.T.C.
CORRECTED IN
VOL. 12983, PG. 702
R.P.R.T.C.
(78.71 AC.)
DOC. NO. 2005235676
O.P.R.T.C.

DOVE FLIGHT DRIVE

SCHLEBLER STREET

STONEY RIDGE
SECTION 5-A
DOC. NO. 200200132
O.P.R.T.C.

TXDOT R.O.W.
STA. 2569+83.70

2.187 ACRES
95,277 SQ. FT.

ARROWMOUND PASS

P.O.C.

TXDOT R.O.W.
STA. 2575+22.88

P.O.B.

TSWG 130, LLC
(PART 2 - 18.909 AC.)
DOC. NO. 2008010971
O.P.R.T.C.

CITY OF AUSTIN
(10.136 AC.)
DOC. NO. 2004061384
O.P.R.T.C.

EASEMENT TABLE:

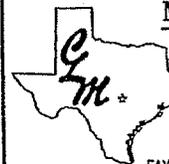
- A. LO-VACA GATHERING COMPANY, 30-FOOT WIDE PIPELINE EASEMENT, VOL. 2684, PG. 516, D.R.T.C.
- B. CITY OF AUSTIN, 10-FOOT WIDE ELECTRIC EASEMENT, DOC. NO. 2002151211, O.P.R.T.C.
- C. CITY OF AUSTIN, 10-FOOT WIDE ELECTRIC EASEMENT, DOC. NO. 2002151212, O.P.R.T.C.
- D. CITY OF AUSTIN, 10-FOOT WIDE ELECTRIC EASEMENT, DOC. NO. 2002193264, O.P.R.T.C.

DATE: 7-19-10
DRAWN BY: G.L.
M&A JOB NO.: 420-04-10
REFERENCE: F.B. 492, PG. 3

PAGE 4 OF 5

J:\JOBS\SR DEVELOPMENT\MOORE'S CROSSING\4200410\DWG\42004.dwg

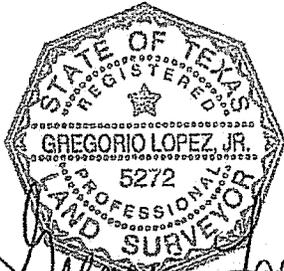
MACIAS & ASSOCIATES, L.P.
LAND SURVEYORS



5410 SOUTH 1ST STREET

AUSTIN, TEXAS 78745 PH. (512)442-7875

FAX (512)442-7876 EMAIL: MACIASURVEY@EARTHLINK.NET

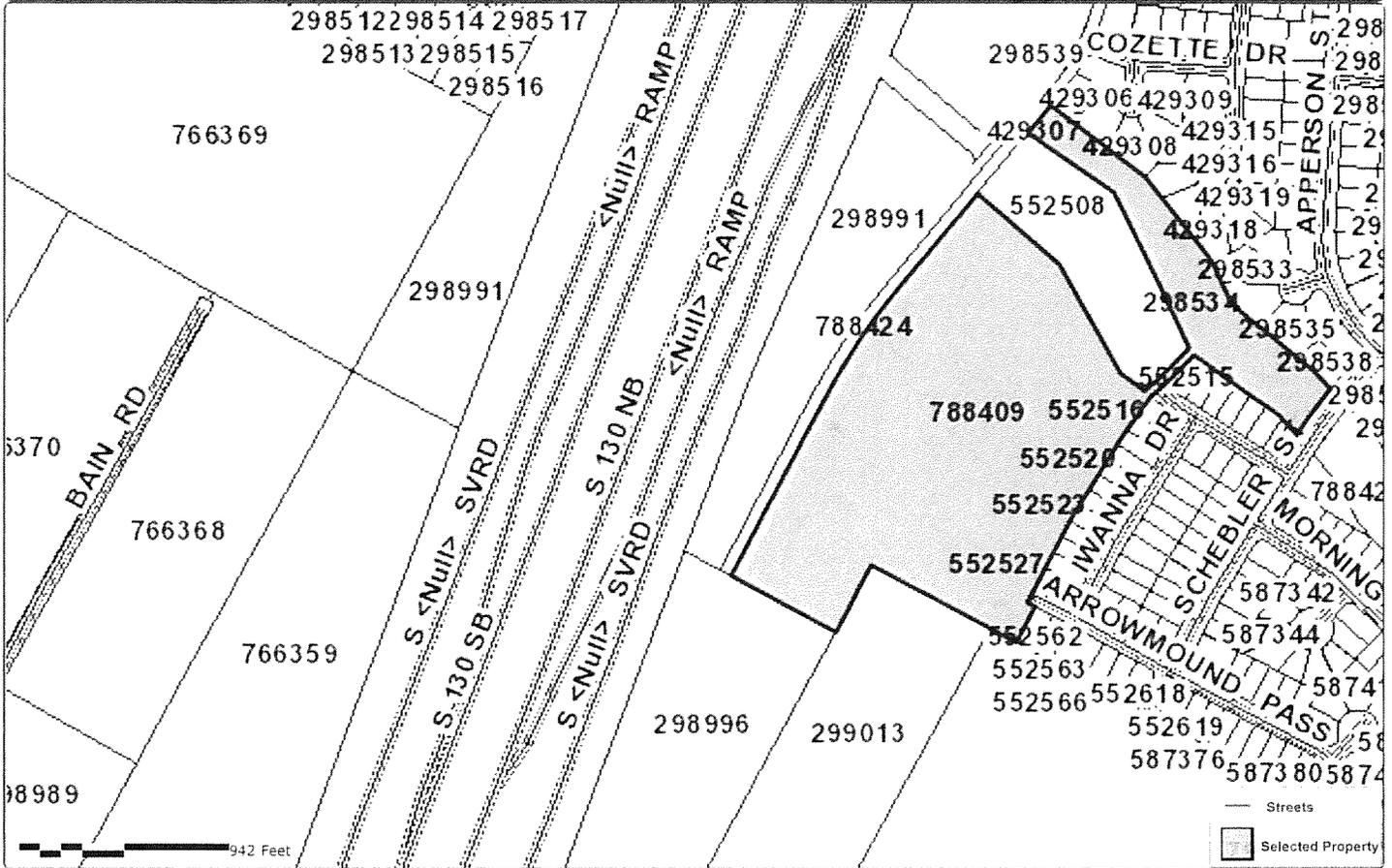


Gregorio Lopez, Jr.
Registered Professional Land Surveyor
No. 5272 - State of Texas

Date

July 19, 2010

Travis CAD - Map of Property ID 788409 for Year 2013



Property Details

Account

Property ID: 788409
Geo ID: 0334330172
Type: Real
Legal Description: ABS 61 SUR 1 BAIN N M ACR 22.7995

Location

Situs Address: SCHEBLER ST TX 78617
Neighborhood: Land Region 415
Mapsc0: 677X
Jurisdictions: 0A, 03, 06, 2J, 51, 68, 7A

Owner

Owner Name: M C JOINT VENTURE
Mailing Address: STE 205, 4425 S MO PAC EXPY, , AUSTIN, TX 78735-6723

Property

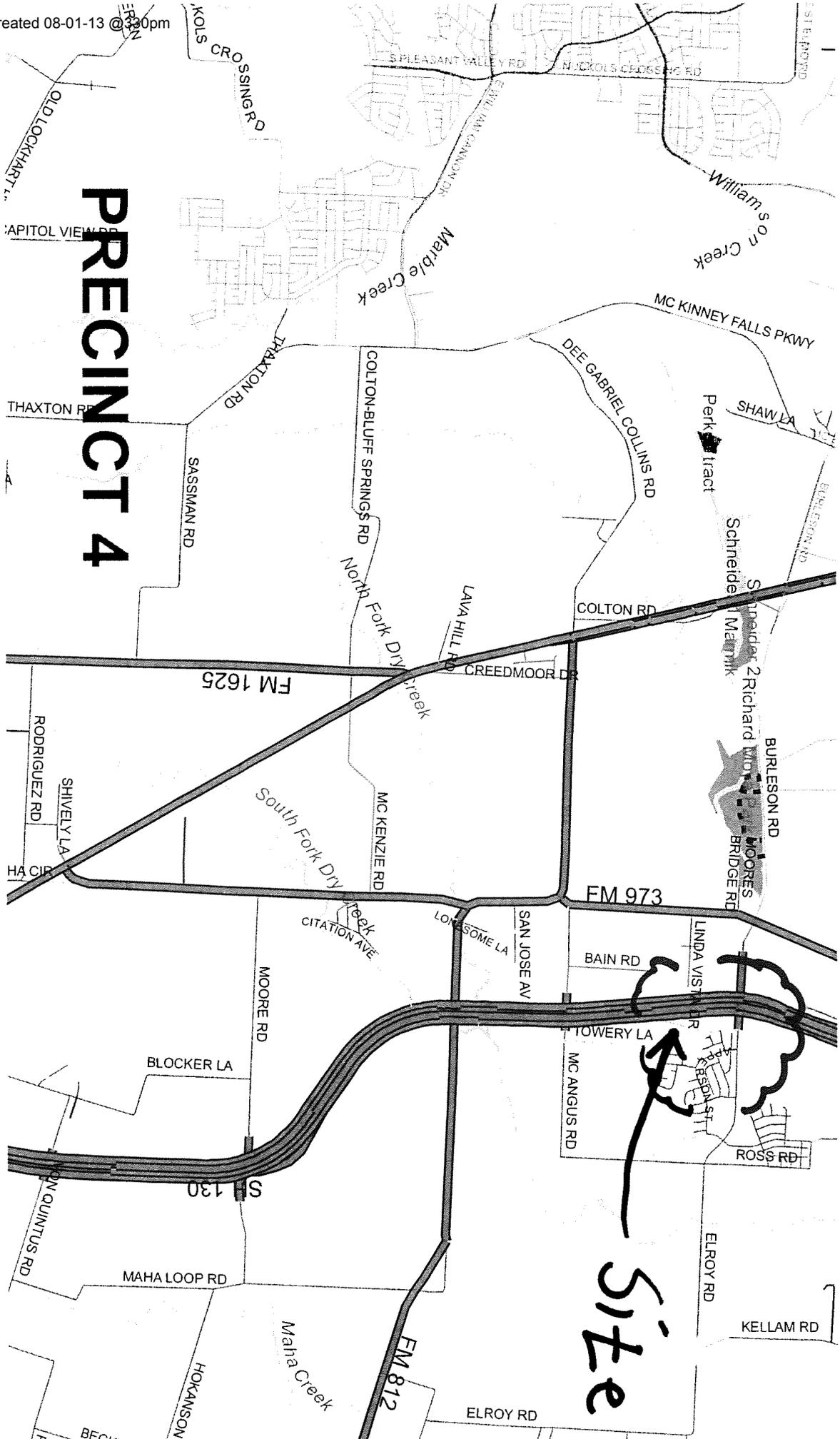
Appraised Value: \$164,156.00

<http://propaccess.traviscad.org/Map/View/Map/1/788409/2013>

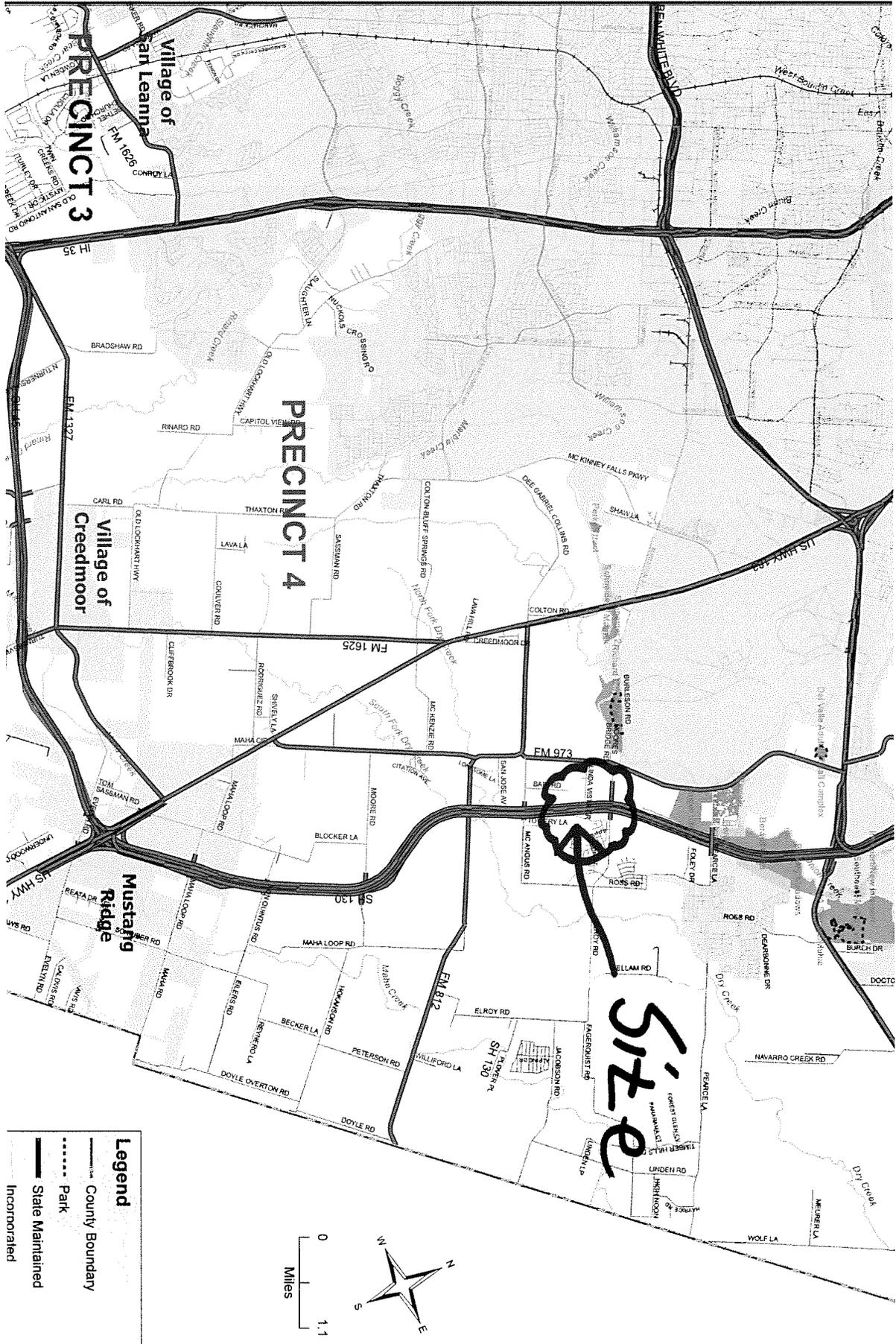
powered by
PropertyACCESS
www.trueinformation.com

Map Disclaimer: This tax map was compiled solely for the use of TCAD. Areas depicted by these digital products are approximate, and are not necessarily accurate to mapping, surveying or engineering standards. Conclusions drawn from this information are the responsibility of the user. The TCAD makes no claims, promises or guarantees about the accuracy, completeness or adequacy of this information and expressly disclaims liability for any errors and omissions. The mapped data does not constitute a legal document.

PRECINCT 4



Site





Travis County Commissioners Court Agenda Request

Meeting Date: August 20, 2013

Prepared By: Tim Pautsch **Phone #:** 854-7689

Division Director/Manager: Anna Bowlin - Division Director Development Services and Long Range Planning

AB

Carol B. Jorgensen

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Daugherty, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action on a Cash Security Agreement with Highland Homes, LTD-Austin., for sidewalk fiscal for West Cypress Hills Phase 1 Section 2 for Lot 28 Block 1, in Precinct Three

BACKGROUND/SUMMARY OF REQUEST:

The form of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions that were in place before August 28, 1997.

STAFF RECOMMENDATIONS:

Highland Homes, LTD-Austin., proposed to use this Cash Security Agreement, as follows: Phase 1 Section 2 for Lot 28 Block 1, \$833.64, to post sidewalk fiscal where the sidewalks have not been completed in this subdivision.

ISSUES AND OPPORTUNITIES:

None

FISCAL IMPACT AND SOURCE OF FUNDING:

There are no budgetary and/or fiscal impacts as this is fiscal posted for a development.

ATTACHMENTS/EXHIBITS:

Cash Security Agreement, Map of lot.

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director Development Services Long Range Planning	TNR	854-7561
Stacey Scheffel SS	Permits Program Manager Floodplain	TNR	854-7565

	Administrator		

CC:

Tim Pautsch	Engineering Specialist	TNR	854-7689

: :
1101 - Development Services Long Range Planning - West Cypress Hills Ph 1 Sec 2

§ EXHIBIT 82.401 (C)

CASH SECURITY AGREEMENT - SIDEWALKS

TO: Travis County, Texas

DEVELOPER/BUILDER: Highland Homes, Ltd. - Austin

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: \$ 833.04 ADDRESS: 21724 AGARITO

SUBDIVISION: West Cypress Hills
LOT: 28 BLOCK: 1 SECT.: 2

DATE OF POSTING:

EXPIRATION DATE: Three Years, or more from Date of Posting

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this Agreement. Travis County may draw on the account of the DEVELOPER/BUILDER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The county considers such a drawing on this Security necessary to complete all or part of the SUBDIVISION Sidewalks to ADA and Texas Accessibility Standards. No further substantiation of the necessity of the draw is required by this Agreement.

This Agreement is conditioned on the performance of the duties of the DEVELOPER/BUILDER to provide for the construction and completion of the Sidewalk Improvements in the SUBDIVISION to current Travis County Standards for Construction of Streets and Drainage in Subdivisions (the "Standards"), so that the Sidewalk Improvements are performing to the Standards upon the approval of the construction of the Sidewalk Improvements, and the acceptance of the Sidewalk Improvements by the Executive Manager of TNR or his designated representative. The DEVELOPER/ BUILDER shall prove that the sidewalk is built to Texas Accessibility Standards by submitting an approved inspection letter from a Registered Accessibility Specialist.

If this document needs to be renewed, it will be renewed at the then current rate for Sidewalks required by Travis County. In no case shall the amount of Security be less that the amount it would cost the County to complete the work if it becomes necessary.

Partial drafts and reductions in the amount of Security are permitted. Drafts will be honored within five calendar days of presentment. In lieu of drawing on the Security, the County, in its discretion, may accept a substitute Security in the then current amount of the estimated cost of constructing the Improvements. This Agreement may be revoked only by written consent of the DEVELOPER/BUILDER and the County.

Cash Security Agreement - Sidewalks
Page 2

DEVELOPER/BUILDER

COMPANY NAME & ADDRESS

BY: Amy Brooks

Highland Homes Ltd. - Austin

PRINT: Amy Brooks

4201 W.Parmer Ln., Bldg B, Ste, 180

TITLE: Office Administrator

Austin, Texas 78727

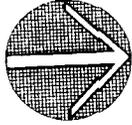
PHONE: 512-834-8429 x108

APPROVED BY THE TRAVIS COUNTY COMMISSIONERS' COURT: _____
Date

COUNTY JUDGE, TRAVIS COUNTY, TEXAS

Date

200600222



SCALE: 1" = 100'

LEGEND

- ◆ 1/2-INCH IRON ROD FOUND (UNLESS OTHERWISE NOTED)
- 1/2-INCH IRON ROD W/ PLASTIC CAP STAMPED MEANS SURVEY SET
- CONCRETE MONUMENT SET
- ⊕ TEMPORARY BENCHMARK
- P.U.E. PUBLIC UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- W.W.E. WASTEWATER EASEMENT
- SIDEWALK
- () RECORD DATA

WEST CYPRESS HILLS PHASE ONE SECTION TWO

W.C. HOUTREE SURVEY NO. 6B
A.D. & M. SURVEY NO. 37

CYPRESS RANCH BLVD. (100' ROW)

WEST CYPRESS HILLS PHASE ONE SECTION ONE (Doc. No. 200400094)

UTILITY & AMENITY LOT

TEXAS BLUEBELL DRIVE (50' ROW)

AGARITO LANE (50' ROW)

341.80 ACRE TRACT
CYPRESS RANCH, LTD.
Doc. 2002048694

32.082 ACRE TRACT
DRIFTWOOD LAND CO., LTD.
Doc. 200206159 / & 200206158



Travis County Commissioners Court Agenda Request

Meeting Date: August 20, 2013

Prepared By: Tim Pautsch **Phone #:** 854-7689

Division Director/Manager: Anna Bowlin - Division Director Development Services and Long Range Planning

Department Head: *Carol B. Johnson* Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Daugherty, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action on a Cash Security Agreement with Highland Homes, LTD-Austin., for sidewalk fiscal for West Cypress Hills Phase 1 Section 4A for Lot 39 Block A, in Precinct Three

BACKGROUND/SUMMARY OF REQUEST:

The form of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions that were in place before August 28, 1997.

STAFF RECOMMENDATIONS:

Highland Homes, LTD-Austin., proposed to use this Cash Security Agreement, as follows: Phase 1 Section 4A for Lot 39 Block A, \$720.00, to post sidewalk fiscal where the sidewalks have not been completed in this subdivision.

ISSUES AND OPPORTUNITIES:

None

FISCAL IMPACT AND SOURCE OF FUNDING:

There are no budgetary and/or fiscal impacts as this is fiscal posted for a development.

ATTACHMENTS/EXHIBITS:

Cash Security Agreement, Map of lot.

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Anna Bowlin	Division Director Development Services Long Range Planning	TNR	854-7561
Stacey Scheffel <i>SS</i>	Permits Program Manager Floodplain	TNR	854-7565

	Administrator		

CC:

Tim Pautsch	Engineering Specialist	TNR	854-7689

: :
1101 - Development Services Long Range Planning - West Cypress Hills Ph 1 Sec 4A

§ EXHIBIT 82.401 (C)

CASH SECURITY AGREEMENT - SIDEWALKS

TO: Travis County, Texas

DEVELOPER/BUILDER: Highland Homes, Ltd. - Austin

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: \$ 720. ADDRESS: 22017 Rock Wren Rd

SUBDIVISION: West Cypress Hills
LOT: 39 BLOCK: A SECT.: 4A.

DATE OF POSTING:

EXPIRATION DATE: Three Years, or more from Date of Posting

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this Agreement. Travis County may draw on the account of the DEVELOPER/BUILDER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The county considers such a drawing on this Security necessary to complete all or part of the SUBDIVISION Sidewalks to ADA and Texas Accessibility Standards. No further substantiation of the necessity of the draw is required by this Agreement.

This Agreement is conditioned on the performance of the duties of the DEVELOPER/BUILDER to provide for the construction and completion of the Sidewalk Improvements in the SUBDIVISION to current Travis County Standards for Construction of Streets and Drainage in Subdivisions (the "Standards"), so that the Sidewalk Improvements are performing to the Standards upon the approval of the construction of the Sidewalk Improvements, and the acceptance of the Sidewalk Improvements by the Executive Manager of TNR or his designated representative. The DEVELOPER/ BUILDER shall prove that the sidewalk is built to Texas Accessibility Standards by submitting an approved inspection letter from a Registered Accessibility Specialist.

If this document needs to be renewed, it will be renewed at the then current rate for Sidewalks required by Travis County. In no case shall the amount of Security be less that the amount it would cost the County to complete the work if it becomes necessary.

Partial drafts and reductions in the amount of Security are permitted. Drafts will be honored within five calendar days of presentment. In lieu of drawing on the Security, the County, in its discretion, may accept a substitute Security in the then current amount of the estimated cost of constructing the Improvements. This Agreement may be revoked only by written consent of the DEVELOPER/BUILDER and the County.

Cash Security Agreement - Sidewalks
Page 2

DEVELOPER/BUILDER

COMPANY NAME & ADDRESS

BY: Amy Brooks

Highland Homes Ltd. - Austin

PRINT: Amy Brooks

4201 W.Parmer Ln., Bldg B, Ste, 180

TITLE: Office Administrator

Austin, Texas 78727

PHONE: 512-834-8429 x108

APPROVED BY THE TRAVIS COUNTY COMMISSIONERS' COURT: _____
Date

COUNTY JUDGE, TRAVIS COUNTY, TEXAS

Date



Travis County Commissioners Court Agenda Request

Meeting Date: August 20, 2013

Prepared By: Tim Pautsch **Phone #:** (512) 854-7689

Division Director/Manager: Anna Bowlin - Division Director Development Services and Long Range Planning

AB

Carol B. Boyd For

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Daugherty, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action on a Cash Security Agreement with Timber Homes, Inc. for sidewalk fiscal for Overlook Estates Phase 1 Lot 44 Block 2, in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST:

The form of the Cash Security Agreement is from the Standards for Construction of Streets and Drainage in Subdivisions that were in place before August 28, 1997.

STAFF RECOMMENDATIONS:

Timber Homes, Inc., proposed to use this Cash Security Agreement, as follows: Phase 1 for Lot 44 Block 2, \$840.00, to post sidewalk fiscal where the sidewalks have not been completed in this subdivision.

ISSUES AND OPPORTUNITIES:

None

FISCAL IMPACT AND SOURCE OF FUNDING:

There are no budgetary and/or fiscal impacts as this is fiscal posted for a development.

ATTACHMENTS/EXHIBITS:

Cash Security Agreement, Map of lot.

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429
Anna Bowlin	Division Director Development Services Long Range Planning	TNR	(512) 854-7561
Stacey Scheffel <i>SS</i>	Permits Program Manager Floodplain	TNR	(512) 854-7565

	Administrator		

CC:

Tim Pautsch	Engineering Specialist	TNR	(512) 854-7689

TP:AB:tp

1101 - Development Services Long Range Planning - Overlook Estates Ph 1

§ EXHIBIT 82.401 (C)

CASH SECURITY AGREEMENT - SIDEWALKS

TO: Travis County, Texas

DEVELOPER/BUILDER: Timber Homes, Inc _____

ESCROW AGENT: Travis County Treasurer

AMOUNT OF SECURITY: \$ 840.00

ADDRESS: 8004 Lenape Trail, Austin TX 78739 LOT: 44 BLOCK: 2

SUBDIVISION: The Overlook Estates Phase 1

DATE OF POSTING: The 16th Day of July,
2013__

EXPIRATION DATE: Three Years, or more from Date of Posting

The ESCROW AGENT shall duly honor all drafts drawn and presented in accordance with this Agreement. Travis County may draw on the account of the DEVELOPER/BUILDER up to the aggregate AMOUNT OF SECURITY upon presentation of a draft signed by the County Judge that the following condition exists:

The county considers such a drawing on this Security necessary to complete all or part of the SUBDIVISION Sidewalks to ADA and Texas Accessibility Standards. No further substantiation of the necessity of the draw is required by this Agreement.

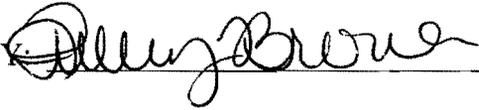
This Agreement is conditioned on the performance of the duties of the DEVELOPER/BUILDER to provide for the construction and completion of the Sidewalk Improvements in the SUBDIVISION to current Travis County Standards for Construction of Streets and Drainage in Subdivisions (the "Standards"), so that the Sidewalk Improvements are performing to the Standards upon the approval of the construction of the Sidewalk Improvements, and the acceptance of the Sidewalk Improvements by the Executive Manager of TNR or his designated representative. The DEVELOPER/ BUILDER shall prove that the sidewalk is built to Texas Accessibility Standards by submitting an approved inspection letter from a Registered Accessibility Specialist.

If this document needs to be renewed, it will be renewed at the then current rate for Sidewalks required by Travis County. In no case shall the amount of Security be less that the amount it would cost the County to complete the work if it becomes necessary.

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Cash Security Agreement - Sidewalks
Page 2

DEVELOPER/BUILDER

BY: 

PRINT: Kelley Brown

TITLE: COO

PHONE: 512-301-8312

COMPANY NAME & ADDRESS

Timber Homes, Inc. _____

6312 Old Harbor Lane

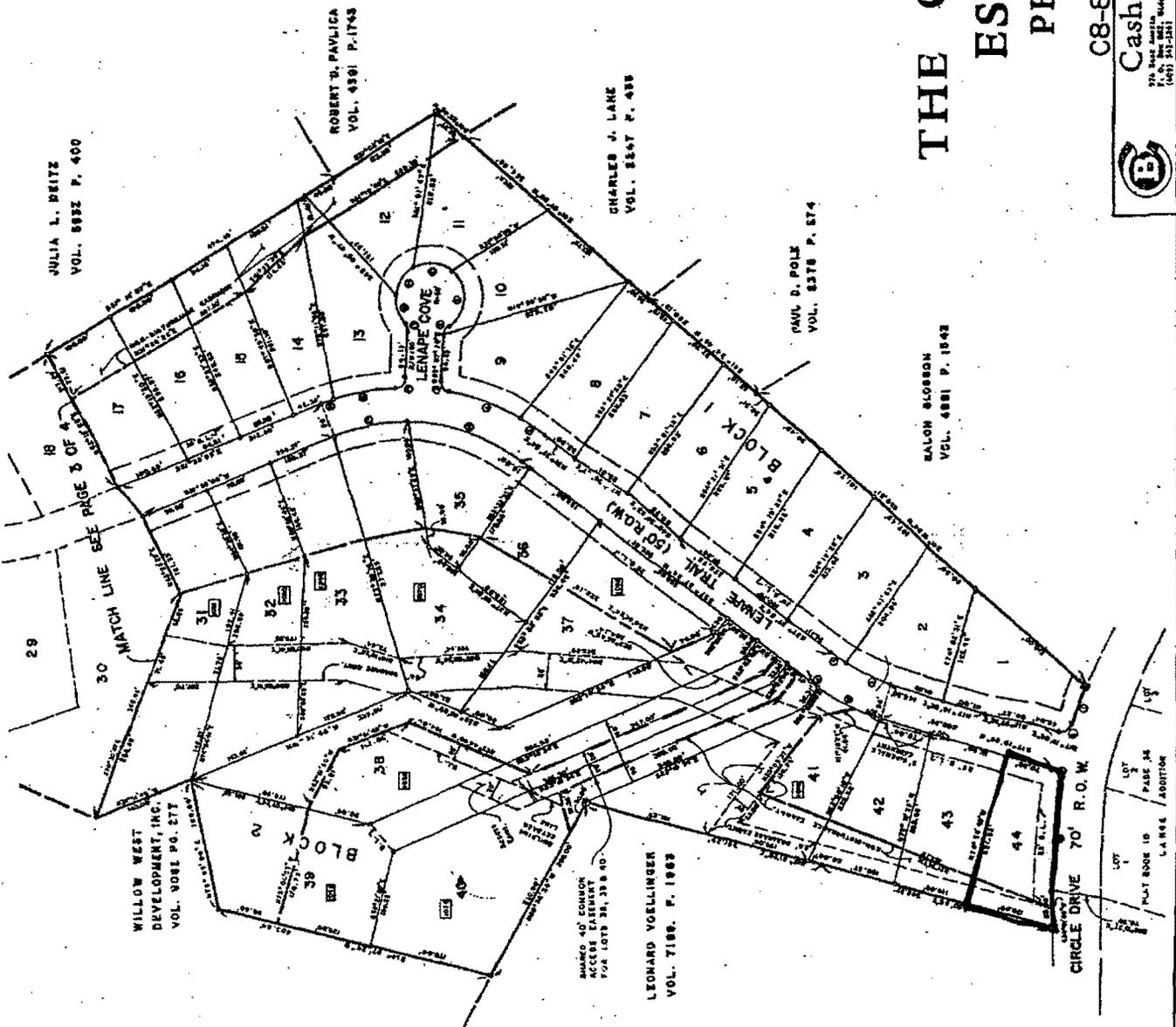
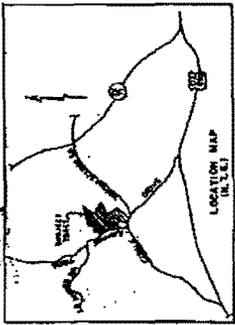
Austin TX

APPROVED BY THE TRAVIS COUNTY COMMISSIONERS' COURT: _____
Date

COUNTY JUDGE, TRAVIS COUNTY, TEXAS

Date

Vol. 86 July 15 1986



CORNER DATA

CURVE NO.	BEARING	LENGTH	ARC	CHORD	CHORD BEARING
1	71° 13'	31.00'	31.00'	58.91'	S 70° 31' 30" W
2	12.00'	21.63'	21.63'	41.53'	S 75° 31' 30" W
3	276.00'	72.56'	72.56'	144.31'	S 84° 31' 30" E
4	276.00'	15.05'	15.05'	29.00'	S 25° 01' 37" E
5	331.00'	42.34'	42.34'	83.32'	S 25° 31' 37" E
6	331.00'	201.94'	201.94'	403.88'	S 26° 31' 07" E
7	72.00'	21.71'	21.71'	43.43'	S 37° 45' 24" E
8	12.00'	13.42'	13.42'	26.83'	S 37° 54' 45" E
9	26.00'	96.79'	96.79'	193.58'	S 37° 31' 30" E
10	26.00'	81.24'	81.24'	162.48'	S 37° 45' 24" E
11	26.00'	59.44'	59.44'	118.87'	S 37° 45' 24" E
12	26.00'	43.40'	43.40'	86.80'	S 37° 45' 24" E
13	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
14	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
15	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
16	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
17	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
18	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
19	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
20	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
21	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W
22	12.00'	13.42'	13.42'	26.83'	S 43° 31' 30" W

THE OVERLOOK ESTATES PHASE 1

PAGE 2 OF 4

C8-85-10.(86)

Cash & Boden, Inc.
 315 E. Broad Street, Suite 101
 Wilmington, DE 19801
 (302) 431-2211



JULIA L. DEITZ
VOL. 8832 P. 400

ROBERT D. PAVLICA
VOL. 4391 P. 1743

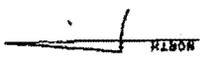
CHARLES J. LAKE
VOL. 5247 P. 433

PAUL D. POLK
VOL. 5378 P. 574

SALON SLOSSON
VOL. 4881 P. 1843

LEONARD VOELLINGER
VOL. 7188 P. 1983

WILLOW WEST DEVELOPMENT, INC.
VOL. 5081 PG. 277



SCALE: 1" = 100'

- LEGEND
- IRON PIN SET
 - IRON PIN FOUND
 - CONCRETE MONUMENT SET
 - MINIMUM 1st FLOOR ELEVATION
 - BL BUILDING LINE

LOT AREA

LOT	AREA
1	0.315 Ac.
2	0.300 Ac.
3	0.300 Ac.
4	0.300 Ac.
5	0.301 Ac.
6	0.300 Ac.
7	0.300 Ac.
8	0.300 Ac.
9	0.300 Ac.
10	0.300 Ac.
11	0.300 Ac.
12	0.300 Ac.
13	0.300 Ac.
14	0.300 Ac.
15	0.300 Ac.
16	0.300 Ac.
17	0.300 Ac.
18	0.300 Ac.
19	0.300 Ac.
20	0.300 Ac.
21	0.300 Ac.
22	0.300 Ac.
23	0.300 Ac.
24	0.300 Ac.
25	0.300 Ac.
26	0.300 Ac.
27	0.300 Ac.
28	0.300 Ac.
29	0.300 Ac.
30	0.300 Ac.
31	0.300 Ac.
32	0.300 Ac.
33	0.300 Ac.
34	0.300 Ac.
35	0.300 Ac.
36	0.300 Ac.
37	0.300 Ac.
38	0.300 Ac.
39	0.300 Ac.
40	0.300 Ac.
41	0.300 Ac.
42	0.300 Ac.
43	0.300 Ac.
44	0.300 Ac.
45	0.300 Ac.



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By: Michael Hettenhausen **Phone #:** (512) 854-7563

Division Director/Manager: Anna Bowlin, Division Director of Development Services and Long Range Planning

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Daugherty, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action on the Revised Preliminary Plan Sweetwater Ranch Section One - Revision Number 2 [559 total lots (534 single family lots, 22 municipal utility district (MUD) lots, two commercial lots, and one wastewater treatment plant lot - 311.4 acres - No ETJ)] in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST:

The first revised preliminary plan, approved by Court on December 30, 2005, consisted of 561 total lots (544 single family lots, 16 MUD and HOA lots, and one commercial lot) on 311.4 acres. This revision proposes to reduce the total number of lots from 561 to 559, which includes decreasing the number of single family lots from 544 to 534, increasing the number of MUD lots from 16 to 22, increasing the number of commercial lots from one to two, and adding a wastewater treatment plat lot. The revised preliminary plan proposes to reduce the total linear footage of new streets to preserve more of the natural character of the property. The application includes 27,610 linear feet of proposed public streets; the previous revised preliminary plan consisted of 32,914 linear feet of proposed public streets. The property fronts on State Highway 71 to the north and Pedernales Summit Parkway to the south. Water service will be provided by the Lazy Nine MUD. Parkland fees in lieu of parkland dedication will be satisfied with each final plat out of the preliminary plan.

STAFF RECOMMENDATIONS:

This revised preliminary plan application meets all Travis County requirements, and staff recommends approval of the revised preliminary plan.

ISSUES AND OPPORTUNITIES:

This revision does not propose any changes to the approved phasing agreement.

Staff has not received any inquiries or registered any interested parties for this application.

FISCAL IMPACT AND SOURCE OF FUNDING:

N/A

ATTACHMENTS/EXHIBITS:

- Precinct map
- Location map
- Proposed revised preliminary plan

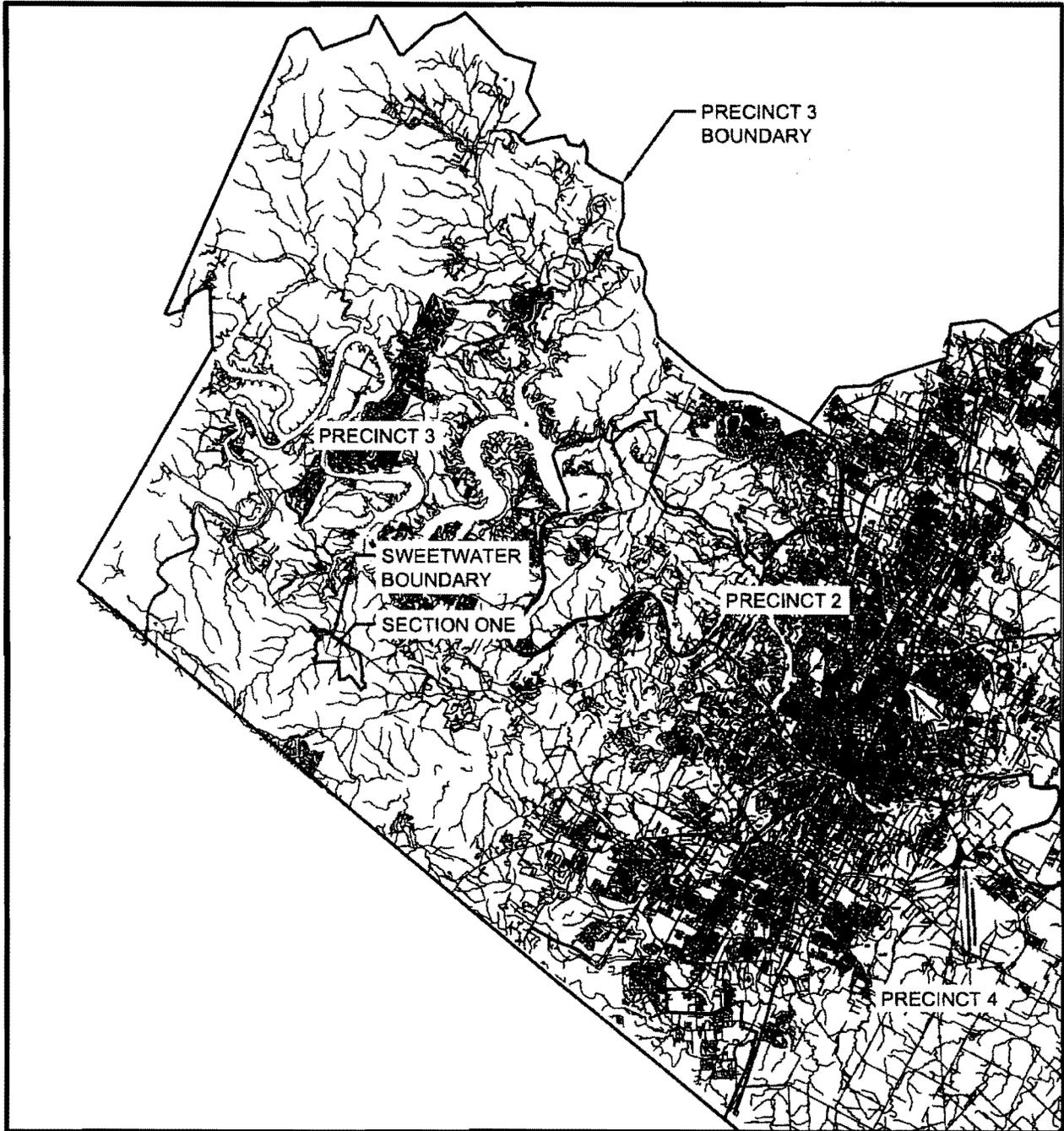
REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429

CC:

SM:AB:mh

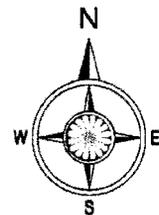
1101 - Development Services Long Range Planning - Sweetwater Ranch Section 1 Revised Preliminary Plan



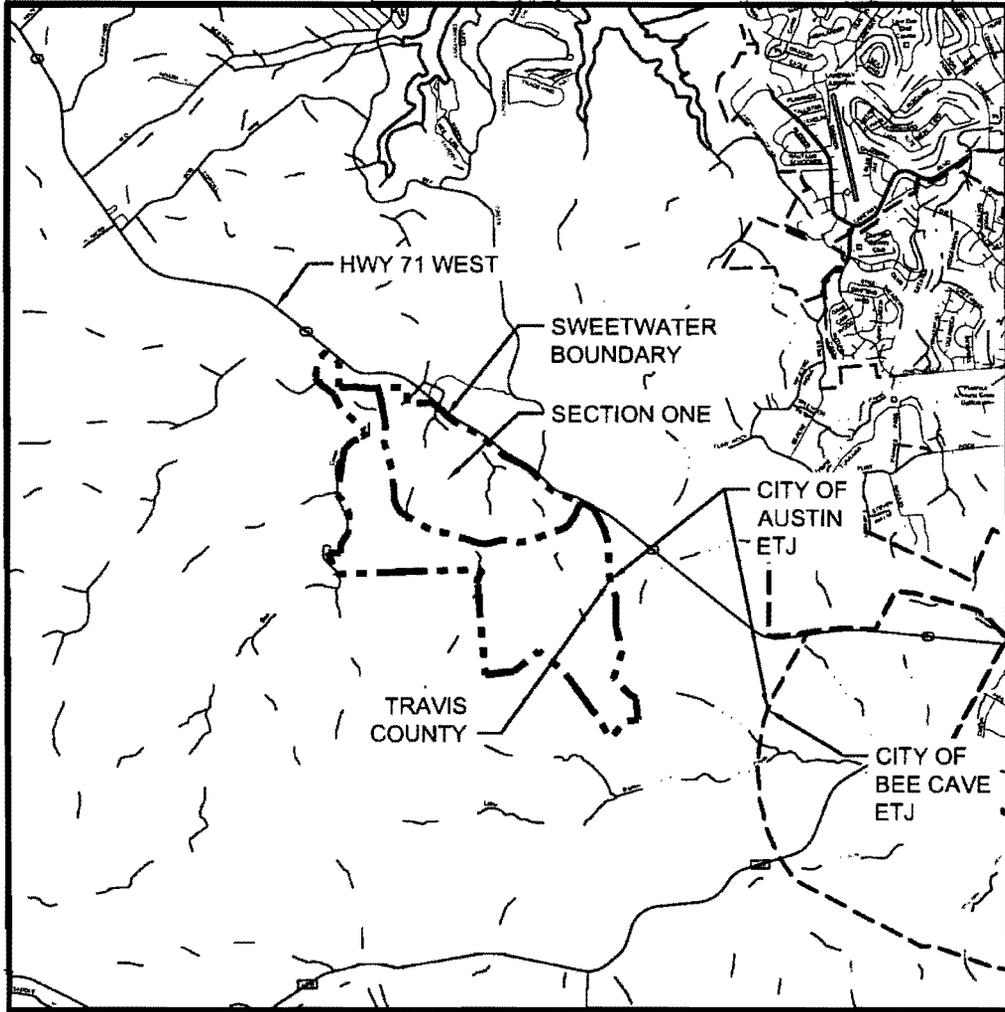
Malone/ Wheeler, Inc.

Engineering & Development Consultants
7500 Rialto Blvd, Bldg 1, Suite 240
Austin, Texas 78735
Phone: (512) 899-0601 Fax: (512) 899-0655
Firm Registration No. F-786

LOCATION MAP SWEETWATER SECTION ONE



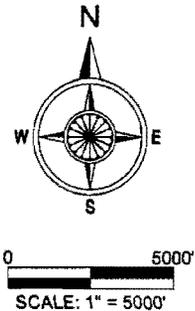
0 25000'
SCALE: 1" = 25000'



LOCATION MAP
SWEETWATER
SECTION ONE

**Malone/
Wheeler, Inc.**

Engineering & Development Consultants
7500 Rialto Blvd, Bldg 1, Suite 240
Austin, Texas 78735
Phone: (512) 899-0601 Fax: (512) 899-0655
Firm Registration No. F-786



REVISED PRELIMINARY PLAN SWEETWATER RANCH SECTION ONE REVISION #2

GENERAL NOTES

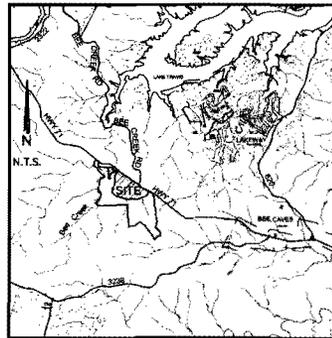
1. PROPERTY OWNERS SHALL PROVIDE ACCESS TO DRAINAGE EASEMENTS AND WATER QUALITY FENCES AS MAY BE NECESSARY AND SHALL NOT PREVENT ACCESS BY GOVERNMENTAL AUTHORITIES.
2. PRIOR TO CONSTRUCTION ON ANY LOT IN THIS SUBDIVISION, DRAINAGE PLANS SHALL BE SUBMITTED TO THE TRAVIS COUNTY FOR REVIEW. MAINFALL RUNOFF SHALL BE LESS THAN THAT OF UNDEVELOPED STATUS BY PONDING OR OTHER APPROVED METHODS.
3. NO BURLING, FENCES, LANDSCAPING OR OTHER OBSTRUCTIONS ARE PERMITTED IN DRAINAGE EASEMENTS & WATER QUALITY EASEMENTS EXCEPT AS APPROVED BY LORAIN AND TRAVIS COUNTY.
4. COURTYARD DATUM IS PROVIDED BY AERIAL TOPO FLOWN BY CITY OF AUSTIN.
5. WATERBESH STATUS - THIS SUBDIVISION IS LOCATED IN THE BEE CREEK LAKE TRAVIS WATERBESH.
6. ENVIRONMENTAL CONTROLS ARE REQUIRED FOR ALL CONSTRUCTION ON EACH LOT, INCLUDING SINGLE FAMILY AND DUPLEX CONSTRUCTION.
7. THE OWNER OF THIS SUBDIVISION, AND HIS OR HER SUCCESSORS AND ASSIGNS, ASSUMES RESPONSIBILITY FOR PLANS FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS WHICH COMPLY WITH APPLICABLE CODES AND REQUIREMENTS OF TRAVIS COUNTY. THE OWNER UNDERSTANDS AND ACKNOWLEDGES THAT PLAT VACATION OR RESERVATIONS MAY BE REQUIRED AT THE OWNER'S SOLE EXPENSE, IF PLANS TO CONSTRUCT THIS SUBDIVISION DO NOT COMPLY WITH SUCH CODES AND REQUIREMENTS.
8. TRAVIS COUNTY DEVELOPMENT PERMIT REQUIRED PRIOR TO ANY SITE DEVELOPMENT.
9. FOR A MINIMUM TRAVEL DISTANCE OF 25 FEET FROM THE ROADWAY EDGE, DRIVEWAY GRADED MAY EXCEED 1% ONLY WITH THE SPECIFIC WRITTEN APPROVAL OF THE SURFACE AND GEOMETRIC DESIGN PROFESSIONALS BY THE TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT.
10. THE LANDOWNER DEVELOPER WILL SURVEY EACH LOT WITH WATER FROM LAZY NINE MUNICIPAL UTILITY DISTRICT 1A OR 1B WATER AND WASTEWATER IMPROVEMENTS ARE REQUIRED. THE LANDOWNER DEVELOPER WILL BE RESPONSIBLE FOR ALL COSTS AND FOR PROVIDING THE IMPROVEMENTS.
11. WASTEWATER SYSTEMS SERVING THIS SUBDIVISION SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH TRAVIS COUNTY AND STATE HEALTH DEPARTMENT PLANS AND SPECIFICATIONS. PLANS AND SPECIFICATIONS SHALL BE SUBMITTED TO LORAIN AND TRAVIS COUNTY FOR REVIEW.
12. NO PORTION OF THIS TRACT IS LOCATED WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.
13. PARKLAND REQUIREMENTS FOR THIS DEVELOPMENT SHALL BE SATISFIED PRIOR TO FINAL PLAT APPROVAL.
14. ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR ASSIGNS.
15. TOTAL ACRESAGE: 311.4
16. TOTAL LOTS: 509
17. SINGLE FAMILY LOTS: 834 (SEE TABLE 1)
18. OPEN SPACE, O.E. & W.O. LOTS: 71 (SEE TABLE 1)
19. F.S.L. LOTS: 152 (SEE TABLE 1)
20. COMM. LOTS: 26 (SEE TABLE 1)
21. WWTPL LOTS: 15 (SEE TABLE 1)
22. LINEAR FEET OF STREETS: 27,819.1 F. (SEE TABLE 2)
23. ALL STREETS ARE TO BE DEDICATED FOR PUBLIC USE.
24. FLOODPLAIN INFORMATION PROVIDED PER FEMA PANEL: PANEL NO. 4840200001 - DATE SEPTEMBER 26, 2008.
25. STREET NAMES, WIDTHS AND R.O.W. WIDTHS: SEE TABLE 2
26. THIS SUBDIVISION IS SUBJECT TO A PHASING AGREEMENT RECORDED AS DOCUMENT NO. 0085858.
27. MUNICIPAL JURISDICTION: THIS PRELIMINARY PLAN BOUNDARIES FALL OUTSIDE C.O.A. ETJ, BEE CREEK ETJ, LAKEWAY ETJ AND WILL BE REGULATED BY TRAVIS COUNTY. MUNICIPAL JURISDICTION - LAZY NINE MUNICIPAL UTILITY DISTRICT 1A OR 1B
28. THERE ARE NO CEMETERY SITES WITHIN THIS PRELIMINARY PLAN.
29. THERE ARE NO EXISTING OR PROPOSED SCHOOL SITES IN THIS PRELIMINARY PLAN.
30. WATER AND WASTEWATER SERVICE FOR THE SUBDIVISION WILL BE PROVIDED BY LAZY NINE MUNICIPAL UTILITY DISTRICT 1A OR 1B VIA A UTILITY SERVICE ARRANGEMENT WITH LORAIN IN ACCORDANCE WITH THE LORAIN LETTER DATED NOVEMBER 11, 2003 IN WHORE SUBJECT IS "WATER AND WASTEWATER SERVICE TO LAZY NINE MUNICIPAL UTILITY DISTRICT" AS APPROVED BY L.C.R.A. BOARD OF DIRECTORS. DATE:
31. THOSE LOTS DESIGNATED AS COMMON AREA/NO LOTS WILL BE DEDICATED TO AND MAINTAINED BY A HOMEOWNERS ASSOCIATION OR ITS ASSIGNS.
32. RESIDENTIAL DRIVEWAYS ARE PROHIBITED ON FEDERAL/STATE BUREAU HIGHWAY.
33. WITHIN A SHORT LINE EASEMENT ANY OBSTRUCTION OF SIGHT LINE BY VEGETATION, FENCING, EARTHWORK, BUILDINGS, SIGNS, OR ANY OTHER OBJECT WHICH IS DETERMINED TO CAUSE A TRAFFIC HAZARD IS PROHIBITED AND MAY BE REMOVED BY ORDER OF THE TRAVIS COUNTY COMMISSIONERS COURT AT THE OWNERS EXPENSE. THE PROPERTY OWNER IS TO MAINTAIN AN UNOBSTRUCTED VIEW CORRIDOR WITHIN THE BOUNDARIES OF SUCH EASEMENT AT ALL TIMES.
34. ADDITIONAL SLOPE EASEMENTS MAY BE REQUIRED AT THE TIME OF FINAL PLAT REVIEW AS SUPPORTED BY ASSOCIATED CONSTRUCTION PLANS.
35. WITHIN A SHORT LINE EASEMENT ANY OBSTRUCTION OF SIGHT LINE BY VEGETATION, FENCING, EARTHWORK, BUILDINGS, SIGNS OR ANY OTHER OBJECT WHICH IS DETERMINED TO CAUSE A TRAFFIC HAZARD IS PROHIBITED AND MAY BE REMOVED BY ORDER OF THE TRAVIS COUNTY COMMISSIONERS COURT AT THE OWNERS EXPENSE. THE PROPERTY OWNER IS TO MAINTAIN AN UNOBSTRUCTED VIEW CORRIDOR WITHIN THE BOUNDARIES OF SUCH EASEMENT AT ALL TIMES.

SHEETWATER DEVELOPMENT PLAT NOTES:

1. THE OWNER/DEVELOPER OF THIS SUBDIVISION SHALL PROVIDE EVIDENCE THAT THE FINAL PLAT AND CONSTRUCTION PLANS FOR STREET AND DRAINAGE INFRASTRUCTURE IMPROVEMENTS ASSOCIATED WITH THE SUBDIVISION HAVE BEEN SUBMITTED TO THE U.S. ARMY CORPS OF ENGINEERS FOR REVIEW AND ISSUANCE OF PERTINENT AND APPROPRIATE PERMITS, IF ANY ARE REQUIRED, PRIOR TO TRAVIS COUNTY APPROVAL OF THE FINAL PLAT(S) FOR THIS SUBDIVISION.
2. THE OWNER/DEVELOPER OF THIS SUBDIVISION SHALL PROVIDE EVIDENCE THAT THE FINAL PLAT AND CONSTRUCTION PLANS FOR STREET AND DRAINAGE INFRASTRUCTURE IMPROVEMENTS ASSOCIATED WITH THE SUBDIVISION HAVE BEEN SUBMITTED TO THE LOWER COLORADO RIVER AUTHORITY WATER RESOURCES PROTECTION DIVISION FOR REVIEW AND CONSIDERATION OF A NON-POINT SOURCE POLLUTION CONTROL PERMIT PRIOR TO TRAVIS COUNTY APPROVAL OF THE FINAL PLAT(S) FOR THIS SUBDIVISION.
3. THE OWNER/DEVELOPER OF THIS SUBDIVISION SHALL PROVIDE EVIDENCE THAT THE FINAL PLAT AND CONSTRUCTION PLANS FOR STREET AND DRAINAGE INFRASTRUCTURE IMPROVEMENTS ASSOCIATED WITH THE SUBDIVISION HAVE BEEN SUBMITTED TO THE TEXAS DEPARTMENT OF TRANSPORTATION AUSTIN DISTRICT, TOGETHER WITH APPROPRIATELY COMPLETED APPLICATIONS FOR DRIVEWAY PERMITS IN TRACT 101. IN ADDITION, PERTINENT AND APPROPRIATE ROW RESERVATION AREAS, IF SUCH RESERVATIONS MAY BE DEMAND TO BE REQUIRED VIA MUTUAL CONSIDERATION AND CONSENT BETWEEN THE OWNER/DEVELOPER AND TDDT TO ACCOMMODATE FUTURE EXPANSIONS OF SH 111 MUST BE INCLUDED FOR CONSIDERATION FOR THE FINAL PLAT(S) OF THIS SUBDIVISION PRIOR TO TRAVIS COUNTY APPROVAL OF THE FINAL PLAT(S) FOR THIS SUBDIVISION.
4. THE OWNER/DEVELOPER OF THIS SUBDIVISION SHALL PROVIDE EVIDENCE THAT THE FINAL PLAT AND CONSTRUCTION PLANS FOR WATER, WASTEWATER AND STORMWATER MANAGEMENT INFRASTRUCTURE IMPROVEMENTS ASSOCIATED WITH THE SUBDIVISION HAVE BEEN SUBMITTED TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND/OR LOWER COLORADO RIVER AUTHORITY (LCRA) AS APPROPRIATE, AND THE LAZY NINE MUNICIPAL UTILITY DISTRICT FOR REVIEW AND CONSIDERATION PRIOR TO TRAVIS COUNTY APPROVAL OF THE FINAL PLAT(S) FOR THIS SUBDIVISION.
5. ADDITIONAL SLOPE EASEMENTS MAY BE REQUIRED AT THE TIME OF FINAL PLAT REVIEW AS SUPPORTED BY ASSOCIATED CONSTRUCTION PLANS.

LEGAL DESCRIPTION

BEING A 2259.22 ACRE TRACT OF LAND OUT OF AND PART OF THE FOLLOWING THIRTEEN (13) SURVEYS: F. STERZING SURVEY NO. 62, H. PRUETT SURVEY NO. 51, SAM WILLY SURVEY NO. 527, C.J. STROTHER SURVEY NO. 606, SEALE-MORRIS & SEALE SURVEY NO. 62, J.W. KAY SURVEY NO. 111, W.A. BARLOW SURVEY NO. 86, J.H. LOHMAN SURVEY NO. 524, E. HALLMAN SURVEY NO. 61, G.E. LUNSFORD SURVEY NO. 648, J. PALMER SURVEY NO. 636, T.C. RAILROAD CO. SURVEY SURVEY NO. 162, AND THE J.C. DEGMAN SURVEY NO. 537, SITUATED IN TRAVIS COUNTY, TEXAS, BEING THOSE SAME TRACTS OF LAND CALLED FIRST TRACT AND SECOND TRACT CONVEYED TO MRS. O.H. DAVENPORT BY DEE OF RECORD IN VOLUME 1214, PAGE 472 OF THE DEED RECORDS OF TRAVIS COUNTY, TEXAS (THE "DEED RECORDS")



THIS PROJECT IS TO COMPLY WITH TRAVIS COUNTY STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISION

DATE OF ORIGINAL SUBMITTAL - 04/30/04
 DATE OF ORIGINAL APPROVAL - 06/29/04
 DATE OF RE-SUBMITTAL WITH REVISIONS - 08/02/05
 DATE OF APPROVAL - 05/23/2006
 DATE OF RE-SUBMITTAL - REVISION 1 - 02/02/12
 DATE OF RE-SUBMITTAL - REVISION 2 - 05/22/2012

FEMA MAP NUMBER: 48453C03R5H
 EFFECTIVE DATE: SEPT. 26, 2008
 PRECINCT: TRAVIS COUNTY THREE
 TAX MAP PARCEL ID: 12696

ACREAGE 311.4 ACRES

DEVELOPER/OWNER:

WS - COS DEVELOPMENT, LLC

CONTACT:

DANIEL GREEN
 52 MASON STREET
 GREENWICH, CT 06830
 PHONE 203.413.7700

INDEX

SHEET NO.	DESCRIPTION
1	COVER SHEET
2	OVERALL PRELIMINARY PLAN (200 SCALE)
3	PRELIMINARY PLAN (100 SCALE)
4	PRELIMINARY PLAN (100 SCALE)
5	PRELIMINARY PLAN (100 SCALE)
6	PRELIMINARY PLAN (100 SCALE)

UTILITIES:

FEDERAL/STATE ELECTRIC COOP.
 TIME WARNER CABLE
 AT&T TELEPHONE
 LAZY NINE MUNICIPAL UTILITY DISTRICT
 C/O ALLEN BOONE HUMPHRIES ROBINSON,
 LLP
 1108 LAVACA STREET
 AUSTIN, TX. 78701

ENGINEER

Malone/
Wheeler, Inc.
 Engineering & Development Consultants
 7900 Plano Blvd, Bldg 1, Suite 240
 Austin, Texas 78757
 Phone: (512) 699-0901 Fax: (512) 699-0965
 Firm Registration No. F-789



SURVEYOR

Delta Survey Group Inc.
 8211 Boulder Lane, Ste. 102, Austin, TX, 78748
 Austin, TX 78748
 www.deltasurveygroup.com
 CONTACT: JOHN BRALTEGIAN, P.L.S.

SECTION ONE ESTIMATED IMPERVIOUS COVER PER SECTION 62.201C STORMWATER DRAINAGE AND FLOODPLAINS OF THE TRAVIS COUNTY STANDARDS FOR CONSTRUCTION OF STREETS AND DRAINAGE IN SUBDIVISIONS:

TOTAL AREA CONTAINED IN SECTION ONE PRELIMINARY PLAN	311.4 AC.
TOTAL OPEN SPACE	113.9 AC.
IMPERVIOUS COVER ATTRIBUTED TO HOUSES	28.5 AC.
IMPERVIOUS COVER ATTRIBUTED TO STREETS	23.1 AC.
IMPERVIOUS COVER ATTRIBUTED TO COMMERCIAL LOT	7.0 AC.
IMPERVIOUS COVER ATTRIBUTED TO WASTEWATER TREATMENT PLANT SITE	0.8 AC.
IMPERVIOUS COVER ATTRIBUTED TO COMMUNITY SWIMMING POOL AND RECREATION CENTER	2.4 AC.
TOTAL IMPERVIOUS COVER	61.3 AC.
PERCENT IMPERVIOUS COVER	19.6%

**SWEETWATER RANCH
SECTION ONE
PRELIMINARY PLAN
(NOT FOR CONSTRUCTION)**

Malone/Sheehy, Inc.
Engineering & Development Consultants
7000 Main Blvd, Suite 240
Riverside, CA 92504
Phone: (951) 899-0001 Fax: (951) 899-0055
From Registration No. P-798



DESIGNED BY: MJS
CHECKED BY: MJS
DATE: 8/1/13
SHEET 2 OF 6

TABLE 1
SINGLE FAMILY LOTS, P&U LOTS, & COMM LOTS

VILLAGE	BLK	LOT #	AREA (SQ. FT.)	AREA (SQ. LOTS)	AREA (SQ. LOTS)	TOTAL AREA (SQ. LOTS)
A	1	1	10,000	1	1	1
A	2	2	10,000	1	1	1
A	3	3	10,000	1	1	1
A	4	4	10,000	1	1	1
A	5	5	10,000	1	1	1
A	6	6	10,000	1	1	1
A	7	7	10,000	1	1	1
A	8	8	10,000	1	1	1
A	9	9	10,000	1	1	1
A	10	10	10,000	1	1	1
A	11	11	10,000	1	1	1
A	12	12	10,000	1	1	1
A	13	13	10,000	1	1	1
A	14	14	10,000	1	1	1
A	15	15	10,000	1	1	1
A	16	16	10,000	1	1	1
A	17	17	10,000	1	1	1
A	18	18	10,000	1	1	1
A	19	19	10,000	1	1	1
A	20	20	10,000	1	1	1
A	21	21	10,000	1	1	1
A	22	22	10,000	1	1	1
A	23	23	10,000	1	1	1
A	24	24	10,000	1	1	1
A	25	25	10,000	1	1	1
A	26	26	10,000	1	1	1
A	27	27	10,000	1	1	1
A	28	28	10,000	1	1	1
A	29	29	10,000	1	1	1
A	30	30	10,000	1	1	1
A	31	31	10,000	1	1	1
A	32	32	10,000	1	1	1
A	33	33	10,000	1	1	1
A	34	34	10,000	1	1	1
A	35	35	10,000	1	1	1
A	36	36	10,000	1	1	1
A	37	37	10,000	1	1	1
A	38	38	10,000	1	1	1
A	39	39	10,000	1	1	1
A	40	40	10,000	1	1	1
A	41	41	10,000	1	1	1
A	42	42	10,000	1	1	1
A	43	43	10,000	1	1	1
A	44	44	10,000	1	1	1
A	45	45	10,000	1	1	1
A	46	46	10,000	1	1	1
A	47	47	10,000	1	1	1
A	48	48	10,000	1	1	1
A	49	49	10,000	1	1	1
A	50	50	10,000	1	1	1
A	51	51	10,000	1	1	1
A	52	52	10,000	1	1	1
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A	61	61	10,000	1	1	1
A	62	62	10,000	1	1	1
A	63	63	10,000	1	1	1
A	64	64	10,000	1	1	1
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A	66	66	10,000	1	1	1
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A	69	69	10,000	1	1	1
A	70	70	10,000	1	1	1
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A	73	73	10,000	1	1	1
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A	77	77	10,000	1	1	1
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A	79	79	10,000	1	1	1
A	80	80	10,000	1	1	1
A	81	81	10,000	1	1	1
A	82	82	10,000	1	1	1
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A	84	84	10,000	1	1	1
A	85	85	10,000	1	1	1
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A	111	111	10,000	1	1	1
A	112	112	10,000	1	1	1
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A	114	114	10,000	1	1	1
A	115	115	10,000	1	1	1
A	116	116	10,000	1	1	1
A	117	117	10,000	1	1	1
A	118	118	10,000	1	1	1
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A	132	132	10,000	1	1	1
A	133	133	10,000	1	1	1
A	134	134	10,000	1	1	1
A	135	135	10,000	1	1	1
A	136	136	10,000	1	1	1
A	137	137	10,000	1	1	1
A	138	138	10,000	1	1	1
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A	142	142	10,000	1	1	1
A	143	143	10,000	1	1	1
A	144	144	10,000	1	1	1
A	145	145	10,000	1	1	1
A	146	146	10,000	1	1	1
A	147	147	10,000	1	1	1
A	148	148	10,000	1	1	1
A	149	149	10,000	1	1	1
A	150	150	10,000	1	1	1
A	151	151	10,000	1	1	1
A	152	152	10,000	1	1	1
A	153	153	10,000	1	1	1
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A	155	155	10,000	1	1	1
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A	158	158	10,000	1	1	1
A	159	159	10,000	1	1	1
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A	165	165	10,000	1	1	1
A	166	166	10,000	1	1	1
A	167	167	10,000	1	1	1
A	168	168	10,000	1	1	1
A	169	169	10,000	1	1	1
A	170	170	10,000	1	1	1
A	171	171	10,000	1	1	1
A	172	172	10,000	1	1	1
A	173	173	10,000	1	1	1
A	174	174	10,000	1	1	1
A	175	175	10,000	1	1	1
A	176	176	10,000	1	1	1
A	177	177	10,000	1	1	1
A	178	178	10,000	1	1	1
A	179	179	10,000	1	1	1
A	180	180	10,000	1	1	1
A	181	181	10,000	1	1	1
A	182	182	10,000	1	1	1
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A	219	219	10,000	1	1	1
A	220					



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By: Tony Valdez, P.E. **Phone #:** (512) 8547567

Division Director/Manager: Steve Sun, P.E.

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Daugherty, Precinct Three

AGENDA LANGUAGE: Consider and take appropriate action regarding entering into an Advance Funding Agreement with TxDOT for intersection improvements at SH 71 and proposed Bee Creek Road in Precinct Three.

BACKGROUND/SUMMARY OF REQUEST:

Bee Creek Road is to be reconstructed from a 2-lane road to a 4-lane arterial from SH 71 to Highland Blvd. TxDOT requires construction of new turn lanes and signal improvements on SH 71 to allow for proper tie-in of the new 4-lane Bee Creek Road.

STAFF RECOMMENDATIONS:

Staff recommends approval of this Advance Funding Agreement as required by TxDOT for construction of the proposed Bee Creek Road.

ISSUES AND OPPORTUNITIES:

This Advance Funding Agreement will allow a cooperative opportunity between each party to construct the needed intersection improvements for proper tie-in of Bee Creek Road to SH 71. Completion of the roadway projects will provide safety and capacity improvements on Bee Creek Road from SH 71 to Highland Blvd. It will also support the planned new LTISD school located in the middle section of the proposed Bee Creek Road improvements.

FISCAL IMPACT AND SOURCE OF FUNDING:

Funds for this intersection improvements are available from the 2011 Bond Funds for Bee Creek Road Improvements. TNR requested for TxDOT's cost participation for this intersection improvements. TxDOT responded that no fund is available for these improvements.

Funds Reservation: 0300000641

WBS Element: RDCN.149.000008

Fund: 4074

Fund Center: 1490190000

GL: 522040

ATTACHMENTS/EXHIBITS:

TxDOT Advance Funding Agreement

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429
Tom Nuckols, Chris Gilmore, Julie Joe		County Attorney's Office	
Cyd Grimes		Purchasing Office	
Steve Sun		TNR	

CC:

Donna Williams-Jones		TNR	
Isabelle Lopez		TNR	
Tony Valdez		TNR	

: :
3101 - Public Works/CIP -

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT FOR VOLUNTARY
LOCAL GOVERNMENT CONTRIBUTIONS
TO TRANSPORTATION IMPROVEMENT
PROJECTS WITH NO REQUIRED MATCH**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, called the "State", and Travis County, acting by and through its duly authorized officials, called the "Local Government."

WITNESSETH

WHEREAS, Transportation Code, Chapters 201, 221, and 361, authorize the State to lay out, construct, maintain, and operate a system of streets, roads, and highways that comprise the State Highway System; and,

WHEREAS, Government Code, Chapter 791, and Transportation Code, §201.209 and Chapter 221, authorize the State to contract with municipalities and political subdivisions; and,

WHEREAS, Commission Minute Order Number 113444 authorizes the State to undertake and complete a highway improvement generally described as adding right turn lane and upgrading traffic signal on SH 71 at Bee Creek Rd.; and,

WHEREAS, the Local Government has requested that the State allow the Local Government to participate in said improvement by funding that portion of the improvement described as adding right turn lane and upgrading traffic signal on SH 71 at Bee Creek Rd , called the "Project"; and,

WHEREAS, the State has determined that such participation is in the best interest of the citizens of the State;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, the State and the Local Government do agree as follows:

AGREEMENT

1. Time Period Covered

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed, and the State and the Local Government will consider it to be in full force and effect until the Project described in this agreement has been completed and accepted by all parties or unless terminated, as provided for by this agreement.

2. Project Funding and Work Responsibilities

A. The State will authorize the performance of only those Project items of work which the Local Government has requested and has agreed to pay for as described in Attachment A, Payment Provision and Work Responsibilities which is attached to and made a part of this

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contract. In addition to identifying those items of work paid for by payments to the State, Attachment A, Payment Provision and Work Responsibilities, also specifies those Project items of work that are the responsibility of the Local Government and will be carried out and completed by the Local Government, at no cost to the State.

- B. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction costs.
- C. In the event that the State determines that additional funding by the Local Government is required at any time during the Project, the State will notify the Local Government in writing. The Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification.
- D. Whenever funds are paid by the Local Government to the State under this agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation Trust Fund." The check or warrant shall be deposited by the State in an escrow account to be managed by the State. Funds in the escrow account may only be applied by the State to the Project. If, after final Project accounting, excess funds remain in the escrow account, those funds may be applied by the State to the Local Government's contractual obligations to the State under another advance funding agreement with approval by appropriate personnel of the Local Government.

3. Right of Access

If the Local Government is the owner of any part of the Project site, the Local Government shall permit the State or its authorized representative access to the site to perform any activities required to execute the work.

4. Adjustments Outside the Project Site

The Local Government will provide for all necessary right of way and utility adjustments needed for performance of the work on sites not owned or to be acquired by the State.

5. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

6. Document and Information Exchange

The Local Government agrees to electronically deliver to the State all general notes, specifications, contract provision requirements and related documentation in a Microsoft® Word or similar document. If requested by the State, the Local Government will use the State's document template. The Local Government shall also provide a detailed construction time estimate including types of activities and month in the format required by the State. This requirement applies whether the local government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

7. Interest

The State will not pay interest on funds provided by the Local Government. Funds provided by the Local Government will be deposited into, and retained in, the State Treasury.

8. Inspection and Conduct of Work

Unless otherwise specifically stated in Attachment A, Payment Provision and Work Responsibilities, to this contract, the State will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the Project is accomplished in accordance with the approved plans and specifications. All correspondence and instructions to the contractor performing the work will be the sole responsibility of the State. Unless otherwise specifically stated in Attachment A to this contract, all work will be performed in accordance with the Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges adopted by the State and incorporated in this agreement by reference, or special specifications approved by the State.

9. Increased Costs

- A.** In the event it is determined that the funding provided by the Local Government will be insufficient to cover the State's cost for performance of the Local Government's requested work, the Local Government will pay to the State the additional funds necessary to cover the anticipated additional cost. The State shall send the Local Government a written notification stating the amount of additional funding needed and stating the reasons for the needed additional funds. The Local Government shall pay the funds to the State within thirty (30) days of the written notification, unless otherwise agreed to by all parties to this agreement. If the Local Government cannot pay the additional funds, this contract shall be mutually terminated in accordance with Article 11 – Termination. If this is a fixed price agreement as specified in Attachment A, Payment Provision and Work Responsibilities, this provision shall only apply in the event changed site conditions are discovered or as mutually agreed upon by the State and the Local Government.
- B.** If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased costs, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.

10. Maintenance

Upon completion of the Project, the State will assume responsibility for the maintenance of the completed Project unless otherwise specified in Attachment A to this agreement.

11. Termination

- A.** This agreement may be terminated in the following manner:
 - 1. By mutual written agreement and consent of both parties;

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- 2. By either party upon the failure of the other party to fulfill the obligations set forth in this agreement; or
 - 3. By the State if it determines that the performance of the Project is not in the best interest of the State.
- B.** If the agreement is terminated in accordance with the above provisions, the Local Government will be responsible for the payment of Project costs incurred by the State on behalf of the Local Government up to the time of termination.
- C.** Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due to the Local Government, the State, or the Federal Government will be promptly paid by the owing party.

12. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid or sent by electronic mail, (electronic notice being permitted to the extent permitted by law but only after a separate written consent of the parties), addressed to such party at the following addresses:

Local Government:	State:
County Judge	Director of Contract Services Office
P.O. Box 1748	Texas Department of Transportation
Austin, Texas 78767-1748	125 E. 11 th Street
	Austin, Texas 78701

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided in this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

13. Sole Agreement

In the event the terms of the agreement are in conflict with the provisions of any other existing agreements between the Local Government and the State, the latest agreement shall take precedence over the other agreements in matters related to the Project.

14. Successors and Assigns

The State and the Local Government each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this agreement.

15. Amendments

By mutual written consent of the parties, this agreement may be amended prior to its expiration.

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16. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

17. Insurance

If this agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately and the State may recover damages and all costs of completing the work.

18. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

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THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Typed or Printed Name

Title

Date

THE STATE OF TEXAS

District Engineer

Date

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ATTACHMENT A PAYMENT PROVISION AND WORK RESPONSIBILITIES

Description		Total Estimated Cost	State Participation		Local Participation	
			%	Cost	%	Cost
Preliminary Engineering (By Local Government)		\$43,800	0%	\$0	100%	\$43,800
Construction of signal and turn lanes (by Local Government)		\$526,000	0%	\$0	100%	\$526,000
Subtotal		\$569,800		\$0		\$569,800
Direct State Costs = \$4,380	Preliminary Engineering (40%)	\$1752	100%	\$1752	0%	\$0
	Environmental (40%)	\$1752	100%	\$1752	0%	\$0
	Utilities (20%)	\$876	100%	\$876	0%	\$0
Construction Direct State Costs		\$10,520	100%	10,520	0%	\$0
Indirect State Costs (5.1%)		\$29,060	100%	\$29,060	0%	\$0
TOTAL		\$613,760		\$43,960		\$569,800

Initial payment by the Local Government to the State: \$0

Payment by the Local Government to the State before construction: \$0

Estimated total payment by the Local Government to the State \$0

This is an estimate. The final amount of Local Government participation will be based on actual costs.

Work Responsibilities

Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects.

- A.** The Local Government is responsible for the identification and assessment of any environmental problems associated with the development of a local project governed by this agreement.

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- B. The Local Government is responsible for the cost of any environmental problem's mitigation and remediation.
- C. The Local Government is responsible for providing any public meetings or public hearings required for development of the environmental assessment. Public hearings will not be held prior to the approval of project schematic.
- D. The Local Government is responsible for the preparation of the NEPA documents required for the environmental clearance of this Project. Preparation and coordination of the environmental documentation shall be through the TxDOT Austin District Environmental Coordinator at (512) 832-7168.

Architectural and Engineering Services

The Local Government has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable *State's Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the state highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the state highway system, the design shall, at a minimum, conform to applicable *American Association of State Highway and Transportation Officials* design standards. In procuring professional services, the parties to this agreement must comply with federal requirements cited in 23 CFR Part 172 if the project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters.

Utilities

The Local Government shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable State laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or state funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction begins.

Construction Responsibilities

- A. The Local Government shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work

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orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.

- B.** The Local Government will use its approved contract letting and award procedures to let and award the construction contract.
- C.** Upon completion of the Project, the party constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion.



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Christy Moffett, LMSW 854-3460

Elected/Appointed Official/Dept. Head:

Sherri E. Fleming, County Executive of Travis County Health and Human Services & Veterans Service

Commissioners Court Sponsor:

Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on the following items related to the Program Year 2013 Action Plan available through Community Development Block Grant funds from HUD:

- A. Overview of comments received during the 30-day public comment period;
- B. Approve the final draft of the PY 2013 Action Plan including final edits, comments and responses; and
- C. Authorize submission to the U.S. Department of Housing and Urban Development, San Antonio Field Office, Region VI.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

As required by HUD regulation identified in 24 Code of Federal Regulations Part 91 and the Travis County Citizen Participation Plan, a 30-day comment period and two public hearings were held on the draft documents prior to submission. The public hearings were held to receive comment on July, 2 and July 9, 2013 at the Travis County Commissioners Court. Advertisements and information dissemination regarding the public comment period and public hearing dates were sent out during the week of June 3, 2013. During the comment period, held from June 24, 2013 through July 24, 2013, staff received 3 public comments during the public hearings held at Commissioners Court. For a summary of comments received, see Exhibit A.

Travis County's CDBG allocation for Program Year 2013 is \$909,925. The required Action Plan to inform HUD on how Travis County intends to spend its allocation is due August 15, 2013. A minimum of 65% of the allocation must be spent on Housing and Community Development projects. Funds for Administration and Planning projects are capped at 20% and Public Services at fifteen percent. On May 28, 2013, Travis County Commissioners Court approved the public comment period and public hearing dates and on June 11, 2013 the Travis County Commissioners Court approved all proposed projects for Program Year 2013 funding. On June 18, 2013, the Travis County Commissioner's Court approved the draft for public review.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

STAFF RECOMMENDATIONS:

Staff recommends the approval of the final draft of Travis County's PY 13 Action Plan including the final edits completed by staff. From the last draft presented to the Court on June 18, 2013, staff made several changes including the addition of:

- grammatical and wording changes to improve clarity and readability,
- the public comments received and related responses, and
- some minor content revision.

For a full list of content revision and public comments received, please refer to Exhibits A and B.

ISSUES AND OPPORTUNITIES:

The CDBG grant brings funds to the County that provide the ability to augment existing programs or develop new programs that support the mutual goals of HUD and Travis County. For Program Year 2013, the total allocation of federal dollars available is \$909,925.

FISCAL IMPACT AND SOURCE OF FUNDING:

The funding of recommended projects for Program Year 2013 follows the allocation guidelines established by HUD. No matching funds are required, however the County has elected to fund part of CDBG personnel costs with Travis County General funds dollars. Staff anticipates that the grant funds will be available by mid-October 2013. The annual contract period is from October 1st through September 30th.

REQUIRED AUTHORIZATIONS:

County Auditor
PBO

EXHIBIT A: PUBLIC COMMENT RESULTS

After presentation to Travis County Commissioners Court, the draft PY13 Action Plan was posted for comment for thirty days prior to the final approval by the Travis County Commissioners Court. Comments could be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff or could be given at the public hearings at Commissioners Court. The drafts were posted on the Travis County website and copies were located at the seven Travis County Community Centers for public review.

The public comment period began on June 24, 2013 and ended on July 24, 2013. The public hearings were held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 2, 2013 and Tuesday, July 9, 2013.

Summary of Public Comments Received for Draft of PY13 Action Plan

- Three comments were received at the public hearing at Travis County Commissioners Court on July 2, 2013.
- One individual requested information on current year funding and the number of people served by the CDBG Program.
- Two individuals stated their opposition to CDBG providing any funds to Mobile Loaves and Fishes for the creation of an RV Park for homeless housing, located near the Imperial Valley neighborhood. In addition, they submitted a letter outlining their comments (see Appendix B).
- A follow-up comment was received at the Public Hearing at Travis County Commissioners Court on July 9, 2013 from the individual who requested information on the numbers served. He indicated that the letter he was given by CDBG provided the information requested and was an excellent response.

Responses to Comments Received

CDBG staff provided a written response to the individual who requested information on the number served by the CDBG program. The letter included information on the number of people served to date in PY12 and the total number served in PY11, and the funds expended as of April 30, 2013. See charts below for summary information:

PY11 (October 1, 2011-September 30, 2012) Number of Beneficiaries	
Project	Number of People Benefited
Land Acquisition for Affordable Housing Development	9
Lake Oak Estates Street Improvements	126
FSS Social Work Services Expansion	391
Water Connections Plainview Estates	66
Total persons served	592

PY12 (October 1, 2012-September 30, 2013) Number of Beneficiaries, Year-to-date			
Project	Funding Allocated	Expended as of April 30, 2013	Total Number Benefited
Lake Oak Estates Street Improvements	\$471,598	\$84,033	126 people
FSS Social Work Services Expansion	\$106,000	\$42,120	307 people served
Homeowner Rehabilitation	\$1,088,731	\$0	7 homes either completed, under construction or approved for repair
Homebuyer Assistance	\$794,945	\$4,178	1 home loan closed

CDBG provided a written response to the individuals opposing the Mobile Loaves and Fishes project. Staff confirmed that Mobile Loaves and Fishes has not applied to the CDBG Program for funding for the RV Park and that the project is being financed with private funds; therefore, the Travis County CDBG Program has no financial investment in the project, and no authority over its location.

EXHIBIT B: SUMMARY OF CHANGES MADE DURING COMMENT PERIOD

Below is a summary of major changes made to the Action Plan draft during the public comment period. These changes do not include small changes to spelling, grammar, formatting, clarity, readability, etc.

Change	Reason
Dollar amounts in the CDBG carry over chart were updated.	More current financials were available, allowing for more accurate estimate of funds available for carry-over.
Public comments and responses were added to the Public Engagement Section of draft and as an appendix.	Comments were received during the public comment period

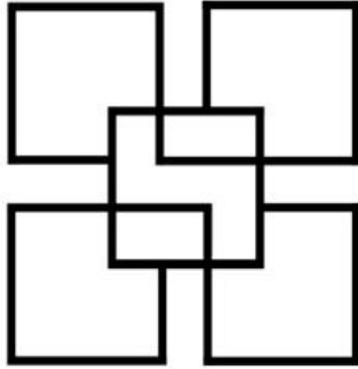
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2013

TRAVIS COUNTY
CDBG
ANNUAL
ACTION PLAN

10.1.2013 TO 9.30.2014

APPROVED BY TRAVIS COUNTY COMMISSIONERS COURT
ON AUGUST 6, 2013



TRAVIS COUNTY CDBG ACTION PLAN

Prepared by:

Travis County Health and Human Services & Veterans Service
CDBG Office

County Executive

Sherri E. Fleming

CDBG Staff

Christy Copeland Moffett, LMSW

Martha Brown

Elena Rivera

Contributing Writers

HHS/VS Research & Planning Division

Blanca Tapia Leahy, Division Director

Lawrence Lyman

Courtney Bissonnet Lucas

Rachel Coff

Koren Darling

Sandra Valenzuela

Elizabeth Vela

Questions or Comments?

For questions or for more information, please contact the CDBG Office at cdbg@co.travis.tx.us.

TRAVIS COUNTY, TX

COMMISSIONERS COURT

Samuel T. Biscoe
Travis County Judge

Gerald Daugherty
County Commissioner,
Precinct Three

Bruce Todd
County Commissioner,
Precinct Two

Ron Davis
County Commissioner,
Precinct One

Margaret Gómez
County Commissioner,
Precinct Four

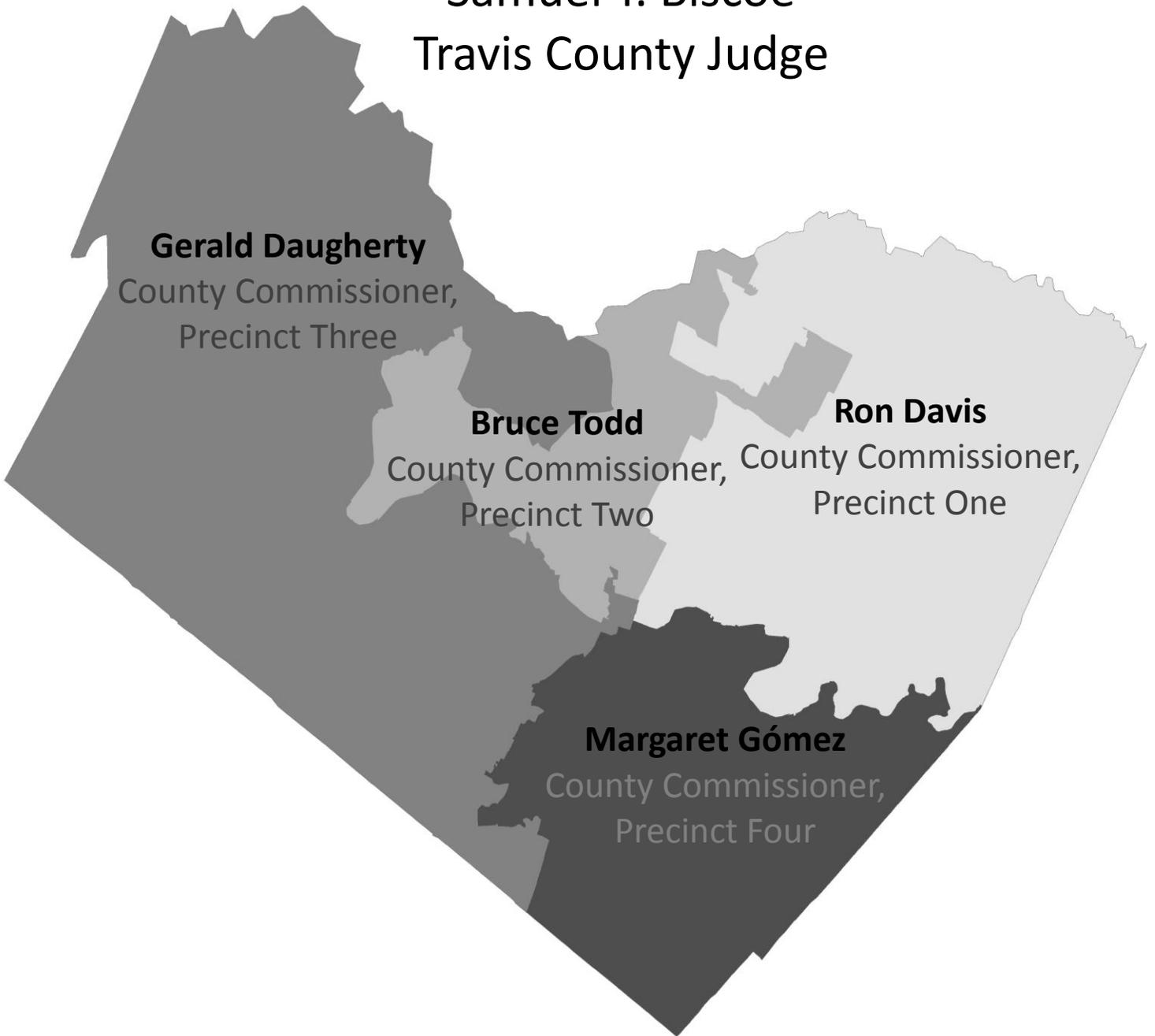
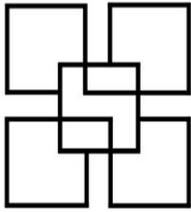


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ACTION PLAN

STANDARD FORM 424

Date Submitted: 8/13/2013	Applicant Identifier: N/A	Type of Submission	
Date Received by state: N/A	State Identifier: N/A	Application	Pre-application
Date Received by HUD: 8/13/2013	Federal Identifier: 746000192	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Name: Travis County		UOG Code: TX489453	
Address: P.O. Box 1748		DUNS Number: 030908842	
City: Austin		Travis County Commissioners Court	
State: Texas		Health and Human Services	
Zip Code: 78767		Executive Manager's Office	
Employer Identification Number (EIN)		County: Travis	
74-6000192		Grant Start Date: 10/01/13	
Applicant Type		Specify Other Type if necessary	
Local Government: County			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles: Street Improvements: Lake Oak Estates; Owner Occupied Housing: Home Rehabilitation; Social Work; Tenant's Rights and Fair Housing Counseling; Administration & Planning		Description of Areas Affected by CDBG Project(s): Unincorporated areas of Travis County and the Village of Webberville	
\$CDBG Grant Amount: \$ 909,925	\$Additional HUD Grant(s) Leveraged:	Describe:	
\$Additional Federal Funds Leveraged:	\$Additional State Funds Leveraged: 0		
\$Locally Leveraged Funds:	\$Grantee Funds Leveraged:		
\$Anticipated Program Income: 0	Other (Describe):		

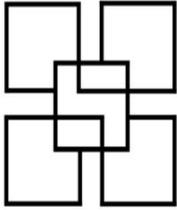
Total Funds Leveraged for CDBG-based Project(s):		
Home Investment Partnerships Program		14.239 HOME
HOME Project Titles: N/A		Description of Areas Affected by HOME Project(s):
\$HOME Grant Amount:	\$Additional HUD Grant(s) Leveraged:	Describe:
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:
\$Anticipated Program Income:		Other (Describe):
Housing Opportunities for People with AIDS		14.241 HOPWA
HOPWA Project Titles: N/A		Description of Areas Affected by HOPWA Project(s):
\$HOPWA Grant Amount:	\$Additional HUD Grant(s) Leveraged:	Describe:
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:
\$Anticipated Program Income:		Other (Describe):
Total Funds Leveraged for HOPWA-based Project(s):		
Emergency Shelter Grants Program		14.231 ESG
ESG Project Titles: N/A		Description of Areas Affected by ESG Project(s):
\$ESG Grant Amount:	\$Additional HUD Grant(s) Leveraged:	Describe:
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:
\$Anticipated Program Income:		Other (Describe):
Total Funds Leveraged for ESG-based Project(s):		

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 10, 21 and 25	Project Districts 10, 21 and 25		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review
Person to be contacted regarding this application			
First Name: Samuel	Middle Initial: T.	Last Name: Biscoe	
Title: County Judge	Phone: 512-854-9555	Fax: 512-854-9535	
Email: Sam.Biscoe@co.travis.tx.us	Website: www.traviscountytx.gov/cdbg	Other Contacts: Sherri E. Fleming and Christy Moffett P: 512-854-4100 F: 512-854-7140	
Signature of Authorized Representative		Date Signed: 08/06/2013	

ACRONYMS

Throughout this report, the reader will note the following acronyms:

ADA	Americans with Disabilities Act
AI	Analysis of Impediments to Fair Housing Choice
AP	Action Plan
CAPER	Consolidated Annual Performance Evaluation Report
CDBG	Community Development Block Grant
CFR	Code of Federal Regulation
Con-Plan	Consolidated Plan (governs CDBG Programs)
CPD	Community Planning and Development (part of HUD)
CPP	Citizen Participation Plan
EA	Environmental Assessment
ESG	Emergency Shelter Grant
FHA	Federal Housing Administration (part of HUD)
FSS	Family Support Services (a Travis County Social Service Program)
HACT	Housing Authority of Travis County
HHS/VS	Travis County Department of Health & Human Service and Veteran Services
HOME	HOME Investment Partnership Program (HUD's Program)
HOPWA	Housing Opportunities for Persons with AIDS (HUD's Program)
SAP	Accounting Software used by Travis County
HUD	United States Department of Housing and Urban Development
IDIS	Integrated Disbursement Information System (HUD's Financial Management System)
LMI	Low- and Moderate-Income (80% or below median household income)
MFI	Median Family Income
OMB	Office of Management and Budget
PY	Program Year
PY13	Program Year 2013
RFP	Request for Proposals
RFQ	Request for Qualifications
TC	Travis County
TCHFC	Travis County Housing Finance Corporation
TxDOT	Texas Department of Transportation
TNR	Travis County Department of Transportation and Natural Resources
URA	Uniform Relocation Act



INTRODUCTION

The Community Development Block Grant (CDBG) initiative is a federal grant program administered by the U.S. Department of Housing and Urban Development (HUD). It provides annual grants to cities and counties to carry out community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services.

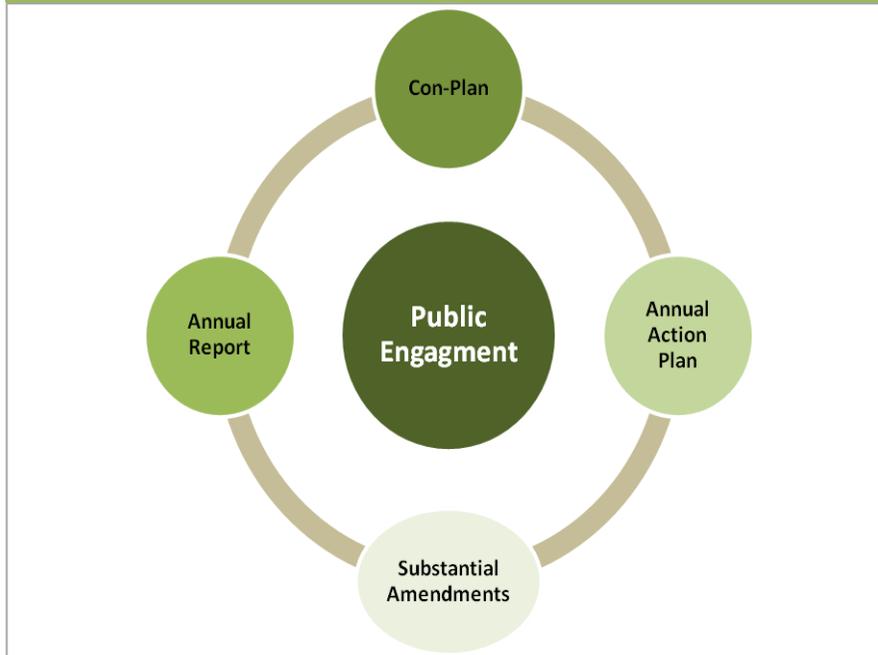
Based on its population, in 2006, Travis County qualified as an urban county, a federal designation which afforded the County the opportunity to apply for CDBG funds. That year, Travis County applied and received CDBG funds for the first time and has continued to receive funding since 2006. The County's annual allocation is based on a HUD-designed formula that takes into account the county's population size, poverty rate, housing overcrowding, and age of housing.

Usage of CDBG funds must meet a number of parameters set nationally by HUD and locally by the County. Federal regulation requires that a minimum of 70% of the CDBG funds focus on projects that benefit low- and moderate-income residents. Additionally, Travis County's allocation specifically targets residents living in the unincorporated areas of the county and the Village of Webberville. To be eligible, the activities must meet one of the following HUD national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

The administration of the CDBG program follows a cycle that includes the drafting of a Consolidated Plan, an Action Plan, and an annual evaluation. The Consolidated Plan (Con-Plan) identifies the County's community and housing needs and outlines the strategies to address those needs over a three-year period. The Annual Action Plan (AP) defines the specific activities to be undertaken during each program year (PY) to address the priorities established in the Con-Plan. An evaluation is conducted annually to assess yearly accomplishments. The evaluation is called the Consolidated Annual Performance Evaluation Report (CAPER).

Figure 1: CDBG Cycle



The figure above is a simplified visual representation of the CDBG planning cycle. As shown, citizens have a central role in setting the priorities to be addressed and defining projects to tackle identified needs.

The Travis County Health and Human Services & Veterans Service Department (HHS/VS) serves as the lead agency designated by the County to administer the CDBG grant and act as the single point of contact with HUD.

EXECUTIVE SUMMARY

The Travis County Program Year 2013 (PY13) Action Plan lists the projects and activities the County will undertake beginning October 1, 2013 to meet the goals and objectives outlined in the PY11-PY13 Consolidated Plan. The Action Plan details how the County will use the CDBG funds and describes other available resources to address the County's housing and non-housing community development needs.

Public Input

The Action Plan highlights different opportunities the public had to provide input on the usage of the CDBG funds for PY13, different mechanisms used for public outreach, and the results of the information gathered. The PY13 Action Plan marks the third year of the Travis County CDBG Program's second Consolidated Plan.

During the months of February and March, the County held public hearings and solicited proposals for CDBG projects. The opportunity to participate was advertised on the Travis County website (www.co.travis.tx.us/CDBG) and the seven community centers. Advertisements also appeared in newspapers of general circulation including *Hill Country News*, *The Oak Hill Gazette*, *The Villager*, *The Austin Chronicle*, *Pflugerville Pflag*, *Lake Travis View*, and *Westlake Picayune*; and the Spanish language newspapers *Ahora Si* and *El Mundo*. In addition, notifications were sent by mail and e-mail to service providers, county residents who had previously attended public hearings, community liaison departments of schools districts, and to neighborhood associations; and were notices posted on the CDBG Facebook and Twitter pages. The announcements were made available in English and Spanish.

Two public hearings at Travis County Commissioners Court were held on July 2, 2013 and July 9, 2013 and a 30-day public comment period occurred from June 24, 2013 to July 24, 2013 to solicit final comment on the proposed uses of CDBG funds for PY13.

Proposed Activities for Program Year 2013

Travis County is anticipating to receive \$909,925 in grant funds for PY13 and is proposing to use these funds for the following activities:

1. Street Improvements: Lake Oak Estates: \$425,000

The street improvements project will improve several substandard roads in the Lake Oak Estates neighborhood and support project management costs. This is a three-phase project, with the third phase to be funded in PY13 to complete roadway construction. This project will be implemented by Travis County Transportation and Natural Resources (TNR) Department.

2. Home Rehabilitation: \$177,940

The Home Rehabilitation project will fund minor home repair services up to \$24,999 per property to move homes towards Housing Quality Standards for low- and moderate-income homeowners in the CDBG service area. The anticipated impact will be seven (7) homes owned by households at or below 80% Median Family Income (MFI) that will receive home repairs under a deferred loan, forgivable after five (5) years. Meals on Wheels and More, Inc. is the designated subrecipient of these funds.

3. Public Services-Social Work Services Expansion: \$75,000

The social work project funds the equivalent of one full-time (FTE) social work position, and related operating expenses, to provide expanded outreach and case management services to clients in the CDBG service area. This project will be implemented by the Family Support Services Division of Travis County HHS/VS.

4. Public Services-Tenant's Rights and Fair Housing Counseling: \$50,000

This program will expand existing fair housing and tenant's rights services in the CDBG service area to approximately 68 households. Austin Tenant's Council is the designated subrecipient.

5. Administration & Planning: \$181,985

The funds allocated for administration will pay for the operating expenses associated with the grant, and funds a portion of the salaries for the CDBG Planners and the TNR Senior Engineer. These positions are responsible for project development, action plan and annual report development, monitoring, project implementation, contract management, and reporting, among other tasks related to administration and planning.

The following figure summarizes the proposed projects and allocations for PY13, and the categories under which each project falls.

Figure 1. Detailed Project Recommendations for PY13

Community Development (must be at least 65% of Total Allocation)

Street Improvements at Lake Oak Estates

The project will improve several substandard roads in the neighborhood. The first phase of the project, funded with PY11 funds, included design, environmental and related services. The second phase of the project, funded in PY12, included construction of improvements for about half the roadways in the subdivision. During the third phase of the project, proposed for PY13, all streets will be completed. The project includes funds for a TNR Senior Engineer to act as a project manager. The improvements impact 126 people, of which, 86% are considered low-to-moderate income based on the primary survey.

\$425,000

Owner-Occupied Housing: Home Rehabilitation

This project will fund minor home repair services to move homes towards Housing Quality Standards for low- and moderate-income homeowners in the CDBG service area. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to \$24,999, with no required annual or monthly payments, is available. The impact will be seven (7) homes owned by households at or below 80% MFI.

\$177,940*

Housing and Community Development total (66 %):

\$602,940

Public Services (capped at 15% of Total Allocation)

Social Work Expansion

This project funds the equivalent of one FTE social work position and related operating expenses to provide services to clients in the CDBG service area. Social Work services include case management, information and referral, non-clinical counseling, crisis intervention and outreach. This project will be administered by the Travis County HHS/VS, Family Support Services Division. The impact will be assistance to 400 individuals living at or below 80% MFI.

\$75,000

Tenant's Rights and Fair Housing Counseling

This program will expand existing fair housing and tenant's rights services in the CDBG service area, and proposes to serve approximately 68 people of which 51% must be at or below 80% MFI. Fair housing services include: fair housing counseling, fair housing complaint processing and testing in support of an individual complainant. Tenant's Rights services include: telephone counseling and in-person mediation, as needed.

\$50,000

Public Service total (14 %):

\$125,000

Administration and Planning (capped at 20 % of Total Allocation)	
Administration & Planning The funds allocated for administration will pay for the operating expenses associated with the grant including office supplies, training, contracted services, interpreting, fair housing activities, membership, the Consolidated Plan and Action Plan, annual report, reporting and other business related expenses. Additionally, the funds will pay for a portion of the salaries for the CDBG Planners and the TNR Senior Engineer. These positions are responsible for project development, action plan and annual report development, monitoring, and reporting among other responsibilities.	\$181,985
Administration and Planning Total (20%):	\$181,985
Total award by HUD:	\$909,925

*Additional funds in the amount of \$33,885 of unallocated PY12 grant funds will be allocated to the Home Rehabilitation project for a total funding level of \$211,825 for this program in PY13.

Past Performance

The 2012 program year marked the seventh year Travis County has received CDBG funds. Funds from program years 2006-2011 are being spent concurrently. As the projects are implemented, internal monitoring is taking place to assure grant compliance and project effectiveness. HUD monitored Travis County's CDBG program in April 2010 with no findings and one concern related to timely spending of funds and again in June 2013 with the preliminary results being the same as 2010.

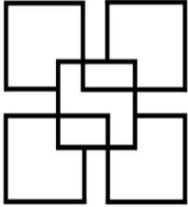
Timely Spending of Funds

As part of the mandate from Congress to administer the CDBG program, each year HUD determines whether each CDBG entitlement is carrying out its activities "in a timely manner." HUD conducts an analysis of each entitlement's timeliness of spending 10 months into each grant year. For Travis County, the test occurs every August. The threshold for compliance with timeliness is having no more than 1.5 times the current year's allocation unspent. The Program did not achieve timeliness with a ratio of 2.38 for its August 2012 timeliness test. Due to one slow-moving project and a complicated environmental review for another project, it is anticipated that the Program will not achieve timeliness by August 2013 with an estimated ratio of 2.66; however, it is yet undetermined what the final ratio will be.

Alternate Project List for PY2013

In the event that the projects identified for this program year are delayed, canceled, or performed at a

lower cost than the budgeted amount, the Travis County CDBG program plans to pursue one or more of the projects listed in the Alternate Project List (See Appendix A). Planning for such circumstances allows the CDBG program to direct the funds toward pre-identified alternate projects in a timely manner. This also saves resources that would otherwise be used to add or delete projects through the customary Substantial Amendment process described in the Citizen Participation Plan. The County amended its Citizen Participation Plan in July 2010 to include the parameters of the use and adequate review of Alternate Projects.



SECTION I: GENERAL QUESTIONS

ACTIVITIES TO BE UNDERTAKEN

Project # 1: Lake Oak Estates Substandard Road Improvement - \$425,000

Project Description

The Lake Oak Estates Neighborhood completed a primary survey in March 2011 and was identified as a low-to-moderate income area. The roads in the unincorporated areas of Lake Oak Estates need improvements and do not meet Travis County standards; therefore, the substandard roads are not accepted into the Travis County road maintenance program.

The street improvement scope of work may include, but is not limited to: 1) design services, 2) land surveying services, 3) geo-technical services, 4) drainage design services, 4) utility location and relocation coordination services, 5) environmental review and related regulatory permits, 6) acquisition of right of way and easements, and 6) construction.

The three-phased project includes improvements to sections of Cavalier Canyon Drive, Bowling Lane, Covenant Canyon Trail, Holly Lane and related cross streets. The improvements impact 126 people, of which, 85.7% are considered low-to-moderate income based on the primary survey. The first phase, funded with PY11 grant funds, included: 1) design services, 2) land surveying services, 3) geo-technical services, 4) drainage design services, 4) utility location and relocation coordination services, 5) environmental review and related regulatory permits, and 6) project management time.

Two of three phases have been funded thus far which allowed for design, construction of half of the roadways, and acquisition of easements. Funding for PY13 is proposed to fund the third and final phase of this project, which will allow for the construction of improvements for the remaining half the roadways in the subdivision (see Map of Lake Oak Phases below).

The project includes funds for a TNR Senior Engineer to act as a project manager.

Figure 2: Project 1 - General Project Information

CDBG Funding:	\$425,000
Leverage Funding:	Not Applicable
Program Delivery:	Travis County Transportation and Natural Resource Department
Program Oversight:	Travis County Health and Human Services & Veterans Service
Expected Start / Completion Dates:	Phase 1: June 2013, Design Phase concludes Phase 2: May 2013-August 2013, Construction begins Phase 3: September 2014, Construction completed
Location:	Lake Oak Estates, Precinct 3

Figure 3: Project 1 - Priority & Performance Measurement Information (HUD-prescribed)

Priority Need Category:	Infrastructure	Project:	Street Improvements
Eligible Activity:	Street Improvements	Outcome Category:	Sustainability
Objective Category:	Suitable Living Environment	Specific Objective:	Improve quality of public improvements for lower income persons
Citation:	570.201(c)	Accomplishment:	126 individuals
Eligibility:	LMA-Survey	Matrix Code:	03 K Street Improvements
Priority in the 2011-2013 Strategic Plan #:	High	Travis County HTE #:	HCUH01

Figure 4: Lake Oak Estates Project Location

LAKE OAK ESTATES PROJECT LOCATION

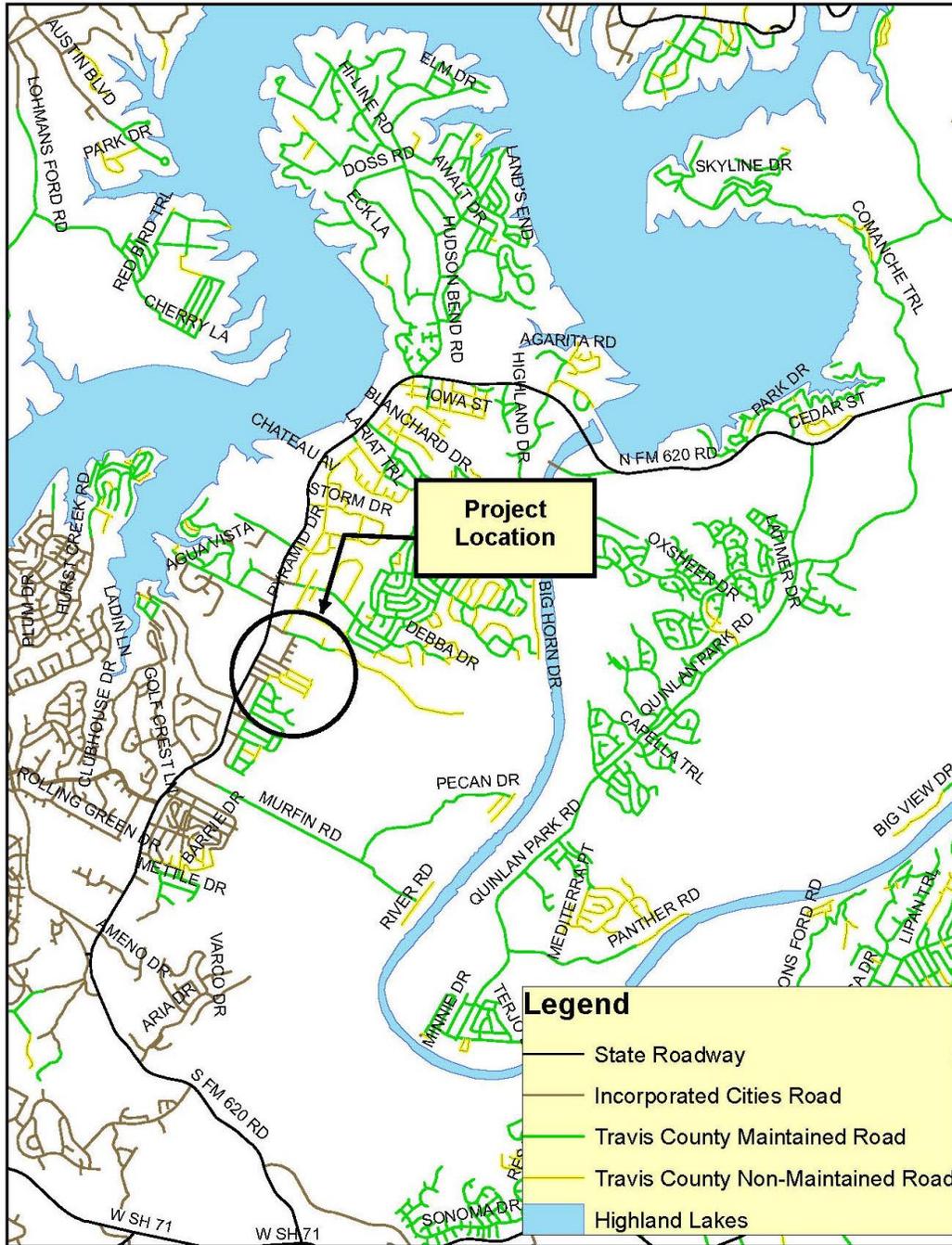


Figure 5: Lake Oak Estates Project Phases



Figure 6: Lake Oak Estates - Current Road Conditions



Project # 2: Home Rehabilitation - \$177,940

Project Description

This project funds minor home repair services for low- and moderate-income homeowners in the unincorporated areas of Travis County and the Village of Webberville, to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to \$24,999 with no required annual or monthly payments is available. The loan is forgiven at a pro-rata rate of 20% for each year of home ownership. Examples of potential improvements include, but are not limited to: connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. In the event that program income is created, it will be reinvested into the existing Home Rehabilitation project.

These funds are targeted toward homeowners at or below 80% MFI in the CDBG service area. This project will be administered by Meals on Wheels and More, Inc. Some of the allocation will partially fund a CDBG Planner position to complete environmental paperwork, final inspections and sign off, and any other needed project delivery related costs.

Figure 7: Project 2 - General Project Information

CDBG Funding:	\$177,940
Leverage Funding:	To be determined
Program Delivery:	Meals on Wheels and More, Inc.
Program Oversight:	Travis County Health and Human Services & Veterans Service
Estimated Start/Completion Date:	February 2014 –June 2014
Location:	Eligible homes in the unincorporated areas of Travis County and the Village of Webberville

Figure 8: Project 2 - Priority and Performance Measurement Information (HUD-prescribed)

Priority Need Category: Owner Occupied Housing	Project: Rehabilitation of existing units
Eligible Activity: Rehabilitation	Outcome Category: Availability/ Accessibility
Objective Category: Suitable Living Environment	Specific Objective: Improve the quality of owner housing
Citation: 570.202	Accomplishment: 7 houses
Eligibility: LMH	Matrix Code: 14A, Rehabilitation, Single Unit Residential
Priority in the 2011-2013 Strategic Plan #: High	Travis County HTE #: HCIH02

Project #3: Family Support Services (FSS) Social Work Services Expansion Project - \$75,000

Project Description

This program is an internal Travis County Health and Human Services & Veterans Service expansion of existing services. In PY11, the program was redesigned to increase program capacity to provide case management, information and referral, non-clinical counseling, crisis intervention and outreach in all four precincts of the unincorporated areas. The project is targeted to individuals who are at 80% MFI or below. The project will fund the equivalent of one FTE social worker who works at a Travis County HHS&VS facility; however, to reduce transportation barriers, the social worker provides the majority of service provision through home visits. Additionally, part of the funds will be used for outreach events, and operating expenses, such as items necessary to provide home based services, mileage, and training, among others.

Figure 9: Project 3 - General Project Information

CDBG Funding:	\$75,000
Leverage Funding:	TBD
Program Delivery:	Family Support Services (FSS) Division of the Travis County Health and Human Services & Veterans Service
Program Oversight:	Travis County Health and Human Services & Veterans Service
Expected Start/Completion Date:	October 2013-September 2014
Location:	Households in the unincorporated areas of Travis County and the Village of Webberville

Figure 10: Project 3 - Priority and Performance Measurement Information (HUD-prescribed)

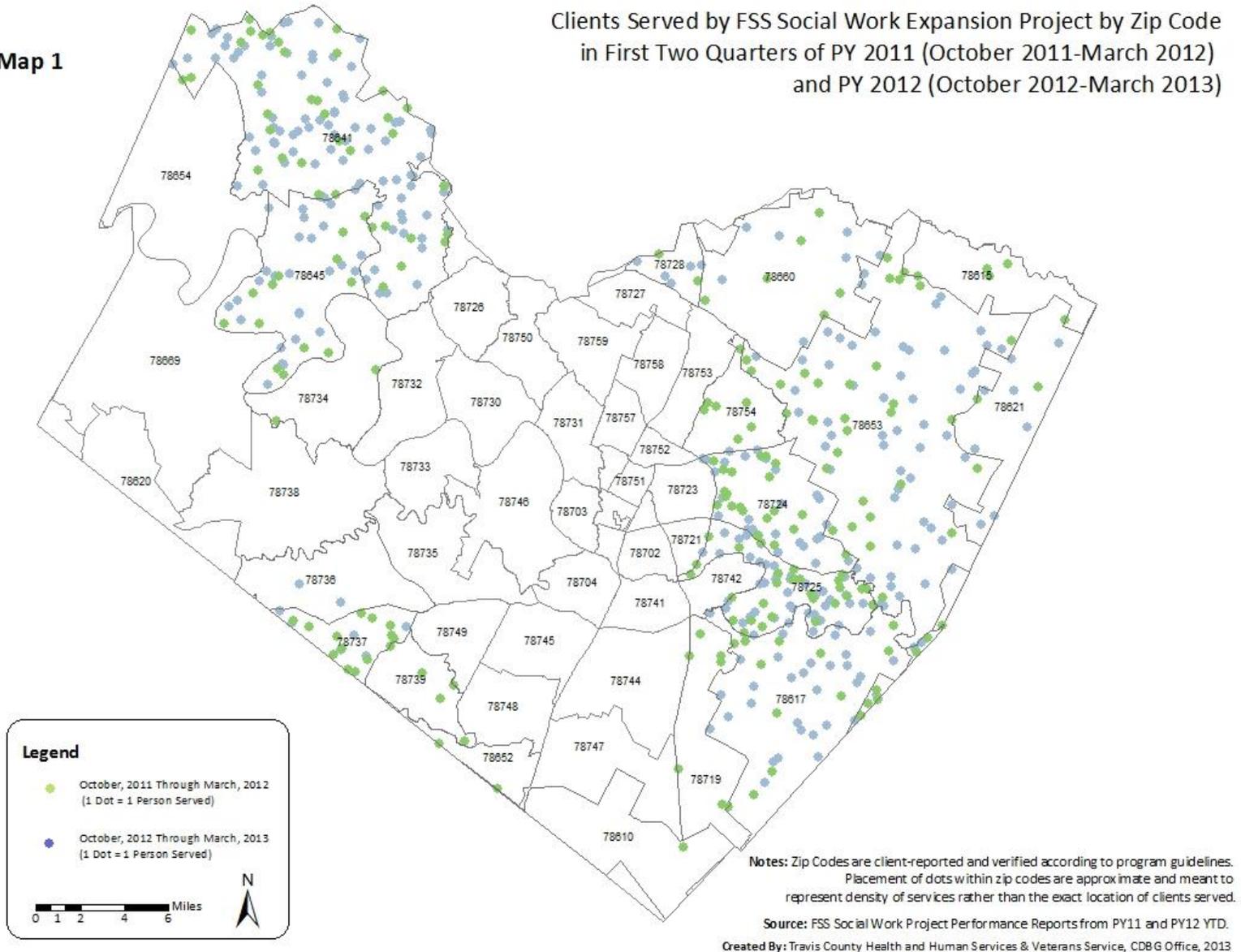
Priority Need Category:	Public Services, Other	Project:	Social Work Services Program
Eligible Activity:	Public Services	Outcome Category:	Availability / Accessibility
Objective Category:	Suitable Living Environment	Specific Objective:	Improve the availability of services for low/moderate income persons
Citation:	570.201(e)	Accomplishment:	400 Individuals
Eligibility:	LMC	Matrix Code:	05, Public Services (General)
Priority in the 2011-2013 Strategic Plan #:	High	Travis County HTE #:	HSOH03

Project History

There has been a steady increase in the number of clients served by the social work program since PY07 when the project began. In PY07, 72 clients were served in two quarters, compared to 307 clients in the first two quarters of the current program year. As shown below, the social work expansion project continues to expand the geographic service area and number of clients served.

Map 1

Clients Served by FSS Social Work Expansion Project by Zip Code
in First Two Quarters of PY 2011 (October 2011-March 2012)
and PY 2012 (October 2012-March 2013)



Project # 4: Tenant's Rights and Fair Housing Counseling– \$50,000

Project Description

The funds are allocated for Tenant's Rights and Fair Housing Counseling for residents of the unincorporated areas and the Village of Webberville. This program will expand existing services in the unincorporated areas of the County and the Village of Webberville, and proposes to serve approximately 68 people. Tenant's Rights services include: telephone counseling and in-person mediation, as needed. Fair housing services include: fair housing counseling, fair housing complaint processing and testing in support of an individual complainant. Additionally, part of the funds will be used for allowable program delivery costs such as marketing materials and office supplies. At least 51% of the recipients will be at or below 80% of the Median Family Income (MFI). Because housing discrimination occurs at all income levels, the project will be allowed to service up to 33 households above 80% MFI. Austin Tenant's Council, designated as a sub-recipient, will provide these services.

Figure 11: Project 4 - General Project Information

CDBG Funding:	\$50,000
Leverage Funding:	Not Applicable
Program Delivery:	Austin Tenant's Council or other designated subrecipient
Program Oversight:	Travis County Health and Human Services & Veterans Service
Expected Start/ Completion Date:	September 2013-October 2014
Location:	CDBG Service Area

Figure 12: Project 4 - Priority and Performance Measurement Information (HUD-prescribed)

Priority Need Category:	Public Services, Other	Project:	Fair Housing Counseling & Testing
Eligible Activity:	Public Services	Outcome Category:	Availability/Accessibility
Objective Category:	Provide Decent Housing	Specific Objective:	Improve the availability of services for low/moderate income persons
Citation:	570.201 (e)	Accomplishment:	68 People
Eligibility:	LMC	Matrix Code:	05J, Fair Housing Activities
Priority in the 2011-2013 Strategic Plan #:	High	Travis County HTE #:	HSFH04

Project # 5: Administrative & Planning Expenses – \$181,985

Project Description

The funds allocated for administration will pay for the operating expenses associated with the grant including office supplies, training, contracted services, interpreting, fair housing activities, membership, Action Plan, annual report, reporting and other business related expenses. Additionally, the funds will pay for a portion (100% and 60%) of the salaries for the two CDBG Planners (one full time and one part time), and a portion (25%) of the salary of a TNR Senior Engineer. These positions are responsible for project development, environmental reviews, action plan and annual report development, monitoring, and reporting and other tasks relating to administration and planning.

Figure 13: Project 5 - General Project Information

CDBG Funding:	\$181,985
Leverage Funding:	Travis County General Fund = estimated \$120,000
Program Delivery:	Travis County Health and Human Services & Veterans Service
Program Oversight:	Travis County Health and Human Services & Veterans Service
Expected Start/ Completion Date:	October 2013-September 2014
Location:	Not Applicable

Figure 14: Project 5 - Priority and Performance Measurement Information (HUD-prescribed)

Priority Need Category:	Not Applicable	Project:	Program Administration
Eligible Activity:	Administration and Planning	Outcome Category:	Not Applicable
Objective Category:	Not Applicable	Specific Objective:	Not Applicable
Citation:	570.206	Accomplishment:	Effective administration of the grant
Eligibility:	Not Applicable	Matrix Code:	21A, General Program Administration
Priority in the 2011-2013 Strategic Plan #:	Not Applicable	Travis County HTE #:	HAGH05

ALTERNATE PROJECTS

In July 2010, the Travis County Commissioners Court approved an amendment to the Citizen Participation Plan to allow for a list of alternate projects to be provided in the Annual Action Plan. This amendment provides the framework to allow the opportunity to have a list of projects that have the potential to be implemented quickly should a funded CDBG project experience cost savings, delays or barriers to completion.

Alternate Projects will contain the same level of information that funded projects contain in the Annual Action Plan to ensure appropriate review by the public. Approval by the Travis County Commissioners Court will be necessary to replace a funded project with an alternate or to fund an alternate with cost savings from a completed project regardless of whether or not the increase or decrease exceeds 25 percent. These actions will not require a substantial amendment since the alternate projects will have gone through a public review process saving 60 to 90 days prior to fund reallocation.

In the event that the projects identified for this program year are delayed, canceled, or are performed at a lower cost than the budgeted amount, the Travis County CDBG program plans to pursue one or more of following projects: Owner Occupied Housing: Home Rehabilitation; and/or Sustainability Onsite at Las Lomas. *(Refer to Appendix A for details on each alternate project.)*

Figure 15: Proposed Alternate Projects for Program Year 2013

Community Development

Project/Activities

Amount

Owner Occupied Housing: Home Rehabilitation

This project will fund minor home repair services to move homes towards Housing Quality Standards to low and moderate income homeowners in the CDBG service area. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to \$24,999 with no required annual or monthly payments is available.

Up to \$1 million

Water, Wastewater and Design at Las Lomitas Neighborhood

In order to get water and a wastewater solution to Las Lomitas, one of two directions can be taken:

- A. A two-part project (which is being proposed):
 - 1) An assessment of existing conditions and a comprehensive comparison of the feasibility, costs, and benefits of conventional water and wastewater options versus sustainable alternatives;
 - 2) Implementation of sustainable water, wastewater, and climatic intervention infrastructure, per the outcomes of the study, for qualifying residents.
- B. Traditional water connection, septic tank installation, design and easement acquisition.

Up to \$480,000

Either way can achieve the end goal to get water and wastewater to the community. The CDBG Office will work with TNR to determine which strategy is most feasible given the funding and needs as we continue to develop the project. This first infusion of funding would potentially pay for design, acquisition, and wastewater. Las Lomitas serves about 146 people and 31 housing units.

CDBG CARRY OVER CHART

This chart represents the estimated total CDBG dollars available for use during PY13 including estimated carry over amounts from PY06 through PY12. The percentages of the areas of investments for public services and administration and planning were calculated to demonstrate that the amounts allocated in each area do not exceed the program caps of 15% for public service and 20% for administration and planning.

Figure 16: CDBG Carry Over Chart

CDBG Area of Investment	CDBG Activity	PY 2013 Funds by Activity	Carry Over From PY06-PY12*	TOTAL	Percent of Activity Investment	Percent of CDBG Area Investment
Community Development	1. Street Improvements: Lake Oak Estates	\$425,000	\$326,598	\$751,598		
	2. Owner Occupied: Home Rehabilitation	\$177,940	\$650,000	\$827,940		
	3. Production of owner housing: Land Acquisition	N/A	\$2.86	\$2.86		
	4. Owner Occupied Housing, Direct Homeownership Assistance	\$0	\$745,000	\$745,000		
Public Services	5. Public Services, Other: Social Work Expansion	\$75,000	\$0	\$75,000	\$125,000	13.7%
	6. Fair Housing Counseling	\$50,000	\$0	\$50,000		
Administration & Planning	7. Administration & Planning	\$181,985	\$0	\$181,985	\$181,985	20%
TOTAL		\$909,925	\$1,721,601	\$2,631.526		

*The carry over numbers represent estimates of funds remaining at the end of the program year. These numbers may increase or decrease depending upon the draw downs and progress achieved by September 30, 2013. For the administration and Planning and Public Services categories, if the Program ends up with carry over balances at the end of the program year, the project savings will be allocated according to an alternate project or through substantial amendment.

PERFORMANCE MEASUREMENTS

Approximately 601 people will benefit from the projects proposed in the PY13 Action Plan. The following figure presents each proposed project with the corresponding outcome objective and performance indicator as prescribed by HUD's performance measurement framework.

Figure 17: Performance Indicators for the Proposed PY 2013 Projects						
Specific Objectives	Outcome Objectives	Sources of Funds	Performance Indicators	Expected	Actual	Percent Completed
SL-1 Availability/Accessibility of Living Environment						
Public Services, Other	Improve the access to a suitable living environment by increasing the availability of services to low/mod income persons	CDBG	Number of people assisted with expanded access to a service	400	TBD	TBD
DH-1 Availability/Accessibility of Decent Housing						
Fair Housing Counseling	Improve access to decent housing for protected groups	CDBG	Number of people assisted	68	TBD	TBD
SL-3 Sustainability of Living Environment						
Street Improvements Lake Oak Estates	Improve the quality of public improvements for lower income persons by improving roads	CDBG	Number of people who will benefit from improved road	126	TBD	TBD
Homeowner Rehabilitation	Improve the quality of owner housing	CDBG	Number of housing units improved	7	TBD	TBD
Specific Objective Not Applicable						
Administration & Planning	Not applicable	CDBG	Other – effective grant administration	N/A	N/A	N/A

The coding system used in Figure 18 follows the numbering system established in the CDBG Community Planning and Development Outcome Performance Measurement System developed by HUD. The outcome/objective numbers stand for the following:

Figure 18: Numbering System for Outcome and Objective Coding

Objective	Outcome		
	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

GEOGRAPHIC DISTRIBUTION OF PROJECTS

The Travis County CDBG program does not have any designated target areas as projects are selected based on need and low- to moderate-income benefit, rather than geographic location.

The road improvements project (Project 1) proposed for PY13 is located in the Lake Oak Estates neighborhood. This neighborhood is located in Precinct 3 in Western Travis County, in a Census Tract which required a primary survey to determine eligibility. The Home Rehabilitation, Public Services and projects will help households located throughout the CDBG service area.

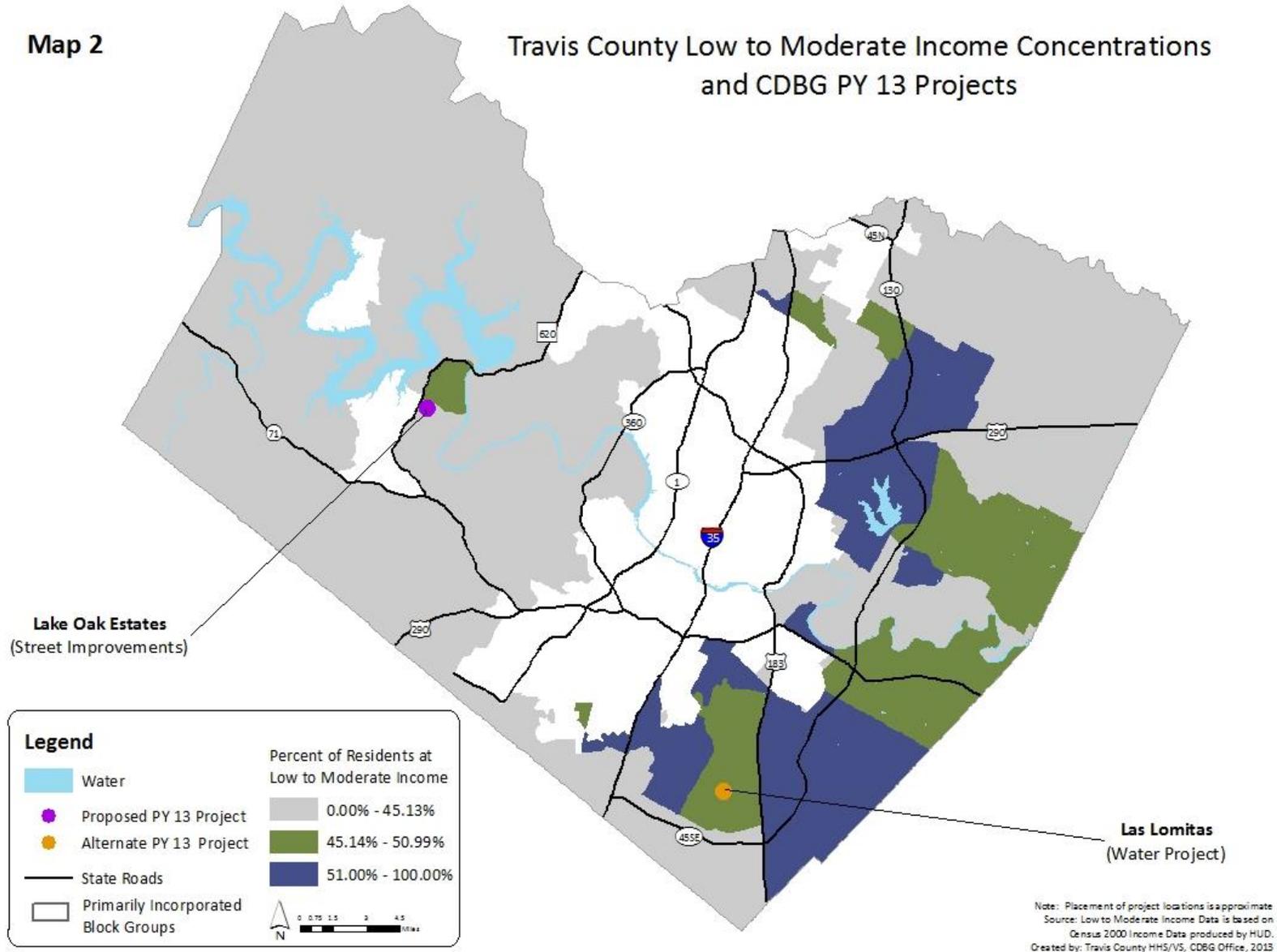
Figure 19: Geographic Distribution of Grant Activity for the Program Year 2013

PY13 Projects	Location in Travis County
Project 1: Street Improvements	Lake Oak Estates, Precinct 3
Project 2: Homeowner Rehabilitation	Households in the unincorporated areas of the county and in the Village of Webberville
Project 3: Public Services, Other	Households in the unincorporated areas of the county and in the Village of Webberville
Project 4: Fair Housing Counseling	Households in the unincorporated areas of the county and in the Village of Webberville
Project 5: Administration & Planning	Not Applicable

Please refer to the Maps 2 through 8 for the location of proposed and alternate projects for PY13 that are site specific, low- to moderate-income percentages by block group, and racial and ethnic concentrations and distribution by block group.

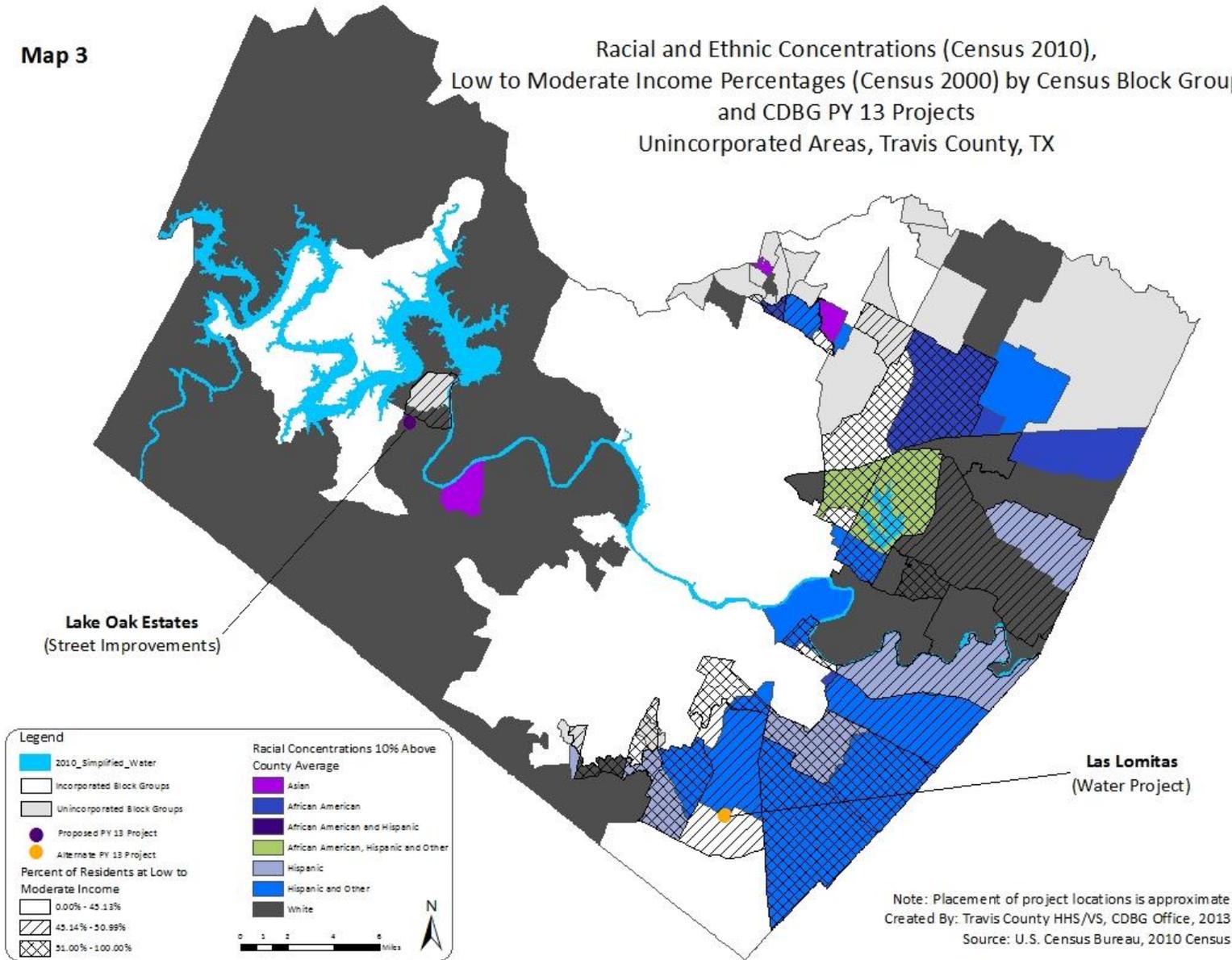
Map 2

Travis County Low to Moderate Income Concentrations
and CDBG PY 13 Projects



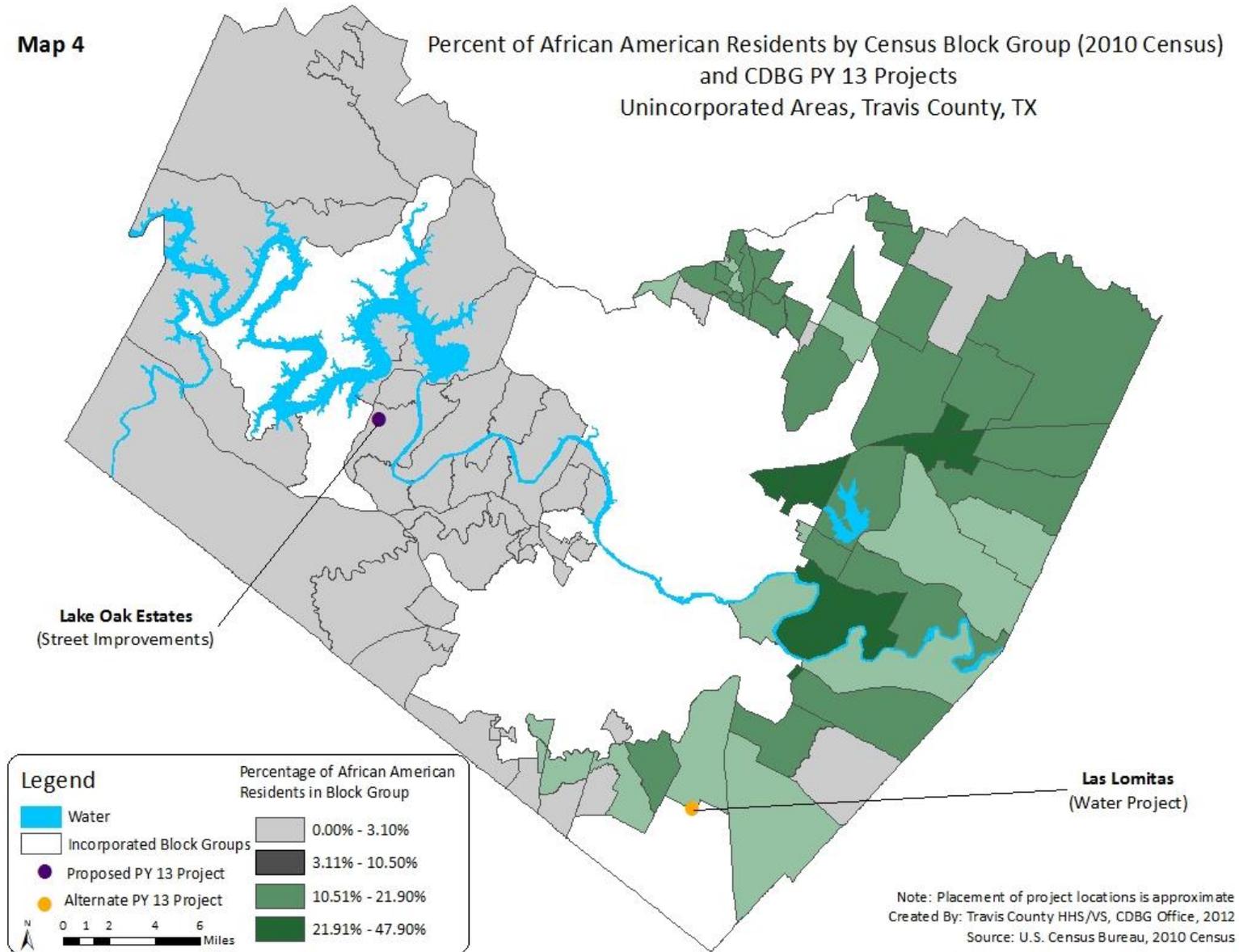
Map 3

Racial and Ethnic Concentrations (Census 2010),
 Low to Moderate Income Percentages (Census 2000) by Census Block Group
 and CDBG PY 13 Projects
 Unincorporated Areas, Travis County, TX



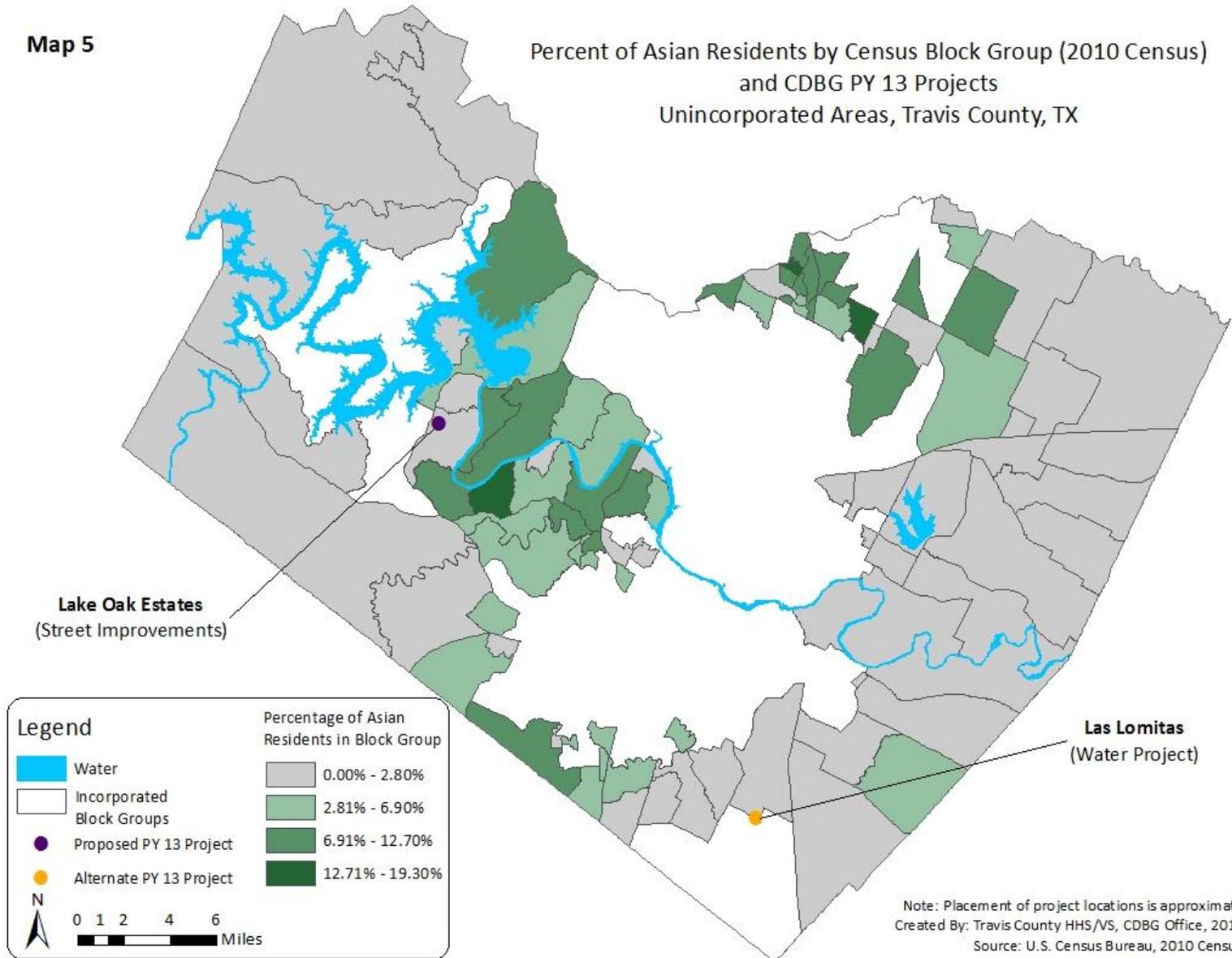
Map 4

Percent of African American Residents by Census Block Group (2010 Census)
and CDBG PY 13 Projects
Unincorporated Areas, Travis County, TX



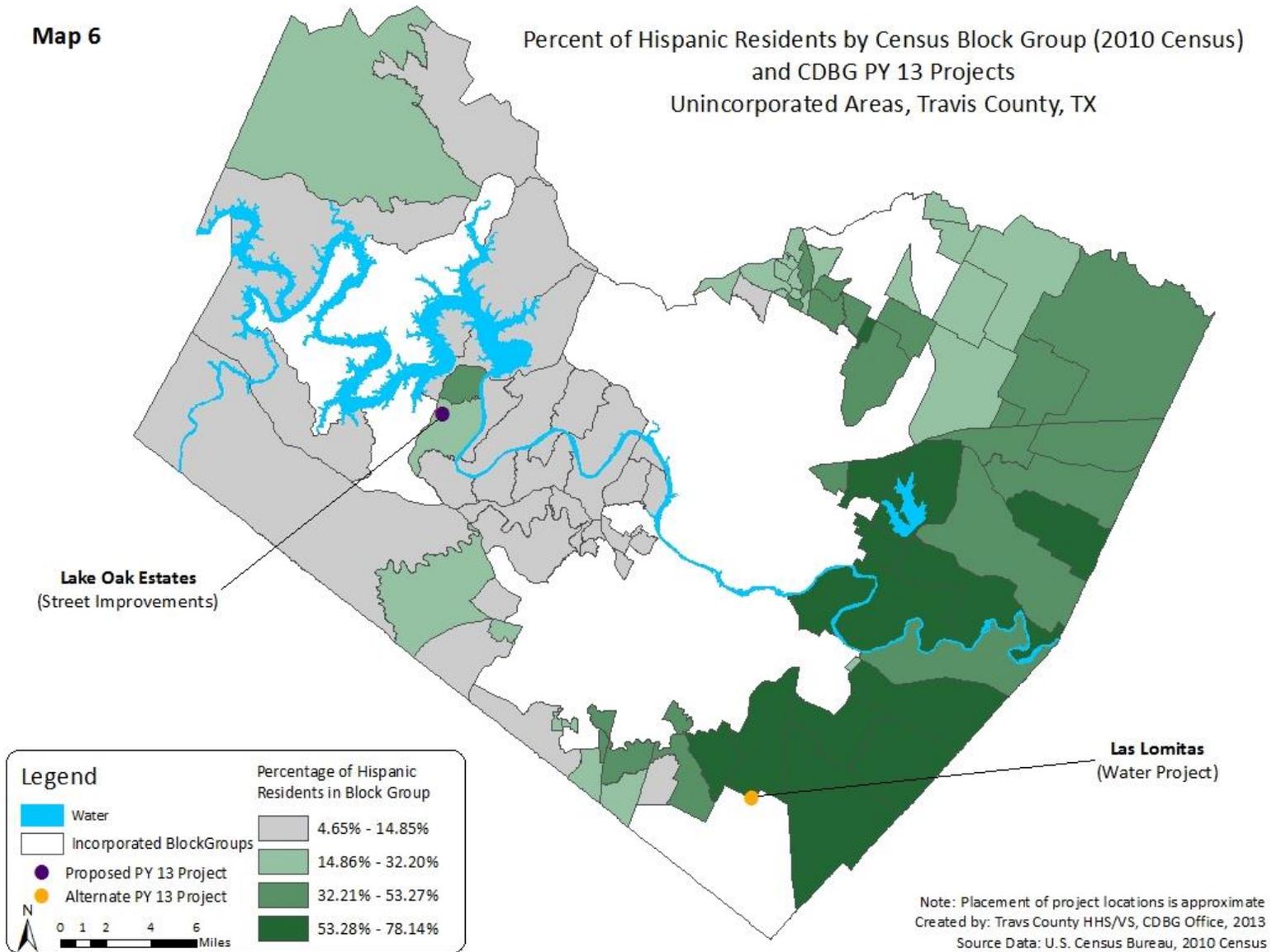
Map 5

Percent of Asian Residents by Census Block Group (2010 Census)
and CDBG PY 13 Projects
Unincorporated Areas, Travis County, TX



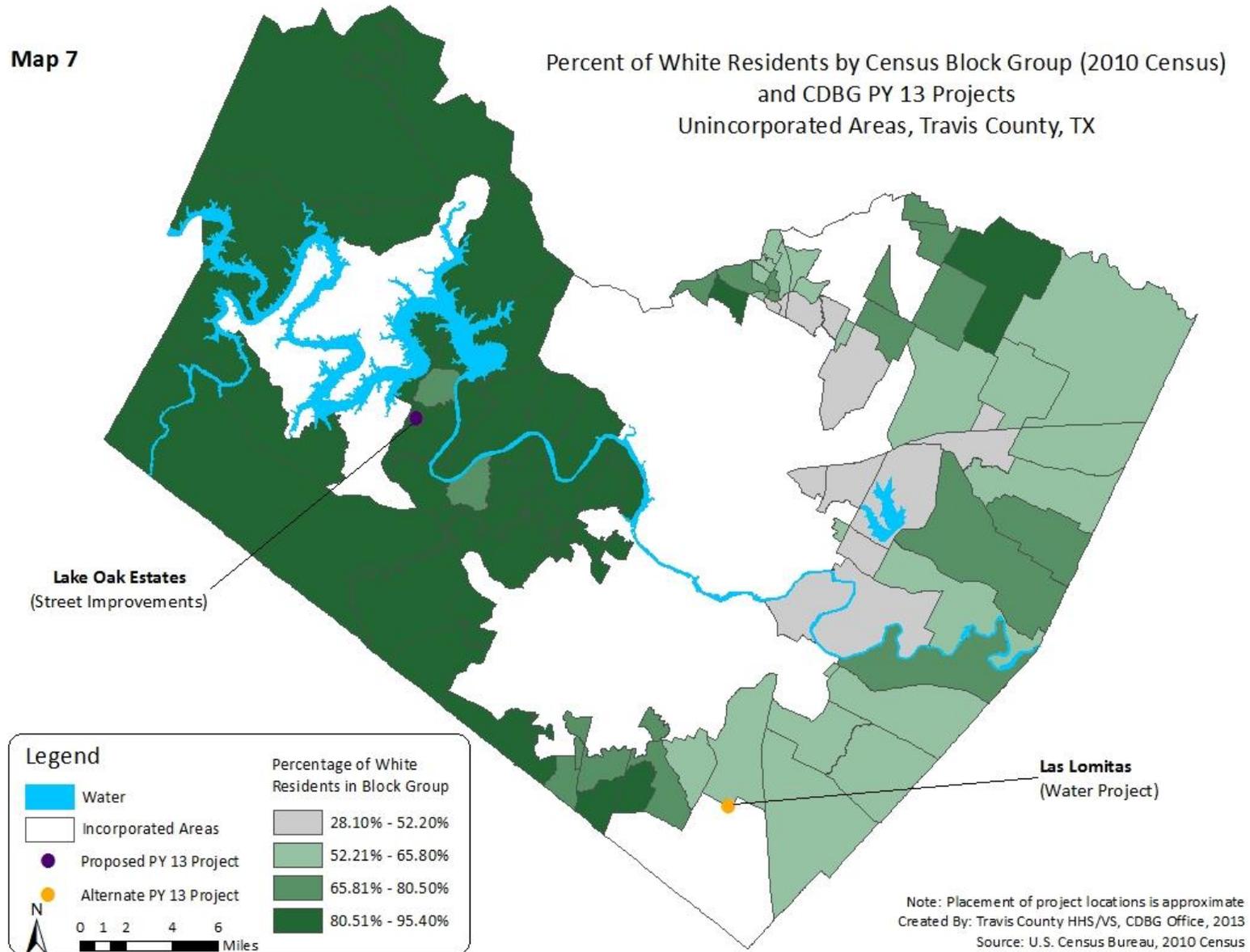
Map 6

**Percent of Hispanic Residents by Census Block Group (2010 Census)
 and CDBG PY 13 Projects
 Unincorporated Areas, Travis County, TX**



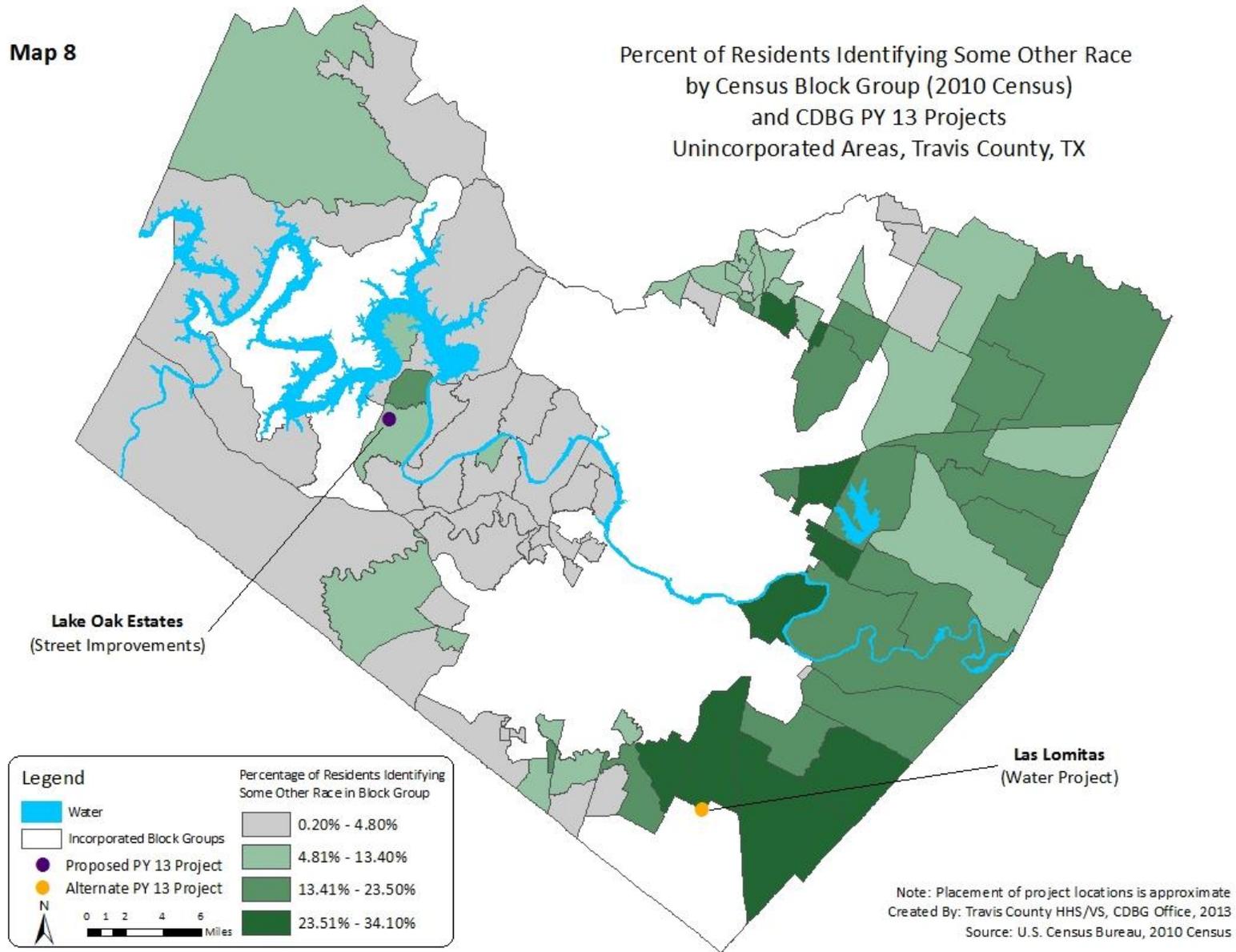
Map 7

Percent of White Residents by Census Block Group (2010 Census)
and CDBG PY 13 Projects
Unincorporated Areas, Travis County, TX



Map 8

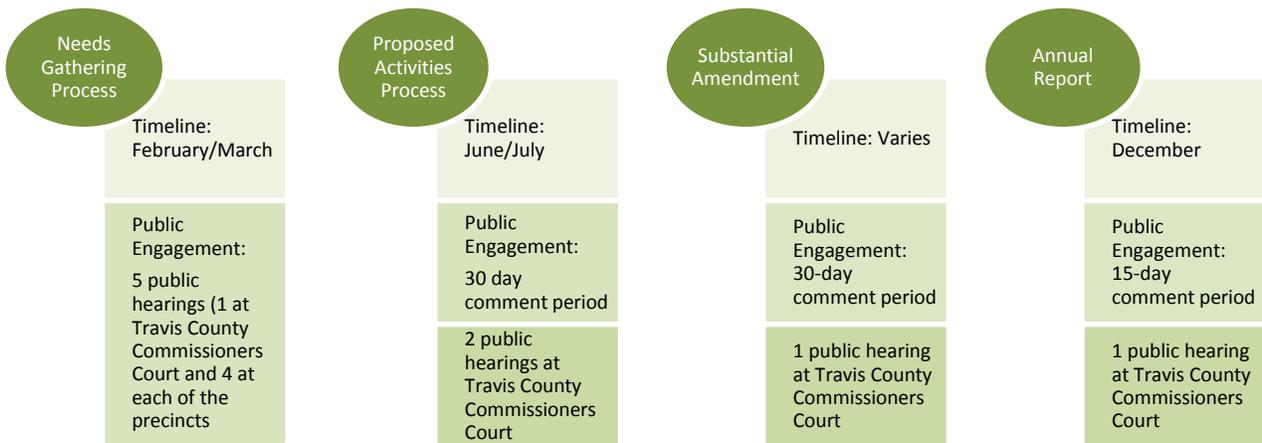
Percent of Residents Identifying Some Other Race
by Census Block Group (2010 Census)
and CDBG PY 13 Projects
Unincorporated Areas, Travis County, TX



PUBLIC PARTICIPATION PROCESS

Public engagement occurs throughout CDBG activities for four main purposes: needs gathering, approval of proposed actions, the substantial amendment process (if applicable), and the annual report (see chart below).

Figure 20: Public Engagement Process



SUMMARY OF PARTICIPATION PROCESS

During the months of February and March 2013, the public had an opportunity to identify the needs of the unincorporated areas by:

- 1) Attending one of five public hearings;
- 2) Turning in a Participation Form; or
- 3) Turning in a Project Proposal form.

For full details of the Public Engagement Process including Results, refer to Appendix B.

Public Hearings and Participation Forms

The purpose of the hearings and participation forms was to obtain the public's input on the community development, housing, and public service needs, as well as potential project ideas to address those needs. The first hearing, held at the Commissioner Courtroom, followed a traditional hearing format, while those held in each of the precincts had an information session followed by facilitated discussion. The public that could not participate in public hearings had the choice of providing their input by filling out a Participation Form or a Project Proposal Form. These forms were provided to interested parties upon request and were available in both English and Spanish on the Travis County CDBG website.

Technical Assistance to Neighborhoods

Organized residents and non-profit agencies who identified CDBG eligible projects received technical assistance from CDBG staff in the form of site visits, and guidance on project proposals and understanding CDBG eligible activities and eligible beneficiaries. CDBG staff provided technical assistance to two non-profits and one neighborhood thus far in the program year.

Advertising

The opportunity to participate was advertised on the Travis County website (www.co.travis.tx.us/CDBG), and the seven community centers. Advertisements also appeared in newspapers of general circulation including *Hill Country News*, *The Oak Hill Gazette*, *The Villager*, *The Austin Chronicle*, *Pflugerville Pflag*, *Lake Travis View*, and *Westlake Picayune* and the Spanish language newspapers *Ahora Si* and *El Mundo*. In addition, notifications by mail and e-mail were sent to service providers, county residents who had previously attended public hearings, community liaison departments of schools districts, and neighborhood associations, and were posted on the CDBG Facebook and Twitter pages. The announcements were available in English and Spanish (see Attachment E).

The following efforts were made to broaden public participation:

- Public notices presented the option of requesting an American Sign Language or Spanish interpreter.
- The CDBG website stayed current with documents and announcements of the different participation opportunities.
- The public that could not attend the public hearings had the option to provide their input by filling out a Participation Form or Project Proposal Form.
- To increase the access to information for Spanish-speakers, all the participation forms were available in Spanish, and selected sections of the website were translated into Spanish.
- Notices of opportunities to participate were sent to all neighborhood associations in the unincorporated areas and to school district community liaison departments.
- Notices were posted at the seven Travis County Community Centers.

Summary of Public Participation

- A total of 39 people attended the five public hearings.
- Three Participation Forms were submitted.
- One project proposal was submitted by a neighborhood or agency: Las Lomas neighborhood wastewater project (aka: Water, Wastewater and Design at Las Lomas Neighborhood).
- Three proposals were submitted by Travis County Departments:
 - 1) Family and Support Service (FSS) division of the Health and Human Services and Veterans Service Department (HHS/VS) for the ongoing social work project,
 - 2) The Transportation and Natural Resources Department (TNR) for ongoing project management of infrastructure projects, and
 - 3) TNR for the third phase of the Lake Oak Estates Road Improvement Project.

PUBLIC COMMENT PERIOD

Every year during the development of the Annual Action Plan, a 30-day public comment period is held to receive comments on the proposed uses of CDBG funds. The comment period includes two public hearings held at the Travis County Commissioners Court. For the development of the PY13 Action Plan, the 30-day public comment period was held from June 24, 2013 to July 24, 2013 and the two public hearings occurred on July 2, 2013 and July 9, 2013.

The public comment period was advertised on the County's website and in newspapers of general circulation during the week of June 3, 2013. In addition, notifications by mail were sent to service providers, citizens who attended public hearings in the past, community liaison departments of school districts, and neighborhood associations. The announcements were available in English and Spanish.

Summary of Public Comments Received for Draft of PY13 Action Plan

- Three comments were received at the public hearing at Travis County Commissioners Court on July 2, 2013.
- One individual requested information on current year funding and the number of people served by the CDBG Program.
- Two individuals stated their opposition to CDBG providing any funds to Mobile Loaves and Fishes for the creation of an RV Park for homeless housing, located near the Imperial Valley neighborhood. In addition, they submitted a letter outlining their comments (see Appendix B).
- A follow-up comment was received at the Public Hearing at Travis County Commissioners Court on July 9, 2013 from the individual who requested information on the numbers served. He indicated that the letter he was given by CDBG provided the information requested and was an excellent response.

Responses to Comment Received and Comments Not Accepted

CDBG staff provided a written response to the individual who requested information on the number served by the CDBG program. The letter included information on the number of people served to date in PY12 and the total number served in PY11, and the funds expended as of April 30, 2013.

CDBG provided a written response to the individuals opposing the Mobile Loaves and Fishes project. Staff confirmed that Mobile Loaves and Fishes has not applied to the CDBG Program for funding for the RV Park and that the project is being financed with private funds; therefore, the Travis County CDBG Program has no investment in the project, and no authority over its location.

See Appendix B for the full written responses to comments received.

PROJECT SELECTION PROCESS

Travis County CDBG staff considered and weighed all potential projects identified by the public. First, the CDBG Office staff assessed whether potential projects met one of HUD's national objectives, were eligible CDBG activities, and were feasible to complete in a timely manner. Second, CDBG staff further evaluated the projects according to the following criteria:

- **Addresses a high priority goal of the Strategic Plan:** Projects addressing one of the three high priority categories identified in the Strategic (Consolidated) Plan will receive more favorable review.
- **Feasibility of project:** Projects that have the ability to be implemented and completed within 12 months will receive more favorable review. Project may be broken up into manageable 12-18 month phases for those that are more costly or slower moving.
- **Impacts a significant number of households:** Project scope and the number of persons benefiting will be considered to determine the level of project impact.
- **Benefit to low/moderate-income persons:** Projects that benefit low- and moderate-income households will receive a more favorable review.
- **Leverages/matches with funding from another source:** Projects that utilize other funds (federal, state, local, private) and public/private joint efforts will receive more favorable review.

Finally, a matrix was provided to the Travis County Commissioners Court on May 28, 2013 along with staff recommendations for projects to be funding in PY13. The TCCC approved the projects to be included in the PY13 Action Plan on June 11, 2013.

MANAGING THE PROCESS AND INSTITUTIONAL STRUCTURE

Effective implementation of the PY13 Action Plan will involve a variety of key stakeholders. Coordination and collaboration within the Travis County departments and between agencies will be instrumental in meeting community needs effectively. The departments within Travis County anticipated to be involved in the implementation of projects are described below.

Health and Human Services & Veterans Service Department

The HHS/VS Department is the lead county agency responsible for the administration of the County's CDBG funding. This Department has the primary responsibility of assessing community needs, developing the Consolidated Plan and annual Action Plans, managing project activities in conjunction with other county departments and community partners, administering the finances, and monitoring and reporting. The CDBG office is located in the Office of the County Executive within HHS/VS. The Department reports to the Travis County Commissioners Court for oversight authority.

The CDBG office works with the Research and Planning Division (R&P) within HHS/VS in the areas of community planning, data collection, and resource development. The CDBG office will continue to keep R&P informed about HUD funding streams and continue to work collaboratively identifying and sharing relevant data to ensure a consistent message on emerging issues such as changing housing needs and foreclosure.

Additionally, the Family Support Services (FSS) Division of HHS/VS is the project manager for a CDBG public service project. FSS also manages the seven Travis County Community Centers which provide a key access point for the public to access CDBG information. The CDBG office works closely with the Division to ensure the public's access to CDBG documents and to encourage outreach and public engagement through the Centers.

Travis County Commissioners Court

The Commissioners Court is made up of four elected commissioners, one to represent each county precinct, and the County Judge who serves as the presiding officer. As a group, the Commissioners and County Judge are the chief policy-making and governing body of the county government. The Commissioner's Court makes all final decisions about CDBG fund allocations.

Transportation and Natural Resources Department

The Transportation and Natural Resources Department (TNR) and the CDBG office work closely to coordinate environmental review functions, project planning, project implementation, and GIS mapping. Additionally, over the last year, TNR's planning division and CDBG staff have begun to work

more collaboratively to ensure consistent messaging regarding housing, transportation and community development. TNR and CDBG employees have been trained in HUD environmental regulations. This cross training of both departments allows for quality review and peer consultation. Finally, the CDBG office and the CDBG-funded Senior Engineer coordinate the preparation of project scopes, eligibility, cost estimates, and project design. The Senior Engineer also plays an active role in the implementation of CDBG projects that are managed by TNR such as the street improvement projects for Lake Oak Estates.

County Auditor's Office

The County Auditor is appointed by the District Judges. The County Auditor's Office serves as the chief financial officer for the County and per the statutes (LGC) provides an independent review of financial operations. The County Auditor is statutorily responsible for strictly enforcing the statutes governing county finances.

As a part of the CDBG program, the Auditor's Office prepares all financial reports, reconciles the HUD financial data management system (IDIS) to the County's financial system, and approves the requests for reimbursement from HUD that are entered into IDIS by the Health and Human Services & Veterans Service Department.

County Attorney's Office

The County Attorney is an elected official and the County Attorney's Office creates and reviews legal agreements as well as provides legal advice and consultation for the Department. They have created templates to assist with CDBG procurement actions, related consultant services, construction documents, and templates for subrecipient agreements.

Purchasing Office

The Purchasing Office manages the CDBG procurement processes for commodities, professional services, and construction. Expertise in the area of federal standards has been created within the Office. The Office ensures compliance with required labor standards and submits related reports to the CDBG office. The Purchasing Office reports to the Purchasing Board, which was established by the Travis County Commissioner's Court.

Public Sector and Non-Profits

During the implementation of the PY13 Action Plan, the Travis County CDBG office anticipates coordinating with a variety of local non-profits and governmental entities activities related to grant management and community planning. The following list provides some examples of the type of engagements the CDBG office has participated in or anticipates developing:

- Travis County is a member of the Ending Community Homelessness Coalition (ECHO) whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County.
- The Travis County CDBG Office and other representatives from Travis County are participating in the steering committee for a Regional Opportunity Mapping project that also includes the City of Austin, local nonprofits, and other public sector agencies. The maps will identify areas within the five county region of higher and lower opportunity, based on a variety of indicators such as housing, transportation and education. The maps will help guide regional decision making about where to locate future community development projects and investments.
- The Travis County CDBG Office consults with other entitlement counties and cities to exchange models for CDBG grant management and project implementation.
- Travis County HHS/VS has partnerships with local Community Housing and Development Organizations (CHDOs), non-profits, and other community development and housing providers to explore options for community development and public service projects and leverage other federal, state, local and private funding.
- Travis County HHS/VS coordinates planning efforts with the Travis County Housing Authority and Travis County Housing Finance Corporation for affordable housing programs in the unincorporated areas of the county.

Monitoring

As the lead agency for development and implementation of the CDBG Action Plan, the Travis County HHS/VS department implements standard policies and procedures for monitoring the implementation of CDBG activities. These monitoring activities ensure compliance with program regulations and compliance with financial requirements. Federal guidelines that must be followed include: OMB A-110, OMB A-122, 24 CFR Part 570.603 (CDBG Labor Standards), 570.901-906 (CDBG), the Davis Bacon Act and Contract Work Hours and the Safety Standards Act (CDBG).

HHS/VS provides contract administration for community development activities in conjunction with the Transportation and Natural Resources Department, including but not limited to contract negotiations, compliance monitoring, and payment and contract closeout.

Subrecipients

Subrecipient agreements will be used to conduct housing, community development and public service activities. The subrecipient agreement will be the foundation for programmatic monitoring. Subrecipients will be monitored for programmatic compliance onsite or remotely in the following manner:

- 1) All invoices and reports will be routed via HHS/VS CDBG staff prior to final approval by financial services and the Auditor's Office.
- 2) All new subrecipients will be desk-audited monthly, and quarterly reports will be reviewed and monitored at least semi-annually, once services begin, until no findings occur. If no services are provided during the six month period, a semi-annual review may not occur.
- 3) For new subrecipients, after four consecutive semi-annual monitoring reports with no findings, visit frequency will change to annually.

Financial monitoring will be completed as necessary and as directed by the subrecipient fiscal performance and the external monitoring needs of the Travis County Auditor's office. Programmatic and fiscal monitoring may not occur concurrently.

Contractors

Contractors may be used to provide some housing, community development and public services. Contractors will submit periodic reimbursement requests that document and verify expenditures. The contract agreement will be used as the primary basis for monitoring. The following steps are an integral part of the monitoring process for each contract:

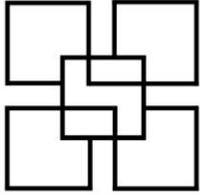
- 1) Onsite or remote reviews at an established periodic interval (prior to project commencement) will occur to ensure compliance with terms of the contract, HUD guidelines, state/local building and construction standards, and review of engineering plans and specifications.
- 2) If a contractor is found to be out of compliance, a notice is sent stating their contractual obligation and required action. Failure to comply may result in loss of current and/or future contracts as well as a hold on any payments.
- 3) All HHS/VS invoices and HHS/VS and TNR Contactor reports will be routed via HHS/VS CDBG staff prior to final approval by financial services and the Auditor's Office.

Internal Travis County Departments

Internal Travis County projects will be monitored through Travis County HHS/VS CDBG staff. Monitoring activities will include documentation and tracking mechanisms, such as review of invoices prior to being paid, regular meetings with project management staff, and review of eligibility files, if applicable.

Project Files

Travis County HHS/VS staff will maintain files to document each project and meet its respective compliance with HUD and related regulations.



SECTION II: HOUSING AND HOMELESS SERVICES

OVERVIEW OF HOUSING CONDITIONS

The condition of the U.S. housing market has been inextricably tied to the state of the U.S. economy, and was a major factor in the onset of the recession that overtook the country in 2007. Throughout the early 2000s, housing prices climbed rapidly while household income levels remained largely stagnant.ⁱ At the same time, the growth of the subprime mortgage industry allowed many households to borrow at unsustainable levels. Home prices peaked in 2006, before beginning a steady decline starting in 2007.ⁱⁱ As homeowners with subprime mortgages saw the equity in their homes disappearing they were unable to either sell their homes or refinance mortgages, triggering a widespread rise in foreclosures and the collapse of the subprime mortgage market. The impact of the collapse of the subprime mortgage market on the economy as a whole is complex, but it played a major role in the worst national recession since the Great Depression.ⁱⁱⁱ Throughout the recession, housing prices in many markets dropped precipitously and housing inventory accumulated slowing the pace of the economic recovery. Over the past few years, foreclosure rates have begun to decline^{iv} and housing prices have stabilized and begun to increase,^v signaling a broad economic recovery.

While Travis County was not immune to the conditions generated by the recession, the economies and housing markets of both the state of Texas and the Austin Metropolitan region have generally outperformed the nation.^{vi} While the housing market slowed, the region did not see the same steep declines in home values that contributed to crisis levels of foreclosures in some markets.^{vii} The relative strength of the Austin economy supports ongoing in-migration to Austin and continued population

ⁱ Steven Gjerstad and Vernon L. Smith, "From Bubble to Depression," *The Wall Street Journal*, April 9, 2009, <http://online.wsj.com/article/SB123897612802791281.html>.

ⁱⁱ Ibid.

ⁱⁱⁱ Ibid.

^{iv} "Mortgage Rates and Foreclosure Delinquency Decreased," Mortgage Bankers Association, November 15, 2012: 1, <http://www.mortgagebankers.org/NewsandMedia/PressCenter/82552.htm>.

^v "Sustained Recovery in Home Prices According to S&P/Case-Shiller Home Prices Indices," Standard & Poors Case Shiller Index, December 26, 2012: 1, <http://us.spindices.com/documents/index-news-and-announcements/20121226-case-shiller.pdf>.

^{vi} "2011-2012 Economic Forecast: Emerging Opportunities, New Challenges," Angelou Economics, 2011: 6-15, http://www.forefrontaustin.com/sites/www.forefrontaustin.com/files/ae_2011-12_economic_forecast_hr.pdf.

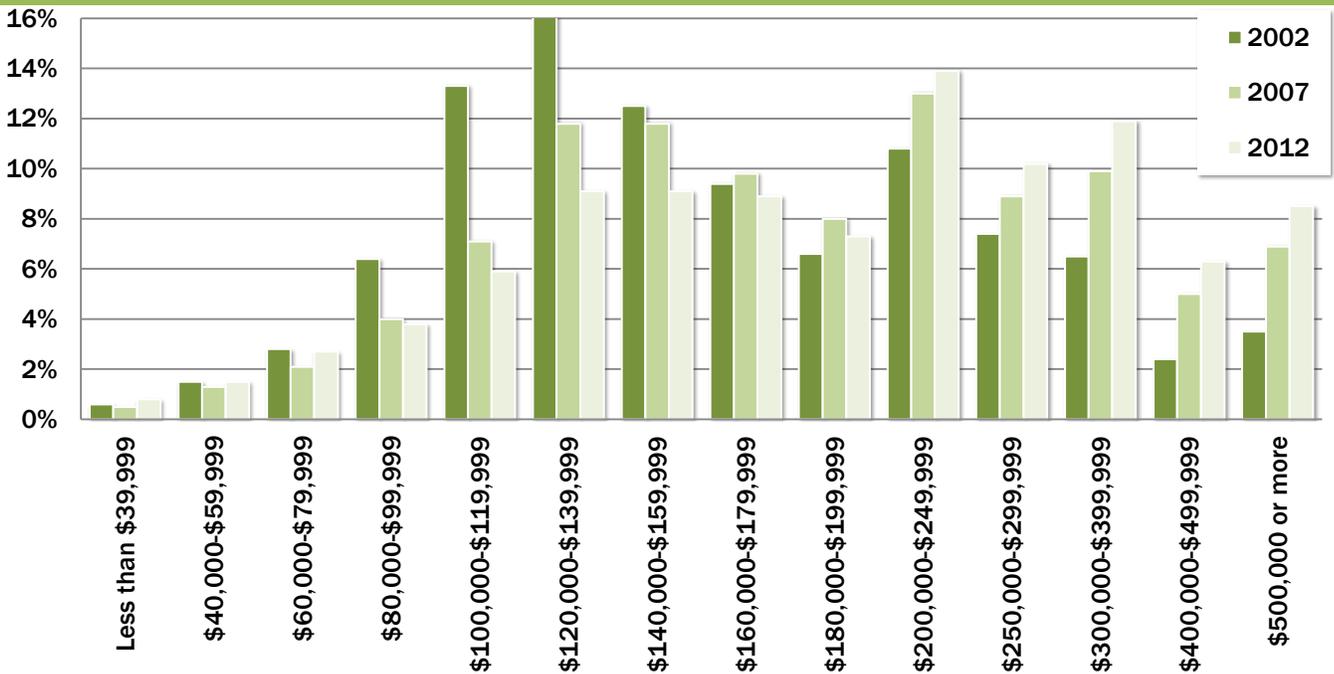
^{vii} James Gaines, "Dodging the Bullet: Texas Escapes the Worst Foreclosure Hits," *Tierra Grande*, October, 2012: 4, <http://recenter.tamu.edu/pubs/>.

growth. Ongoing population growth in turn supports increased demand in the housing market, driving up both housing prices and rents.

Owner Housing Market Conditions and Affordability

Over the last decade, Austin’s owner housing market has become increasingly expensive, as the price distribution of available housing stock has skewed towards higher-priced housing. For example, in 2002, 41% of the homes sold in Austin were priced below \$140,000; in 2012 (year-to-date^{viii}) only 24% of the homes sold were in this price range. Conversely, in 2002, 12% of the homes sold in Austin were priced at \$300,000 or more; in 2012, 27% of homes sold were in this range.^{ix}

Figure 21: Price Distribution of Homes Sold in Austin MLS, 2002-2012



Note: Residential data includes single-family, townhouses and condominiums.
 Created by: Travis County HHS/VS, CDBG Office, 2012.
 Source data: The Real Estate Center at Texas A&M University.

^{viii} Throughout this section, “2012 (year-to-date)” refers to 2012 data collected through the month of October 2012. This is due to availability of data at the time of the writing of this report

^{ix} “Housing Activity and Affordability,” The Real Estate Center at Texas A&M University, accessed November 27, 2012, <http://recenter.tamu.edu/data/>.

Austin’s housing market also remains expensive as compared to other markets in the state of Texas. In 2012 (year-to-date), the Austin MLS had the fourth-highest median home price (\$203,100) and the highest average home price (\$265,100) of the 48 Texas MLS areas tracked by the Real Estate Center at Texas A&M University.^x

Increases in home prices in the Austin MLS are outpacing growth in income. Between 2006 and 2012, the Austin MLS median home price rose by 17.9%^{xi}, and the average home price rose by 15.3%^{xii} but median family income increased by only 9.1%^{xiii}. The following chart illustrates this prevailing gap between what the median family earns and what the median home costs:

Figure 22: Selected Affordability Indicators for Austin MLS, 2006-2012



^x Ibid.

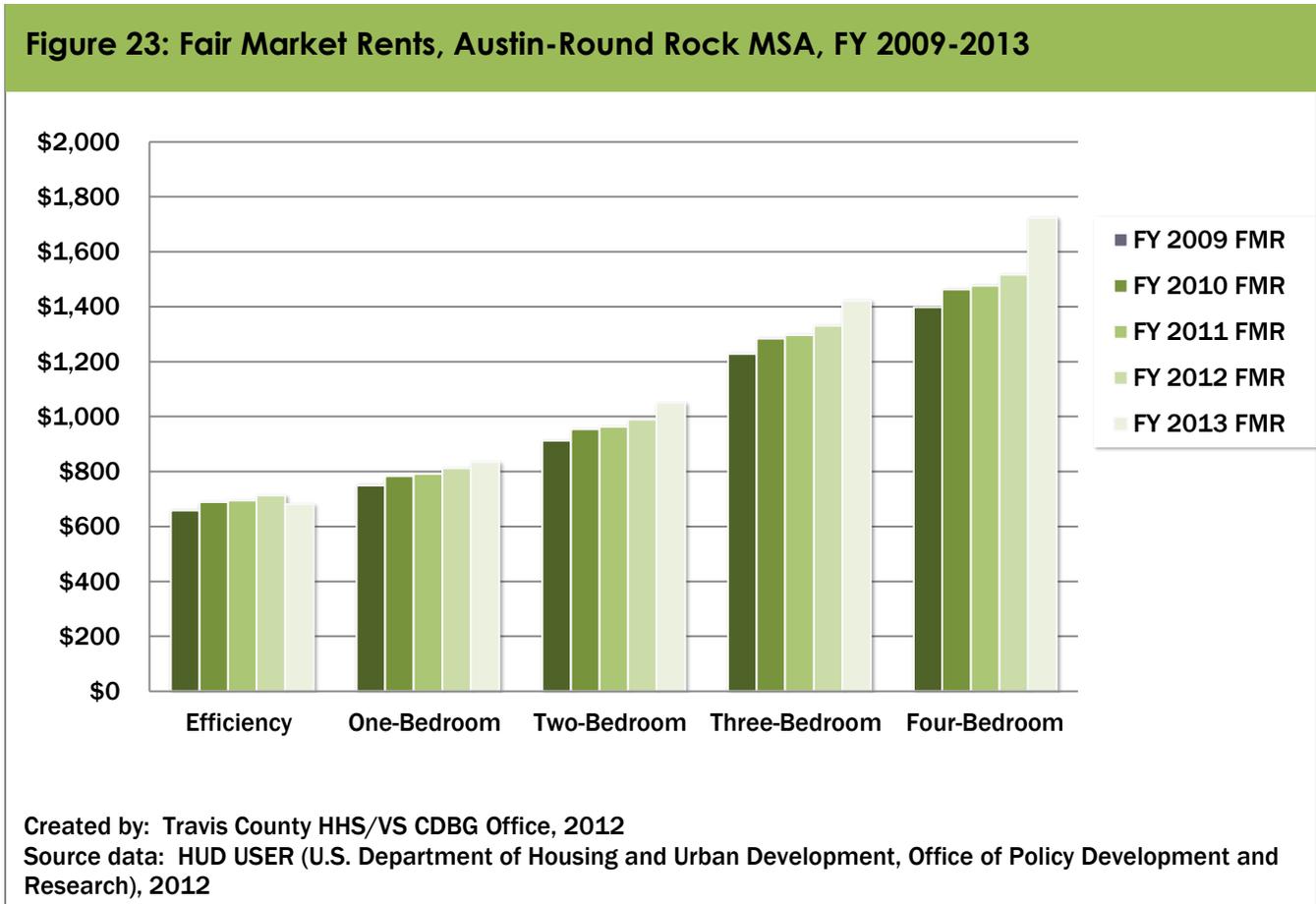
^{xi} “Austin MLS Residential Housing Activity,” The Real Estate Center at Texas A&M University, accessed November 27, 2012, <http://recenter.tamu.edu/data/>.

^{xii} Ibid.

^{xiii} 2006-2011 data “Texas Housing Affordability Index, Median Family Income,” The Real Estate Center at Texas A&M University, accessed November 27, 2012, <http://recenter.tamu.edu/data/>. 2012 data “<http://www.huduser.org/portal/datasets/il/il12/index.html>” U.S. Department of Housing and Urban Development, accessed November 27, 2012.

Rental Housing Market Conditions and Affordability

In the Austin area rental market, fair market rents (the federal standard for what is considered affordable), displayed in the following chart, have shown a general upward trend since 2009, with the exception of efficiency apartments which saw a slight decline from prior years. For FY 2013, Austin’s fair market rents for efficiency, one-bedroom, two-bedroom, three-bedroom units and four-bedroom units are the highest of all Texas metropolitan areas.^{xiv}



American Community Survey data confirm that actual rent costs in Travis County are rising. Between 2007 and 2011, median contract rent rose 10%, from \$697 to \$769.^{xv} The Austin area also has high occupancy rates, currently 92% for Travis County.^{xvi} These conditions create a tight rental market, especially for those seeking more affordable housing.

^{xiv} “Final FY2013 Texas FMR Summary,” HUD User, accessed November 29, 2012, <http://www.huduser.org/portal/datasets/fmr.html>.

^{xv} U.S. Census Bureau, 2007 and 2011 American Community Survey 1-Year Estimates, Travis County, B25058. Median Contract Rent (dollars) - Universe: Renter-Occupied Housing Units Paying Cash Rent, <http://factfinder2.gov>.

^{xvi} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25002. Occupancy Status - Universe: Housing Units, <http://factfinder2.census.gov/>.

Cost Burden for Renters and Owners

Travis County population is evenly split between homeowners and renters.^{xvii} This owner-occupancy rate is lower than that of the state (63%) and that of the nation (65%).^{xviii} Although owner costs skew higher than renter costs,^{xix} renter incomes tend to be lower than owner incomes. The difference is striking: Travis County's owner-occupied median household income is \$81,322, while the renter-occupied median household income is \$35,896.^{xx}

A large percentage of both renters and owners in Travis County experience a housing cost burden, which is defined as spending 30% or more of household income on housing costs (spending 50% or more constitutes a severe cost burden).^{xxi} However, the percentage of households that are cost burdened is much higher among renters than owners, as illustrated in the following chart: 48% of renter households in Travis County spend 30% or more of their income on gross rent, and 25% of them spend at least half of their income on gross rent.^{xxii} Comparatively, 29% of owner households spend 30% or more of their income on housing costs^{xxiii} and 12% spend at least half.^{xxiv}

^{xvii} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25003. Tenure - Universe: Occupied Housing Units, <http://factfinder2.census.gov/>.

^{xviii} Ibid.

^{xix} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25058. Median Contract Rent (dollars) - Universe: Renter-Occupied Housing Units Paying Cash Rent, and B25088. Median Selected Monthly Owner Costs (dollars) by Mortgage Status - Universe: Owner-Occupied Housing Units, <http://factfinder2.census.gov/>.

^{xx} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25119. Median Household Income the Past 12 Months (in 2010 inflation-adjusted dollars) by Tenure - Universe: Occupied Housing Units, <http://factfinder2.census.gov/>.

^{xxi} "Rental Housing Assistance - The Worsening Crisis: A Report to Congress on Worst Case Housing Needs," U.S. Department of Housing and Urban Development, March 2000, http://www.huduser.org/publications/affhsg/worstcase00/app_b.html.

^{xxii} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25070. Gross Rent as a Percentage of Household Income in the past 12 Months - Universe: Renter-Occupied Housing Units, <http://factfinder2.census.gov/>. Gross rent includes the contract rent plus the estimated average monthly cost of utilities and fuels if these are paid by the renter. Please see the 2011 American Community Survey Subject Definitions for further information:

http://www.census.gov/acs/www/Downloads/data_documentation/SubjectDefinitions/2011_ACSSubjectDefinitions.pdf

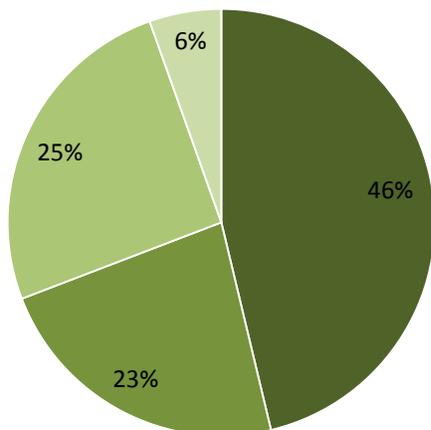
^{xxiii} : Owner housing costs include the sum of payments for mortgages, deeds of trust, contracts to purchase, or similar debts on the property; real estate taxes; fire, hazard, and flood insurance on the property; utilities and fuels; and where appropriate, monthly condominium fee and mobile home costs. Please see the 2011 American Community Survey Subject Definitions for further information:

http://www.census.gov/acs/www/Downloads/data_documentation/SubjectDefinitions/2011_ACSSubjectDefinitions.pdf

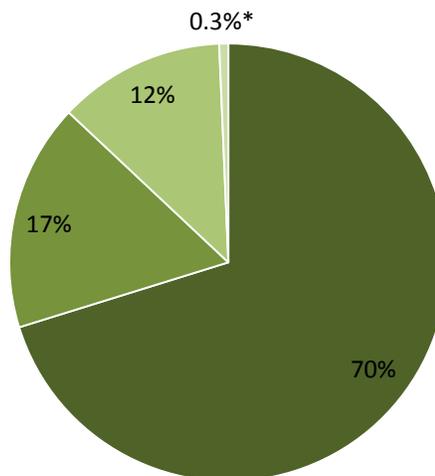
^{xxiv} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25091. Mortgage Status by Selected Monthly Owner Costs as a percentage of Household Income in the Past 12 Months - Universe: Owner-Occupied Housing Units, <http://factfinder2.census.gov/>.

Figure 24: Percent of Household Income Spent on Housing Costs (Travis County, 2011)

Renter Occupied Housing Units



Owner Occupied Housing Units



Created by: Travis County HHS/VS, CDBG Office, 2012

Source data: U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates

*This estimate is not reliable at a 90% confidence level.

In total, close to 159,000 households in Travis County experience a housing cost burden; for approximately 77,000 of those households, it is a severe housing cost burden.^{xxv}

Foreclosures

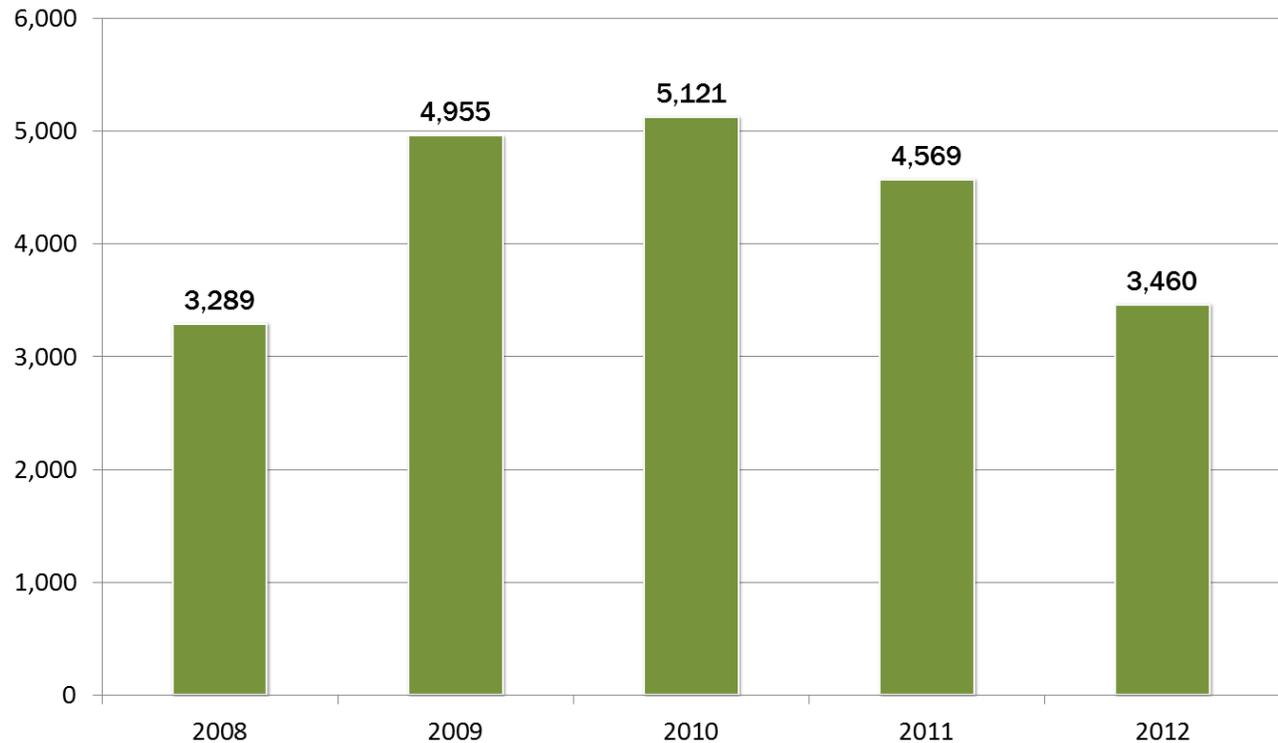
With the onset of the national recession in 2007, foreclosure rates across the country increased dramatically due to a decline in housing prices and wide spread job losses.^{xxvi} Foreclosure trends are complex and cannot stand alone as an accurate proxy measure for housing affordability, but the trend does reflect a certain amount of risk in the community. Foreclosure trends demonstrate an approximation of households on the threshold of losing their housing stability.

^{xxv} U.S. Census Bureau, 2011 American Community Survey 1-Year Estimates, Travis County, B25070. Gross Rent as a Percentage of Household Income in the Past 12 Months- Universe: Renter-Occupied Housing Units, and B25091. Mortgage Status by Selected Monthly Costs as a Percentage of Household Income in the Past 12 Months - Universe: Owner-Occupied Housing Units, <http://factfinder2.census.gov/>.

^{xxvi} James Gaines, "Dodging the Bullet: Texas Escapes the Worst Foreclosure Hits," *Tierra Grande*, October, 2012: 1, <http://recenter.tamu.edu/pubs/>.

In Travis County, between 2008 and 2010, the number of foreclosure postings^{xxvii} increased significantly from 3,289 to 5,121. In 2011, the number of foreclosure postings began to decline, while remaining higher than pre-recession totals. The most recent available data indicates that in 2012 foreclosure postings had declined enough to be comparable to 2008 totals.

Figure 25: Number of Foreclosure Postings, Travis County 2008-2012



Note: Annual totals reflect properties posted for auction (i.e. indicates pre-foreclosure status and a risk of foreclosure). A foreclosure posting may or may not result in an actual foreclosure. The same property may be posted multiple times over a series of months or years therefore duplicates have been omitted for each dataset of one year.

Created by: Travis County HHS/VS CDBG Office, 2013

Source data: Lyndon B. Johnson School of Public Affairs at the University of Texas at Austin, 2006-2008 foreclosure data set (original data source: Foreclosure Listing Service, Inc.); Foreclosure Listing Service, Inc., 2009-2012 foreclosure data set

^{xxvii} This number reflects properties posted for auction (posted for auction indicates pre-foreclosure status, and reflects a risk of foreclosure. A foreclosure posting may or may not result in an actual foreclosure. The same property may be included in the list for foreclosure auction multiple times over a series of months or even years. Therefore some duplication does exist within these foreclosure postings annual totals; duplicate postings would indicate households finding themselves at risk of foreclosure multiple times. Due to this repetition in the data, duplicate listings within each year have been removed to provide a more accurate count of foreclosures in a given year.

CDBG HOUSING INVESTMENTS

The Travis County CDBG program has supported projects that seek to preserve and expand the supply of decent affordable housing units. As a part of the PY11–PY13 Consolidated Plan, goals are set to address homeowner and renter goals, which in turn direct annual investments. The following figures outline the goals included in the three-year Strategic Plan.

Figure 26: Priority Housing Needs Summary Table, Owner Households

	Percent of Households	Number of Households ^{xxviii}	Priority Need	Goals			
				Carryover from previous years	PY 2011	PY 2012	PY 2013
Very Low Income Household	84%	1,782	High	10	3	3	3
Low Income Household	72%	1,618	High	27	3	3	3
Moderate Income Household	56%	2,451	Medium	52	1	6	1

^{xxviii} The number of households with a housing need was calculated based on the total number of households with a housing problem. Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of renter households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Figure 27: Priority Housing Needs Summary Table, Renter Households

	Percent of Households	Number of Households ^{xxix}	Priority Need	Goals			
				Carryover from previous years	PY 2011	PY 2012	PY 2013
Very Low Income Household	85%	5,736	Medium	0	0	0	0
Low Income Household	86%	4,374	Medium	0	0	0	0
Moderate Income Household	40%	2,706	Low	0	0	0	0

For PY13, CDBG is supporting Owner Occupied Home Repair in addition to continuing to implement current projects from PY06-PY12 that are not yet complete. The following figures summarize the overall CDBG housing investments and impacts anticipated for PY13. These annual goals align with the three-year goals outlined in the figures above.

Figure 28: Home Repair Objectives*

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2013	Investment
Improve the quality of owner housing through home rehabilitation.	CDBG	Number of Households receiving repairs.	38	\$927,940

*Includes carryover funding from previous years.

^{xxix} The number of households with a housing need was calculated based on the total number of households with a housing problem. Because this number was only available for all of Travis County, in order to estimate the need for the unincorporated areas alone, the total number of renter households with a housing problem at each income level was multiplied by the approximate percentage of population in Travis County that lives in the unincorporated area (17 percent.)

Figure 29: New Owner Occupied Units Objectives*

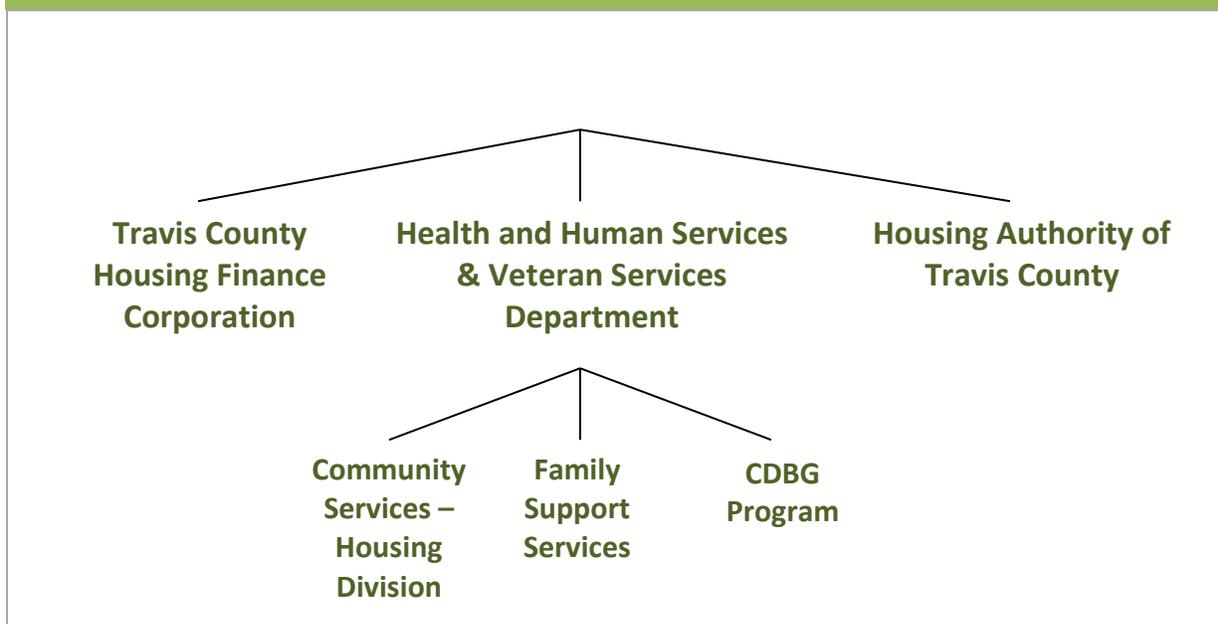
Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2013	Investment
Improve the affordability of decent housing by supporting the creation of single family homes through land acquisition to low to moderate income households.	CDBG	Number of Housing Units Created	10	\$1,081,000 (land acquired – 31 houses to be built by 2016)

*Includes carryover funding from previous years.

OVERVIEW OF HOUSING SERVICES SUPPORTED BY TRAVIS COUNTY

In addition to CDBG program administration, Travis County addresses the housing needs of its residents through diverse strategies that include the support of homeless and emergency shelters; transitional, public, assisted, and rental housing; and first-time homebuyer programs and owner-occupied assistance programs. These services are either directly delivered by county departments, affiliate entities or by contracted not-for-profit agencies. The following chart is a visual representation of the different departments/affiliate entities of the County working on a variety of housing services.

Figure 30: Travis County Departments Providing Housing Services



Travis County HHS/VS Housing Services Division

The Travis County Housing Services Division performs weatherization and home repairs on houses occupied by county residents to improve energy efficiency, the physical living conditions, and safety in these homes. Funding for services comes from the Texas Department of Housing and Community Affairs, and the Travis County General Fund.

Travis County HHS/VS Family Support Services Division

The Family Support Services (FSS) Division provides rent and mortgage assistance for 30-day housing stabilization as well as utility assistance. Funding for services comes from the Travis County General Fund, the Federal Emergency Management Agency (FEMA), the Comprehensive Energy Assistance Program and a variety of local electric and gas utility providers.

Other Travis County HHS/VS Divisions

Other HHS/VS Divisions provide emergency rent or utility assistance on a smaller scale than FSS. These dollars are usually a part of a comprehensive case management program with strategic use of funds for families in need.

Travis County Housing Finance Corporation

Through the Travis County Housing Finance Corporation (TCHFC), Travis County is engaged in a number of efforts to foster and maintain affordable housing. The Corporation provides single-family home ownership (including down-payment assistance) opportunities to first-time homebuyers who meet certain income requirements. The Corporation also issues tax-exempt bonds to finance the construction or acquisition of multi-family apartments that must provide rental units to certain low and moderate-income families.

The TCHFC continues to collaborate with FSS to implement a Tenant Based Rental Assistance (TBRA) program funded through the Texas Department of Housing and Community Affairs to provide rental assistance and case management for up to 24 months for certain low income households.

The Housing Authority of Travis County

The Housing Authority of Travis County (HATC) manages three public housing sites, a Section 8 Housing Choice Voucher Program, three Shelter Plus Care Projects, and a Lease-Purchase program.

The three public housing sites have a total of 105 housing units and are located within the City of Austin. Additionally, HATC manages 33 units of Senior Housing in Manor, and 16 duplex units in Del Valle. The Housing Authority's affiliated entity, Strategic Housing Finance Corporation, is the general partner in three tax credit multifamily properties, including 208 units of Senior Housing in Pflugerville, 70 units of senior housing in Austin, and a 192-unit family property in Austin.

The Shelter Plus Care projects provide rental assistance for homeless people with chronic disabilities in the Austin-Travis County area. The program utilizes integrated rental housing and flexible and intensive support services to promote community tenure and independence.

In the unincorporated areas, HATC administers the Section 8 Housing Choice Voucher Program, assisting very low income, disabled and elderly families or individuals. HATC also operates a Lease-Purchase program, to provide homeownership opportunities for prospective homebuyers who can afford monthly mortgage payments, but do not have funds for a down payment and/or closing costs or the credit standing to qualify for a loan.

The CDBG program will continue to support HATC's efforts to provide homeownership and affordable housing opportunities to low-income residents. CDBG staff has worked with HATC staff to locate sites in the unincorporated areas that are appropriate for rehabilitation or development. Though no sites have been identified yet, staff will continue to work collaboratively to find opportunities to work together.

BARRIERS TO AFFORDABLE HOUSING

In the PY11–PY13 Consolidated Plan, eight barriers to affordable housing were outlined. These barriers were identified through the needs assessment, housing market analysis, provider forum and surveys, consultations and public hearings contained within the Housing Market Analysis Section of the Consolidated Plan.

Lack of Funding for Affordable Housing

Funding for affordable housing requires many different products to achieve the desired affordability levels needed in a community. Funding mechanisms including the HOME Investment Program, tax credits, CDBG, FHA loans, and down-payment assistance – just to name a few – are key to increasing the affordable housing stock. Currently, Travis County does not receive a HOME formula allocation, which is a major funding source for many entitlement communities to develop affordable housing. Add to that shaky tax credit values, dwindling CDBG funds, and the tightened lending market, and one will find that developers of single family homes and multi-family housing have experienced difficulty maintaining previous development levels. It is traditionally these types of mechanisms that created the opportunity for affordable units and long term affordability. The reduction in access to funding along with a growing percentage of people with a cost burden and an ever widening gap of affordable rental units needed in the County, creates a significant barrier to affordable housing.

Land Costs

Land values in rural Travis County have steadily increased over the past decade. Though this trend has slowed with the decline of the housing market, land values in western Travis County remain strong enough to discourage the development of much-needed affordable housing.

Tight Credit Market

In the wake of the recession and collapse of the housing market, banks have significantly tightened credit requirements. While these tighter requirements were put in place to correct sub-prime lending practices that contributed to the foreclosure crisis, they also make it more difficult for some qualified buyers—particularly lower income homebuyers—to purchase a home or refinance an existing loan. This credit market also impacts a developer’s ability to borrow funds to create rental housing. The Housing Market Study in the PY11-PY13 Consolidated Plan highlights the marked reduction in permits in Travis County, and points to the difficulty that developers are experiencing to create new market rate rental housing – much less affordable units.

Building Codes, Zoning Provisions, Growth Restrictions and Fees

Currently, Travis County does not have any building codes, zoning provisions or growth restrictions in the unincorporated areas. This is largely a function of state statutes that place significant limits on the authority of counties to regulate or restrict development. While less restrictions, codes and provisions initially increase affordable development, it also increases the likelihood for substandard housing and other unsuitable living conditions throughout the unincorporated areas.

Environmental Regulations

Several state and federal regulations exist to protect the environment including the Endangered Species Act, the National Pollutant Discharge Elimination System and the Wetland regulations. Texas state regulations exist for the installation of septic systems and for development over the Edwards Aquifer. These regulations may increase costs for development, affecting affordability especially in the Western parts of Travis County where endangered species habitat and the Edward Aquifer are located.

Other factors affecting affordability

Though housing affordability is traditionally evaluated by the percentage of income required for housing costs, policy makers and planners are increasingly considering the impact housing location has on the overall affordability for a household. This is a particularly useful framework for considering affordability in the unincorporated areas of Travis County, where housing prices may be lower but other factors may be considerably more expensive.

- **Transportation:** Transportation costs are a major component of household expenditures. Residents of the unincorporated areas generally must travel farther for work, school and shopping, and have less access to public transit options. As a result, it is likely that residents of the unincorporated areas have higher transportation costs than residents of more densely developed urban neighborhoods.
- **Infrastructure:** Many parts of the unincorporated areas lack existing water and wastewater infrastructure and/or maintained roads. The costs of installing necessary infrastructure would make a property unaffordable to an individual or an affordable housing nonprofit developer.
- **Utility Costs:** The cost of utilities in the unincorporated areas varies, depending on the provider of the service in a given area. Based on input received through the social work program and public engagement, monthly utility bills often represent a burden to very low-income households.

PY13 Actions to Address Barriers

Over the next year, a mixture of investments, policy review and advocacy will occur to assist in reducing the barriers associated with affordable housing. More specifically, the CDBG program will provide home rehabilitation to offset the lack of building codes to address substandard housing, and

refer low to moderate income households to utility assistance programs to offset the high cost of utilities. Planning efforts will include monitoring and/or participating in the CAMPO urban centers model which links transportation, housing and employment, working with other entities who are interested in developing affordable housing in the unincorporated areas and continuing to look for opportunities to invest in rental housing development and maximize grant funds. Finally, staff will monitor local, state or federal laws or bills that impact any of the aforementioned barriers and advocate reducing any impact to affordable housing development.

IMPEDIMENTS TO FAIR HOUSING CHOICE

HUD has a commitment to eliminate racial and ethnic segregation, physical and other barriers to persons with disabilities, and other discriminatory practices in the provision of housing. HUD extends the responsibility of affirmatively furthering fair housing to local jurisdictions through a variety of regulations and program requirements.

As an entitlement county receiving CDBG funds from HUD, Travis County must fulfill its fair housing responsibilities by developing an Analysis of Impediments (AI) to Fair Housing Choice and by taking actions to overcome the identified impediments. Given the County's limited history administering the grant (since October 2006), the complexities of conducting a thorough analysis, and the limited staff resources, the CDBG office of Travis County developed a preliminary analysis to lay the foundation for a more comprehensive analysis to be conducted by a consultant.

The City of Austin conducted an Analysis of Impediments to Fair Housing Choice, published in February, 2005. Since much of the analysis conducted by the city used county level data, the impediments identified in this analysis can be expected to be true for other areas of the county, including the unincorporated areas. The identified impediments are the following:

- Lack of accessible housing to meet the need of the disabled community throughout the county
- Lack of affordable housing
- Discrimination of minorities in housing rental and sales market
- Misconception by property managers concerning family occupancy standards
- Predatory lending practices
- Disparity in lending practices
- Failure of mortgage lenders to offer products and services to very low income and minority census tracts people
- Insufficient financial literacy education
- Insufficient income to afford housing

In addition to the City of Austin's study, the PY11-PY13 Consolidated Plan allowed the County to lay the foundation for a robust AI with the key issues identified in the unincorporated areas which include population shifts, foreclosures, and lack of housing for specific populations. Currently, a new AI has been drafted and final edits are being made prior to presentation to the Travis County Commissioners Court in October 2013.

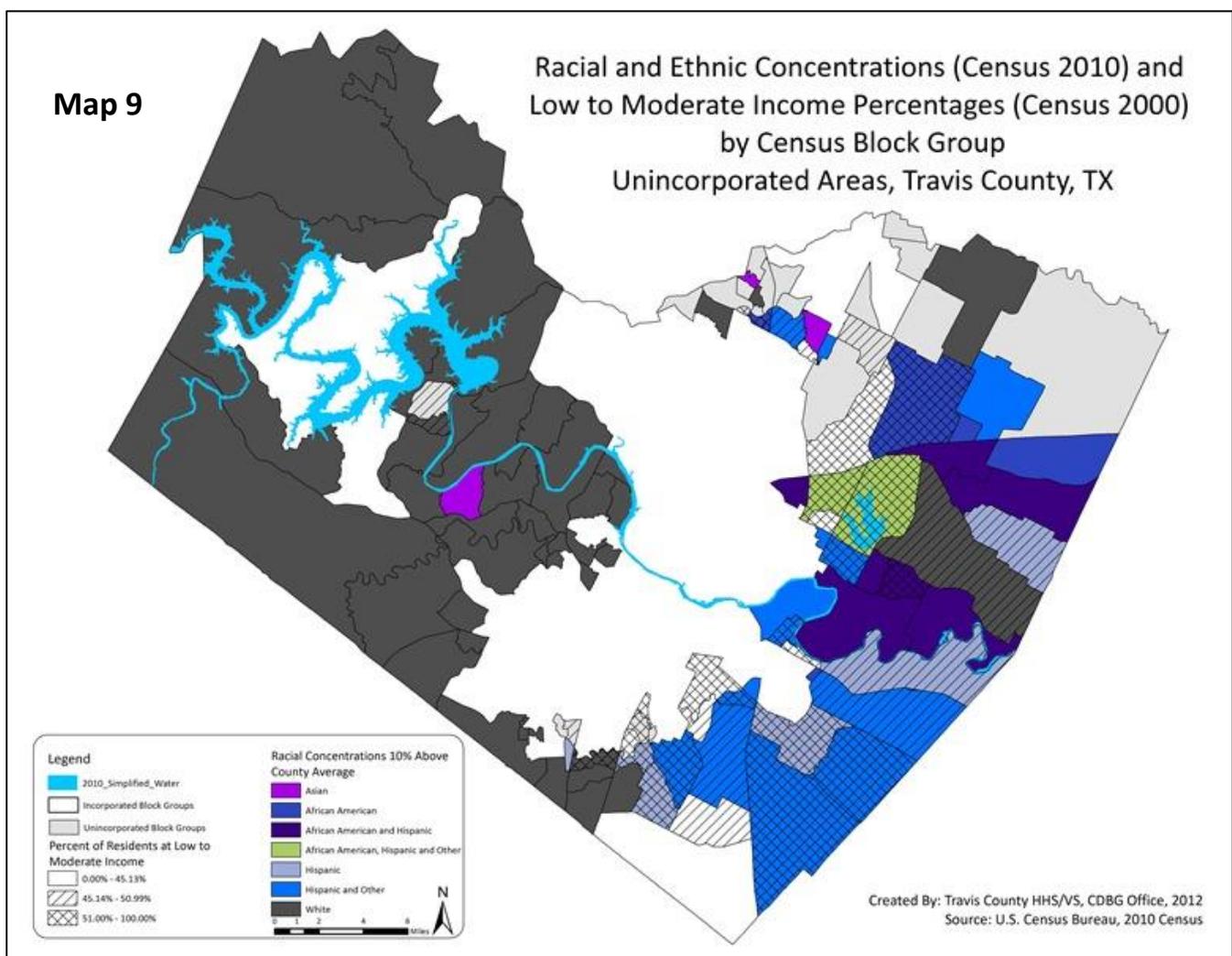
Racial and Ethnic Concentrations

Analysis of racial and ethnic concentrations^{xxx} using the most current Census data has begun to give a better picture of changes occurring in the county. There has been a significant shift of African American populations from within the City of Austin to the Eastern suburbs since 2000. There also appears to be an increase in the concentration of Hispanic population in unincorporated eastern Travis County. A key goal of the new Analysis of Impediments will be to determine the factors that are contributing to these shifts and the implications for fair housing in the unincorporated areas.

Racial, Ethnic and Low to Moderate Income Concentration by Block Group

The map below shows the areas of racial and ethnic concentration as well as qualified low and moderate income block groups. The majority of the block groups with a concentration of racial and ethnic minorities also have a concentration of low to moderate income households; therefore, the new AI will also include analysis of how these factors interconnect with one another.

^{xxx} Disproportionate concentration is defined as the percentage of a population in a given area that is at least ten percentage points higher than the percentage for that population for the County as a whole.



Actions During the Program Year

In May 2012, Travis County engaged the consulting firm Mullin & Lonergan to conduct an AI for the county. The AI is anticipated to be completed by September 30, 2013, which will include a substantial amendment to the PY11-PY13 Consolidated Plan to update it based on the new AI.

In PY13, CDBG will fund Fair Housing Counseling for residents of the unincorporated areas and the village of Webberville. Outreach and education efforts to people living in the CDBG service area will also be conducted through a variety of strategies. The Program will also begin to implement the Fair Housing Plan associated with the AI.

OVERVIEW OF HOMELESS CONDITIONS

Homelessness

The primary causes of homelessness in the U.S. are poverty and the lack of affordable housing. Some other major factors that can contribute to homelessness include: fewer work opportunities that provide a living wage (particularly for those without a college degree), declines in public assistance, lack of affordable health care and disability assistance, domestic violence, mental illness, and substance abuse and addiction. Other factors may include release from incarceration without sufficient transitional assistance and aging out of foster care for specific homeless populations. Homelessness can be short-term or long-term, or even a chronic condition.^{xxxix}

The 2012 Annual Homelessness Count^{xxxix}, conducted on January 22, 2012, provided a point-in-time snapshot of the Austin area homeless population, at a total of 2,244 homeless individuals, 61% of whom were sheltered (either emergency, transitional, or Safe Haven^{xxxix}), and 39% of whom were unsheltered. Almost one-third (30%) of the homeless population is comprised of individuals in households with dependent children, while more than two-thirds (68%) are individuals in households without dependent children. Two percent of the homeless population consists of individuals in households with only children (that is, young people who are unaccompanied by guardians).^{xxxix} The following chart provides additional detail by shelter and household type on the 2012 annual homelessness count.

^{xxxix} "What Causes Homelessness?" Austin/Travis County Ending Community Homelessness Coalition (ECHO), accessed November 28, 2011, <http://austinecho.org/index.html> and "Homeless Facts" Austin/Travis County Ending Community Homelessness Coalition (ECHO), accessed November 28, 2012, <http://www.austinecho.org/homeless-facts/>.

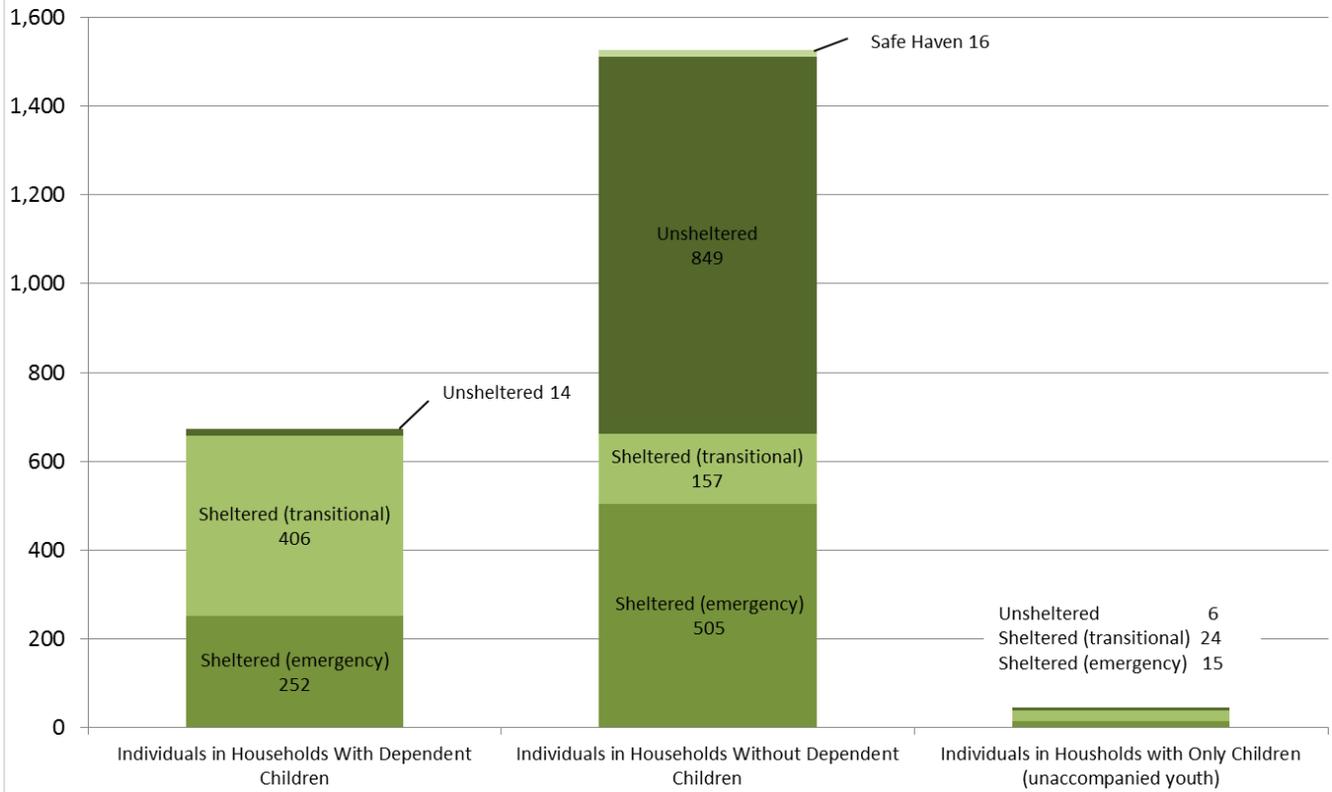
^{xxxix} The 2013 Annual Homeless Count was conducted on January 25 and 26, 2013. At the time of publication of this report, detailed results have not yet been published; preliminary results for 2013 are available at <http://www.austinecho.org>.

^{xxxix} Safe Haven is a HUD Supportive Housing Program that serves hard-to-reach homeless persons with severe mental illness and other debilitating behavioral conditions who are on the street and have been unable or unwilling to participate in housing or supportive services. For more information see:

<http://www.hud.gov/offices/cpd/homeless/library/shp/index.cfm>.

^{xxxix} "2012 ECHO Point In Time Homeless Count -- Results", Austin/Travis County Ending Community Homelessness Coalition (ECHO), accessed November 28, 2012, <http://www.austinecho.org/coc-reports/>.

**Figure 31: Homeless Population by Shelter Type and Household Type
Austin/Travis County Point-In-Time Homelessness Count, 2012**



Created by: Travis County HHS/VS CDBG Office, 2013

The 2012 count also found that almost one-third (708 or 32%) of the homeless population was chronically homeless. The following subpopulations^{xxxv} were also counted: chronic substance abusers (373 or 17%), veterans (353 or 16%), victims of domestic violence (740 or 33%), people with severe mental illness (375 or 17%), people with HIV/AIDS (8 or less than 1%), and unaccompanied youth (45 or less than 2%).^{xxxvi} The co-occurrence of two or more of these issues for many homeless individuals is part of what makes homelessness a very complex issue to address, requiring a spectrum of services and interventions.

It should also be noted that there are individuals without permanent housing who do not fall within traditional definitions of homelessness and who may not be included in the point-in-time count (for

^{xxxv} Subpopulations refer only to adults and unaccompanied youth (not dependent children)
^{xxxvi} 2012 ECHO Point In Time Homeless Count -- Results", Austin/Travis County Ending Community Homelessness Coalition (ECHO), accessed November 28, 2012, <http://www.austinecho.org/coc-reports/>.

example, families who have lost their homes but are residing with friends or relatives). Therefore the point-in-time number shows us a snapshot of the community, but may not demonstrate the full picture of its homelessness needs.

Planning Efforts to End Homelessness (ECHO)

Travis County is a member of the Ending Community Homelessness Coalition (ECHO) whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. ECHO's *The Plan to End Community Homelessness in Austin-Travis County*, outlines a model of a homeless services continuum, intended to address the spectrum of needs that a person can experience from immediate risk of becoming homeless to being chronically homeless.

Over the next year, CDBG staff will participate in ECHO committees to assist in selection of projects for the Continuum of Care grant, point-in-time count and other planning functions to advocate for homeless needs identified in the unincorporated areas of the county. CDBG staff will also continue to provide support to ECHO committees in developing outreach and education strategies to address homelessness in the unincorporated areas.

In addition to participating in ECHO's planning efforts to end homelessness, the expansion of the FSS Social Work project has provided CDBG staff an opportunity to learn more about pockets of homelessness in the unincorporated areas of the county. CDBG staff has shared this knowledge with ECHO, forwarding them information on new areas for inclusion in the annual point-in-time count.

HUD Continuum of CARE (CoC) Funding

Continuum of Care is a funding mechanism by which HUD awards national competition grants for the Supportive Housing Program (SHP), Shelter Plus Care (S+C) and the Section 8 Moderate Rehabilitation Single-Room Occupancy (SRO) Program to states, localities and non-profits organizations.

The SHP program provides funding for the development of transitional housing for homeless individuals with disabilities. The S+C program provides rental assistance for homeless people with chronic disabilities (usually severe mental illness, HIV/AIDS, and chronic drug and/or alcohol dependency). All grantees are required to match their federal funding for rental assistance with equal funding for supportive services. The SRO program provides project-based rent subsidies for occupants of single-room occupancy facilities that have undergone moderate rehabilitation.

The Austin/Travis County received over \$5 million in HUD Continuum of Care (CoC) funding for 2013. Part of the funding will focus on projects that qualify as part of the SHP program while the other part

will target projects under the S+C programs. Additionally, the CoC received a Samaritan bonus to increase funds for permanent supportive housing.

Homeless Services

During the 2013 program year, Travis County will not target the use of CDBG funds toward homeless efforts. During calendar year 2013, Travis County is investing general fund dollars in contracts with social service providers that serve the homeless in conjunction with the Austin/Travis County ESG grant administration and the Austin/Travis County Plan to End Chronic Homelessness. Staff will review the investments of general fund dollars in the homelessness issue area and advocate that investments increase or remain at the current level of funding.

Homelessness Prevention

A variety of homeless prevention efforts are made through the Travis County General Fund and other grant sources. HHS/VS invests directly through its Family Support Services (FSS) division to address housing stability issues including rent, mortgage and utility assistance. Annually, FSS provides homeless prevention services funded through the General Fund and grant assistance dollars. For PY2013, purchased service investments with non-profits will continue as well as the County's direct services.

Discharge Coordination Policy^{xxxvii}

In 1994, the Federal Interagency Council on Homelessness identified inadequate discharge planning as a significant factor contributing to homelessness among persons with mental illnesses and/or substance use disorders.

In 2004, the Ten Year Plan to End Chronic Homelessness was created, reaching across systems lines to engage the criminal justice system because of a HUD requirement that a key component of the plan needed to include strategies around preventing homelessness and that included discharge planning from public institutions including jails/correctional settings.^{xxxviii}

In 2010, ECHO developed a full community plan to end homelessness in our community and once again included in the plan working towards development of agreements with criminal justice systems to ensure that persons would not be released into homelessness.^{xxxix} The Austin/Travis County Reentry

^{xxxvii} This section is excerpted from the Austin Travis County Reentry Roundtable and ECHO Transition Planning Overview File. Accessible at <http://www.reentryroundtable.net>.

^{xxxviii} *Plan to End Chronic Homelessness in Austin/Travis County*, December 2004; www.caction.org/homeless/ECHO/ChronicHomelessnessPlan.pdf

^{xxxix} ECHO, *The Plan to End Chronic Homelessness in Austin/Travis County*; 2010; www.austinecho.org/communityplan

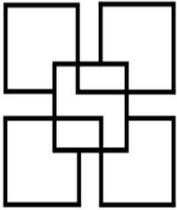
Roundtable (A/TCRRT) and Ending Community Homeless Organization (ECHO) entered a partnership in the fall of 2011 to launch an initiative to examine the current transitional planning processes/practices for homeless persons leaving local correctional settings. This initiative will engage cross-systems stakeholders from both correctional settings as well as local service providers to help identify recommendations for how these processes/practices can be enhanced to help prevent homelessness in the community.

HOME/AMERICAN DREAM DOWN PAYMENT INITIATIVE

Travis County does not receive HOME or ADDI funds at this time.

EMERGENCY SHELTER GRANT (ESG)

Travis County does not receive Emergency Shelter Grant funds at this time.



SECTION III: NON-HOUSING COMMUNITY DEVELOPMENT AND OTHER ACTIONS

OVERVIEW OF NON-HOUSING COMMUNITY DEVELOPMENT NEEDS

Neighborhood Infrastructure

Public Engagement efforts with residents of Travis County consistently reveal a high need for community infrastructure implementation or improvements.

Water and Wastewater

For low- and moderate-income residents of the unincorporated areas, paying for a water connection may be a significant financial burden. From 2006 through 2011, the Travis County CDBG office has received public requests for water infrastructure projects that taken together would cost \$16,000,000 to implement and requests for wastewater infrastructure projects that would cost a total of \$8,000,000 to implement. A higher percentage of water/wastewater requests have come from neighborhoods on the eastern side of the county.

Roads

There are approximately 400 miles of roadway in unincorporated areas that are not on the County maintained system and of those about 100 miles have been requested for acceptance at some point in the past. From 2006 through 2011, 90% of the roadway improvement project requests submitted to the CDBG office were located in western Travis County, and predominantly in Precinct Three. The total estimated cost for all requests for roadway projects is approximately \$18,000,000.

Parks and Public Facilities

The Travis County park system includes approximately 11,000 acres of land. A higher percentage of park land is located on the western side of the county. While eastern Travis County currently has less park acreage than western parts of the county, the need for additional recreational areas in the eastern parts of the county is likely to only grow.

Hazard Mitigation

Floods are the most likely significant natural hazard to occur in Travis County. The 100-Year Floodplain for Travis County encompasses 14.7% of land in the county.

Transportation

The Capital Metropolitan Transportation Authority (Capital Metro) is the regional provider of transit services in Travis County. Non-urbanized areas of Travis County may be served by the Capital Area Rural Transportation System (CARTS). Most of the unincorporated areas of Travis County are low-density, non-urban areas and are not served by Capital Metro, but are served by CARTS.

Based on public input received throughout the life of the Travis County CDBG Program, lack of transportation is an ongoing concern for low-income residents of the unincorporated areas. As CDBG moves forward with the consideration of future housing development, the Centers Concept, developed by CAMPO, will be a factor in determining location. The Department also provides funding to expand transportation services for specific areas in the County such as Del Valle. The Program will look to options to expand this type of targeted investment to assist with expansion of transportation.

Public Services

Travis County Health and Human Services & Veterans Service Department (HHS/VS) annually invests in social services for residents of Travis County, both through direct service provision and through contracts with community based organizations. Less than 9% of the total funded services are being provided to the unincorporated areas of the county – a significant underrepresentation since the unincorporated areas of the county make up about 17% of the total population.

OVERVIEW OF NON-HOUSING COMMUNITY DEVELOPMENT ACTIVITIES SUPPORTED BY TRAVIS COUNTY

In addition to CDBG program administration, Travis County addresses the non-housing community development needs of its residents through diverse strategies that include the support of street improvements; maintenance of county roads; hazard mitigation; parks and facilities, and social service contract investments. These services are either directly delivered by county departments, affiliate entities or by contracted not-for-profit agencies.

Social Service Contract Investments

HHS/VS annually funds over 40 non-profits in the form of social service and inter-local contracts. During the 2013 program year, approximately \$15 million will be invested through social service and inter-local contracts. The 2013 program year HHS/VS budget is approximately \$31 million in direct public and administrative support services.

Infrastructure Investments

In addition to CDBG investments, the County's infrastructure department, Transportation and Natural Resources, conducts community development activities in the form of public parks, bridge and drainage projects, storm water management, road maintenance, on-site sewage facilities, transportation planning, and various other projects, totaling approximately \$50 million.

NON-HOUSING COMMUNITY DEVELOPMENT INVESTMENTS

Public Engagement efforts with residents of Travis County revealed a high need for community infrastructure implementation or improvements. Over the past six years, residents of Precincts 1, 3, and 4 have consistently conveyed the need for water and wastewater systems in their communities. Particularly in economically disenfranchised areas, residents communicated that they lacked access to running water, had wells running dry, and were without infrastructure and/or funding to access the area water utility. In addition, comments made at public hearings expressed the need for road improvements and repairs, and utility infrastructure.

Based on the recurring community needs focused on improved infrastructure and access to water, the Travis County CDBG program has supported projects that seek to improve and expand infrastructure and public services. Non-Housing Community Development projects include infrastructure, public facilities and public service projects. As a part of the PY11–PY13 Consolidated Plan, goals were set to address Non-Housing Community Development goals which direct annual investments. Figure 26 outlines the goals included in the three-year Strategic Plan.

Figure 32: Non-Housing Community Development Goals

	Needs	Gap	Priority Need	Goals		
				PY 2011	PY 2012	PY 2013
Infrastructure	\$26,000,000	\$26,000,000	High	\$145,000	\$326,598	\$380,000
Community Services*	\$3,000,000	\$3,000,000	High	\$118,500	\$134,451	\$118,500
Public Buildings & Facilities	\$15,000,000	\$15,000,000	Medium	\$0	\$0	\$0
Business & Jobs	\$2,000,000	\$2,000,000	Medium	\$0	\$0	\$0

*Includes expanding service to Populations with Specialized Needs/Services

For PY13, CDBG is supporting the improvement to sections of substandard roads in the Lake Oak Estates neighborhood and social work and fair housing in the unincorporated areas. The figures below

summarize the overall CDBG non-housing community development investments and impacts anticipated for PY13. These annual goals align with the three-year goals outlined in the figure above.

Figure 33: Street Improvement Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2013	Investment
Improve the quality of public improvements for lower income persons by environment by improving substandard roads.	CDBG	Number of people who will benefit from improved road.	126	\$425,000

Figure 34: Social Services Expansion Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2013	Investment
Improve the availability of services to low/mod income persons through program expansion.	CDBG	Number of people assisted with expanded access to a service.	400	\$75,000

Figure 35: Fair Housing and Tenant's Rights Objectives

Specific Objective	Source of Funds	Performance Indicator	Expected Number PY 2013	Investment
Improve the availability of services for low/moderate income persons.	CDBG	Number of people assisted.	68	\$50,000

ANTI-POVERTY STRATEGY

Overview of Community Conditions^{xi}

Travis County has experienced notable population growth over the past decade and a half. The overall population growth rate has increased 20% since 2000 and 70% since 1990. The number of people in poverty has increased steadily from 1990, while the overall poverty rate fluctuated from 16% in 1990, went down to 13% in 2000, and returned to 15% in the 2005-2009 dataset. Children consistently have the highest poverty rate (21% in current data set) across sub-groups.^{xli}

Who is most likely to live in poverty in Travis County?

Exploring poverty status by sex, age, race and Hispanic origin, nativity, language spoken, household type, educational attainment, work experience, and employment status, the following groups^{xlii} have a poverty rate greater than the Travis County poverty rate of 15%:

- Female-headed households with children, no husband present (36%)
- Young adults 18 to 24 years of age (34%)
- Individuals who are unemployed (33%)
- Female-headed households, no husband present (29%)
- Individuals with less than a high school education (27%)
- Foreign born non-citizens (25%)
- Individuals who are not in the labor force (25%)
- Individuals who did not work in the previous 12 months (25%)
- Children under five years of age (24%)
- Black/African Americans (23%)
- Hispanic/Latinos (23%)
- Spanish speakers (23%)
- Individuals who worked part-time or part-year (22%)
- Male-headed households with children, no wife present (21%)
- Children 5 to 17 years of age (19%)
- Non-family households, female householder (18%)
- Females (17%)

^{xi} This section is excerpted from the Travis County Health and Human Services, Research and Planning Division's "Focus on Poverty in Travis County: Snapshot from the American Community Survey 5-Year Estimates 2005-2009" Report. The full report is accessible at http://www.co.travis.tx.us/health_human_services/research_planning/documents_ACS.asp.

^{xlii} All data from the 2005-2009 American Community Survey 5-Year Estimates unless otherwise noted.

^{xliii} Only single variables are included below; the report also considers some variables in combination.

Hispanic/Latino children under age 18 make up a significant share of the Travis County population living in poverty. Hispanic/Latino and Black/African American children under five years of age have some of the highest poverty rates in Travis County, 37% and 44% respectively.

Where is poverty prevalent in Travis County?

Areas along the I-35 corridor and areas east of I-35 generally have higher percentages of individuals living in poverty. This distribution is similar to 2000, although the 2005-2009 data set suggests that the population in poverty is spreading out from the I-35 corridor.

Overview of Anti-Poverty Strategies Supported by Travis County

Travis County's lead agency for administering CDBG funds is the Health and Human Services & Veterans Service Department. The goal of the department is to address community needs through internal and external investments and services. The department strives to accomplish the following: Maximize quality of life for all people in Travis County; Protect vulnerable populations; Invest in social and economic well-being; Promote healthy living: physical, behavioral, and environmental; and Build a shared understanding of our community.

Travis County operates a number of anti-poverty programs that assist individuals and families on multiple fronts in transitioning from crisis to self-sufficiency. The County carries out its anti-poverty programs both through the direct delivery of services managed by HHS/VS and by purchasing services from private and not-for-profit agencies in the community. In addition to the provision of direct services, Travis County continually assesses the poverty and basic needs of county residents, works with stakeholders in facilitating anti-poverty efforts, and supports public policy initiatives that prevent and ameliorate conditions of poverty.

Furthermore, CDBG is funding a social work program to assist residents of the CDBG service area, which anticipates serving 400 people during PY13. As identified in the needs assessment conducted in the PY11-PY13 Consolidated Plan, of the current social service contract investments made by the Department, less than 9% of the services are being provided to persons living in the unincorporated areas, while 17% of the population lives in these areas. This program's aim is to address the disparity of social service contract provision in the unincorporated areas.

Finally, over the next year, CDBG staff intends to review investments and participate in planning efforts to address poverty to advocate for services in the unincorporated areas.

POPULATIONS WITH SPECIALIZED NEEDS

HUD identifies non-homeless populations with specialized needs as elderly, frail elderly, those with severe mental illness, the developmentally disabled, the physically disabled, persons with alcohol and other drug addictions, victims of domestic violence, and persons living with HIV/AIDS. Over the three-year strategic direction of the PY11-PY13 Consolidated Plan, no specific goals for CDBG are targeted to address these populations.

Travis County's HHS/VS provides services to populations with specialized needs through direct services as well as social service contracts and inter-local agreements with other governmental organizations. Travis County HHS/VS invests in different programs to address public health, substance abuse, indigent health, and mental health needs. Additionally, CDBG funded programs will be marketed to populations with specialized needs and services to ensure inclusion and improve access.

Services for Elderly & Frail Elderly

Travis County funds services through social service contract investments. Services provided include in-home care services, bill payer services, meals, and case management. In-home services include assistance with personal hygiene tasks as well as housekeeping, while bill payer services include assistance with finances and money management. Meals include hot meal delivery and second meal assistance.

Services for Persons with Physical Disabilities or Developmental Delays

Travis County funds services for persons with physical disabilities and developmental delays through social service contract investments. Services center around employment and job-readiness, case management, early childhood intervention, basic needs assistance, and social/recreational opportunities.

Services for Victims of Domestic Violence

Travis County funds services for persons experiencing abuse, neglect, domestic violence, and sexual assault through social service contract investments. Services center around advocacy, crisis management, emergency shelter, transitional housing, and counseling.

Services for Persons Living with HIV/AIDS

Travis County funds services for persons living with HIV/AIDS through social service contract investments. Services center around advocacy, crisis management, emergency shelter, transitional housing, counseling, case management, primary medical care retention, client advocacy, medication

adherence assistance, food bank assistance, nutritional counseling, home health, prevention, and support groups.

Additionally, Travis County provides other services through health and public health inter-local agreements.

LEAD-BASED PAINT

According to Census data, 161,762 or 39% of the housing units in Travis County were built prior to 1980, and are therefore at risk of containing lead-based paint.^{xliii} Most of these older housing units in Travis County are located within city or town limits. The highest concentrations of housing stock built before 1980 are located in the City of Austin with the exception of a few block groups in southern Travis County.

Figure 36: Travis County Housing Units, by Year Structure Built

Year Built	Number of Units
Built 2005 or later	24,812
Built 2000 to 2004	62,183
Built 1990 to 1999	78,206
Built 1980 to 1989	89,079
Built 1970 to 1979	79,427
Built 1960 to 1969	36,260
Built 1950 to 1959	23,167
Built 1940 to 1949	12,032
Built 1939 or earlier	10,876
Total	416,042

Source: U.S. Census Bureau, 2005-2009 American Community Survey

Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects, homebuyer assistance projects and other projects as appropriate.

Additionally HHS/VS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional possible lead exposure are made.

^{xliii} U.S. Census Bureau, B25034, 2005-2009 American Community Survey 5-Year Estimates, <http://factfinder.census.gov/> (accessed March 22, 2011).

SPECIFIC HOPWA OBJECTIVES

Travis County does not receive HOPWA funds at this time.

APPENDIX A: ALTERNATE PROJECTS

ALTERNATE PROJECTS FOR PY13

Alternate Project # 1: Home Rehabilitation – up to \$1,000,000

Project Description

This project funds minor home repair services for low- and moderate-income homeowners in the unincorporated areas of Travis County and the Village of Webberville, to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to \$24,999 with no required annual or monthly payments is available. The loan is forgiven at a pro-rata rate of 20% for each year of home ownership. Examples of potential improvements include connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. In the event that program income is created, it will be reinvested into the Home Rehabilitation project.

These funds are targeted to homeowners at or below 80% MFI in the CDBG service area. This project is currently being administered by Meals on Wheels and More, Inc.

Figure 1: Alternate Project 2 - General Project Information	
CDBG Funding:	Up to \$1,000,000
Leverage Funding:	To be determined
Program Delivery:	Meals on Wheels and More, Inc.
Program Oversight:	Travis County Health and Human Service and Veteran Services
Estimated Start/Completion Date:	To be determined
Location:	Homes in the unincorporated areas of Travis County and the Village of Webberville

Figure 2: Alternate Project 2 - Priority and Performance Measurement Information (HUD-prescribed)

Priority Need Category: Owner Occupied Housing	Project: Rehabilitation of existing units
Eligible Activity: Rehabilitation	Outcome Category: Availability/ Accessibility
Objective Category: Suitable Living Environment	Specific Objective: Improve the quality of owner housing
Citation: 570.202	Accomplishment: TBD, dependent on funding level
Eligibility: LMH	Matrix Code: 14A, Rehabilitation, Single Unit Residential
Priority in the 2011-2013 Strategic Plan #: High	Travis County HTE #: HCIH06

Alternate Project # 2: Water, Wastewater and Design at Las Lomitas Neighborhood**Project Description**

The Las Lomitas neighborhood is located in southeastern Travis County, in Precinct 4. The neighborhood lacks water lines and associated connections, and homeowners are currently purchasing water from a standpipe and transporting it to onsite tanks.

In order to get water and a wastewater solution to Las Lomitas, one of two directions can be taken:

- A. A two-part project (which is being proposed):
 - 1) An assessment of existing conditions and a comprehensive comparison of the feasibility, costs, and benefits of conventional water and wastewater options versus sustainable alternatives;
 - 2) Implementation of sustainable water, wastewater, and climatic intervention infrastructure, per the outcomes of the study, for qualifying residents.
- B. Traditional water connection, septic tank installation, design and easement acquisition.

Either way can achieve the end goal to get water and wastewater to the community. The CDBG Office will work with TNR to determine which strategy is most feasible given the funding and needs as we continue to develop the project. This first infusion of funding would potentially pay for design, acquisition, and wastewater. Las Lomitas serves about 146 people and 31 housing units.

Figure 3: Las Lomas Project Location

Las Lomas Project Location

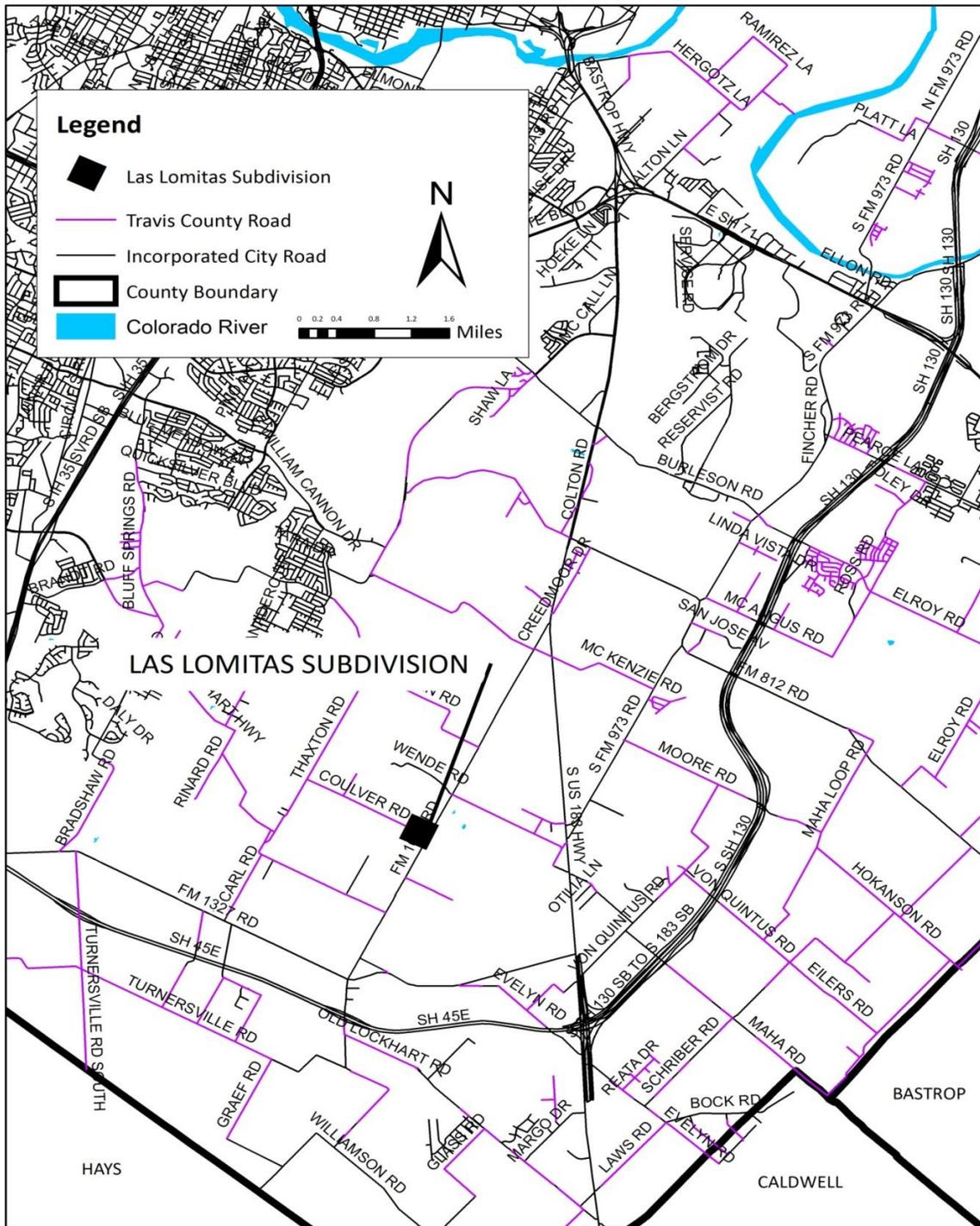


Figure 4: Alternate Project 3 - General Project Information

CDBG Funding:	Up to \$480,000
Leverage Funding:	Not Applicable
Program Delivery:	Center for Maximum Potential Building Systems (CMPBS)
Program Oversight:	Travis County Health and Human Services and Veterans Service
Expected Start/Completion Date:	To Be Determined
Location:	Las Lomitas Neighborhood, Precinct 4

Figure 5: Alternate Project 3 - Priority and Performance Measurement Information (HUD-prescribed)

Priority Need Category:	Infrastructure	Project:	Feasibility study and pilot water project
Eligible Activity:	TBD	Outcome Category:	Sustainability
Objective Category:	Suitable Living Environment	Specific Objective:	Improve quality of public improvements for lower income persons
Citation:	570.201 (c)	Accomplishment:	TBD
Eligibility:	LMA –Survey	Matrix Code:	TBD
Priority in the 2011-2013 Strategic Plan #:	High	Travis County HTE #:	TBD

Figure 6: Las Lomitas Current Conditions



Water being transported to a residence in the Las Lomitas Neighborhood



Water storage

APPENDIX B: PUBLIC PARTICIPATION AND COMMUNITY NEEDS IDENTIFIED FOR PROGRAM YEAR 2013

Summary of Action Plan Participation Process
Participation Forms
Detailed Results of Participation Process
Testimonies received during Public Hearing at Commissioners Court
Public Comment Results
Public Participation Advertisements

ATTACHMENT C: DETAILED RESULTS OF PARTICIPATION PROCESS

Community Needs

As part of the PY13 public engagement process, the CDBG office sought public input on priority community needs. In PY11, during the consolidated planning public engagement process, the following areas were identified as high or medium priorities for the PY11-PY13 period:

Figure 1: Ranking of CDBG Priorities by the Public, PY 2011 to PY 2013

Priorities for the 2011-2013 Period	Priority Level
Infrastructure	High
Housing	High
Community Services	High
Populations with Specialized Needs/Services	Medium
Business and Jobs	Medium
Public Facilities	Medium

Source: PY 2011-PY 2013 Consolidation Plan, Travis County CDBG Survey, April 2011

The public were given the opportunity to assess these priorities and suggest project ideas for PY13 through a variety of channels, including public hearings, submission of participation forms and testimony at Commissioner's Court.

Public hearings were held in each of the four precincts and consisted of an informational section and two interactive exercises. As a part of the hearings, CDBG staff provided the list of the six CDBG priorities on large pieces of paper on the wall. Participants were asked to rank the priorities by assigning dots with numerical values next to the ones they consider most significant for investment of the upcoming year. They were specifically asked to:

- 1) Assign 5 points to the priority that represents to them the most urgent need or most urgent area of investment,
- 2) Assign 3 points to a priority that represents to them an urgent need, but not necessarily the most urgent need, and
- 3) Assign 1 point to the priority that represents to them an important need, but not as urgent need.

Participants could choose to assign all their points to one priority, or distribute the points between multiple priorities. Additionally, if a participant only wanted to assign points for one priority level (i.e. Most Urgent or Important) they were not required to use all of their points.

Residents that were unable to attend one of the public hearings could provide their input by completing a participation form (see Attachment B). All information presented at the public hearings was accessible via the participation form and a power point presentation, available online and at each of the seven community centers. The form allowed people to similarly rank priorities, and suggest project ideas.

The results gathered at the public hearing and the participation forms were combined and are summarized in the figure below:

Figure 2: Ranking of CDBG Priorities by the Public, Spring 2013

Priorities for Investment	Most Urgent (5-point dots)	Urgent (3- point dots)	Important (1-point dots)	Total Points
Infrastructure	160	90	32	282
Community Services	20	12	3	35
Business and Jobs	10	3	0	13
Housing	5	3	3	11
Public Buildings and Facilities	5	6	0	11
Populations with Specialized Needs	5	3	2	10

Source: PY 2013 Action Plan, Travis County CDBG Public Hearings and Citizen Participation Form, February-March 2013

Based on public participation, infrastructure was ranked as the highest current need, followed by Community Services. The remaining categories were fairly evenly split in terms of priority. While the

public engagement process did not necessarily prioritize investment in housing for the upcoming program year, other data sources and information gathered from the current home rehabilitation project indicate a strong need for safe, decent and affordable housing in Travis County.

Project Recommendations

The public could provide recommendations for projects at the public hearings, on the participation forms, or by turning in a detailed project proposal for consideration. Travis County received a total of four project proposals for consideration for PY 2013 funding.

A summary of the all specific needs/projects identified during the PY13 public engagement process are compiled below.

Figure 3: Needs/Projects identified by the Public, Spring 2013	
High Priority Needs/Projects Identified	Precinct
Water/Sewer Improvements	
• Septic tank needs in Las Lomitas	4
• Permanent water source needs in Las Lomitas	4
Housing Needs	
• Home repair/modification for low-income homeowners in unincorporated county	All
Other Needs Identified	
• Community garden in Southeast Metro Park or elsewhere	1
• Increased funding for populations with Specialized Needs	All

Source: PY 2013 Action Plan, Travis County CDBG Public Hearings, Citizen Participation Form, Commissioners Court Testimonies and Project Proposals, February-March 2013

ATTACHMENT D: TESTIMONIES RECEIVED DURING PUBLIC HEARINGS AT COMMISSIONERS COURT

One person testified at the February 19, 2013 public hearing held to gather needs for the PY 13 Action Plan. The full transcription of testimony received at Commissioners Court follows:

DETAILED TESTIMONIES RECEIVED DURING PUBLIC HEARINGS AT TRAVIS COUNTY COMMISSIONERS COURT ON 02/19/13

Ronnie “Reeferseed” Gjemre: One question about the citizen participation form that is available to the public that cannot attend the public hearings to identify needs. Does that mean it’s not available to those members of the public who may or actually do choose to come, or is it – in other words, it seems maybe exclusionary to those who don’t go to meetings.

Christy Moffett: Our assumption is that we’ve had people in the past call us and say they can’t attend the public hearings for a variety of reasons.

Ronnie “Reeferseed” Gjemre: I understand, yeah.

Christy Moffett: So we created the form. It was a way to provide increased access to people to provide information.

Ronnie “Reeferseed” Gjemre: That’s just great, and I was trying to take notes as you went along. When you were on the page about how projects are prioritized, was that when it comes to a head in May?

Christy Moffett: In May, what we do is come forward to the Commissioners Court and at that time, we present the findings of the participation forms, plus the people who to the public hearings, and then we also look at the project proposals, and then we make recommendations.

Ronnie “Reeferseed” Gjemre: And that’s in between the scoring matrix and the projects selected?

Christy Moffett: Yes, correct.

Ronnie “Reeferseed” Gjemre: Okay. So I’m new to this thing. One other area of concern was that the estimate: You feel sure it’s going to be less next time for some reason, I guess, because hard times, generally speaking, or...?

Christy Moffett: Yeah, based on what we’re hearing, it’s likely we’ll receive a reduction. The thing to keep in mind, last year, whereas many jurisdictions received large cuts in their CDBG and home funding because of our population growth and a variety of other factors, we actually received an increase. So it will probably be less than what we received this year. How much less, I don’t know. If it increases, I’ll

be surprised.

Ronnie “Reeferseed” Gjemre: So it might be just a reduction per capita, but might be an overall reduction.

Christy Moffett: Right.

Ronnie “Reeferseed” Gjemre: The other question on CDBG priorities list: Who comes up with that? And would this be an opportunity to say, I think – one of your earlier pages said new housing is ineligible at this time.

Christy Moffett: What that means is that we’re not allowed to use CDBG funds to build housing. What we can do is support housing. So we’re working with Austin Habitat for Humanity: We’ve purchased the land, Habitat owns it, but we provided the funding and they have to come up with the leveraged funding to build the houses. They can’t use CDBG funds to build the housing.

Ronnie “Reeferseed” Gjemre: Okay, and is it exclusive to that organization, or do you still have openings?

Christy Moffett: That particular project was for that.

Ronnie “Reeferseed” Gjemre: Okay. And the community services, that’s also listed as high. The one that I can relate to is populations with specialized needs and services. It would seem like the spirit of Travis County and caring for our people and in line with our large spending of money on medical priorities, generally speaking, I would think that would be in the high category.

Christy Moffett: And what we did, part of the reason we made the recommendation, because of the amount of CDBG funds that we receive, if we had had a larger entitlement, I believe that we would recommend to carve out certain types of funding for particular populations. But what we do with the funding that we have -- for instance, our home repair program, so we have to go out and market to different people to try to find people who might need their home repaired, that’s where we focus on special populations with particular needs. And we use information from citizens as well as information that we have from data that lets us know typically what populations live in housing that may be substandard. And so that’s how we incorporate that particular category into our services, because to try to reduce or restrict our programs specifically to a population – because our funding is small and because the area that we serve is generally already underserved because of location and transportation barriers, we try to make the program as open as possible while focusing on special populations when appropriate.

Ronnie “Reeferseed” Gjemre: That’s a little confusing to me. The populations with specialized needs who need special services, for instance needing special transportation, well, that’s very costly. My only suggestion, because of the inherent high cost of some of this, specialized populations should be a high priority as opposed to something vague like “community services,” which is what all governments are supposed to do. And businesses and jobs, also, should be a high priority. Who sets those priorities?

Commissioner Daugherty: Is this the format you want to go down? You have a lot of questions to ask. If you want to have that kind of conversation, you need to have it with Ms. Moffett off the dais. This could go on for 30 minutes. You'll read something, it will spawn an idea – if you have a specific question, that's one thing, but if you just want to go down the list and interact this way, this is probably not the format to do that.

Ronnie "Reeferseed" Gjemre: Well, you certainly have your right to have that opinion, sir. I did have specific things to say, and I did make specific notes on the information that was provided to me. And I don't think you should discourage citizens like me who have questions, from coming down here and asking. Maybe I should have written it down and sent it to you in an email or something. I don't know, but just to encourage citizens' participation, is something -- it should be a goal, not something to extinguish.

Commissioner Daugherty: We open this up every week for citizen communication, you know that. All I'm pointing out here, is I think you are entitled to ask your question but this is not the format to do it. We're sitting up here, we're kind of listening to this bouncing back-and-forth. I think you've got legitimate questions, but the format ought to be that you either get Christy and you go out, go up to one of our rooms, go up to my office if you want and sit down a discuss it.

Ronnie "Reeferseed" Gjemre: That's a great idea. I'm just speaking for citizens, and they not all can get here. I happen to be blessed that I can do this, and I'm sorry if it seems irrelevant or the wrong time to ask, but I bet you there are some citizens out there who might agree or want to hear it. Maybe I'm the only person who thinks -- even if that's so, I'm a citizen and I bother to come, and I'm just trying to throw in my two cents. I didn't mean to take too much time with you, but I did have a couple of -- you know, three items on this to mention. I'm sorry if it seemed like too much to you.

Commissioner Daugherty: My point was that, if you wanted to take the microphone and you wanted to address it to the court, then we could do that. But what you got into here is, you're getting educated on the subject matter while we have court in session. I want you to get your questioned answered but that's my opinion, and that's how I feel, but I'm not the judge.

Judge Biscoe: Sounded like a judge to me. I'm having a hard time finding the citizens you speak for, too, Mr. Reeferseed. They may be here, but I'm having a hard time recognizing them today.

Commissioner Daugherty: But Christy will be able to do that for you, right?

Christy Moffett: Sure, absolutely.

Commissioner Daugherty: Ronnie, she's more than happy to take your time. You all can find a spot in my office or up on the second floor, there are plenty of offices.

Christy Moffett: I also will say that the public hearings that we have out in the precincts tend to lend themselves more to this kind of conversation, but also people can call me anytime and ask. We have a

very rich discussion at the public hearings out in the precincts, which we enjoy every year.

Judge Biscoe: This is a public hearing. Would anyone else like to give comment? I'll move that the public hearing be closed.

Judge Biscoe: I move that the hearing be closed, then. All in favor. It passes by unanimous vote. Thank you very much, Ms. Moffett.

ATTACHMENT E: PUBLIC COMMENT RESULTS

After presentation to Travis County Commissioners Court, the draft PY13 Action Plan was posted for written comment for thirty days prior to the final approval by the Travis County Commissioners Court. Comments on the PY 13 Action Plan could be received in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The Draft Plan was posted on the Travis County website and copies located at the seven Travis County Community Centers for public review.

The public comment period occurred from June 24, 2013 to July 24, 2013. The public hearings were held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 2, 2013 and Tuesday, July 9, 2013.

DETAILED TESTIMONIES RECEIVED DURING PUBLIC HEARINGS AT TRAVIS COUNTY COMMISSIONERS COURT ON JULY 2 AND JULY 9, 2013

Three people testified at the July 2, 2013 public hearing. The full transcription of testimony received at Commissioners Court follows:

Judge Biscoe: This is a public hearing. If you would like to give comments, please come forward. Dr. Kim.

Koo-hyun Kim: Yes, sir. excuse me. Thank you very much for your help. Would you please one more time, the total amount we received the last year block ground, how much it is total last year.

Christy Moffett: Last year?

Koo-hyun Kim: Yes.

Christy Moffett: This current year right now?

Koo-hyun Kim: No, no...yes, current year.

Christy Moffett: It's 896,000.

Koo-hyun Kim: 800...

Christy Moffett: A little more than that. don't quote me, 896,000.

Koo-hyun Kim: 896...

Christy Moffett: Thousand. almost one million.

Koo-hyun Kim: How many people received the benefit?

Christy Moffett: Well, currently we're working on a road.

Koo-hyun Kim: How many people received from \$896,000?

Christy Moffett: I'm happy to give you that information afterwards. I'd have to collect that information.

Koo-hyun Kim: You don't have any clue approximately how many? 100, one or two, how many people?

Christy Moffett: I would have to go back and let you know.

Koo-hyun Kim: Did you provide the documents backup to the court?

Christy Moffett: Not for this current year. Are you talking about for next year...

Koo-hyun Kim: No, no, current year.

Christy Moffett: I would have to collect that information to give you the best answer.

Koo-hyun Kim: And then we can receive block grant for the housing from the United States, right? Why can't we receive money as a block grant for the...for the...

Christy Moffett: I'm sorry, the what?

Koo-hyun Kim: We receive housing from the U.S. Government. Why don't we request or why we should not receive any funding from the United States to keep the integrity panel?

Judge Biscoe: I think the answer to that is that the state has reimbursed us 100% for the last 30 years. The federal government... the federal government has different standards and to my knowledge they don't do that anywhere in the United States, but we can look at the grant possibility.

Koo-hyun Kim: Thank you. And then I need backups and I need to the total amount \$896,000 should be distributed to how many people, how much is it and who is qualified. I need that information.

Christy Moffett: Okay.

Koo-hyun Kim: Thank you. I really appreciate it, your work. Thank you, sir.

Judge Biscoe: Thank you. Mr. Priest.

Morris Priest: Judge, Commissioners, Morris Priest speaking on my own behalf. I'm glad some things were clearer up such as the home buyers assistance numbers here, but I did want to bring to the

attention of the Court which some of the members I've discussed this with that we have a situation with Mobile Loaves and Fishes going out by the Woodlands and I would like the Court to make a resolution in the near future opposing that and making sure it's part of the records. We don't want any of these funds going to that organization or their efforts. And I think that it's certainly appropriate to the item on the agenda that we want that in this presentation included. You have in this presentation ineligible activities and I believe that that is something that the Court should clearly identify as an ineligible activity. I just did want to say that. I know that Kenneth has printed up a letter, we can give it to her as part of the opposition to this, make sure that it's on record, on file under this public hearing for this item. But that's all I had. Thank you.

Judge Biscoe: Mr. Koym.

Kenneth Koym: Kenneth Koym with Imperial Neighborhood Association. What Mr. Priest has just mentioned is highly significant because there's JD Equity who owns the property and there's Mobile Loaves and Fishes which has a 501C3. There's a complication when you connect a commercial venture with a tax exempt venture and they are all one and the same. It's a felony to... for... for the County through this program to convey funds to an organization that can't decide whether it's commercial or nonprofit. We'll talk in ...I'll talk a little bit later clarifying this, but I feel and my comembers of Imperial Valley Neighborhood Association are deeply concerned that we don't open our pockets and become a highway for misuse of seriously needed funds. It's a chronic system, it's a chronic approach that we have been using in this county, in fact, throughout the country, to try to have small operations like Mr. Graham has offered and is proposing and going on t.v. And trying to sell something that is absolutely not workable. It's a chronic system that the wheel is broken. We need a wheel that rolls and that is safe for this community. Or say Kenneth, what are you talking about... on May the 13th were taken from their parents backyard by an alleged -- and I saw him, not just alleged, he truly exists, a man that does not live in the community. The Mobile Loaves and Fishes coming to the community, we'll have...we'll have a new kind of issue. It is improper to put homeless on 27 acres and right next door, across the fence, in fact, there's about a distance between me and you from the...the 400 homes, \$200,000 worth.

Commissioner Daugherty: Let me ask you something because I'm confused. Are there...are there any dollars that has anything to do with Mobile Loaves and Fishes?

Christy Moffett: No, sir.

Commissioner Daugherty: I was confused. I'm thinking there's something I don't know. I realize what you are saying which is a different subject matter, but I want to make sure people don't misunderstand that what we are talking about with the comments from Christy that this has anything to do with Mobile Loaves and Fishes.

Kenneth Koym: Mr. Priest spoke with you about asking that none of the future funds go to them and there's over a million dollars. And that's the request. Thank you.

Judge Biscoe: Thank you.

The following letter was submitted as comment at the July 2, 2013 public hearing:

IMPERIAL VALLEY NEIGHBORHOOD ASSOCIATION (IVNA)
 Map [http://ftp.ci.austin.tx.us/GIS-Data/Regional/community_registry/maps/community_registry_map_1195.pdf]
 Tex Nonprofit Charter 40668401 Founded 5-31-77, Uphold Property Title Covenant Restrictions IRS 74-2935680 Surveyed June 1970
 East Travis County Development Plan see <http://dialoguemakers.org/ivnadevelopmentplan2.html>
 512.828.9778, imperialvalleyna@gmail.com, Box 1156, Austin TX 78617 c/o Austin TX 78724-5840

July 2, 2013

Hon Judge Sam Biscoe
 Hon Commissioner Ron Davis
 Hon Commissioner Bruce Todd
 Hon Commissioner Gerald Daughtery
 Hon Commissioner Margaret Gomez
 Hon Deece Eckstein, Inter-Local/County-City Cooperation Accord Coordinator

RE: 9301 HogEye ATX 78724 C8J-2013-0011, Mobile Loaves & Fishes/JD Equity Inc, case manager don.grigsby@co.travis.tx.us, joe.arriaga@co.travis.tx.us, Bury & Partners, Inc (Bryant Bell) 221 W 6th St #600 ATx 78701, Planner Elsa Garza, elsa.garza@austintexas.gov

Dear Judge Biscoe and Honorable Commissioners:

By embracing JD Equity Inc, a commercial venture and Mobile Loaves & Fishes a 501C3, TCCC commits multiple felonies. That's a national disgrace in the face of 750,000 County/City newcomers. Home owners put up HOME FOR SALE signs. Do you really wish to kick developers and home owners in the teeth? Smugness is frowned on, so it is time for you to step up to the plate. Stop hugging felons who fail to sell 785,000 citizens on dissension which reduces home values. Mr. Graham's actions are not accountable. His costly ideas do not reintegrating homeless into the social fiber of Central Texas. We call for this case to be dismissed. A 501C3 tax exempt entity cannot co-exist under two names. But that is what you have on the application. A nonprofit can't be a Commercial-Retail RV Park nor be a rehab organization. One can't go on TV claiming to coach entrepreneurs, yet keeps no records, and issue no IRS Form 1099s. This reflects a lack of accountability. It is illegal. You elected Officials commit felonies by approving illegal operations and administratively tell the public all the underhanded acts are okay. For all of us, land and home values are taking a dive; they're valued at far less than they were nine months as you covered up this scheme and co-opted with those builders who installed city of Austin human waste not septic systems on this 27 acres. That is criminal.

This Case encroaches upon prohibited mobile home haul ins the Architectural Control Authorities of Imperial Valley Neighborhood Association platted in 1970 and 2005. It breaches CC&Rs/Property Title Covenant Restrictions a) See CC&Rs \Divisions\Austin\Woodlands\Declarations\092805.doc (See 36-page disclosure Filed 9/30/05 as 200518420. This specifically prohibits your approval of proposed case. Read what Travis Co locked in the record.) And b) see Imperial Sec II Subdivision [Lots No. 170 through 460 on 8-19-70; see Vol 50 Page 62 Travis County Clerk, Austin, Texas; and Section I Subdivision [Lots No. 1 through 169, filed 8-16-70]; see Book 49, Page 25, and in Vol 50 Page 71 and Vol 3835 Page 2127; and CC&Rs for Indian Hills, Berdal Farms and other Subdivision filed in with the Travis County Clerk, Austin, Texas, Plat Records Div. We hold the applicant's petition for approval first of all makes the Austin Planning and Development Review Department liable for a felony under Texas Penal Code Sec 39.03(a) (2) as the applicants knowingly or unknowingly will violate Texas Property Code § 202.004(b), §202.004(c), § 5.006 "breach of property title covenant restrictions. Plus it will add City of Austin- Travis County costs in violation of Texas Govt Code, Inter-Local Cooperation Agreement. Furthermore your recommendation for approval of this application will violate laws now under Federal investigation by the USDOJ including, i.e., the Violent Crime Control and Law Enforcement Act of 1994, 42 U.S.C. § 14141, Title VI of the Civil 11 Rights Act of 1964, 42 U.S.C. §§ 2000d to 2000d-7; the Title VI implementing regulations issued by the United States Department of Justice, 28 C.F.R. §§ 42.101 to 42.112; and Title VI contractual assurances. Planners best be aligned with conflict-free sustainable developments. Again we ask that you be better engaged with the people so we may work jointly.

It's irresponsible for soley Woodland Hills HOA and Imperial Valley NA to bear property value losses. It's wrong Sunshine Homeless RV Commercial-Retail Park's 27 acres are to be split in 12 lots. It breaches the property title covenant restrictions (CC&Rs). Stop tellingg your employees they have no land use authority. Breaching CC&Rs of 5 SubDivisions surrounding the RV Park occurs per State law. Texas Property Code § 202.004(b), §202.004(c), § 5.006 "breach of property title covenant restrictions. A court may assess civil

damages for the violation of a restrictive covenant in an amount not to exceed \$200 for each day of the violation." § 5.006 says: "Attorney Fees in Breach of Restrictions Covenant Action (a) In an action based on breach of a restrictive covenant pertaining to real property, the court shall allow to a prevailing party who asserted the action reasonable attorney's fees in addition to the party's costs and claim." Keppel v. Bailey 2 MV&K 517, 39 Eng Rep 1042 (1834). TxAG Opinion No GA-0864 (2011). When CC&Rs are breached, it demeans all. County employees and elected officials commit a TX Penal Code 39.03(a)(2) felony if you keep up the thrash you began the day you issued bulletins saying "We have no legal basis to protect our County". That is a bunch of bunk. Stop it!

The picture on the next page brings to mind adamant demands made by angry neighbors who asked Mobile Loaves & Fishes to move from an East Austin location near the Montopolis River Bridge. Hundreds of drug user needles left on the ground, where, it is said, "a Brooke Elementary student walked the area and somehow got ,, and infected with HIV virus. Medical professionals tracked her infection." People demanded, "Move it!!! Get out of here now!!!" Is this story part of the C8J-2013-0011, C8J-2013-0011.A, and SP-2012-0149D record? If not why has it not been put there? Dwellers in this NA's 105 square mile turf have lived around the world. We know life is not all nice and sweet. At the same time, the CoA and County are obligated to prevent further conflicts, lawsuits and encourage friendly inactions.

Has the trash in the record been white washed? It has not been sold so 785,000 citizens back what is proposed in the RV Commercial-Retail Park across the fence from fellow CoA citizens living in \$150-250 hundred thousand dollar Centex homes, which may soon be valued at far less? What will this non-sustainable addition to the NA's multi-billion dollar goal do behalf 750,000 newcomers? We feel planners should be closely aligned with conflict-free sustainable developments.

After decades of having no undisciplined blocking of roadways, and before the Travis County and City of Austin planners have completed their review of plans, a work crew placed the covered rocks obstructing anyone walking, driving or hauling valuables to the market. This blocks the road way contrary to law [TTC Ch 251.008 (1)]. In case of emergencies or emergency vehicle, the intruders announce their intent to obstruct life on Imperial N @ Hog Eye, ATX 78724. See Austin Hindu Temple in back ground.

Note the manhole shown beyond the mound of covered rocks reaching over to 19 inches from Imperial Drive North. You tell those who drive passed the Hog Eye Road intersection the Austin Hindu Temple and the operation at a 9301 is fully tied to City of Austin sewer and super clean water supply, but not those who live in Imperial Valley Section II or Section I. Felony, Felony, Felony. Stop this!

A lot is unclear here. Under Texas law, a covenant runs with the land when it: (1) touches and concerns the land; (2) relates to a thing in existence or specifically binds the parties and their assigns; (3) is intended by the original parties to run with the land; and (4) when the successor to the burden has notice. *Inwood N. Homeowners' Assoc., Inc. v. Harris*, 736 S.W.2d 632, 635 (Tex. 1987).

Noting the lack of good faith engagement, this NA demands that all involved be invited to multiple meetings where they are told the honest to God truth. And that they are assured that the covenant "runs with the land." All affected hereby need clarifications. We need to whether the covenant satisfies the three above requirements. Have independent legal counsel able to communicate in Spanish, Hindu and English assure all questions of fact and construction of the restrictive covenant. See Tex. Att'y Gen. Op. Nos. JC-0480 (2002) at 5 (explaining that intent involves fact. The NA cannot decide, JC-0282 (2000) at 4 (explaining that whether specific notice requirements must be met; see also *Raman Chandler Props., L.C. v. Caldwell's Creek Homeowners Ass'n*, 178 S.W.3d 384, 391 (Tex. App.--Fort Worth 2005, pet. denied) (construing the deed to determine whether the restrictions specifically bound the parties).

We oppose sub standard developments and band together to turn the tables on administrative oppression. We invoke Texas Penal Code 39.03 (a)(2). It falls on our side. We call for action from all who bear the losses. "East Austin has long been economically and racially segregated from the rest of the city. In 1928, the city of Austin institutionalized segregation through a master plan. This plan forced minority residents to move to East Austin using such measures as cutting off utilities to blacks living in Freedmen settlements at the city's



periphery and in other parts of the city, as well as moving their churches to East Austin and its neighboring communities. City leaders also pushed the relatively few Mexican immigrants out of downtown by relocating their churches and building Santa Rita Courts, the nation's first federally funded housing project, in East Austin. Civic Engagement: Residents and business owners in East Austin reported that it is hard for them to get their voices heard by city government. Language, education, and trust can all be factors¹.”

Graham has been inept. He's not sold his offer to 785,000 citizens living in this County. We demand that you postpone this fluke project. Again, a 501C3 tax exempt entity cannot also be an Commercial-Retail RV Park; it cannot go on TV as it has claiming it coaches entrepreneurs with keeping records and issuing no IRS Form 1099s. There's a grand lack of accountability issues. For East Travis County, the Elected Officials are committing felonies if they approve illegal operations and administratively tell the public all the underhanded acts are okay with them. For all of us, land and home values may soon be valued at far less? What will this non-sustainable addition to our multi-billion dollar goal do behalf 750,000 newcomers? We feel planners should be closely aligned with conflict-free sustainable developments. Again we ask that Commissioners Court conduct joint ventures that kick neither developers, businesses, entrepreneurs, job providers nor home owners in the teeth.

Kenneth Koym, President cell 512.828.9778 / imperialvalley@gmail.com

Community Strengthening Task Force: Delores Blaylark, Luis & Gwen Shaw, Janie Garcia, Ardel Williams, Jose y Juanita Silva, Martha Stockton, Don Miguel Pastor, Esperanza Briones, Sandra Williams, Anibal "Luis" Alvarez Family, Will Taylor, Doris Williams, Jewel Medearis, Angie Bedford, Mrs. Stevens, Eric Bookman, Luis Martinez, Pete Gonzalez, Doris Jackson, Mildred Maxwell, Sr. & Sra. Frank Reyna, Jose & Juanita Herrera, Graciela Reyna, Jesus Moreno, Luis Martinez, Samuel Tinnon, Matt Rayson, Mozell Stephen, Rafael Briones, Linda/David Richard, Barbara Tutt, Cynthia Kidd, Janice Flint (Deceased), Matilde Carrione, Jose & Lupita Torres, Guadalupe Salinas Family, Rafael Briones Family, Henry Ramirez Family, the Trinidad Montoya family, Jose & Anna Mendoza; plus, we invite thousands living in/outside our jurisdiction to join Task Forces.

¹ East Austin Neighborhood, http://www.frbstexas.org/cpreport/docs/austin_tx.pdf And, Karen Riles, Austin History Center. Telephone and e-mail interviews. Study compiled by Elizabeth Sobel community affairs specialist Federal Reserve Bank Dallas.

One person testified at the July 9, 2013 public hearing. The full transcription of testimony received at Commissioners Court follows:

Judge Biscoe: This is a public hearing. If you would like to give comments, please come forward. Dr. Kim.

Koo-hyun Kim: Yes, sir. July 2nd I raised the question here and July 3rd Christy Copeland Moffett responded. This is one of the best responses I receive from the government for the 33 years including my honorable County Judge Sam Biscoe. I really appreciate you. Thank you very much.

DETAILED RESPONSES TO COMMENTS RECEIVED

Response to Koo-hyun Kim's Comments provided at CDBG Public Hearing on July 2, 2013

Dear Mr. Kim:

This letter is in response to your request for information about the number of people served by the Travis County Community Development Block Grant (CDBG) Program, which you submitted during the public hearing at Travis County Commissioners Court on July 2, 2013.

Below you will find a chart detailing the number of people or households served to date, and funds expended through the first two quarters of the current program year. Please note the CDBG program year runs from October 1-September 30, and the Social Work project reports the number of clients served on a quarterly basis. The figure in the chart therefore only includes the number served through March 2013, as the performance report for the third quarter (April-June) will be submitted this month. We have also included the number of people served during the prior program year for your reference.

If you have any questions you can contact me at 512-854-3460 or christy.moffett@co.travis.tx.us.

Sincerely,

Christy Copeland Moffett, LMSW

CDBG Planning Project Manager

PY12 (October 1, 2012-September 30, 2013) Number of Beneficiaries, Year-to-date

Project	Funding Allocated	Expended as of April 30, 2013	Total Number Benefited
Lake Oak Estates Street Improvements	\$471,598	\$84,033	126 people
FSS Social Work Services Expansion	\$106,000	\$42,120	307 people served
Homeowner Rehabilitation	\$1,088,731	\$0	7 homes either completed, under construction or approved for repair
Homebuyer Assistance	\$794,945	\$4,178	1 home loan closed

PY11 (October 1, 2011-September 30, 2012) Number of Beneficiaries

Project	Number of People Benefited
Land Acquisition for Affordable Housing Development	9
Lake Oak Estates Street Improvements	126
FSS Social Work Services Expansion	391
Water Connections Plainview Estates	66
Total persons served	592

Response to Letter provided at CDBG Public Hearing on July 2, 2013

Mr. Koym,

Thank you for your comments at the public hearing and the letter you provided to support your comments against the Sunshine RV Park to house homeless individuals. The Program has reviewed your letter and your comments at the public hearing. At this time, none of the points in your letter are within the authority of the CDBG program to address. We can, however, confirm the following:

- 1) The RV Park only has private funds associated with it. No HUD or other grant funds are attached to it.
- 2) No application has been filed requesting Travis County CDBG funds.

CDBG will forward your letter to the Transportation and Natural Resources Department for their information as that Department is responsible for development and permitting. Additionally, we note that your letter was addressed to and was provided to the Travis County Commissioners Court members for their consideration as well.

Again, thank you for taking the time to provide comment.

Sincerely

Christy Copeland Moffett, LMSW
CDBG Planning Project Manager

ATTACHMENT F: PUBLIC PARTICIPATION ADVERTISEMENTS

During the months of February and March, the County held public hearings and solicited proposals for CDBG projects. Additionally, two public hearings at Travis County Commissioners Court were held on July 2, 2013 and July 9, 2013 and a 30-day public comment period occurred from June 24, 2013 to July 24, 2013 to solicit final comment on the proposed uses of CDBG funds for PY13. Advertisements for both appeared on the Travis County website (www.co.travis.tx.us/CDBG) and were posted at the seven community centers. Advertisements also appeared in newspapers of general circulation including *Hill Country News*, *The Oak Hill Gazette*, *The Villager*, *The Austin Chronicle*, *Pflugerville Pflag*, *Lake Travis View*, and *Westlake Picayune*; and the Spanish language newspapers *Ahora Si* and *El Mundo*. In addition, notifications were sent by mail and e-mail to service providers, county residents who had previously attended public hearings, community liaison departments of schools districts, and to neighborhood associations; and were notices posted on the CDBG Facebook and Twitter pages. The announcements were made available in English and Spanish. The advertisements follow.

PUBLIC NOTICE

TRAVIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

**INVITATION TO PARTICIPATE
 IN COMMUNITY NEEDS FORUMS
 IN FEBRUARY & MARCH 2013**

Travis County invites the public to participate in community forums where residents will have an opportunity to present community needs and recommend projects for Community Development Block Grant (CDBG) funds for usage in the unincorporated areas of Travis County. The information collected in the forums will guide the selection of CDBG projects for the Program Year 2013 (October 2013 – September 2014).

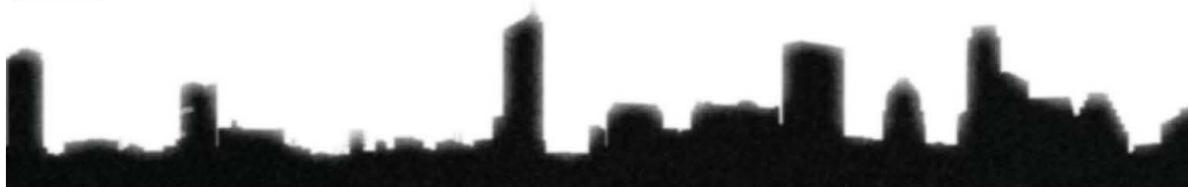
The Community Development Block Grant (CDBG) program is funded by the United States Department of Housing and Urban Development (HUD) to benefit Travis County low- to moderate-income residents who live in the Village of Webberville or outside any other city limit. The program supports community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services. For program year 2013, Travis County anticipates to receive an estimated \$896,341.

The forums will be held according to the following schedule:

FEBRUARY 2013			MARCH 2013	
TUESDAY Feb. 19 th	WEDNESDAY Feb. 20 th	THURSDAY Feb. 21 st	WEDNESDAY March 6 th	THURSDAY March 7 th
9:00 am	6:30 pm	6:30 pm	6:30 pm	6:30 pm
Travis County Commissioners Courtroom	Westside Meeting Hall (Austin)	South Rural Community Center (Del Valle)	East Rural Community Center (Manor)	West Rural Community Center (Oak Hill)
700 Lavaca Austin, Texas, 78701	4501 FM 620 Austin, TX 78732	3518 FM 973 Del Valle, Texas 78617	600 W. Carrie Manor St Manor, Texas 78653	8656-A Hwy 71W Austin, Texas 78735

Beginning February 19, 2013, if you cannot attend any of the forums, you can participate by filling out a Participation Form found at the Travis County Website at www.co.travis.tx.us/CDBG/, at one of the seven Travis County Community Centers or by requesting that it be mailed to you by calling 512-854-3460.

For additional information, contact the CDBG office at cdbg@co.travis.tx.us or call 512-854-3460. To request that an American Sign Language or Spanish interpreter be present at any of the public hearings, please contact CDBG staff at least five business days in advance.



NOTICIA PÚBLICA

EL PROGRAMA DE SUBSIDIOS GLOBALES DE DESARROLLO COMUNITARIO (CDBG) DEL CONDADO DE TRAVIS

SOLICITAMOS SU AYUDA IDENTIFICANDO NECESIDADES COMUNITARIAS DURANTE FOROS COMUNITARIOS EN FEBRERO Y MARZO DE 2013

El Condado de Travis invita al público a participar en foros comunitarios donde residentes tendrán la oportunidad de identificar necesidades comunitarias y de recomendar proyectos para el uso de los fondos del Programa de Subsidios Globales de Desarrollo Comunitario (CDBG) que se enfoca en las áreas no incorporadas del condado de Travis. La información recaudada en los foros guiará la selección de proyectos CDBG para el Año Programático 2013 (desde octubre de 2013 a septiembre de 2014).

El Programa de Subsidios Globales de Desarrollo Comunitario (CDBG) recibe fondos del Departamento de Vivienda y Desarrollo Urbano de los EE.UU. para beneficiar a residentes de bajo y medianos ingresos que viven en el Pueblo de Webberville o en las otras áreas no incorporadas del condado de Travis. El programa apoya actividades de desarrollo comunitarias que tienen como propósito revitalizar comunidades, mejorar opciones de viviendas, y proporcionar servicios e instalaciones comunitarias mejoradas. Para el Año Programático 2013, el Condado de Travis anticipa recibir un estimado de \$896,341 en fondos CDBG.

Los foros públicos se llevarán a cabo de acuerdo al siguiente horario:

FEBRERO de 2013			MARZO de 2013	
MARTES 19 de febrero	MIÉRCOLES 20 de febrero	JUEVES 21 de febrero	MIÉRCOLES 6 de marzo	THURSDAY 7 de marzo
9:00 am	6:30 pm	6:30 pm	6:30 pm	6:30 pm
Travis County Commissioner s Courtroom	Westside Meeting Hall (Austin)	South Rural Community Center (Del Valle)	East Rural Community Center (Manor)	West Rural Community Center (Oak Hill)
700 Lavaca Austin, Texas, 78701	4501 FM 620 Austin, TX 78732	3518 FM 973 Del Valle, Texas 78617	600 W. Carrie Manor St Manor, Texas 78653	8656-A Hwy 71W Austin, Texas 78735

Comenzando el 19 de febrero de 2013, si no puede asistir a los foros, usted puede participar llenando una Planilla de Participación ubicada en la página web www.co.travis.tx.us/CDBG/ o en uno de los siete Centros Comunitarios del Condado de Travis, o puede solicitar que se le envíe una planilla por correo llamando al 512-854-3460.

Para mas información, comuníquese con la oficina de CDBG a través del correo electrónico al cdbg@co.travis.tx.us o llamando al 512-854-3460. Para solicitar que haya un intérprete en español o de lenguaje americano de señas en alguna de estas reuniones, por favor contacte al personal de CDBG por lo menos con cinco días hábiles de anterioridad.



TRAVIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

INVITATION TO COMMENT ON THE PY13 ACTION PLAN

Travis County is eligible to receive an estimated \$851,524 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to benefit Travis County low-to moderate-income residents who live in the unincorporated areas of the county or the Village of Webberville. The funds are for the program year 2013, which goes from October 1, 2013 to September 30, 2014.

CDBG activities are aimed at revitalizing neighborhoods, improving affordable housing options and providing improved community facilities and services. You can comment on the proposed amendments, projects and actions by attending one of two public hearings or by sending your comments in writing via postal mail or e-mail.

COMMENT PERIOD AND DRAFT DOCUMENT

Comments will be accepted for 30 days beginning June 24, 2013 at 8:00 a.m. and ending July 24, 2013 at 5:00 p.m. Beginning June 24, 2013, drafts of the proposed action plan and related summaries will be available for download on the Travis County CDBG webpage at: www.co.travis.tx.us/CDBG or available for review at any of the seven Travis County Community Centers:

SOUTH RURAL COMMUNITY CENTER 3518 FM 973, <i>Del Valle</i>	TRAVIS COUNTY COMMUNITY CENTER 15822 Foothills Farm Loop, Bldg. D, <i>Pflugerville</i>	WEST RURAL COMMUNITY CENTER 8656 Hwy 71W, Bldg. A, <i>Oak Hill</i>	NORTHWEST RURAL COMMUNITY CENTER 18649 FM 1431, <i>Jonestown</i>	EAST RURAL COMMUNITY CENTER 600 W. Carrie Manor St., <i>Manor</i>	PALM SQUARE COMMUNITY CENTER 100 N. IH-35, Suite 1000, <i>Austin</i>	POST ROAD COMMUNITY CENTER 2201 Post Rd., Suite 101, <i>Austin</i>
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PUBLIC HEARINGS

You can provide your comment by attending any of two Public Hearings scheduled for Tuesday, July 2, 2013 at 9:00 AM or Tuesday, July 9, 2013 at 9:00 AM at Travis County, Commissioners Courtroom, 700 Lavaca, Austin, TX.

MAILING YOUR COMMENTS

You can mail your comments to: CDBG Program, Travis County, HHSVS P.O. Box 1748, Austin, TX 78767 or e-mail them to: cdbg@co.travis.tx.us.

Travis County is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-854-3460 for assistance.



TRAVIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

INVITACIÓN PARA COMENTAR SOBRE EL PLAN DE ACCIÓN PY13

El Condado de Travis está calificado para recibir una suma estimada de \$851,524 en fondos del Programa de Subsidio Globales para el Desarrollo Comunitario (CDBG) del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) destinados a beneficiar a residentes de ingresos bajos o medianos que residen en las áreas no incorporadas del condado o la Villa de Webberville. Los fondos son para el año programático de 2013, el cual cubre desde el 1 de octubre de 2013 al 30 de septiembre de 2014.

Las actividades CDBG tienen como propósito revitalizar comunidades, mejorar opciones de viviendas asequibles y proporcionar servicios e instalaciones comunitarias mejoradas. El público puede realizar comentarios sobre las rectificaciones, los proyectos y acciones durante una de dos audiencias públicas o enviando sus comentarios por escrito a través del correo postal o de un correo electrónico.

PERÍODO DE COMENTARIO Y DOCUMENTO PRELIMINAR

Los comentarios públicos se aceptarán por un período de 30 días a partir del 24 de junio de 2013 a las 8:00 a.m. hasta el 24 de julio de 2013 a las 5:00 p.m., borradores del plan de acción y resúmenes relacionados serán disponibles para descargar en la página de internet de CDBG del Condado de Travis en: www.co.travis.tx.us/CDBG, o en uno de los siguientes siete centros comunitarios del Condado de Travis::

CENTRO COMUNITARIO RURAL DEL SUR 3518 FM 973, <i>Del Valle</i>	CENTRO COMUNITARIO DEL CONDADO DE TRAVIS 15822 Foothills Farm Loop, Bldg. D, <i>Pflugerville</i>	CENTRO COMUNITARIO RURAL DEL OESTE 8656 Hwy 71W, Bldg. A, <i>Oak Hill</i>	CENTRO COMUNITARIO RURAL DEL NOROESTE 18649 FM 1431, <i>Jonestown</i>	CENTRO COMUNITARIO RURAL DEL ESTE 600 W. Carrie Manor St., <i>Manor</i>	CENTRO COMUNITARIO DEL PALM SQUARE 100 N. IH-35, Suite 1000, <i>Austin</i>	CENTRO COMUNITARIO DE POST ROAD 2201 Post Rd., Suite 101, <i>Austin</i>
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AUDIENCIA PÚBLICA

El público puede presentar sus comentarios asistiendo a cualquiera de dos audiencias públicas planificadas para el martes 2 de julio de 2013 a las 9:00 AM y el martes 9 de julio de 2013 a las 9:00 AM en la sala de justicia del Comisionado del Condado de Travis, ubicada en 700 Lavaca, Austin, TX.

ENVÍO DE COMENTARIOS

El público puede enviar sus comentarios por correo postal a la dirección: CDBG Program, Travis County HHSVS P.O. Box 1748, Austin, TX 78767 o por e-mail a: cdbg@co.travis.tx.us.

El Condado de Travis está comprometido a cumplir con la Ley de Americanos con Discapacidades (ADA) y con la Sección 504 de la Ley de Rehabilitación de 1973, según su enmienda. Al solicitarlo, se proporcionarán modificaciones razonables e igual acceso a comunicaciones. Si necesita ayuda, por favor llame al 512-854-3460.



APPENDIX C: LAKE OAK ESTATES PRIMARY SURVEY RESULTS

APPENDIX C: LAKE OAK ESTATES PRIMARY SURVEY RESULTS

Summary of Primary Survey Results and Low/Moderate Income Percentages

1.	Enter the Estimated total number of families in the service area:	43
2.	Enter the total number of families interviewed:	39
3.	Enter the total number of persons in the families interviewed:	126
4.	Enter the total number of persons in the families interviewed who are low and moderate income persons:	108
5.	Divide Line 4 by Line 3:	.857
6.	Multiply Line 5 by 100. This is the percentage of LMI persons in the service area.	85.7

Comparison of Distribution of Family Size by Family Income

Number of Persons in Family	Low/Moderate Income		Above Low/Moderate Income	
	Number	Percentage	Number	Percentage
1	7	21.9%	1	14.3%
2	5	15.6%	1	14.3%
3	5	15.6%	5	71.4%
4	6	18.8%	0	0.0%
5	4	12.5%	0	0.0%
6	3	9.4%	0	0.0%
7	2	6.3%	0	0.0%
8	0	0.0%	0	0.0%
9 or more	0	0.0%	0	0.0%
Total	32	100.0%	7	100.0%

Summary of Primary Survey Results Race and Ethnicity

Race		Ethnicity	
Race Category Choices	Total Number	Number of Non-Hispanic	Number of Hispanic
White	29	25	4
Black/African American	0	0	0
Asian	0	0	0
American Indian/Alaskan Native	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0
Other or Multi-racial	97	13	84

APPENDIX D: CERTIFICATIONS

APPENDIX D: NON-STATE GOVERNMENT CERTIFICATION



In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing: The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan: It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace: It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - The dangers of drug abuse in the workplace;
 - The grantee's policy of maintaining a drug-free workplace;
 - Any available drug counseling, rehabilitation, and employee assistance programs; and
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - Abide by the terms of the statement; and
 - Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

-
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying: To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction: The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan: The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3: It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

	08/06/2013
Signature/Authorized Official	Date
Samuel T. Biscoe	
Name	
County Judge	
Title	
P.O. Box 1748	
Address	
Austin, Texas 78767	
City/State/Zip	
512/854-9555	
Telephone Number	

SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

Citizen Participation: It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan: Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan: It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds: It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011(a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with

CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force: It has adopted and is enforcing:

- 14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws: The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint: Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws: It will comply with applicable laws.

08/06/2013

Signature/Authorized Official

Date

Samuel T. Biscoe

Name

County Judge

Title

P.O. Box 1748

Address

Austin, TX 78767

City/State/Zip

512/854-9555

Telephone Number

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)
Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Palm Square Building	100 N. IH 35	Austin	Travis	TX	78701
Granger Building	314 W. 11th	Austin	Travis	TX	78701
700 Lavaca	700 Lavaca	Austin	Travis	TX	78701
Executive Office Building	411 W. 13th	Austin	Travis	TX	78701
Highland Mall Office	502 E. Highland Mall Blvd.	Austin	Travis	TX	78752
Northwest Rural Community Center	18649 FM 1431, Suite 6A	Jonestown	Travis	TX	78645
West Rural Community Center	8656-A Hwy 71W, Suite A	Oak Hill	Travis	TX	78735
Travis County Community Center	15822 Foothill Farms Loop, Bldg D	Pflugerville	Travis	TX	78660
East Rural Community Center	600 W. Carrie Manor	Manor	Travis	TX	78653
South Rural Community Center	3518 FM 973	Del Valle	Travis	TX	78617

6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
- All "direct charge" employees;

- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

	08/06/2013
Signature/Authorized Official	Date
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Samuel T. Biscoe</div> Name	
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">County Judge</div> Title	
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">P.O. Box 1748</div> Address	
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Austin, TX 78767</div> City/State/Zip	
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">512/854-9555</div> Telephone Number	



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS
FY 2013

8/6/2013

OTHER

O1

Create new Special Project Temporary in ITS

1



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director

DATE: July 29, 2013

RE: Request by ITS to Internally Fund One Special Project Temporary Employee

ITS is requesting the creation of a Special Project Temporary Employee to work on a two-year project related to web page content development. Special Project Temporary positions are those positions that receive full benefits but are established with a two-year end date. ITS is requesting this position to be funded internally through a Webmaster III position that is currently vacant and will be kept vacant for the duration of the two-year project.

HRMD has reviewed this request and concurs with ITS. An "Employee Two Year Work Plan" submitted by ITS is attached and lists the primary job duties and responsibilities for the position. Please note that the dates listed for the assignments will be pushed back one month due to this item being considered by Commissioners Court in August rather than July.

PBO recommends approval of the creation of this Special Project Temporary.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Tanya Acevedo, Randy Lott, ITS
Debbie Maynor, Todd Osburn, HRMD



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES

Tanya Acevedo / Interim Chief Information Officer

700 Lavaca, Suite #501A, Austin, Tx 78767 (512) 854-8685 Fax (512) 854-4401

Date: June 24, 2013

To: Diana Ramirez, Assistant Budget Director

From: Tanya Acevedo, Interim Chief Information Officer

A handwritten signature in black ink, appearing to read 'TBA', written over the printed name 'Tanya Acevedo'.

Subject: ITS Special Project temporary position creation

ITS is requesting Commissioners Court approval to create a single full-time Special Project Employee position within our Project Management Division for detailed web development work for the next two years. Please see attached Employee Two Year Work Plan for specific goals, defined tasks and timelines. ITS proposes this Web Development Special Project Employee position be paid at a grade 19 entry level salary. Salary savings from the department's currently vacant Business Analyst II position (#30000375) would be used to fund this position and the Business Analyst II position would be left vacant for the duration of the special project. ITS does not anticipate requesting a continuance of the position when the project is complete.

CC:

Leslie Browder, County Executive for Planning and Budget

Todd Osburn, Eljio Arjona, HRMD

Nyralin Kline, Glynne Steele, ITS

Enclosure: Employee Work Plan

EMPLOYEE TWO YEAR WORK PLAN

Employee Name:	Supervisor Name:	
Position/Department:	Web Special Projects Employee / Information Technology Services	Date Completed/Revised: 6/20/2013
Pay Rate:	\$21.80/hour	

PRIMARY ONGOING JOB DUTIES AND RESPONSIBILITIES

Identify the employee's primary ongoing job duties and/or responsibilities consistent with the employee's job description; be sure to include measurable or observable criteria.

Ongoing Job Duty/Responsibility (Measurable or Observable Criteria)
Converts content from other sources into web pages.
Writes necessary server-side scripting to deliver dynamic HyperText Markup Language (HTML).
Coordinates publishing of routine to moderately complex content and updates. Consults with users in the maintenance of web site information to facilitate accuracy and updating of information.
Reviews and troubleshoots routine website issues. Solves or recommends solutions, and refers complex website issues to higher level staff.
Assists with the gathering of user requirements and business objectives.
Participates in the completion of programming content for simple website pages.
Assists in the placement of web site information, ensuring consistency, accuracy, appropriateness and timeliness of content and graphic standards.
Recommends service-related links to other County departments and/or Federal, State and Local agencies and related links.
Assists in developing and maintaining a strategic plan for the County's Internet presence, based on priorities, policy directions and management goals.
Assists in developing and implementing website policies, procedures and standards. Ensures adherence to policies and procedures. Monitors website for unauthorized and outdated information.
Assists with implementing best practices with social media outlets such as the county's twitter account
Assists with gathering data sets for the open data portal
Maintains the quality assurance record for all website updates

SPECIAL PROJECTS OR ASSIGNMENTS/ESTABLISHED GOALS & OBJECTIVES

List the employee's special projects or assignments and/or established goals and objectives which should be continued or completed within the 2 year period. It is understood that these special projects/assignments, goals and objectives are subject to adjustment or change as situations and priorities change.

Date Assigned	Description of Special Project/Assignment and/or Established Goal/Objective	Expected Date Of Completion
7/2013	Assists with building navigation and templates for Share Point deployment	3/2014
7/2013	Assists with loading content into newly designed websites	10/2015
5/2013	Assists with gathering initial data sets for the deployment of the open data portal	9/2013
10/2013	Update web style guide based on the new responsive design infrastructure for the website	10/2015
11/2013	Establish and document process for maintaining QA records for website updates in change gear	10/2014

3

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Constable Staffing
(\$135,679)	Constable Pct. 1	11/15/12	Constable Staffing
(\$10,000)	County Attorney	11/20/12	Legal Advisory Services
(\$240,179)	HRMD	12/4/12	Benefits income adjustment
(\$12,537)	Tax Office	12/11/12	Reclassification of two positions
(\$7,067)	JP Pct. 5	12/28/12	DPS backlog-drivers license revocation
(\$80,000)	TNR	1/22/13	East Metro Park Multi-Purpose Court
(\$46,900)	TNR	1/29/13	Recycling Program
(\$11,700)	Facilities	2/5/2013	Move for Dist. Clerk to Gault basement
(\$190,642)	County Attorney	3/12/2013	County Attorney Litigation Staff
(\$21,592)	ITS	3/12/2013	County Attorney Litigation Staff
(\$250,000)	Facilities	3/26/2013	Remodel 10th Floor @700 Lavaca Bldg.
(\$51,500)	CJP	4/16/2013	APD Chemist backlog
(\$115,940)	Cons. Pct. 1	4/23/2013	Constable Staffing
(\$5,300)	Criminal Courts	4/30/2013	Veterans Court program
\$63,031	County Auditor	5/14/13	Returning BEFIT Operating Funds
(\$1,000)	Historical Comm.	5/14/13	Transfer for Williams Grant
(\$29,371)	Sheriff	5/14/13	Transition Crim.Cts.Bailiff positions to TCSO
\$721,064	County Clerk	5/28/2013	Reimbursement for November Election
(\$35,000)	County Attorney	6/25/2013	Legal Services-Congressional Redistricting
\$6,059,074	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$214,774)	Criminal Courts – Veterans Court Grant
(\$175,000)	Crim Cts Legally Mandated Fees – Atty Fees & Other Ct Costs for Capital Cases
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$200,000)	General Admin – HUB Requirements Disparity Study (\$35,595 funds from State, restricted-use for this purpose)
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$14,497)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$2,403,843)	Total Possible Future Expenses (Earmarks)
\$3,655,231	Remaining Allocated Reserve Balance After Possible Future Expenditures

4

Capital Acquisition Resources Account Reserve Status (580070)**CAR RESERVE TRANSFERS**

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944			Beginning Balance
(\$8,000)	ITS	11/27/12	IT Infrastructure for FMD Projects
(\$82,552)	EMS	12/11/12	Fire fighting aircraft
(\$649,975)	ITS	1/15/13	Data storage tapes
(\$58,040)	Facilities	1/15/13	Renovation of HMS Courthouse Rm118
(\$60,000)	Facilities	1/15/13	Gault HVAC renovation project
(\$42,283)	TNR	1/29/13	Technical Correction FY 12 Budget Amendment
(\$46,306)	Facilities	2/5/13	Gault basement renovations-Dist. Clerk
(\$35,142)	Facilities	2/19/13	FFE for ongoing renovation of 700 Lavaca
(\$112,944)	Facilities	3/26/13	Remodel 10th Floor @ 700 Lavaca Bldg.
(\$39,957)	TNR	4/29/13	Motorcycle Replacement for TCSO
(\$35,000)	Purchasing	4/30/13	Forklift - Purchasing Warehouse
(\$224,417)	ITS	6/4/13	IT Infrastructure for 5th Fl. Granger
(\$194,502)	TNR	6/18/13	Replacement cost of Automobile losses
(\$150,000)	TNR	7/23/13	Guardrail and ADA Sidewalk Impvts.
\$1,074,826 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
\$ (592,883)	ITS Infrastructure for FMD Projects
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (90,000)	Failing Vehicles
\$ (250,000)	FM 1626 ROW Purchases
\$ (970,929)	Total Possible Future Expenses (Earmarks)

\$103,897 Remaining CAR Reserve Balance After Possible Future Expenditures

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924 Current Reserve Balance			

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$(880,000)	TNR	7/16/23	Fuel
\$120,000 Current Reserve Balance			

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000			Beginning Balance
\$(50,000)	PBO	5/21/13	Civil & Family Courthouse Planning Services
\$5,446,000 Current Reserve Balance			

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778 Current Reserve Balance			

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
(\$196,951)	ITS	10/23/12	OnBase Infrastr.
(\$717,746)	ITS	11/6/12	CUC TechShare
(\$1,146,096)	ITS	12/18/2012	TechShare
(\$98,063)	RMCR	5/28/2013	DMS Software
\$5,939 Current Reserve Balance			

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889 Current Reserve Balance			

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$ (96,000)	EMS	4/9/13	Helicopter Mtn/Rpr
\$905,050 Current Reserve Balance			

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
(\$1,483,173)	Emergency Services	11/13/12	Regional Radio Service Interlocal
\$683,002 Current Reserve Balance			

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768 Current Reserve Balance			

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
(\$2,302,015)	EMS	12/11/12	Reimbursement Resolution
(\$2,941,500)	ITS	12/11/12	Reimbursement Resolution
(\$877,000)	TNR	12/11/12	Reimbursement Resolution
(\$901,912)	FMD	12/11/12	Reimbursement Resolution
\$901,912	FMD	6/25/13	Transfer back to Unallocated Resv.
\$2,302,015	EMS	6/24/13	Transfer back to Unallocated Resv.
\$877,000	TNR	6/27/13	Transfer back to Unallocated Resv.
\$2,941,500	ITS	7/11/13	Transfer back to Unallocated Resv.
\$57,195,853 Current Reserve Balance			



Travis County Commissioners Court Agenda Request

Meeting Date: 08/06/2013, 9:00 AM, Voting Session

Prepared By/Phone Number: Victoria Ramirez, Planning and Budget, 854-6039

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive
Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

Review and approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. New contract with the Texas Historical Commission to fund a historical survey of Southeast Travis County with Travis County through the Travis County Historical Commission; and
- B. Approve extension of time for Counseling and Education Services to complete U.S. Department of Justice Office on Violence Against Women Safe Havens grant.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Item A is a request to accept a state grant awarded to Travis County through the Travis County Historical Commission. Item B is a grant extension for the Safe Havens program in Counseling and Education Services. The extension includes no funding or programmatic changes.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Additional information is provided on the grant summary sheets.

FISCAL IMPACT AND SOURCE OF FUNDING:

Item A includes a county cash match of \$6,000, which was included in the department's FY 14 Preliminary Budget, and an in-kind contribution of volunteer hours worth no more than \$1,500. Item B requires no county cost share.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office
County Judge's Office

Leslie Browder
David Salazar

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE

FY 2013

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
117	Southeast Travis County Historical Survey	10/01/12 - 09/30/14	\$7,500	\$0	\$6,000	\$1,500	\$15,000	0.00	R	MC	10
140	Safe Havens Supervised Visitation and Safe Exchange Grant Program	10/01/10 - 09/30/14	\$400,000	\$0	\$0	\$0	\$400,000	0.00	R	MC	36

Status Report

BO Notes:

- PBO recommends approval
- R - PBO does not recommend approval
- PBO recommends item be discussed

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

- S - Simple
- MC - Moderately Complex
- C - Complex
- EC - Extremely Complex

**FY 2013 Grant Summary Report
Grant Applications approved by Commissioners Court**

The following is a list of grants for which application has been submitted since October 1, 2012, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
117	Southeast Travis County Historical Survey	10/01/12 - 09/30/14	\$7,500	\$0	\$6,000	\$1,500	\$15,000	-	10/30/2012
119	Underage Drinking Prevention Program	10/01/13 - 09/30/14	\$161,204	\$0	\$35,951	\$55,000	\$252,155	3.00	11/6/2012
124	Formula Grant- Indigent Defense Grants Program	10/01/12 - 09/30/13	\$441,998	\$0	\$0	\$0	\$441,998	-	11/27/2012
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	7/1/13- 6/30/14	\$34,306	\$0	\$0	\$0	\$34,306	-	12/4/2012
145	Juvenile Treatment Drug Court	9/30/2013- 9/29/2014	\$199,970	\$0	\$0	\$0	\$199,970	-	1/8/2013
145	Juvenile Accountability Block Grant (JABG) Local Assessment Center	09/01/13 - 08/31/14	\$61,334	\$6,814	\$0	\$0	\$68,148	-	1/22/2013
158	Coming of Age (CNCS)	04/01/13 - 03/31/14	\$50,495	\$324,753	\$0	\$0	\$375,248	6.80	1/22/2013
147	Emergency Management Performance Grant	10/01/12 - 09/30/13	\$71,221	\$71,221	\$0	\$0	\$142,442	-	2/5/2013
137	TCSO Child Abuse Victim Services Personnel	09/01/13 - 08/31/14	\$23,092	\$0	\$34,639	\$0	\$57,731	1.00	2/5/2013
137	TxDOT Impaired Driving Mobilization	03/1/13 - 09/30/13	\$16,906	\$5,684	\$0	\$0	\$22,590	-	2/5/2013
124	Travis County Veterans' Court	09/01/13 - 08/31/14	\$233,124	\$0	\$0	\$0	\$233,124	2.00	2/19/2013
124	Veterans Commission Grant	07/01/13 - 06/30/14	\$49,470	\$0	\$0	\$0	\$49,470	-	2/19/2013
139	Travis County Adult Probation DWI Court	09/01/13 - 08/31/14	\$228,460	\$0	\$0	\$0	\$228,460	4.00	2/19/2013
145	The Eagle Soars: An Educational and Career Development Program	09/01/13 - 08/31/14	\$115,955	\$0	\$0	\$0	\$115,955	-	2/19/2013
145	Enhancing Services for Victims of Crime	09/01/13 - 08/31/14	\$62,886	\$15,722	\$0	\$0	\$78,608	1.00	2/19/2013
145	Drug Court & In-Home Family Services	09/01/13 - 08/31/14	\$181,000	\$20,111	\$0	\$0	\$201,111	0.23	2/19/2013
142	Drug Diversion Court	09/01/13 - 08/31/14	\$155,838	\$0	\$0	\$0	\$155,838	2.00	2/19/2013

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	in-kind Contribution	Program Total	FTEs	Approval Date
122	Family Drug Treatment Court	09/01/13 - 08/31/14	\$143,438	\$0	\$0	\$0	\$143,438	1.00	2/26/2013
119	Family Violence Accelerated Prosecution Program	09/01/13 - 08/31/14	\$84,954	\$34,053	\$0	\$17,088	\$136,095	1.77	2/26/2013
145	Trauma Informed Assessment and Response program	09/01/13 - 08/31/14	\$193,808	\$0	\$0	\$0	\$193,808	0.50	2/26/2013
158	Parenting in Recovery II*	09/30/12 - 09/29/13	\$625,747	\$0	\$268,195	\$0	\$893,942	1.00	2/26/2013
145	IMPACT: Investing in Minds to Prepare for A Career in Technology	10/1/13 - 09/30/14	\$416,327	\$0	\$0	\$0	\$416,327	1.00	3/5/2013
137	K9s4COPs	04/01/13 - 09/30/13	\$12,000	\$0	\$0	\$0	\$12,000	-	3/26/2013
145	Leadership Academy	10/01/13 - 09/30/14	\$143,665	\$47,888	\$0	\$0	\$191,553	1.75	3/26/2013
158	Basic Transportation Needs Fund (Bus Pass Program)	09/01/13 - 08/31/14	\$5,790	\$0	\$0	\$0	\$5,790	-	4/9/2013
145	FRESH Youth (Finding Regionally Sourced Food for High-Risk Youth)	11/01/13 - 10/31/14	\$45,000	\$15,000	\$0	\$0	\$60,000	-	4/16/2013
157	NEH Preservation Assistance for Smaller Institutions	05/01/14 - 08/01/14	\$6,000	\$0	\$0	\$0	\$6,000	-	4/16/2013
137	State Criminal Alien Assistance Program - SCAAP 13	07/01/11 - 06/30/12	\$40,568,231	\$0	\$0	\$0	\$40,568,231	-	4/16/2013
137	SCATTIF Sheriff's Combined Auto Theft Task Force	09/01/13 - 08/31/14	\$1,001,869	\$134,184	\$258,235	\$0	\$1,394,288	12.00	4/30/2013
145	Taking the Smart Path: Enhancing Assessment and Training to Address Youths' Needs	10/01/13 - 09/30/16	\$644,987	\$0	\$0	\$0	\$644,987	-	4/30/2013
119	Other Victim Assistance Grant	09/01/13 - 08/31/15	\$84,000	\$0	\$28,129	\$0	\$112,129	1.00	5/7/2013
123	Victim Coordinator and Liaison Grant	09/01/13 - 08/31/15	\$84,000	\$0	\$0	\$0	\$84,000	-	5/14/2013
147	FY13 Homeland Security Grant Program / State Homeland Security Program (SHSP)-HAZmat ID	10/01/13 - 11/30/14	\$22,500	\$0	\$0	\$0	\$22,500	-	5/21/2013
147	FY13 Homeland Security Grant Program / State Homeland Security Program (SHSP)-GASID	10/01/13 - 11/30/14	\$9,500	\$0	\$0	\$0	\$9,500	-	5/21/2013

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
158	AmeriCorps	08/01/13 - 07/31/14	\$298,671	\$500,191	\$0	\$0	\$798,862	31.00	5/21/2013
158	Parenting in Recovery II	09/30/13 - 09/29/14	\$481,000	\$259,000	\$0	\$0	\$740,000	2.00	5/28/2013
145	National School Lunch/Breakfast Program & USDA School Commodity Program	09/30/13 - 09/29/14	\$307,204	\$0	\$0	\$0	\$307,204	-	6/4/2013
145	The Eagle Soars: An Educational and Career Development Program*	09/01/13 - 08/31/14	\$115,955	\$0	\$0	\$0	\$115,955	-	6/11/2013
120	Verifying UOCAVA Ballot Inclusion in Election Results	09/01/13 - 11/30/14	\$4,183,575	\$0	\$0	\$0	\$0	1.00	6/18/2013
120	Electronic Transmission of Ballot Portal	09/01/13 - 11/30/14	\$19,950	\$0	\$0	\$0	\$0	-	6/18/2013
137	Vision Summit	01/01/13 - 09/30/13	\$78,147	\$0	\$0	\$0	\$78,147	-	7/2/2013
145	Enhancing Supervision, Security, and Policies to Ensure Youth Safety	10/01/13 - 09/30/15	\$250,000	\$262,446	\$0	\$0	\$512,446	3.15	7/2/2013
135	Accessible Parking Awareness Campaign	10/01/13 - 03/31/14	\$37,125	\$12,375	\$0	\$0	\$49,500	0.50	7/9/2013
124	Veterans Commission Grant	01/01/14 - 12/31/14	\$21,432	\$0	\$0	\$0	\$21,432	-	7/16/2013
158	Emergency Food and Shelter Program, Phase 31	04/01/13 - 03/31/14	\$25,000	\$0	\$0	\$0	\$25,000	-	7/23/2013
137	SCATTF - Sheriff's Combined Auto Theft Task Force	09/01/13 - 08/31/14	\$641,481	\$131,022	\$254,949	\$0	\$1,027,452	11.00	7/30/2013

ended from original agreement.

\$52,646,115 \$1,840,464 \$886,098 \$73,588 \$51,242,740 88.70

**FY 2015 Grant Summary Report
Grants Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2012.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
145	Travis County Eagle Resource Project	09/01/12 - 08/31/13	\$29,930	\$0	\$0	\$0	\$29,930	-	10/2/2012
145	Trama Informed Assessment and Response Program	09/01/12 - 08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	10/2/2012
137	Sheriff's Office Command and Support Vessel*	9/1/12- 3/31/13	\$250,000	\$0	\$0	\$0	\$250,000	-	10/16/2012
139	Travis County Adult Probation DWI Court	9/1/2012- 8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	10/16/2012
147	Emergency Management Performance Grant	10/01/11 - 03/31/13	\$71,221	\$71,221	\$0	\$0	\$142,442	-	10/16/2012
119	Family Violence Protection Team*	10/1/2010 - 03/31/2012	\$699,507	\$168,239	\$0	\$0	\$867,746	4.50	10/23/2012
122	Family Drug Treatment Court	09/01/12 - 08/31/13	\$137,388	\$0	\$0	\$0	\$137,388	1.00	10/23/2012
145	Drug Court & In-Home Family Services	09/01/12 - 08/31/13	\$66,428	\$7,381	\$0	\$0	\$73,809	0.09	10/23/2012
158	Comprehensive Energy Assistance Grant*	01/01/12 - 12/31/12	\$4,546,172	\$0	\$0	\$0	\$4,546,172	-	10/23/2012
158	Low Income Home Energy Assistance Program (LIHEAP) Weatherization Program	04/01/12 - 03/31/13	\$817,334	\$0	\$0	\$0	\$817,334	-	10/23/2012
124	Travis County Veterans' Court	09/01/12 - 08/31/13	\$186,000	\$0	\$0	\$0	\$186,000	2.00	10/30/2012
142	Drug Diversion Court	09/01/12 - 08/31/12	\$132,585	\$0	\$0	\$0	\$132,585	1.00	10/30/2012
158	Parenting in Recovery II	09/30/12 - 09/29/13	\$500,000	\$0	\$214,286	\$0	\$714,286	2.00	11/6/2012
158	Targeted Low Income Weatherization Program (TILWIP)	10/01/12 - 12/31/12	\$42,061	\$0	\$0	\$0	\$42,061	-	11/6/2012
58	Seniors and Volunteers for Childhood Immunization (SVCI)	09/01/12 - 08/31/13	\$8,845	\$0	\$0	\$0	\$8,845	0.14	11/20/2012
58	Coming of age (DADS)	09/01/12 - 08/31/13	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/20/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
158	DOE Weatherization Program	04/01/12 - 03/31/13	\$60,471	\$0	\$0	\$0	\$60,471	-	11/20/2012
158	Atmos Energy Share the Warmth	11/01/12 - 10/31/13	\$13,188	\$0	\$0	\$0	\$13,188	-	11/20/2012
139	Travis County Adult Probation DWI Court	09/30/12 - 09/29/13	\$206,515	\$0	\$0	\$0	\$206,515	2.85	11/27/2012
137	State Criminal Alien Assistance Program- SCAAP 12	07/01/10 - 06/30/11	\$492,999	\$0	\$0	\$0	\$492,999	-	11/27/2012
147	"Remembering When" Scholarship	12/02/12 - 11/01/13	\$4,000	\$0	\$0	\$0	\$4,000	-	11/27/2012
158	Comprehensive Energy Assistance Program (CEAP)*	1/1/12- 12/31/12	\$4,546,172	\$0	\$0	\$0	\$4,546,172	4.00	12/4/2012
145	National School Lunch/Breakfast Program*	7/1/12- 6/30/13	\$217,219	\$0	\$0	\$0	\$217,219	-	12/4/2012
158	Title IV-E Child Welfare Services	10/01/12 - 09/30/13	\$36,488	\$81,190	\$0	\$0	\$117,678	-	12/11/2012
137	2012 Byrne Justice Assistance Grant	10/01/12 - 09/30/15	\$86,000	\$0	\$0	\$0	\$86,000	-	12/18/2012
158	2012 Phase 30 Emergency Food and Shelter Program	04/01/12 - 03/31/13	\$25,000	\$0	\$0	\$0	\$25,000	-	12/18/2012
140	Safe Havens: Supervised Visitation and Safe Exchange program*	10/1/10- 9/30/13	\$400,000	\$0	\$0	\$0	\$400,000	-	12/28/2012
145	Juvenile Front End Therapeutic Services Program*	09/01/11- 08/31/12	\$17,617	\$0	\$0	\$0	\$17,617	-	1/22/2013
145	Residential Substance Abuse Treatment Program*	10/01/11 - 09/30/12	\$132,063	\$47,512	\$0	\$0	\$179,575	1.00	1/22/2013
145	Eagle Resource Project*	09/01/11- 08/31/12	\$34,628	\$0	\$0	\$0	\$34,628	-	1/22/2013
137	Sheriff's Office Command & Support Vessel*	09/01/12 - 06/30/13	\$250,000	\$0	\$0	\$0	\$250,000	-	1/29/2013
137	2010 UASI-Tactical Response Vehicle*	08/01/2010 - 07/31/12	\$475,000	\$0	\$0	\$0	\$475,000	-	2/12/2013
147	2010 HSGP _ Travis County Haz. Mat. Detection and Decontamination Equipment and Related Maintenance*	08/01/2010 - 07/31/12	\$39,938	\$0	\$0	\$0	\$39,938	-	2/12/2013

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Aid Contribution	Program Total	FTEs	Approval Date
55	Justice Reinvestment Initiative	03/01/13 - 02/28/15	\$300,000	\$0	\$0	\$0	\$300,000	-	2/19/2013
47	2010 UASI Chemical Biological Radiological Nuclear Explosive (CBRNE) Strike Team Coordinator*	08/01/10 - 12/31/12	\$250,000	\$0	\$0	\$0	\$250,000	1.00	2/26/2013
55	Justice Reinvestment Initiative (Arnold Foundation)	03/01/13 - 02/28/15	\$69,012	\$0	\$0	\$0	\$69,012	-	2/26/2013
59	Capital Area Trauma Regional Advisory Council	05/01/12 - 08/31/13	\$10,101	\$0	\$0	\$0	\$10,101	-	2/26/2013
58	Targeted Low Income Weatherization Program	03/01/13 - 11/30/13	\$54,850	\$0	\$0	\$0	\$54,850	-	4/9/2013
58	DOE Weatherization Assistance Program	04/01/12 - 03/31/13	\$60,471	\$0	\$0	\$0	\$60,471	-	4/9/2013
45	Juvenile Probation Pre-Doctoral Psychology Internship Program	07/01/13 - 06/30/14	\$35,000	\$0	\$0	\$0	\$35,000	0.65	4/16/2013
58	Basic Transportation Needs Fund Bus Pass Program	09/01/12 - 08/31/13	\$5,790	\$0	\$0	\$0	\$5,790	-	4/16/2013
58	Coming of Age (CNCS)	04/01/13 - 03/31/14	\$16,832	\$309,604	\$15,149	\$0	\$341,585	6.00	4/23/2013
45	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards	04/01/13 - 03/31/14	\$100,000	\$0	\$0	\$0	\$100,000	-	4/30/2013
58	Comprehensive Energy Assistance Program	01/01/13 - 12/31/13	\$2,637,219	\$0	\$0	\$0	\$2,637,219	4.00	4/30/2013
58	AmeriCorps*	08/01/12 - 07/31/13	\$291,671	\$487,203	\$0	\$0	\$778,874	31.00	5/21/2013
49	CAMPO Surface Transportation Program- Metropolitan Mobility; Blake-Manor Shared Use Path	05/21/13 - until complete	\$2,208,400	\$651,715	\$0	\$145,866	\$3,005,981	-	5/21/2013
47	Fire Mitigation Assistance Grant- Perdernales Fire #2959	09/04/11	\$306,990	\$0	\$0	\$0	\$306,990	-	5/28/2013
47	Fire Mitigation Assistance Grant- Steiner Ranch Fire #2960	09/04/11	\$204,379	\$0	\$0	\$0	\$204,379	-	5/28/2013
58	Comprehensive Energy Assistance Program #58120001710	04/01/13 - 07/31/13	\$1,263,589	\$0	\$0	\$0	\$1,263,589	-	5/28/2013
47	Fire Mitigation Assistance Grant- Hodde Lane Fire #2957	09/04/11	\$20,951	\$0	\$0	\$0	\$20,951	-	6/11/2013

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
49	Pace Bend Park Low Water Boat Ramp	09/04/11	\$80,460	\$0	\$26,820	\$0	\$107,280	-	6/18/2013
58	Low Income Home Energy Assistance Program (LIHEAP)	04/01/13 - 03/31/14	\$823,394	\$0	\$0	\$0	\$823,394	-	7/23/2013
49	Low-Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP)	8/31/13 - 8/31/15	\$2,356,310	\$0	\$0	\$0	\$2,356,310	2.80	7/30/2013
49	LIRAP Local Initiative Projects (LIP) Counterfeit Motor Vehicle Inspection Program (CMVIP)	8/31/13 - 8/31/15	\$1,716,162	\$7,000	\$0	\$0	\$1,723,162	0.50	7/30/2013
			\$14,971,031	\$400,027	\$214,286	\$0	\$15,585,344	23.08	

ended from original agreement.

FY 2013 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
137	Child Abuse Victim Services Personnel**	09/01/12 - 08/31/13	\$8,920	\$0	\$8,920	1.00	10/31/2012	8/14/2012	N/A	Yes
119	Family Violence Accelerated Prosecution Program	09/01/12 - 08/31/13	\$12,620	\$0	\$12,620	1.00	10/31/2012	8/21/2012	N/A	Yes
122	Family Drug Treatment Court	09/01/12 - 08/31/13	\$10,922	\$0	\$10,922	1.00	10/31/2012	8/28/2012	N/A	No
124	Travis County Veterans Court	09/01/12 - 08/31/13	\$25,630	\$0	\$25,630	2.00	10/31/2012	8/28/2012	N/A	Yes
142	Drug Diversion Court	09/01/12 - 08/31/13	\$10,144	\$0	\$10,144	1.00	10/31/2012	8/28/2012	N/A	Yes
145	Juvenile Accountability Block Grant- Local Assessment Center	09/01/12 - 08/31/13	\$13,747	\$0	\$13,747	1.00	11/30/2012	8/28/2012	N/A	Yes
145	Residential Substance Abuse Treatment Program	10/01/12 - 09/30/13	\$15,046	\$0	\$15,046	1.00	12/31/2012	8/28/2012	N/A	Yes
158	Parenting in Recovery (PIR) FY 12	09/30/12 - 09/29/13	\$94,630	\$0	\$94,630	-	12/31/2012	9/25/2012	N/A	Yes
158	Parenting in Recovery (PIR) FY 13	09/30/12 - 09/29/13	\$84,756	\$0	\$84,756	-	12/31/2012	10/2/2012	N/A	Yes
158	Comprehensive Energy Assistance Program	1/1/2013- 12/31/2013	\$29,196	\$200,000	\$229,196	4.00	3/31/2013	1/8/2013	N/A	No
158	Low Income Home Energy Program	04/01/13 - 03/31/14	\$0	\$100,000	\$100,000	-	6/30/2013	4/2/2013	N/A	No
158	Comprehensive Energy Assistance Program**	1/1/2013- 12/31/2013	\$29,196	\$300,000	\$329,196	4.00	6/30/2013	4/2/2013	N/A	No
158	AmeriCorps Grant Program	08/01/13 - 07/31/14	\$100,540	\$7,300	\$107,840	31.00	9/30/2013	7/30/2013	N/A	No
Totals			\$435,347	\$607,300	\$1,042,647	47.00				



TRAVIS COUNTY FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Travis County through the Travis County Historical Commission	
Contact Person/Title:	Bob Ward, Chair	
Phone Number:	512-452-7305	

Grant Title:	Southeast Travis County Historical Survey		
Grant Period:	From: <input type="text" value="October 1, 2012"/>	To: <input type="text" value="September 30, 2014"/>	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Department of the Interior/National Park Service with coordination through the Texas Historical Commission		
Will County provide grant funds to a sub-recipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	Department of the Interior/National Park Service		

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating:	\$ 7,500	\$ 0	\$ 6,000	\$ 1,500	\$ 15,000
Capital Equipment:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Indirect Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals:	\$ 7,500	\$ 0	\$ 6,000	\$ 1,500	\$ 15,000
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0	\$ 0	\$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	MN	
County Attorney	<input checked="" type="checkbox"/>	MEG	

Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
+ -	Applicable Departmental Measures				
1.	Number of volunteer hours contributed			1500	
2.					
3.					
+ -	Measures for the Grant				
1.					
	Outcome Impact Description				
2.					
	Outcome Impact Description				
3.					
	Outcome Impact Description				

PBO Recommendation:

The Historical Commission is requesting Commissioners Court permission to accept a grant award from the Texas Historical Commission to fund a historical survey of Southeast Travis County to be completed by the Travis County Historical Commission.

This grant requires a \$7,500 match from the County. The department has opted to fulfill this with \$6,000 cash, and in-kind funding from volunteer hours, not to exceed \$1,500 worth. The department has a strong volunteer base and is confident of their ability to complete the projected volunteer hours needed to complete the grant match. The Historical Commission does not have sufficient internal funding to cover the cash portion of the match. The department has requested \$6,000 in grant matching funds in the FY 14 Budget and that amount was included in the FY 14 Preliminary Budget.

With this noted, PBO recommends approval of this grant award.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

Travis County has been designated a Certified Local Government by the Texas Historical Commission since 2003. Part of the responsibility of the CLG is charged to develop quality programs and participate in the state's preservation process. This includes local preservation training, surveys of historic resources, preparation of preservation plans and National Register of Historic Place nominations. The majority of the grant funds for this program is supplied by the National Park Service, with distribution and supervision by the Texas Historical Commission. The Travis County Historical Commission coordinates this work through its CLG Committee.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This specific grant terminates with the completion of the project report. Future projects are developed on a regular basis and will require grant support from the County and/or other local sources to meet the needed match for grant funds.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

A county match is required, funded through budget changes to the County Historical Commission.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Yes.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. The Travis County Historical Commission will, on occasion, request monies to match federal project grants for our Certified Local Government responsibilities.

6. If this is a new program, please provide information why the County should expand into this area.

This will be the fifth county historic resources surveys contracted for and completed under the CLG program coordinated by the Travis County Historical Commission. We anticipate additional projects in the future.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The CLG work is encouraged and supported by the Texas Historical Commission to fulfill the historic preservation goals for Travis County and the State.



Travis County
Historical Commission

July 27, 2013

Travis County Commissioners Court
Judge Sam Biscoe

RE: Texas Historical Commission FY 13 Certified Local Government (CLG) Grant Program

Attached is a grant acceptance request for the Texas Historical Commission FY 13 CLG Grant Program. The Texas Historical Commission (THC) administers the Texas CLG Grant Program utilizing federal funding it receives from the U.S. Department of the Interior, National Park Service Historic Preservation Fund Program. The program serves as a resource for local governments desiring to maintain historical preservation projects. The deadline for acceptance is 60 days from the date of the grant award (September 14, 2013).

Travis County Historical Commission, through its CLG status, has received funds through the Texas Historical Commission for four previous historical survey projects in the county. This project is part of the ongoing effort by Travis County Certified Local Government to survey the cultural resources in Travis County that lie outside the city limits of Austin.

Please review this item and place it on the August 6, 2013, Commissioner's Court agenda for their consideration and signature.

We would be pleased to provide any other information required in the approval process for this grant project.

Bob Ward
Chair, Travis County Historical Commission

CC: May Schmidt, Co-Chair, Travis County Historical Commission
Bill Hamilton, Chair, CLG Committee

TEXAS HISTORICAL COMMISSION
real places telling real stories

July 16, 2013

Bob Ward
1707 Romeria
Austin, TX 78757

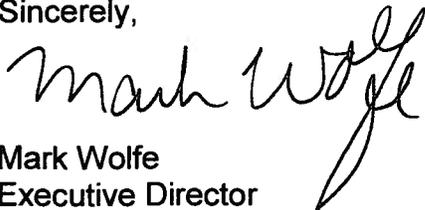
Re: 2013 Certified Local Government Award of \$7,500 for Travis County, Texas (TX-13-033).

The Texas Historical Commission, the state agency responsible for administering the Certified Local Government (CLG) program, is pleased to announce the allocation of a \$7,500 grant to Travis County in conjunction with your participation in the fiscal year 2013. The U.S. Department of the Interior, National Park Service, provided funding for this grant under the provisions of the National Historic Preservation Act of 1966.

Please review the enclosed grant contracts and sign all documents where noted. Return one (1) complete contract packet and retain one copy for your records no later than 60 days upon receipt of this award letter. Failure to submit a signed contract before the commencement of any work (as well as participation in a grant orientation meeting, if applicable) for this project will forfeit the grant allocation and cause the Texas Historical Commission to reallocate the funds to another eligible grant recipient.

We look forward to working with you on this worthwhile preservation endeavor. Should you have any questions or if we can be of further assistance, please contact Marcus Watson at 512.463..

Sincerely,



Mark Wolfe
Executive Director

CC: Honorable Samuel T Biscoe, Judge
Barry Hutcheson, Chair



**FISCAL YEAR 2013 CERTIFIED LOCAL GOVERNMENT (CLG)
GRANT CONTRACT
TX-13-033**

I. PARTIES

The parties of this contract are the Texas Historical Commission, an agency of the State of Texas, hereinafter referred to as Commission; and **Travis County** hereinafter referred to as Grantee.

II. PURPOSE

This contract is entered into pursuant to a grant made to the Commission for fiscal year **2013** by the U.S. Department of the Interior, National Park Service, under the provisions of the National Historic Preservation Act of 1966, P.L. 89-665 (16 U.S.C. Sec. 470 f). This grant is made for the purpose of funding a project or projects to be undertaken by Grantee as a participant in the Certified Local Government program.

III. SERVICES TO BE PROVIDED

The following services are to be provided within the contract period on a schedule to be agreed upon by the parties to this contract. However, the services designated with specific deadlines must comply with those deadlines.

The Grantee shall further conduct its ongoing historic resources survey of Travis County and produce an inventory, focusing primarily on the entire eastern half of the county.

The Grantee shall undertake and complete the project or projects as set out in the Project Notification (Attachment A) with detailed budget. Products developed under this agreement must conform to the requirements of the Commission and the Project Proposal, as stipulated in the **Expected Products of Survey/Inventory Projects** (Attachment B).

Project personnel employed by the Grantee shall meet the Standards for Professional Qualifications as outlined in 36 CFR 61 (Attachment C), as appropriate to the scope of the project, and be employed by competitive procurement. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in federally-assisted programs on the basis of race, color, and/or national origin. Therefore the Grantee must sign DI Form 1350 U.S. Department of the Interior Civil Rights Assurance (Attachment D) and return the signed form to the Commission with this contract. In all cases the person(s) employed by the Grantee to complete the work specified in this contract must meet with the approval of the Commission. The professional staff hired must also contact the Commission's Certified Local Government staff prior to commencing work.

IV. AMOUNT OF THE CONTRACT

The total amount of this contract shall not exceed **\$7,500.00**. The Commission shall reimburse the Grantee exclusively from U.S. Department of the Interior grant-in-aid funds for historic preservation (Certified Local Government), and this contract is subject to the availability of those funds.

V. PERIOD

This contract shall commence on **July 1, 2013** and shall terminate on **December 31, 2014**. It is further agreed that all work associated with this project shall be completed by **September 30, 2014** and all materials stipulated in Attachments A and B and all reimbursement requests shall be submitted to the Commission by **October 31, 2014**.

An extension for completing materials stipulated in Attachment B may be granted by the Commission upon review and approval of a written extension request by the Grantee, provided that a draft of the grant product(s) has been previously reviewed and approved. The final product must be received by the Commission no later than **December 31, 2014**. All expenses incurred by the Grantee associated with work completed after **September 30, 2014** shall be considered ineligible for reimbursement under this grant contract.

Contract amendments may be submitted in writing using the Contract Amendment Form (Attachment E) at any time between **July 1, 2013** and **August 31, 2014** at the option of the Commission.

VI. INDEPENDENT CONTRACTOR

The Grantee is a political subdivision. It is not an agency of the State of Texas. It is expressly understood and agreed that any subcontractor is an independent contractor and not an employee of the Texas Historical Commission. The Grantee or any subcontractor shall not be considered the agent, the servant, or the employee of the Commission for any purpose whatsoever.

VII. DOCUMENTATION AND PAYMENT

Grantee may submit to the Commission, for its approval, a properly completed invoice for services rendered in compliance with all requirements of the contract as specified in the Reimbursement Request Procedures and Required Records (Attachment F). Grantee will provide invoices to the Commission as costs are incurred and work is completed, but not more frequently than monthly.

It is further agreed that the Grantee will provide written quarterly updates on the Grant Product Quarterly Report Form as provided by the Commission on the progress of the grant product. Each update will outline the tasks completed and expenses incurred on the project and provide a timeline and status of the overall project. The Grant Product Quarterly Report will be due on **August 30, 2013, December 31, 2013, April 30, 2014, and August 30, 2014**. **Failure to submit quarterly reports as required on a timely basis may constitute breach of this grant contract and result in forfeiture of the grant.**

Reimbursement to the Grantee shall be on a matching basis as outlined in the Project Notification's Budget section, subject to receipt of funds from the National Park Service and successful completion of all project work activities. The Commission agrees to pay the Grantee up to **\$7,500.00** in federal funds. The Grantee agrees to contribute matching share, either donated services or cash match, for a minimum total of **\$7,500.00** or **50%** of eligible costs, whichever is less.

Such payments shall be made as requested for services actually rendered, or if mutually agreed, in one lump sum upon completion and approval of all the requirements set forth in this agreement. It is further agreed that a sum not to exceed 25% of the total grant award will be retained by the Commission until the following have occurred: (a) Commission review of the draft project materials and comments incorporated into the project; (b) receipt of two (2) detailed and documented final completion reports; and (c) receipt of properly documented reimbursement materials.

Subject to the limitations of the contract, the Commission's payments will be made in accordance with the Texas Prompt Payment Act.

VIII. OWNERSHIP OF PRODUCTS OF THIS CONTRACT

All material, concepts and products produced, developed or conceived by the Grantee during or arising out of the contract shall remain the property of the Commission. The Grantee shall have an unrestricted right to use any or all materials so produced, developed, or conceived at no additional cost. **Pursuant to the stipulations in Attachment B a minimum of two (2) copies of all final products and completion reports, if applicable (Attachment H)** are to be supplied to the Commission before final reimbursement is made. All materials published, printed or used for public distribution funded in whole or in part by this grant shall note the following on the materials:

This project was funded in part through a Certified Local Government Grant from the National Park Service, U.S. Department of the Interior, as administered by the Texas Historical Commission.

The contents and opinions, however, do not necessarily reflect the views and policies of the Department of the Interior, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the Department of the Interior.

This program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, P.O. Box 37127, Washington, D.C. 20013-7127.

IX. TERMINATION

Either party to this contract may terminate by giving seven days written notice to the other party. In the event notice of termination is given, all work by Grantee shall cease and no amount shall be paid by the Commission for work performed following receipt of notice of termination by Grantee. Grantee shall be paid for all work performed prior to the notice of termination in accordance with the terms of the contract. Final invoices shall be submitted to the Commission not later than 30 days following the date of termination of this contract.

X. APPLICABLE LAWS

This contract shall be governed by and construed in accordance with the laws of the State of Texas and the rules and policies of the Commission. All projects funded under the Certified Local Government program must meet the Secretary of the Interior's Standards. The Standards can be accessed at the National Park Service web site: www.nps.gov/history/local-law/arch_stnds_0.htm.

XI. AUDIT

The Commission may audit the Grantee's records to verify the costs or expenses incurred in the performance of this contract or may, at its option, require an audit of the Grantee's records by an independent accounting firm, at the Grantee's expense, or by Federal auditors to verify costs or expenses incurred in the performance of the contract. The Grantee shall keep accurate financial records available for audit for three years from the project end date. In addition to the terms detailed in this Agreement, all federal requirements governing grants (Office of Management and Budget Circulars A-87 or A-122, A-102 or A-110, A-133, and A-128) are applicable.

XII. ATTACHMENTS

The following documents are included in and shall be a part of this contract for all purposes:

- Attachment A: Project Notification
- Attachment B: Expected Products
- Attachment C: 36 CFR 61, Standards for Professional Qualifications
- Attachment D: DI Form 1350, Civil Rights Assurance
- Attachment D.1: Assurances for Consultants or Subcontractors
- Attachment E: Fiscal Year 2013 Certified Local Government (CLG) Contract Amendment
- Attachment F: Reimbursement Request Procedures & Required Records
- Attachment G: Grant of Easement
- Attachment H: Completion Report (if applicable)

This contract is the entire agreement between the parties. Any changes, deletions, extensions, or amendments to this contract shall be in writing and signed by both parties to the contract. Any other attempted changes, including oral modifications, written notices that have not been signed by both parties, or other modifications of any type, shall be invalid. In some cases, adjustment of the contractual requirements may be necessary pursuant to recommendations by the Certified Local Government Program, Texas Historical Commission, with the approval of the U.S. Department of the Interior.

The parties to the contract accept the terms of this contract. Persons signing are expressly authorized to obligate the parties to the terms of this contract.

TEXAS HISTORICAL COMMISSION:

GRANTEE:

Mark Wolfe

Signature

Mark Wolfe, Executive Director
Typed Name & Title

Date

BY:

Signature

Samuel T. Bisbee, County Judge
Typed Name & Title of Chief Elected Official

Date

THIRD PARTY DESIGNEE: (IF APPLICABLE)

Signature

Typed Name & Title of Delegated Third Party

Date

APPROVED AS TO FORM BY:

JH

Signature

Joe H. Thrash, Assistant Attorney General
Typed Name & Title

Date

7/10/13

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512.463.6100
fax 512.475.4872
thc@thc.state.tx.us



TEXAS HISTORICAL COMMISSION
real places telling real stories

TEXAS HISTORICAL COMMISSION

ATTACHMENT B

EXPECTED PRODUCTS OF HISTORIC RESOURCES SURVEY AND INVENTORY PROJECTS

Surveys are a process of identifying and gathering data on a community's historic resources. In as comprehensive a manner as possible, surveys document all potentially historic buildings, objects, structures, sites and districts within a given geographical boundary. Surveys assign high, medium or low priority rankings to these resources. Initial identification is followed by a phase that concentrates on high priority properties, generally those which may be eligible for inclusion in the National Register of Historic Places. Such resources are of significance in American history, architecture, archeology and culture, and generally are more than 50 years of age. The full range of products for a historic resources survey includes the following, with representative samples appended.

Two (2) copies (one bound hard copy and one electronic copy archival CD or DVD-R) of the report and all photographic documentation, maps, etc. shall be submitted.

- A **Texas Historic Sites Inventory Form** must be provided for every NRHP-eligible (e.g. individual or contributing to a district) property in the survey area. Utilize the THC survey database form (in Microsoft Access software format).
- **Photo documentation** for all surveyed sites must be provided. Color digital images, saved in 8-bit (or larger) color format, must be used and named in a manner which will help identify them in isolation from the survey. Save survey images as JPGs, but do not alter the images (other than naming the files) before saving them to a CD or portable media for submission to the THC. In addition, a second set of digital images are encouraged which shall include all NRHP-eligible properties and representative streetscapes. Digital format shall consist of: JPEG; 300dpi resolution; 3000x2000 in size; and submitted on archival CD or DVD-R. Proper identification of each view must be provided with all photo documentation, utilizing the standard 2-letter Texas county abbreviations recognized by TARL. Photos taken with camera phones, disposable or single-use digital cameras, digital cameras with fewer than two megapixels of resolution will not be accepted.
- **Detailed Maps** must identify the location of all surveyed properties and districts. Local maps (preferably with building footprints) or USGS 7.5 series maps may be used to identify clearly surveyed sites and their site numbers. A figure for the total number of acres surveyed must also be provided. Maps developed using GIS data is encouraged but not required.
- A **Final Report** must outline the survey's purpose and methodology. In addition, observations about the background history of the area, patterns of settlement, development trends and resource distribution shall be included. Results should discuss analysis, implications and recommendations for local, state and federal historical designation and other appropriate preservation methods. This report must be in conformance with the *U.S. Secretary of the Interior's Guidelines for Identification*.
- All of the above-mentioned products become the property of the THC upon completion of the grant project. Survey and inventory projects may modify the full range of products, as specified by the attached Project Proposal.

TEXAS HISTORICAL COMMISSION

ATTACHMENT C

STANDARDS FOR PROFESSIONAL QUALIFICATIONS

To insure that appropriate historical, architectural, archeological and cultural properties are identified for public benefit through grant-in-aid assistance, the following minimal professional standards for historical, architectural and archeological documentation have been established by the Preservation Assistance Division of the National Park Service. Persons supervising grant projects must be professionally qualified in accordance with 36 CFR 61 as follows:

Appendix A to Part 61 — Professional Qualifications Standards

In the following definitions, a year of full-time professional experience need not consist of a continuous year of full-time work but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent of a year of full-time experience.

- (a) **History.** The minimum professional qualifications in history are a graduate degree in history or closely related field; or a bachelor's degree in history or closely related field plus one of the following:
- (1) At least two years of full-time experience in research, writing, teaching, interpretation or other demonstrable professional activity with an academic institution, historical organization or agency, museum, or other professional institution; or
 - (2) Substantial contribution through research and publication to the body of scholarly knowledge in the field of history.
- (b) **Archeology.** The minimum professional qualifications in archeology are a graduate degree in archeology, anthropology, or closely related field plus:
- (1) At least one year of full-time professional experience or equivalent specialized training in archeological research, administration or management;
 - (2) At least four months of supervised field and analytic experience in general North American archeology; and
 - (3) Demonstrated ability to carry research to completion.

In addition to these minimum qualifications, a professional in prehistoric archeology shall have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the prehistoric period. A professional in historic archeology shall have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the historic period.

- (c) **Architectural history.** The minimum professional qualifications in architectural history are a graduate degree in architectural history, art history, historic preservation, or closely related field, with course work in American architectural history; or a bachelor's degree in architectural history, art history, historic preservation, or closely related field plus one of the following:

(1) At least two years of full-time experience in research, writing, or teaching in American architectural history or restoration architecture with an academic institution, historical organization or agency, museum, or other professional institution; or

(2) Substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history.

(d) Architecture. The minimum professional qualifications in architecture are a professional degree in architecture plus at least two years of full-time professional experience in architecture; or a State license to practice architecture.

(e) Historic Architecture. The minimum professional qualifications in historic architecture are a professional degree in architecture or State license to practice architecture, plus one of the following:

(1) At least one year of graduate study in architectural preservation, American architectural history, preservation planning, or closely related field; or

(2) At least one year of full-time professional experience on historic preservation projects. Such graduate study or experience shall include detailed investigations of historic structures, preparation of historic structures research reports, and preparation of plans and specification for preservation projects.

TEXAS HISTORICAL COMMISSION

ATTACHMENT D

U.S. DEPARTMENT OF THE INTERIOR CIVIL RIGHTS ASSURANCE

As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 *et. seq.*), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. **THE APPLICANT HEREBY GIVES ASSURANCE THAT** it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and sub-recipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT/ORGANIZATION	DATE SUBMITTED
APPLICANT/ORGANIZATION MAILING ADDRESS	BUREAU OF OFFICE EXTENDING ASSISTANCE

TEXAS HISTORICAL COMMISSION

ATTACHMENT D.1

ASSURANCES FOR CONSULTANTS OR SUBCONTRACTORS

The consultant or subcontractor will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulations (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the consultant or subcontractor receives financial assistance from Department of the Interior, National Park Service, and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

This Assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property discounts, or other federal financial assistance extended after the date hereof to the consultant or subcontractor, including installment payments after such date on account of arrangements for federal financial assistance which were approved before such date. The consultant or subcontractor recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the consultant or subcontractor, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this assurance on behalf of the consultant or subcontractor.

DI 1350 Addendum. Also agrees to comply with the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975 and all requirements imposed by or pursuant to these titles, to the end that, no person in the United States shall, on the grounds of age or handicap be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the consultant or subcontractor receives financial assistance from the National Park Service, and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

18 USC 1913. No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, will be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to Members of Congress on the request of any Member of Congress, through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.

Whoever, being an officer or employee of the United States or of any department or agency thereof, violates or attempts to violate this section, shall be fined not more than \$500 or imprisoned not more than one year, or both; and after notice and hearing by the superior officer vested with the power of removing him, shall be removed from office or employment. (June 25, 1948, ch. 645, 62 Stat. 792.)

DI 1954. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion. Lower Tier Cover Transactions.

(over)

74

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 43 CFR Part 12, Section 12.5.10, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U.S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C streets, N.W., Washington, D.C. 20240.

- (1) The prospective lower tier participant certified, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Consultant/Subcontractor

Date

TEXAS HISTORICAL COMMISSION

ATTACHMENT E

FISCAL YEAR 2013 CERTIFIED LOCAL GOVERNMENT (CLG) CONTRACT AMENDMENT

Amendment to CLG Grant Number:

Title:

1. Subgrantee:

Contact:

Address:

Phone:

2. Amendment Type (Please select one below)

Matching Share -- must include revised Budget Summary

Budget -- must include revised Budget Summary

Scope -- must include revised Project Description

30 Day No Cost Extension* -- must include explanation

*** 30 Day No Cost Extension does not extend September 30 deadline for expending CLG funds. Regardless of extension all CLG funds must be expended by September 30 and reimbursements submitted to the THC no later than October 31.**

Note: Contract Amendment will not be effective until approved in writing by the Texas Historical Commission. The change must be noted in the future quarterly report.

SUBMITTED BY:

Signature of Grantee

Signature Date

Signature of Third Party Designee

Signature Date

APPROVED BY:

Signature of State Historic Preservation Officer

Approval Date

TEXAS HISTORICAL COMMISSION

ATTACHMENT F

REIMBURSEMENT REQUEST PROCEDURES AND REQUIRED RECORDS

The required reimbursement procedures and format are found in this chapter. Requests must be received by THC no later than October 31, 2014, and may be submitted electronically as a pdf file or hard copy by US mail, or local land-carrier service. Each request must be separated accordingly per grant number. Requests for payment shall be accompanied by complete documentation, including receipts for all expenses and all products identified in the approved application. Non-federal or match share should be documented in the same method as federal expenditures. Acceptable documentation must show:

1. invoices in the name of the CLG;
2. invoice dates within the project/contract period;
3. purchase price compatible with the estimated budget costs;
4. purchase(s) relevant to the scope of the project/contract;
5. copies of properly endorsed cancelled checks (**both front and back**);
6. evidence that invoices were properly approved for payment including evidence that discounts and other credits were deducted and evidence that merchandise/services were received;
7. copies of daily time records including supervisor's verification of time worked, and evidence of employees' rates of pay including justification for rates paid;
8. evidence that work was accomplished in accordance with the terms of the grant agreement and evidence that the method for selecting professional services was accomplished in accordance with federal procurement requirements.

Grant participants should maintain any other documentation that might be useful to an auditor in verifying the propriety of the procedures used and compliance with federal and state regulations.

CLG's must retain financial records, supporting documents, statistical records, and all other records pertinent to a grant for a period of three years or until an acceptable audit has been performed and resolved. The three-year retention period begins from the date of the submission of the final expenditure report. The grant participant will provide access to, and the right to examine, all records, books, papers or documents related to the grant to authorized representatives of the Texas Historical Commission. Only items listed in the approved Budget and Application will be approved for payment.

Under the "Single Audit Act of 1984," a single, comprehensive, organization-wide audit of local governments receiving any federal funds will be conducted. Governments that receive \$100,000 or more in federal funds from all sources during their fiscal year will be required to have a single audit. Governments receiving between \$25,000 and \$100,000 federal assistance have the option of having a single audit or complying with any applicable audit requirements of the individual grants they have received. Governments receiving less than \$25,000 are exempt from the act. The CLG is responsible for covering the cost of the audit.

TEXAS HISTORICAL COMMISSION

1. Time Sheets

Each employee or volunteer engaged in activities to be claimed against the grant must submit a time sheet signed by the employee/volunteer and the supervisor. Such records must show the actual hours worked, date worked and the specific duties performed. The records should also indicate the basis for determining the rate of the volunteer's contributions. Employees can claim their regular hourly wage. Time sheets must certify no other federal funds were used to pay salaries and that their salaries were not used as match for other federal grants.

Volunteers must claim a reasonable wage rate. Professionals may claim their standard professional wage if volunteering professional services. In any case, hourly wages may not exceed the maximum rate of \$74.92/hour. A sample volunteer time sheet is attached under miscellaneous forms attached.

2. Travel

The miscellaneous forms include a travel record. This identifies traveler, dates of travel, mileage, lodging, costs of meals and other miscellaneous travel expenses. Receipts for all expenses are required. See attached allowable travel rates for limits.

3. Miscellaneous Expenses

Proper documentation for miscellaneous expenses includes that information identified in the beginning of this attachment. Following this attachment are additional sample records for miscellaneous volunteer costs.

4. Subcontracts

All services and products must be procured according to federal procurement standards set forth in OMB Circulars A-87 and A-112. If the government is not doing the actual work, it must execute a contract with the subgrantee – i.e., professional consultant, local historical society, individuals, etc.

All subcontracts must include the Assurances for Consultants and Subcontractors, attached. A very simple letter of agreement to be used as a guide is found in Attachment C. Since each local government may have different requirements, the appropriate local official should review this letter.

A copy of the contract between the CLG and a subgrantee must be sent to the SHPO for audit purposes.

5. Payment Schedule

Reimbursement payments to the CLG will be made according to the schedule outlined in the contract:

- (a.) after an acceptable billing and final product have been approved by the SHPO; and
- (b.) when federal funds become available to the State.

6. If there is more than one activity identified under the grant, each expense must be attributed to a specific activity to evaluate actual costs versus proposed costs. For example, if a grant funded both National Register nominations and survey, the billing must show each expense allocated to either nominations or survey.

7. For your guidance, the following is the checklist used by the SHPO to evaluate a CLG's billing:

- _____ (a) Signed invoice from the local government to the SHPO with federal tax identification number.

TEXAS HISTORICAL COMMISSION

- _____ (b.) Copies of vendors' invoices showing evidence that:
 - i. invoices are in the name of the CLG.
 - ii. invoice dates are within the project period.
 - iii. purchase price is compatible with the estimated budget cost.
 - iv. purchases are relevant to the project's scope.
- _____ (c.) Copies of receipts or properly endorsed cancelled checks (**front and back**).
- _____ (d.) Evidence of approved extensions and amendments to CLG subcontracts.
- _____ (e.) Evidence that invoices were properly approved for payment including:
 - i. evidence that discounts and other credits were deducted.
 - ii. evidence that merchandise/services were received.
- _____ (f.) Copies of daily time records (including supervisor's verification).
- _____ (g.) Evidence of employees' rates of pay (including justification for rate paid), and verification no other federal funds are used for this purpose.
- _____ (h.) Evidence that work was accomplished in accordance with the terms of the grant Memorandum of Agreement (final project report or products) and records to document the process are submitted).
- _____ (i.) Evidence that the method for selecting professional services was in accordance with Federal procurement requirements.
- _____ (j.) Comparisons schedule showing proposed costs vs. actual costs.

TEXAS HISTORICAL COMMISSION

ALLOWABLE TRAVEL RATES

The Commission will reimburse a participant traveling for purposes of the program when identified in the Application. Since travel allowances may vary among federal, state or local organizations, a traveler will be reimbursed the lowest allowed amount. Check with a representative of your local government to verify local rates. Receipts for all expenses must accompany request for reimbursement.

Lodging: \$85/night*

Mileage: \$0.455/mile

Meals: \$36/day*

* Lodging and meal rates may vary upon location. To check the current rates for your location, please visit the U.S. General Services Administration web site at: www.gsa.gov/portal/category/21287

MISCELLANEOUS FORMS

The following are versions of time sheets, travel records and donated materials forms. Although it is not necessary to use these specific forms, it is necessary to record the name of the laborer, name of supervisor, date of donation to ensure it falls within the grant period and value of donation on any form used. If desired, SHPO staff will review any proposed format to ensure compliance with these requirements.

TEXAS HISTORICAL COMMISSION

BILLING STATEMENT FORMAT

[Date]

TO: Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276

FROM: [Name & Address of Certified Local Government]
TAX IDENTIFICATION NUMBER: _____

RE: CLG Billing

Enclosed is documentation to support a billing for \$[amount] to cover work done under the grant contract number TX-11-[XXX] dated [initial date of contract] for [activity] as identified in the Project Notification received as part of the contract. I certify no other Federal funds were used for either the match or actual expenditures incurred during the execution of this project.

Please send the above amount to:

[Name & Address of CLG and/or department to receive funds]

Table with 5 columns: Activity, PROPOSED (Federal, Match), ACTUAL (Federal, Match). Rows for Activity, Activity, Activity.

Sincerely,

(Original Signature)

[Name]
[Title/Office]

- Enclosures:
time sheets
receipts
cancelled checks or copies of bank statements
copies of final products



TRAVIS COUNTY FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input checked="" type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Travis County Counseling and Education Services	
Contact Person/Title:	Caryl Colburn, Counseling and Education Services Director	
Phone Number:	854-4618	

Grant Title:	OVW FY2010 Safe Havens: Supervised Visitation and Safe Exchange Grant Program		
Grant Period:	From: <input type="text" value="October 1, 2010"/>	To: <input type="text" value="September 30, 2014"/>	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	U.S. Department of Justice, Office on Violence Against Women		
Will County provide grant funds to a sub-recipient?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	\$ 10,872	\$ 0	\$ 0	\$ 0	\$ 10,872
Operating:	\$ 389,128	\$ 0	\$ 0	\$ 0	\$ 389,128
Capital Equipment:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Indirect Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals:	\$ 400,000	\$ 0	\$ 0	\$ 0	\$ 400,000
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0	\$ 0	\$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	JM	Approved
County Attorney	<input checked="" type="checkbox"/>	JC	No legal issues

Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
Applicable Departmental Measures					
1.	To Sub-contract with SafePlace for a Co-Director of the Safe Havens Grant	Completed	Completed	On-going	On-going
2.	To identify & secure a building location that meets the safety & occupation standards established by the Planning Committee.	Completed	Completed	On-going	On-going
3.	Monthly Consulting Committee Meetings	12	12	On-going	On-going
Measures for the Grant					
1.	To reach underserved clients who cannot afford services.	Planning	Planning/ Completed	Implementation	Implementation
Outcome Impact Description					
2.	To reach clients who self-identify as needed services without court intervention.	Planning	Planning	Implementation	Implementation
Outcome Impact Description					
3.	To reach the 43% of households who speak English "less than very well.	Planning	Planning	Implementation	Implementation
Outcome Impact Description					

PBO Recommendation:

This is a ratification of a grant extension for the Safe Havens program. The department needed to accept the extension by July 30. This extension will allow the program to spend out its resources. There is no additional funding or any changes to the program with the extension. PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of the program is to create an accessible, affordable, and sustainable supervised visitation and exchange center for families who require services that are responsive to and educated about family violence issues. The grant fits into the the current activities of the department as Travis County does not have a centralized supervised visitation and exchange center. This grant is a continuation of our FY2008 Planning Grant from the U.S. Department of Justice, Office on Violence Against Women. An extension from October 1, 2013 to September 30, 2014 is being requested so Travis County can spend down the implementation funding that was received March 12, 2013. Another six month extension will be requested for October 1, 2014 to March 30, 2015 to complete the two year implementation phase.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The grant award is \$400,000 over a three year period. The Grant Summary Sheet shows the funding for the first year with all of the subcontractor, SafePlace, funds under "Operating." The Safe Havens Consulting Committee will be working on long term funding sustainability through FY14 and FY15.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no financial match required of Travis County for this grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no indirect cost allocation required of Travis County for this grant.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The program will continue in the event the grant funding is discontinued. The future funding mechanism will be determined as part of the implementation phase and will most likely include (1) requesting additional funding for FY2015 and (2) the Safe Havens Consulting Committee will be developing a sustainability plan for PlanetSafe to include other funding sources.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The grant fits in well with the mission of the Counseling and Education Services (CES) department. Promoting public safety is one of the critical elements of our mission, as well as, working to decrease the amount of family violence in Travis County by providing comprehensive assessment recommendations for appropriate intervention. CES will have increase performance measures in the development of programs aimed at decreasing domestic violence in Travis County.



Travis County Commissioners Court Agenda Request

Meeting Date: July 30, 2013

Prepared By/Phone Number: Caryl Colburn, CES Director, 854-4618
Gretta Gardner, CES Family Violence Director, 854-5484

Elected/Appointed Official/Dept. Head: Roger Jefferies, Justice and Public Safety County Executive, 854-4759

Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST FOR A NO COST EXTENSION OF THE OFFICE ON VIOLENCE AGAINST WOMEN, SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE GRANT FROM OCTOBER 1, 2013 TO SEPTEMBER 30, 2014.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Travis County has received two grants from the U.S. Department of Justice, Office on Violence Against Women (OVW) which have been managed by the Counseling and Education Services (CES) department. The first received in FY08 was a two year planning grant for \$200,000 with an objective of planning a supervised visitation and a safe exchange center for children and parents in situations involving domestic violence by receiving input from the community. The goals of the planning grant (April, 2009 – July, 2011) were all reached and a name was also selected for the center, "PlanetSafe".

The second and current grant received in FY10 of \$400,000 supports a one year development component for a supervised visitation and safe exchange center and a two year implementation component (October 1, 2010 until September 30, 2013).

The first phase of development overlapped with the original planning grant (October, 2010 – September, 2011). Numerous goals were met during this phase such as: identifying and receiving approval from both the Commissioners Court and OVW to use 1101 Nueces St. as the site for the center; Selecting SafePlace to be the agency that will sub-contract with the county to administer PlanetSafe; developing policies/procedures and programmatic forms for the center, and creating the broader based Consulting Committee to oversee the creation of these, as well as, beginning to plan for the sustainability of the center.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

It took from September, 2011 until March, 2013 to get final approval from OVW on the Policies and Procedures for PlanetSafe. Goals were still being worked on during this time by the Consulting Committee but there was no funding received from the grant, therefore, implementation was on hold.

The implementation phase of the grant began when Travis County received final approval and the implementation funding from OVW on March 12, 2013. Since the Safe Havens Grant requires two years of implementation of the Supervised Visitation and Safe Exchange Center, the grant needs to be extended from October 1, 2013 to September 30, 2014. In July, 2014 another six month extension will be requested for October 1, 2014 to March 30, 2015 which will complete the two year implementation phase. The program goals for this phase, which are now underway, include SafePlace hiring and training staff to implement services for the program; providing linguistically and culturally appropriate services; serving 20 families per year for the two year period; and creating a sustainability plan for the program. PlanetSafe opened for services on May 15, 2013 and currently has completed 16 intakes, served 5 families with 8 supervised visitations and two exchanges involving 11 children altogether.

STAFF RECOMMENDATIONS: CES staff recommends that the Commissioners Court approve the extension of the implementation phase of the Safe Havens Supervised Visitation and Safe Exchange Center Grant from October 1, 2013 to September 30, 2014. According to OVW's procedures, once the Commissioners Court approves the extension, a Grants Adjustment Notice will be sent to OVW for final approval. CES will return to Commissioners Court for approval of the final 6 month extension for the Safe Havens Grant in July of 2014.

ISSUES AND OPPORTUNITIES: It is to Travis County's benefit to receive the extension to the grant until September 30, 2014 in order to continue to receive funding from OVW for the first year of the implementation phase of PlanetSafe. This service is much needed in Travis County to assist those families involved with domestic violence.

FISCAL IMPACT AND SOURCE OF FUNDING: The main source of funding for the PlanetSafe center is \$400,000 for three years, through the Safe Havens Grant from the Department of Justice, Office on Violence Against Women. Travis County also funds a \$45,000 contract with SafePlace for an Administrative Coordinator for PlanetSafe who supports its administration functions, provides the training of staff and volunteers and is the only full time position at the center. Travis County also leases and maintains the property at 1101 Nueces St. which is the location of PlanetSafe.

REQUIRED AUTHORIZATIONS:

Roger Jefferies, Justice and Public Safety Executive Manager

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Budget Summary

Budget Category	Amount	Cumulative Expenditures 10/1/10-9/30/11 Development	Cumulative Expenditures 3/12/13-6/30/13 Implementation
A. Personnel	\$9,170		\$ 1,096.08
B. Fringe Benefits	\$1,702		\$ 142.92
C. Travel	\$16,667	\$ 2,321.63	
D. Equipment	\$0		
E. Supplies	\$0		
F. Construction	\$0		
G. Consultants and Contracts	\$372,461	\$15,000.00	\$25,520.25
H. Other Costs	\$0		
Total Direct Costs	\$400,000		
I. Indirect Costs	\$0		
TOTAL PROJECT COSTS	\$400,000	\$17,321.63	\$29,080.88
Federal Share Requested	\$0		
Non-Federal (Match) Amount			
TOTAL UNECUMBERED BALANCE	\$353,597.49		
For no cost extension through 9/30/2014			



All Active

Change Requested

Approved

Denied

Draft

Create Grant Adjustment

Help/Frequently Asked Questions



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information				
Grantee Name:	County of Travis	Project Period:	10/01/2010 - 09/30/2013	
Grantee Address:	P.O. Box 1748 Austin, TX 78767	Program Office:	OVW	
Grantee DUNS Number:	03-090-8842	Grant Manager:	Michelle Dodge	
Grantee EIN:	74-6000192	Application Number(s):	2010-X2062-TX-CW	
Vendor #:	746000192	Award Number:	2010-CW-AX-K018	
Project Title:	OVW FY 2010 Safe Havens Grant Program	Award Amount:	\$400,000.00	
Change Project Period				
Current Grant Period:	Month: 35 Day: 29	New Grant Period:	Month: 47 Day: 29	
Project Start Date:	10/01/2010	*New Project Start Date:	10/01/2010	
Project End Date:	09/30/2013	*New Project End Date:	09/30/2014	
*Required Justification for Change Project Period:				
<p>Travis County is respectfully requesting a no-cost extension to continue the work in the above-mentioned grant. The first year development phase was completed in ordinary course from October 1, 2010-September 30, 2011. However the two year implementation phase did not begin until approval from OVW in</p>				
Attachments:				
Filename:	User:	Timestamp:	Action:	
TravisCountyBudgetSummary.pdf	SBiscoe4	07/29/2013 4:38 PM		
Actions:				
<input type="button" value="Close"/>				
<input type="button" value="Printer Friendly Version"/>				
Audit Trail:				
Description:	Role:	User:	Timestamp:	Note:
Submitted	PO - Grant Manager	SBiscoe4	07/29/2013 4:39 PM	View Note
Draft	EXTERNAL - External User	SBiscoe4	07/29/2013 3:54 PM	View Note





Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Norman McRee/854-4821

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning & Budget

A handwritten signature in black ink, appearing to be "LB", is written to the right of the text for the Elected/Appointed Official/Dept. Head.

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$1,396,563.87 for the period of July 19 to July 25, 2013.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attached.

STAFF RECOMMENDATIONS:

The Director or Benefits Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$1,396,563.87.

ISSUES AND OPPORTUNITIES:

See attached.

FISCAL IMPACT AND SOURCE OF FUNDING:

Employee Health Benefit Fund (8956) – \$1,396,563.87

REQUIRED AUTHORIZATIONS:

John Rabb, 854-2742

Jessica Rio, 854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

**TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS**

DATE: August 6, 2013

TO: Members of the Travis County Commissioners Court

FROM: John Rabb, Benefits Manager

COUNTY DEPT. Human Resources Management Department (HRMD)

DESCRIPTION: United Health Care (UHC) (The Third Party Administrator for Travis County's Hospital and Self Insurance Fund) has requested reimbursement for health care claims paid on behalf of Travis County employees and their dependents.

PERIOD OF PAYMENTS MADE: July 19, 2013 to July 25, 2013

REIMBURSEMENT REQUESTED FOR THIS PERIOD: \$1,396,563.87

HRMD RECOMMENDATION: The Director or Benefits Manager has reviewed the reimbursement submitted and concurs with the findings of the audits by the Financial Analyst and the Benefits Contract Administrator and therefore recommends reimbursement of \$1,396,563.87.

Please see the attached reports for supporting detail information.

**TRAVIS COUNTY
HOSPITAL AND INSURANCE FUND
SUPPORTING DETAIL FOR THE
WEEKLY REIMBURSEMENT REQUEST TO
COMMISSIONERS COURT
FOR THE PAYMENT PERIOD
JULY 19, 2013 TO JULY 25, 2013**

-

- Page 1. Detailed Recommendation to Travis County Auditor for transfer of funds.**
- Page 2. Chart of Weekly Reimbursements Compared to Budget.**
- Page 3. Paid Claims Compared to Budgeted Claims.**
- Page 4. FY Comparison of Paid Claims to Budget.**
- Page 5. Notification of amount of request from United Health Care (UHC) (Bank of America)**
- Page 6. Last page of the UHC Check Register for the Week.**
- Page 7. List of payments deemed not reimbursable.**
- Page 8. Journal Entry for the reimbursement.**

TRAVIS COUNTY
RECOMMENDATION FOR TRANSFER OF FUNDS

DATE: August 6, 2013
 TO: Nicki Riley, County Auditor
 FROM: Norman McRee, HR Financial Analyst
 COUNTY DEPT. Human Resources Management Department (HRMD)

United Health Care (UHC) (Travis County's Third Party Administrator for our Self Insured Health Care Fund) has requested reimbursement for health care claim payments made on behalf of Travis County employees and their dependents as follows:

PERIOD OF PAYMENTS PAID:
 FROM: July 19, 2013
 TO: July 25, 2013

REIMBURSEMENT REQUESTED: \$ 1,396,563.87

SUPPORTING DETAIL FOR REIMBURSEMENT REQUESTED:

NOTIFICATION OF AMOUNT OF REQUEST FROM UHC*:	\$ 2,105,363.28
LESS: REIMBURSEMENTS PREVIOUSLY APPROVED BY COMMISSIONERS COURT: Jul 23, 2013	\$ (753,137.07)
SAP corr	\$ 44,337.66
TOTAL CLAIMS REIMBURSEMENT REQUESTED BY UHC FOR THIS WEEK**:	\$ 1,396,563.87
PAYMENTS DEEMED NOT REIMBURSABLE	\$ -
TRANSFER OF FUNDS REQUESTED:	\$ 1,396,563.87

The claims have been audited for eligibility and all were eligible in the period covered by the claim.

All claims over \$25,000 (2 this week totaling \$152,912.69) have been audited for data entry accuracy and the following information is correct for each claim audited: date of service, eligibility, nature of service, name of and amount billed by provider, amount billed by date and amount paid by UHC.

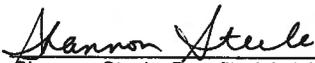
Fifteen percent (15%) of all claims under \$25,000 (\$187,151.77) have been audited for data entry accuracy and the following information is correct for each claim identified for this random review: date of service, eligibility, nature of service, name of and amount billed by provider, date and amount paid by UHC. Claims in this random audit met the above requirements but may qualify for more detailed analysis through other resources.

All claims have been reviewed to determine if they have exceeded the \$250,000 stop loss limit. Claims that have exceeded the limit will be reimbursed by Sun Life; claims expenses are credited in the fiscal year reimbursed. Cumulative fiscal year stop loss reimbursements from Sun Life total \$1,503,743.22.

All claims submitted in this transfer have been audited to confirm accuracy of billing and legitimacy of claim under the service provisions of the health care contract and all are contractually legitimate, legally incurred and accurately billed claims.

I certify that all data listed on this recommendation for transfer of funds is correct and that the payments shown have been made solely for the purpose of health insurance claims.

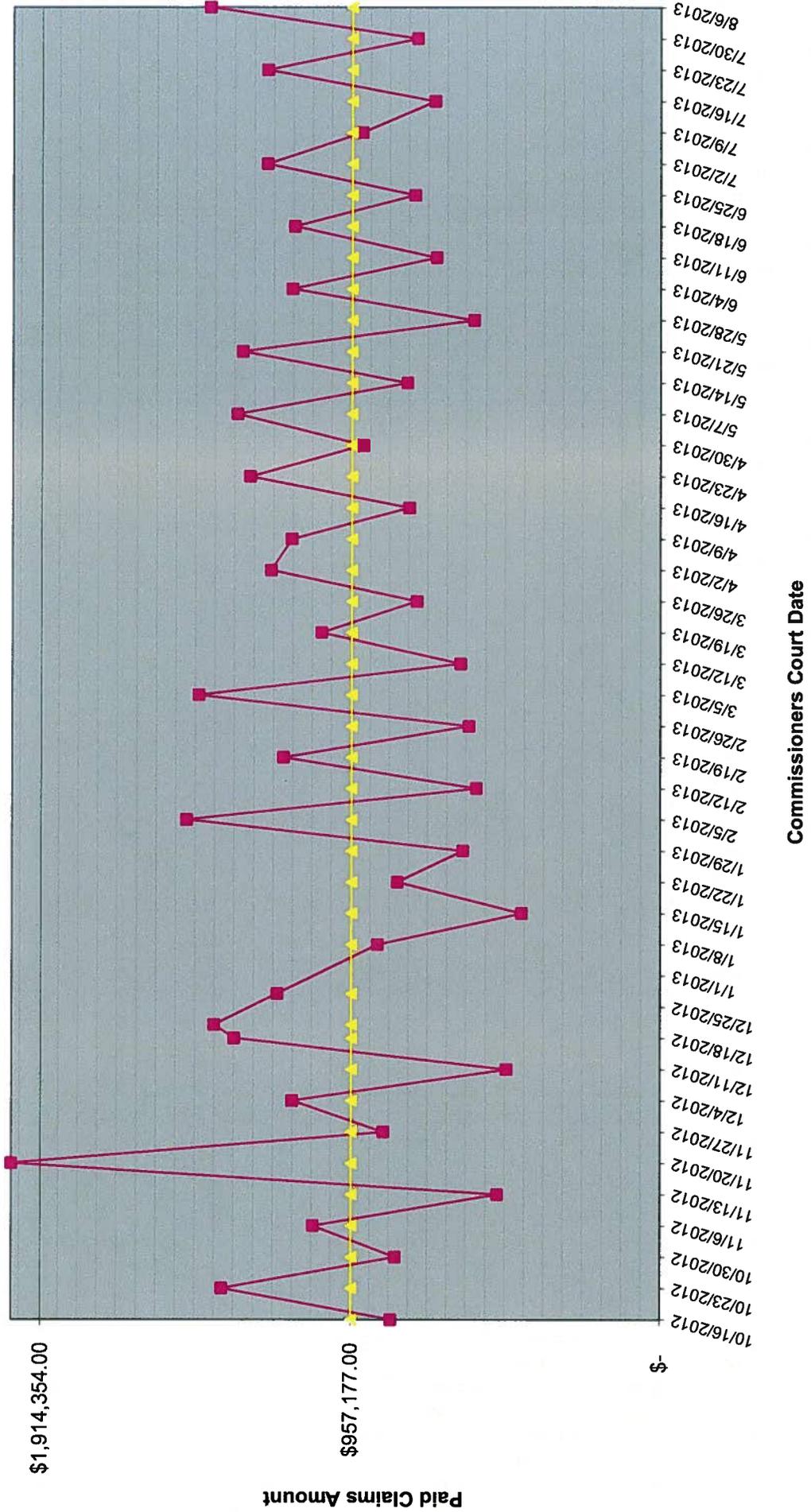

 John Rabb, Benefits Manager Date 7/29/13


 Shannon Steele, Benefits Administrator Date 7/26/13


 Norman McRee, Financial Analyst Date 7/26/13

** Agrees to the total payments for this period per the check register received from UHC. See the final page of this period's check register attached.

Travis County Employee Benefit Plan FY13 Paid Claims vs Weekly Claims Budget of \$957,177.23



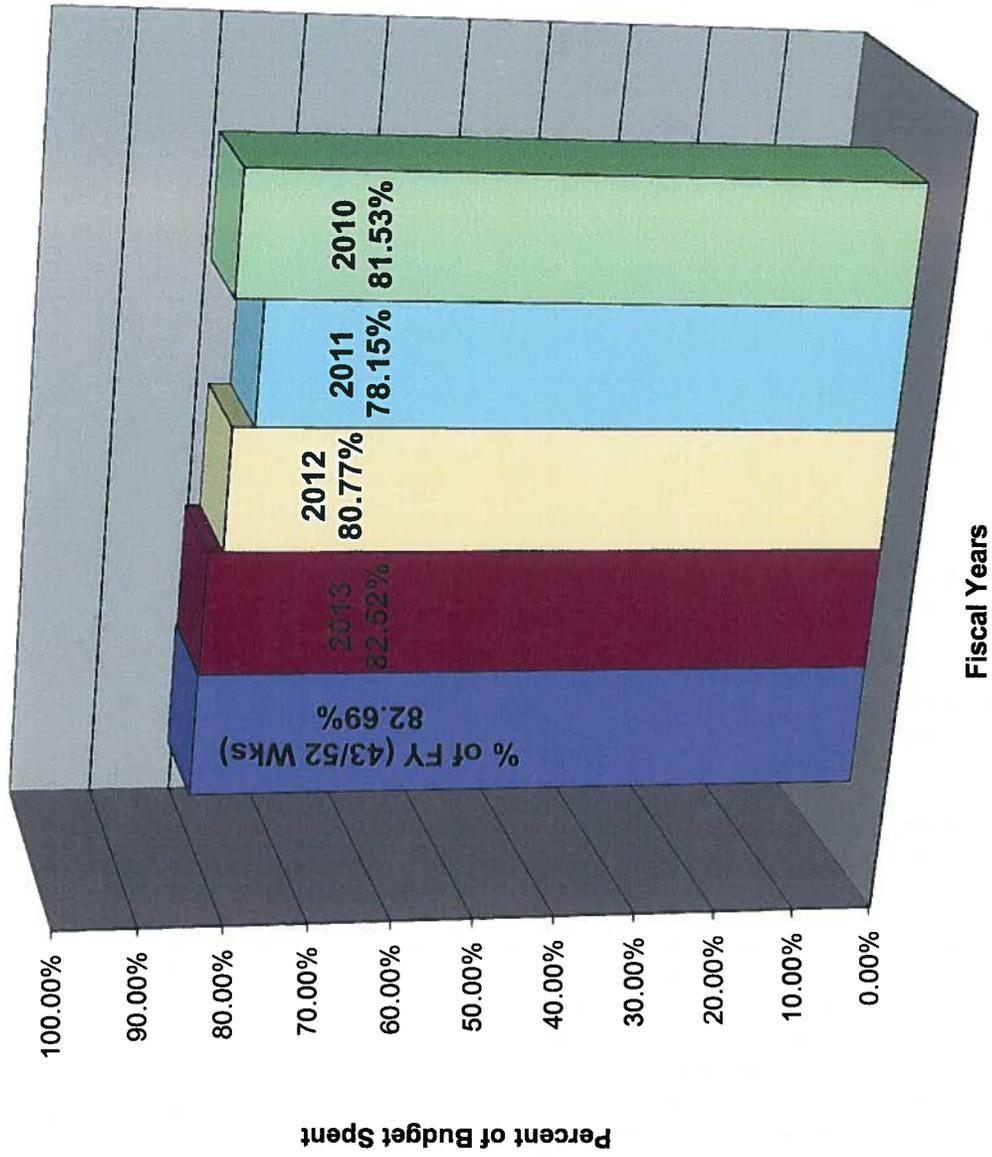
Travis County Employee Benefit Plan FY13 Weekly Paid Claims VS Weekly Budgeted Amount

Wk	Period from	Period To	Voting Session Date	Pd Claims Request Amount	Budgeted Weekly Claims	# of Large Claims	Total of Large Claims	FY 2013 % of Budget Spent	FY 2012 % of Budget Spent
1	9/28/2012	10/4/2012	10/16/2012	\$ 833,295.36	\$ 957,177.23	2	\$ 264,210.15	1.67%	1.42%
2	10/5/2012	10/11/2012	10/23/2012	\$ 1,356,899.90	\$ 957,177.23	3	\$ 398,807.43	4.40%	3.40%
3	10/12/2012	10/18/2012	10/30/2012	\$ 819,640.44	\$ 957,177.23	2	\$ 116,768.50	6.05%	5.60%
4	10/19/2012	10/25/2012	11/6/2012	\$ 1,076,062.49	\$ 957,177.23	1	\$ 68,192.73	8.21%	6.54%
5	10/26/2012	11/1/2012	11/13/2012	\$ 503,241.86	\$ 957,177.23	0	\$ -	9.22%	7.69%
6	11/2/2012	11/8/2012	11/20/2012	\$ 2,004,819.80	\$ 957,177.23	4	\$ 832,945.50	13.25%	10.01%
7	11/9/2012	11/15/2012	11/27/2012	\$ 856,605.61	\$ 957,177.23	7	\$ 345,370.77	14.97%	11.71%
8	11/16/2012	11/22/2012	12/4/2012	\$ 1,140,771.38	\$ 957,177.23	0	\$ -	17.26%	14.05%
9	11/23/2012	11/29/2012	12/11/2012	\$ 474,802.74	\$ 957,177.23	2	\$ 98,896.45	18.21%	14.57%
10	11/30/2012	12/6/2012	12/18/2012	\$ 1,319,676.15	\$ 957,177.23	4	\$ 142,853.98	20.87%	17.30%
11	12/7/2012	12/13/2012	12/21/2012	\$ 1,380,972.18	\$ 957,177.23	8	\$ 726,479.65	23.64%	18.57%
12	12/14/2012	12/20/2012	12/28/2012	\$ 1,187,151.92	\$ 957,177.23	3	\$ 148,596.86	26.03%	20.69%
13	12/21/2012	12/27/2012	1/8/2013	\$ 875,593.97	\$ 957,177.23	5	\$ 262,457.31	27.79%	21.80%
14	12/28/2012	1/3/2013	1/15/2013	\$ 428,312.76	\$ 957,177.23	2	\$ 58,763.15	28.65%	22.93%
15	1/4/2013	1/10/2013	1/22/2013	\$ 814,824.53	\$ 957,177.23	0	\$ -	30.28%	25.13%
16	1/11/2013	1/17/2013	1/29/2013	\$ 610,955.41	\$ 957,177.23	1	\$ 41,841.23	31.51%	26.89%
17	1/18/2013	1/24/2013	2/5/2013	\$ 1,466,572.26	\$ 957,177.23	4	\$ 192,975.28	34.46%	28.96%
18	1/25/2013	1/31/2013	2/12/2013	\$ 569,238.61	\$ 957,177.23	2	\$ 75,547.81	35.60%	30.05%
19	2/1/2013	2/7/2013	2/19/2013	\$ 1,169,082.60	\$ 957,177.23	1	\$ 25,851.04	37.95%	31.86%
20	2/8/2013	2/14/2013	2/26/2013	\$ 592,192.07	\$ 957,177.23	2	\$ 72,001.13	39.14%	34.26%
21	2/15/2013	2/21/2013	3/5/2013	\$ 1,429,268.44	\$ 957,177.23	3	\$ 250,943.12	42.01%	36.83%
22	2/22/2013	2/28/2013	3/12/2013	\$ 617,670.76	\$ 957,177.23	1	\$ 30,476.50	43.25%	38.55%
23	3/1/2013	3/7/2013	3/19/2013	\$ 1,051,038.00	\$ 957,177.23	2	\$ 61,077.22	45.36%	41.36%
24	3/8/2013	3/14/2013	3/26/2013	\$ 754,131.33	\$ 957,177.23	3	\$ 93,494.47	46.88%	42.83%
25	3/15/2013	3/21/2013	4/2/2013	\$ 1,207,753.63	\$ 957,177.23	5	\$ 187,944.03	49.30%	44.44%
26	3/22/2013	3/28/2013	4/9/2013	\$ 1,143,736.22	\$ 957,177.23	5	\$ 386,145.74	51.60%	46.79%
27	3/29/2013	4/4/2013	4/16/2013	\$ 778,673.30	\$ 957,177.23	2	\$ 67,438.64	53.17%	48.19%
28	4/5/2013	4/11/2013	4/23/2013	\$ 1,272,288.67	\$ 957,177.23	4	\$ 185,102.83	55.72%	51.21%
29	4/12/2013	4/18/2013	4/30/2013	\$ 922,180.96	\$ 957,177.23	5	\$ 196,051.28	57.58%	52.36%
30	4/19/2013	4/25/2013	5/7/2013	\$ 1,312,317.73	\$ 957,177.23	4	\$ 129,379.59	60.21%	54.89%
31	4/26/2013	5/2/2013	5/14/2013	\$ 784,494.28	\$ 957,177.23	3	\$ 145,311.14	61.79%	56.65%
32	5/3/2013	5/9/2013	5/21/2013	\$ 1,296,101.07	\$ 957,177.23	1	\$ 104,387.56	64.39%	59.66%
33	5/10/2013	5/16/2013	5/28/2013	\$ 577,392.71	\$ 957,177.23	2	\$ 59,637.50	65.55%	60.97%
34	5/17/2013	5/23/2013	6/4/2013	\$ 1,142,923.03	\$ 957,177.23	1	\$ 47,354.94	67.85%	63.30%
35	5/24/2013	5/30/2013	6/11/2013	\$ 694,579.02	\$ 957,177.23	4	\$ 162,787.84	69.24%	65.14%
36	5/31/2013	6/6/2013	6/18/2013	\$ 1,135,706.60	\$ 957,177.23	3	\$ 160,473.28	71.53%	67.72%
37	6/7/2013	6/13/2013	6/25/2013	\$ 761,015.51	\$ 957,177.23	2	\$ 100,699.54	73.06%	68.76%
38	6/14/2013	6/20/2013	7/2/2013	\$ 1,220,304.06	\$ 957,177.23	4	\$ 138,287.70	75.51%	71.38%
39	6/21/2013	6/27/2013	7/9/2013	\$ 925,240.50	\$ 957,177.23	5	\$ 188,764.35	74.34%	73.07%
40	6/28/2013	7/4/2013	7/16/2013	\$ 698,621.50	\$ 957,177.23	2	\$ 113,774.05	75.75%	74.58%
41	7/5/2013	7/11/2013	7/23/2013	\$ 1,219,443.82	\$ 957,177.23	3	\$ 160,558.84	78.20%	77.11%
42	7/12/2013	7/18/2013	7/30/2013	\$ 753,137.07	\$ 957,177.23	3	\$ 150,618.25	79.71%	78.80%
43	7/19/2013	7/25/2013	8/6/2013	\$ 1,396,563.87	\$ 957,177.23	2	\$ 152,912.69	82.52%	80.77%
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52									

Claims (net) & Budget to Date	\$ 41,071,550.90	\$ 41,158,620.92	stop loss \$ (1,503,743.22)
Gross Paid Claims over (under) Original Budget		\$ (87,070.02)	

note: Not predictive of impact on reserve, intended to show relationship of weekly claims cost to weekly budget.

Comparison of Claims to FY Budgets Week 43



UNITED HEALTHCARE CHECK REGISTER FOR TRAVIS COUNTY SUBMITTED 2013_07_25

CONTR_NBR	PLN_ID	PLN_ID	TRANS_AMT	SRS_DESG_NBR	CHK_NBR	GRP_ID	CLM_ACCT_NBR	ISS_DT	TRANS_TYP_CD	TRANS_DT	WK_END_DT
701254	632	632	\$ (845.53)	A1	3318332	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (936.62)	A1	3279127	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,002.00)		28 11922371	AH	1	7/22/2013	50	7/25/2013	7/25/2013
701254	632	632	\$ (1,005.38)	A1	3279177	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,071.88)	A1	3231504	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,071.88)	A1	3231502	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,114.93)	PH	74713540	AH	9	7/16/2013	50	7/22/2013	7/25/2013
701254	632	632	\$ (1,264.72)	A1	3281030	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,376.01)	A1	3277963	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,627.80)	QG	91016898	AH	1	7/24/2013	50	7/26/2013	7/25/2013
701254	632	632	\$ (1,651.53)	A1	3285383	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,918.67)	A1	3277969	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (1,918.67)	A1	3277951	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (2,112.55)	A1	3277732	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (2,151.55)		26 349566	AH	1	7/19/2013	50	7/24/2013	7/25/2013
701254	632	632	\$ (2,222.33)	A1	3277762	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (2,697.00)		26 350202	AH	5	7/19/2013	50	7/24/2013	7/25/2013
701254	632	632	\$ (2,719.02)	A1	3289183	AA	2	7/17/2013	200	7/23/2013	7/25/2013
701254	632	632	\$ (13,115.74)		26 349527	AA	6	7/19/2013	50	7/24/2013	7/25/2013

1,396,563.87

Travis County Hospital and Insurance Fund - County Employees

UHC Payments Deemed Not Reimbursable

For the payment week ending: 07/25/2013

<i>CONTR_#</i>	<i>TRANS_AMT</i>	<i>SRS</i>	<i>CHK_#</i>	<i>GRP</i>	<i>ACCT#</i>	<i>ISS_DATE</i>	<i>TRANS_CODE</i>	<i>TRANS_DATE</i>
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Total: \$0.00

Travis County - Employee Health Benefits Fund (8956)

Journal Entry for the Reimbursement to United Health Care

For the payment week ending: 07/25/2013

Type	EE/RR	Cost Center	G/L Account	Transaction Amount
CEPO	EE	1110068956	516010	\$ 152,069.02
	RR	1110068956	516110	\$ 30,325.70
			Total CEPO	\$ 182,394.72
EPO	EE	1110068956	516030	\$ 356,767.87
	RR	1110068956	516130	\$ 43,252.36
			Total EPO	\$ 400,020.23
PPO	EE	1110068956	516020	\$ 733,685.72
	RR	1110068956	516120	\$ 80,463.20
			Total PPO	\$ 814,148.92
			Grand Total	\$ 1,396,563.87



Travis County Commissioners Court Agenda Request

Meeting Date: 8/6/13

Prepared By/Phone Number: Cynthia Lam-Roldan, 854-4822

Elected/Appointed Official/Dept. Head: Leslie Browder, 854-9106

Commissioners Court Sponsor: Judge Samuel T. Biscoe

A handwritten signature in black ink, appearing to be "JTB".

AGENDA LANGUAGE:

Consider and take appropriate action on the following items for Human Resources Management Department:

Proposed routine personnel amendments.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 5.

If you have any questions or comments, please contact Todd L. Osburn at 854-2744.

STAFF RECOMMENDATIONS:

N/A

ISSUES AND OPPORTUNITIES:

N/A

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

REQUIRED AUTHORIZATIONS:

Todd Osburn, Human Resources Management Department, 854-2744

Debbie Maynor, Human Resources Management Department, 854-9170

Leslie Browder, Planning and Budget Office, 854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



HRMD

Human Resources Management Department

700 Lavaca Street, 4th Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX (512) 854-9757

August 6, 2013

ITEM # :

DATE: July 26, 2013

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Bruce Todd, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Pct. 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Leslie Browder, County Executive, Planning and Budget *LB*

FROM: Debbie Maynor, Director, HRMD *DM*

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 5.

If you have any questions or comments, please contact Debbie Maynor at 854-9170 or Todd L. Osburn at 854-2744.

LB/DM/TLO

Attachments

- cc: Planning and Budget Department
- County Auditor
- County Auditor-Payroll (Certified copy)
- County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
New Hire	New Hire	07/29/2013	N/A	N/A	1700 - Transportation and Nat Rsrc	30004699 / Engineer Sr / 1 - Regular / 01 - Full Time Exempt / GRD26 / 00 / \$77,251.20
New Hire	New Hire	07/29/2013	N/A	N/A	1700 - Transportation and Nat Rsrc	30005623 / School Crossing Guard / 2 - Temporary / 05 - Hourly - Retmt / GRD11 / 00 / \$13.00
New Hire	New Hire	07/22/2013	N/A	N/A	3300 - District Attorney	30001464 / Law Clerk II / 2 - Temporary / 05 - Hourly - Retmt / GRD19 / 00 / \$21.81
New Hire	New Hire	07/15/2013	N/A	N/A	3350 - Probate Court	30051301 / Law Clerk I / 2 - Temporary / 06 - Hourly - No Bnf / GRD15 / 00 / \$16.64
New Hire	New Hire	07/29/2013	N/A	N/A	3500 - Sheriff	30001956 / Licensed Vocational Nurse / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$34,608.50
New Hire	New Hire	07/29/2013	N/A	N/A	3500 - Sheriff	30002803 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
New Hire	New Hire	08/05/2013	N/A	N/A	3500 - Sheriff	30002747 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50
New Hire	New Hire	07/29/2013	N/A	N/A	3500 - Sheriff	30002730 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50
New Hire	New Hire	08/05/2013	N/A	N/A	3500 - Sheriff	30002657 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50
New Hire	New Hire	08/19/2013	N/A	N/A	3500 - Sheriff	30003193 / Law Enforcement Sheriff D / 1 - Regular / 02 - Full Time Non- Exempt / GRD72 / 03 / \$54,414.67
New Hire	New Hire	07/29/2013	N/A	N/A	3500 - Sheriff	30050210 / Office Specialist Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$37,042.72
Mobility	Promotion	07/22/2013	3200 - District Clerk	30001088 / Court Clerk Asst / 1 - Regular / 02 - Full Time Non-Exempt / GRD11 / 00 / \$30,390.00	3200 - District Clerk	30001108 / Court Clerk I / 1 - Regular / 02 - Full Time Non- Exempt / GRD13 / 00 / \$31,909.50
Mobility	Temporary to Regular	07/22/2013	3650 - Juvenile Probation	30050576 / Building Maintenance Worker / 2 - Temporary / 05 - Hourly - Retmt / GRD11 / 00 / \$13.85	3650 - Juvenile Probation	30004471 / Building Maintenance Worker / 1 - Regular / 02 - Full Time Non- Exempt / GRD11 / 00 / \$28,808.00

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
Salary Change	Salary/Hourly Rate Change	07/16/2013	3410 - Justice of the Peace Pct 3	30001666 / Business Analyst I / 1 - Regular / 01 - Full Time Exempt / GRD22 / 00 / \$55,578.85	3410 - Justice of the Peace Pct 3	GRD22 / 00 / \$69,473.66
Salary Change	Salary/Hourly Rate Change	08/01/2013	3420 - Justice of the Peace Pct 5	30001711 / Court Clerk II / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$36,896.08	3420 - Justice of the Peace Pct 5	GRD15 / 00 / \$39,400.00
Salary Change	Salary/Hourly Rate Change	07/01/2013	3405 - Justice of the Peace Pct 2	30001644 / Court Clerk II / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$34,876.00	3405 - Justice of the Peace Pct 2	GRD15 / 00 / \$37,200.00
Salary Change	Salary/Hourly Rate Change	08/01/2013	3420 - Justice of the Peace Pct 5	30001722 / Court Clerk II / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$38,186.64	3420 - Justice of the Peace Pct 5	GRD15 / 00 / \$39,400.00
Salary Change	Salary/Hourly Rate Change	08/01/2013	3420 - Justice of the Peace Pct 5	30001721 / Court Clerk II Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$37,024.00	3420 - Justice of the Peace Pct 5	GRD16 / 00 / \$43,024.00
Salary Change	Salary/Hourly Rate Change	07/01/2013	3405 - Justice of the Peace Pct 2	30001638 / Court Clerk I / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$30,238.83	3405 - Justice of the Peace Pct 2	GRD13 / 00 / \$32,007.00
Salary Change	Salary/Hourly Rate Change	07/16/2013	3200 - District Clerk	30001151 / Court Clerk II Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$43,842.49	3200 - District Clerk	GRD16 / 00 / \$48,042.49

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
Salary Change	Salary/Hourly Rate Change	07/01/2013	3405 - Justice of the Peace Pct 2	30001640 / Court Clerk II Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$39,349.00	3405 - Justice of the Peace Pct 2	GRD16 / 00 / \$40,599.00
Salary Change	Salary/Hourly Rate Change	07/16/2013	3200 - District Clerk	30001067 / District Clerk Deputy Chief / 1 - Regular / 01 - Full Time Exempt / GRD30 / 00 / \$106,940.00	3200 - District Clerk	GRD30 / 00 / \$112,940.00
Salary Change	Salary/Hourly Rate Change	07/16/2013	1850 - Health and Human Sv and Vet Sv	30005352 / Interpreter / 1 - Regular / 03 - Part Time Exempt / GRD20 / 00 / \$27,769.83	1850 - Health and Human Sv and Vet Sv	GRD20 / 00 / \$29,158.32

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Bruce Todd, Commissioner, Pct. 2

Gerald Daugherty, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4

5



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Diana Ramirez, (512)854-9694

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

JB

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION TO SET THE FISCAL YEAR 2014 SALARIES OF ELECTED OFFICIALS.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

On July 9, 2013, the Commissioners Court approved the calendar for setting the salaries of elected officials, as well as the composition of a grievance committee. In addition, the Commissioners Court reviewed the draft advertisement proposing the Fiscal Year 2014 salaries for elected officials.

On July 16, 2013, Commissioners Court approved placing an advertisement in the Austin Chronicle proposing the Fiscal Year 2014 salaries for elected officials. The advertisement appeared in the Thursday, July 25th edition of the Austin Chronicle. A copy of the advertisement as it appeared is attached. The advertisement also set the public hearing to accept public comment on the proposed salaries for August 6th at 9:00am.

After the public hearing, Commissioners Court will set the salaries of elected officials by approving the Commissioners Court Order Setting Salaries for Elected Officials for Fiscal Year Ending September 30, 2014. The Order is being finalized and will be presented to Commissioners Court on Tuesday, August 6 at the latest. After the vote, the County Judge's Office will notify elected officials of their Fiscal Year 2014 salaries. This notice will start the statutorily mandated timeframes for filing and considering a potential salary grievance.

STAFF RECOMMENDATIONS:

The Planning and Budget Office recommends that Commissioners Court consider the public comment and set the salaries of elected officials.

ISSUES AND OPPORTUNITIES:

N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

FISCAL IMPACT AND SOURCE OF FUNDING:

The Planning and Budget Office has set aside \$286,000 in the Fiscal Year 2014 Preliminary Budget for the proposed increases. With the exception of the District Judges, County Court-at-Law Judges, the Probate Judge and the District Attorney, elected officials in Travis County would receive a 3% salary increase in Fiscal Year 2014 if approved by the Commissioners Court. This is consistent with efforts underway to also fund a 3% increase in pay for the County's classified workforce in the Preliminary Budget. The last pay increase that applied to all classified employees became effective in October 2010.

The District Judges, County Court-at-Law Judges and Probate Judge salaries are increasing in compliance with state law and the District Attorney has requested no increase to her County salary for Fiscal Year 2014.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

County Attorney's Office (512)854-9513

County Judge's Office, (512)854-9555

TRAVIS COUNTY, TEXAS

This notice of maximum proposed salaries and allowances for Travis County elected officials during Fiscal Year 2014 is pursuant to section 152.013 of the Texas Local Government Code. A Public Hearing on the Fiscal Year 2014 salaries and allowances of elected officials will be held on August 6, 2013, at 9:00 a.m. in the Travis County Commissioners Courtroom, 700 Lavaca Street, Austin, Texas. This advertisement reflects the budgeted salaries for the elected officials. All elected officials have the right to decline the salaries set for their office. All persons are invited and may participate in the hearing. Commissioners Court will then set the salaries and allowances of elected officials.

Elected Official ¹	Budgeted FY 2013 Salary	Proposed Change	Proposed FY 2014 Salary
District Judge (State Salary) ^{2,3}	\$125,000.00	\$15,000.00	\$140,000.00
District Judge (County Salary) ⁴	<u>\$15,000.00</u>	<u>\$3,000.00</u>	<u>\$18,000.00</u>
District Judge	\$140,000.00	\$18,000.00	\$158,000.00
Court-at-Law Judge (County Salary) ⁵	\$140,026.86	\$16,973.14	\$157,000.00
District Attorney (State Salary) ²	\$125,000.00	\$15,000.00	\$140,000.00
District Attorney (County Salary) ⁴	<u>\$35,298.00</u>	<u>\$0.00</u>	<u>\$35,298.00</u>
District Attorney	\$160,298.00	\$15,000.00	\$175,298.00
Probate Judge (County Salary) ⁶	\$144,936.00	\$13,064.00	\$158,000.00
Justice of the Peace 1-5	\$108,675.00	\$3,261.00	\$111,936.00
County Attorney	\$159,935.00	\$4,799.00	\$164,734.00
County Judge ⁷	\$114,925.00	\$3,448.00	\$118,373.00
County Commissioner 1,2,3 ⁸ ,4	\$95,595.00	\$2,868.00	\$98,463.00
Constable 1-4	\$89,621.00	\$2,689.00	\$92,310.00
Constable 5	\$93,292.00	\$2,799.00	\$96,091.00
Sheriff	\$131,944.00	\$3,959.00	\$135,903.00
District Clerk	\$116,253.00	\$3,488.00	\$119,741.00
County Clerk	\$116,253.00	\$3,488.00	\$119,741.00
Tax Assessor-Collector	\$116,253.00	\$3,488.00	\$119,741.00
County Treasurer	\$92,473.00	\$2,775.00	\$95,248.00

1. Travis County pays for health care coverage for every county employee and elected official. If a county employee or elected official had and continues to have other health coverage and has continuously declined this county coverage since September 30, 2003, that person may receive an additional \$184.86 per month. This amount may, at that person's option, be added to their total annual Fiscal Year 2014 salary or placed in an IRS approved flexible spending account for the reimbursement of health care or dependent care expenses.

2. The State Salary is the least state compensation received by any of these officials. If these officials have been employed by the state continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. The Legislature specifically said that this supplement is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials. The state salary was last increased for these officials in Fiscal Year 2007.

3. Effective September 1, 2007, if these officials who have been an active judge and a member of the Judicial Retirement System of Texas Plan One or Two for at least 16 years, they also receive \$4,340.00 as "judicial longevity pay" from the state. Effective September 1, 2009, if these officials have been active as a County Court at Law or District Judge for a combined total of at least 16 years but are not eligible for state judicial longevity pay, they receive \$4,340.00 as "judicial longevity pay" from the county.

4. Effective October 1, 2010, the District Judge elected as Administrative Judge for Criminal Courts can be and has been compensated up to \$5,000 for the additional administrative duties involved.

5. The County Salary is the least compensation received by any of these officials. If these officials have been an active County Court-at-Law Judge in Travis County continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. If these officials have been an active County Court-at-Law Judge in Travis County for at least 16 years, a supplement of \$4,340.00 based on judicial longevity is added to and part of the salary of these officials.

6. In addition to County Salary, Government Code § 25.023 says the Commissioners Court must pay the Probate Judge \$1,026.86 as a "benefit replacement pay" supplement because he has continuously served as a Probate Judge since August 31, 1995 and \$4,340.00 as judicial longevity because he has been an active Probate Judge in Travis County for at least 16 years. Since January 1, 2006, the Probate Judge has been elected and serving as the Presiding Judge of the Statutory Probate Judges of Texas. For the additional duties as Presiding Judge, he has received \$33,000 each year (\$2,750 per month). This monthly amount is added to his salary for each month in which he is serving as the elected Presiding Judge.

7. This includes \$4,800 paid for service on the Travis County Juvenile Board.

8. Pursuant to Texas Local Gov't Code § 152.052, the District Attorney has requested no increase in county compensation for Fiscal Year 2014. Pursuant to Texas Local Gov't Code § 152.052, the Commissioner of Precinct 3 has requested that his compensation for Fiscal Year 2014 remain the same as the Fiscal Year 2010 salary of \$90,109.



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Patrick Strittmatter, 4-1183 and Marvin Brice, 4-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes, C.P.M., CPPO , Marvin Brice, CPPB

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: APPROVE CONTRACT AWARD FOR TRAVIS COUNTY JAIL (TCJ) DOMESTIC HOT WATER UPGRADES, IFB NO. 1305-008-PS, TO THE LOW BIDDER, HOT ROD MECHANICAL, INC.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This project primarily consists of the removal, replacement, and addition of water valves, piping, pumps, and a temperature and pressure monitoring system at the Travis County Jail.

Subject IFB was opened June 26, 2013, with three (3) bids received in response to the solicitation. The Sheriff's Office has reviewed the bids and recommends, and Purchasing concurs with the award of the contract to the low bidder, Hot Rod Mechanical, Inc. for a total of \$308,735.00.

- **Contract Expenditures:** Within the last N/A months \$0.00 has been spent against this contract/requirement.

- **Contract-Related Information:**

Award Amount: \$308,735.00

Contract Type: Construction

Contract Period: 180 calendar days

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

➤ **Contract Modification Information:** N/A

Modification Amount:

Modification Type:

Modification Period:

➤ **Solicitation-Related Information:**

Solicitations Sent: 37

Responses Received: 3

HUB Information: Yes*

% HUB Subcontractor: 2.5%

*Contractor is a HUB, and will be using HUB Subcontractors on project.

➤ **Special Contract Considerations:** N/A

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

Funds Reservation in SAP: 300000277

Cost Center(s):

Comments:



GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

JAMES N. SYLVESTER
Chief Deputy

DARREN LONG
Major - Corrections

PHYLLIS CLAIR
Major - Law Enforcement

MARK SAWA
Major - Administration & Support

MEMORANDUM

TO: Patrick Strittmatter, Purchasing Agent Asst

FROM: Mark Stefanov, P.E. 

DATE: July 18, 2013

SUBJECT: Award Recommendation Memo for 1305-008-PS - Travis County Jail (TCJ) Domestic Hot Water Upgrades

This is the Award Recommendation for the above project. It should be awarded to the low bidder, Hot Rod Mechanical Inc. The liquidated damages for not meeting substantial completion will be \$100 per day.

Fabrication and Installation:	\$308,735
0% Contingency	\$0
Construction+ 0%:	\$308,735
Contingency used	\$0
\$/Sq.Ft.:	\$7

Sheriff's Office Work Order number: **249138**
 Sheriff's Office MicroMain Request number: **5873**
 Funds Reservation number: **300000277**
 Estimated schedule: **180 Days**

Please contact me with any questions at 45321. Your assistance in this matter will be greatly appreciated.

ATT: \\Pearl\vol1\Users\StefanM\Projects\2011\TCJ Domestic Hot Water Upgrade KTCJ01\Construction\Purchasing\Pre-award\071317 meeting minutes.pdf
 \\Pearl\vol1\Users\StefanM\Projects\2011\TCJ Domestic Hot Water Upgrade KTCJ01\Construction\Purchasing\RR#5873 TCJ Domestic Hot Water Upgrade Construction-130718.pdf

CC: Sheriff's Office Engineer's File
 Ron Rizzato
 Major Long
 Marvin Brice



Safety, Integrity, Tradition of Service

**AGREEMENT FOR CONSTRUCTION SERVICES
CONTRACT NO. 4400001469**

This Agreement for Construction Services (the "Construction Contract") is entered into by and between Travis County, Texas, a political subdivision of the State of Texas (the "Owner"), and **Hot Rod Mechanical, Inc.** (the "Contractor").

WHEREAS, the Owner desires to enter into the Construction Contract for the Travis County Jail (TCJ) Domestic Hot Water Upgrades (the "Project") in accordance with the provisions of the state statutes and in conformance with the Notice to Proceed (as issued by the Travis County Purchasing Office or its designee), the Contractor's Proposal, General Conditions, Supplementary Conditions, and the Specifications, which term shall include the Drawings and/or attached Plans, and Specifications; and

WHEREAS, the Contractor has been engaged in and does comparable work and represents that it is fully equipped, competent and capable of performing the above-desired work, and desires to perform such work in accordance with the provisions of the Construction Contract.

NOW, THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Owner and the Contractor agree as follows:

ARTICLE I

- 1.1 In addition to such other terms as may be specifically defined herein, the capitalized terms referenced herein shall have the meanings ascribed to such terms in the General Conditions.
- 1.2 The written notice to proceed as issued by the Travis County Purchasing Agent (the "Notice to Proceed"), the Contractor's Bid as accepted by the Travis County Commissioners Court, the General Conditions, the Supplementary Conditions, the Specifications (which term shall include the Drawings and/or attached Plans, and Specifications marked "Travis County Jail (TCJ) Domestic Hot Water Upgrades", IFB No. 1305-008-PS, are all incorporated in the Construction Contract as if set out at length.
- 1.3 The Contractor agrees to perform the work described in this Construction Contract and any and all documents incorporated therein (the "Work"). The Contractor shall commence the Work upon issuance of the Notice to Proceed, and subject to authorized adjustments, shall achieve substantial completion of the Work within **180 calendar days of such issuance** (the "Substantial Completion Date"). All time limits stated in the Construction Contract, and/or the Contract Documents are of the essence. The Substantial Completion Date will not be modified, extended, or otherwise revised except because of rain or other adverse weather conditions, and the Contractor acknowledges that it may be required to work on weekends or holidays in order to achieve substantial completion by the Substantial Completion Date. All time limits stated in the Construction Contract and/or Contract Documents are of the essence.
- 1.4 If the Contractor fails to achieve substantial completion of the Work by the Substantial Completion Date, the Contractor, by execution of this Construction Contract, specifically acknowledges that the Owner will sustain damages for each day the Work extends beyond the Substantial Completion Date. Because of the impracticality and extreme difficulty of fixing and ascertaining the Owner's actual damages, the Contractor agrees **\$100.00 per calendar day** shall be retained by the Owner from any amounts due the Contractor for every day that the Contractor's performance of the Work extends beyond the Substantial Completion Date.

ARTICLE II

- 2.1 For and in consideration of the Contractor's performance of the Work, the Owner shall pay the Contractor, in the manner provided for in Article 9 of Section 00700 of the General Conditions, the total sum of **\$308,735.00** (the "Contract Sum"). The Contract Sum is comprised of (i) **\$173,974.00** for materials to be incorporated into the Project or completely consumed at the job site and services required by or integral to the performance of this Construction Contract and (ii) **\$134,761.00** for all other charges, including the cost of other services, overhead, and materials which do not become part of the finished project or are reusable. This division of the Contract Sum is made to reflect sales tax purposes only. Invoices and payments need not reflect this division. However, Contractor shall maintain internal records to verify. Contractor shall make these records available upon request of the Travis County Auditor.
- 2.2 If at any time during the performance of this Construction Contract the Travis County Commissioners Court (i) fails to provide funding for this Construction Contract during the following fiscal year of Travis County, Texas, (ii) does not adopt a budget for expenditures, or (iii) is able only to partially fund the expenditures required by this Construction Contract, then the Owner may, upon giving the Contractor written notice of such failure to fund and termination, terminate this Construction Contract, or a part thereof, without any further liability, effective thirty (30) days after the Owner notifies the Contractor in writing of such failure to fund and termination. The Owner shall pay the Contractor for any portion of the Work completed up to the effective date. The Contractor shall have no recourse as to sums beyond those for any portion of the Work performed up to the effective date, including without limitation any recovery for lost profits anticipated to be made hereunder.
- 2.3 This Construction Contract may be amended only by a Travis County construction "Change Order" form signed by the Travis County Sheriff's Office, the Contractor, and necessary representatives designated by the Owner.
- 2.4 The Owner may terminate this Construction Contract if it is found that the Contractor offered or gave gratuities to any employee of the Owner with the intent to influence the purchasing process in any manner, either before or after the award of this Construction Contract. The Travis County Commissioners Court shall determine if the Contractor used gratuities to influence the process. If so determined and the Owner terminates this Construction Contract, the Owner shall be entitled to (i) pursue the same remedies against the Contractor as it could pursue if this Construction Contract were breached by the Contractor, and (ii) collect exemplary damages in an amount determined by the Travis County Commissioners Court which shall be not less than three nor more than ten times the amount given to any officer or employee of the Owner. The rights and remedies in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law.
- 2.5 The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit or secure this Construction Contract upon an understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees and established commercial selling agencies maintained by the Contractor to secure business. If the Contractor breaches this warranty, then the Owner shall have the right to terminate this Construction Contract without liability, or in its discretion to deduct from the amount due to the Contractor from the Owner, or otherwise recover, the full amount of commission, percentage, brokerage, or contingent fee.
- 2.6 No action or failure to act by the Owner or the Contractor shall constitute a waiver of any right or duty afforded either of them under this Construction Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

The effective date of this Construction Contract shall for all purposes be the date of the execution of the last to sign, whether the Owner or the Contractor.

IN WITNESS WHEREOF, the parties have executed this Construction Contract as of the date(s) set forth below.

TRAVIS COUNTY, TEXAS

By: _____
Samuel T. Biscoe
Travis County Judge
Date: _____

HOT ROD MECHANICAL, INC.

By: 
Name: Bertha Gutierrez
Title: President
Date: July 22, 2013

Cyd V. Grimes, C.P.M., CPPO,
Travis County Purchasing Agent

APPROVED AS TO FORM BY:

County Attorney

FUNDS VERIFIED BY:

County Auditor

DRAFT



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, August 6, 2013

Prepared By/Phone Number: Sydney Ceder, 854-9882

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 4, an Assignment of Contract No. 4400001034 from Triple D Security to Garda CL Southwest, Inc Co 130.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract provides for armored car services for Travis County.

This Modification No. 4 will approve assignment of Contract #4400001034 to Garda CL Southwest, Inc. Co 130 from Triple D Security. Garda CL Southwest, Inc. Co 130 will assume all rights and responsibilities to Contract #4400001034.

- **Contract Modification Information:**

Modification Amount: N/A

Modification Type: Requirements

Modification Period: April 1, 2013 – July 23, 2014

- **Funding Information:**

SAP Shopping Cart # / Funds Reservation #: N/A

Funding Account(s):

Comments:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

MODIFICATION OF CONTRACT: 4400001034 Armored Car Service

203340

ISSUED BY: PURCHASING OFFICE 700 LAVACA STREET, 8 TH FLOOR AUSTIN, TX 78701	PURCHASING AGENT ASST: Sydney Ceder TEL. NO: (512) 854-9882 FAX NO: (512) 854-9185	DATE PREPARED: April 3, 2013
ISSUED TO: 1000003419 Triple D Security Attn: Jay Lack 901 Profit Victoria, TX 77902	MODIFICATION NO.: 4	EXECUTED DATE OF ORIGINAL CONTRACT: July 24, 2012

ORIGINAL CONTRACT TERM DATES: July 24, 2012 – July 23, 2013 CURRENT CONTRACT TERM DATES: July 24, 2012 – July 23, 2013

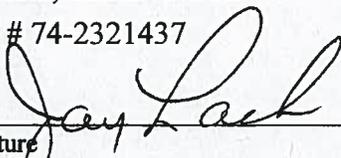
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: N/A Current Modified Amount N/A

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above referenced contract is hereby modified to reflect the following changes effective December 15, 2012:

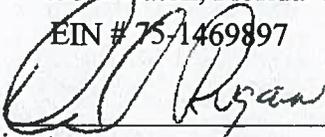
- 1) The Contractor's name on Contract No. 4400001034 is changed as follows:

From: Triple D Security
901 Profit
Victoria, Texas 77902
EIN # 74-2321437


Signature

JAY LACK
Printed Name

To: Garda CL Southwest, Inc. Co 130
700 So Federal Hwy., Ste. 300
Boca Raton, Florida 33432
EIN # 75-1469897


Signature

David Rugani
Printed Name

Note to Vendor:

- [X] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
- [] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____

BY: _____
SIGNATURE

BY: _____
PRINT NAME

TITLE: _____
ITS DULY AUTHORIZED AGENT

- DBA
- CORPORATION
- OTHER

DATE:

TRAVIS COUNTY, TEXAS

BY: _____
CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT

DATE:

TRAVIS COUNTY, TEXAS

BY: _____
SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE:

ASSIGNMENT OF CONTRACT

The parties to this Assignment of Contract (this "Assignment") are Triple D Security a corporation duly authorized and operating under the laws of the State of Texas ("Assignor"), and Garda CL Southwest, Inc. Co 130 a corporation duly authorized and operating under the laws of the State of Texas ("Assignee").

RECITALS:

- A. Travis County and Triple D Security entered into a written Contract for the provision of Armored Car Service (Contract No. 4400001034) on July 24, 2012, which is hereby incorporated by reference herein for all purposes (the "Contract"); and
- B. Assignor desires by this Assignment to assign all of its right, title and interest in and to the Contract to Assignee subject to the terms of the Contract and this Assignment.

TERMS:

In consideration of the mutual agreements set forth in this Assignment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. Assignor assigns, transfers and conveys to Assignee all of its right, title and interest in and to the Contract effective as December 15, 2012 (the "Effective Date of Assignment").
- 2. Assignee accepts such assignment, and assumes and is bound by and shall perform all terms, conditions, covenants, obligations, and duties of Assignor under the Contract as of the Effective Date of Assignment.
- 3. Assignor and Assignee acknowledge that nothing in this Assignment waives or modifies any of the provisions of the Contract.
- 4. The provisions of this Assignment are binding on and inure to the benefit of the heirs, representatives, successors and assigns of the parties.
- 5. This Assignment shall be construed and enforced in accordance with the laws of the State of Texas. Venue for any action arising hereunder or connected herewith shall lie exclusively in Travis County, Texas.
- 6. All references in this Assignment to the Contract encompass the original Contract, No 4400001034.

TRIPLE D SECURITY

By: Jay Lack

Printed Name: JAY LACK

Title & Date: president 7-1-2013

Attest: _____

Date: _____

GARDA CL SOUTHWEST, INC. CO 130

By: David Rugani

Printed Name: David Rugani

Title & Date: Controller, 10-27-2013

Attest: [Signature]

Date: 10-27-2013

By its signature below, Travis County signifies its consent to and approval of this Assignment from Triple D Security to Garda CL Southwest, Inc. Co 130.

TRAVIS COUNTY, TEXAS

By: _____

Samuel T. Biscoe
Travis County Judge

Date: _____



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, August 6, 2013
Prepared By/Phone Number: Deece Eckstein, 854-9754
Elected/Appointed Official/Dept. Head: Deece Eckstein, 854-9754
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON LEGISLATIVE MATTERS, INCLUDING:

- A. UPDATE ON LEGISLATIVE ACTIVITIES DURING THE SECOND AND THIRD CALLED SESSIONS; AND
- B. ADDITIONS TO THE PRIORITIES, POLICY POSITIONS AND THE POSITIONS ON OTHER PROPOSALS SECTIONS OF THE TRAVIS COUNTY LEGISLATIVE AGENDA.

SUMMARY AND IGR COORDINATOR RECOMMENDATION:

BACKGROUND:

- 1) The Second Called Session of the 83rd Texas Legislature ended on Tuesday, July 30, with the House and Senate deadlocked over the use of the Rainy Day Fund to enhance transportation funding. Governor Perry immediately [called](#) a third special session, which convened at 4:30 that afternoon.
- 2) Thus far, enhanced transportation funding is the only item on the call. As of Thursday morning, August 1, 24 bills or joint resolutions had been filed, eight of which relate to transportation.
- 3) There are **22 days remaining** in the Third Called Session.

ISSUES AND OPPORTUNITIES:

Transportation funding – Last week, the House and Senate were unable to resolve their differences over the conference committee reports on [HJR 2](#) and [HB 16](#). Those pieces of legislation were re-filed as [SJR 1](#) and [SB 1](#),

respectively, and have already passed out of the Senate and gone to the House. Together, the bills:

- a) allow oil and gas tax revenues, now sent to the Rainy Day Fund (RDF), to be split between the RDF and the Highway Fund (Fund 6);
- b) require that the new Fund 6 revenue be dedicated exclusively “for constructing, maintaining, and acquiring rights-of-way for public roadways other than toll roads”; and,
- c) require that, at the beginning of each session, the Legislative Budget Board determine a “sufficient balance of the [RDF]” below which transfers to Fund 6 will be suspended; and,
- d) create a Select Committee on Transportation Funding, Expenditures, and Finance in each chamber that will look at the long-term problems of transportation funding in the State and issue a report to the Legislature by November 1, 2014.

The Senate also named a Work Committee on Transportation Funding, consisting of Senators Nichols, Williams, Eltife, Whitmire, Hinojosa, Hancock and Watson, to work with their colleagues in the House towards a solution. The House named a Select Committee on Transportation Funding, with the following members: Phillips-chair, Harper-Brown, Hunter, Geren, Muñoz, Thompson of Harris and Burkett.

The two chambers have recessed until Monday, August 5, at 2:00 p.m.

FISCAL IMPACT AND SOURCE OF FUNDING: Not applicable.

REQUIRED AUTHORIZATIONS: None.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

Tanya Acevedo, Interim Chief Information Officer
Travis County Information Technology Services
Phone: 854-8685
Email: Tanya.Acevedo@co.travis.tx.us

Daniel Bradford, Assistant County Attorney
County Attorney’s Office
Phone: 854-3718
Email: Daniel.Bradford@co.travis.tx.us

Leslie Browder, County Executive
Planning and Budget Office
Phone: 854-8679
Email: Leslie.Browder@co.travis.tx.us

David Escamilla
County Attorney
Phone: 854-9415
Email: David.Escamilla@co.travis.tx.us

Sherri Fleming, County Executive
Health and Human Services/Veterans Services
Phone: 854-4101
Email: Sherri.Fleming@co.travis.tx.us

Cyd Grimes
Purchasing Agent
Phone: 854-9700
Email: Cyd.Grimes@co.travis.tx.us

John Hille, Transactions Division Director
County Attorney's Office
Phone: 854-9642
Email: John.Hille@co.travis.tx.us

Danny Hobby, County Executive
Emergency Services
Phone: 854-4416
Email: Danny.Hobby@co.travis.tx.us

Roger Jefferies, County Executive
Justice and Public Safety
Phone: 854-4415
Email: Roger.Jefferies@co.travis.tx.us

Gregg Knaupe
Travis County Legislative Consultant
Phone: 499-8826
Email: Gregg@KnaupeGR.com

Steven Manilla, County Executive
Transportation and Natural Resources
Phone: 854-9429
Email: Steven.Manilla@co.travis.tx.us

Nicki Riley
Travis County Auditor
Phone: 854-3227
Email: Nicki.Riley@co.travis.tx.us

Jessica Rio, Budget Director
Planning and Budget Office
Phone: 854-4455
Email: Jessica.Rio@co.travis.tx.us

Aerin-Renee Toussaint, Budget Analyst II
Planning and Budget Office
Phone: 854-1160
Email: Aerin.Toussaint@co.travis.tx.us



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, August 6, 2013
Prepared By/Phone Number: Deece Eckstein, 854-9754
Elected/Appointed Official/Dept. Head: Deece Eckstein, 854-9754
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION TO REAPPOINT MATTHEW SNAPP, M.D., AND VINCENT TORRES TO THE AUSTIN TRAVIS COUNTY INTEGRAL CARE BOARD OF TRUSTEES FOR TERMS TO EXPIRE ON SEPTEMBER 30, 2015.

SUMMARY AND IGR COORDINATOR RECOMMENDATION: The terms of two of the three Travis County appointees to the Austin Travis County Integral Care Board of Trustees expire on September 30, 2013. The two appointees are eligible for reappointment under the Court's appointments process. IGR recommends that the Court reappoint them for terms to expire on September 30, 2015.

SUGGESTED MOTION: That the Court reappoint Dr. Matthew Snapp, M.D., and Mr. Vincent Torres to the Board of Trustees of Austin Travis County Integral Care for terms to expire on September 30, 2015.

BACKGROUND: Founded in 1967, Austin Travis County Integral Care provides community-based behavioral health and developmental disabilities services in Travis County, administering an annual budget of \$57 million of local, state and federal funding. In fiscal year 2013, Integral Care is projected to serve more than 30,000 individuals and families through the numerous services and programs it offers year-round.

Integral Care was known as the Austin Travis County Mental Health Mental Retardation Center until September 2009, when its name was changed to reflect evolving attitudes and terminology and to honor the dignity of people who seek its services.

The Travis County Commissioners Court makes three appointments to the nine-member ATCIC Board. Terms are for two years, and there is no limitation on the number of terms a member can serve. The terms of two of them, Matthew Snapp and Vincent Torres, expire at the end of September.

ISSUES AND OPPORTUNITIES: Integral Care is one of six boards and commissions subject to the Court's Uniform Appointment Process.¹ Both Dr. Snapp and Mr. Torres have served on the Board for less than six years, which means their reappointment is governed by Subsection (B) of that section:

Before expiration of a term, or upon a vacancy arising for an organization subject to this UAP, the County Judge shall ... in the case of an existing organization member, that by the end of their term will not have served six years, instruct the Coordinator for Intergovernmental Relations (IGR) to determine if the member desires to continue for an additional term, and contact the organization to determine if the member has a good attendance of meetings and is a good contributor to the organization. Should the Coordinator for IGR submit an acceptable report to the County Judge, the County Judge shall schedule for Commissioners Court the consideration of the re-appointment.

Pursuant to that section, IGR contacted Dr. Snapp and Mr. Torres, who confirmed their interest in continuing to serve on the ATCIC Board. Both of them submitted letters to Judge Biscoe to that effect. IGR also received a memorandum from ATCIC regarding the attendance records and participation levels of both appointees. Those documents are attached.

FISCAL IMPACT AND SOURCE OF FUNDING: N/A.

REQUIRED AUTHORIZATIONS: None.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

¹ Section 1.017, Travis County Code.

Sherri Fleming

County Executive, Health and Human Services & Veterans Services

Phone: 854-4581

Email: Sherri.Fleming@co.travis.tx.us

ATTACHMENTS:

- 1) Letter from Matt Snapp, M.D., re interest in reappointment to the Austin Travis County Integral Care Board of Trustees, July 19, 2013.
- 2) Letter from Vincent Torres re interest in reappointment to the Austin Travis County Integral Care Board of Trustees, July 19, 2013.
- 3) ATCIC, Memo on board attendance and participation of Travis County appointees Dr. Matt Snapp and Vincent Torres, July 2, 2013.



Austin Travis County Integral Care

Behavioral Health & Developmental Disabilities Services

July 19, 2013

The Honorable Sam Biscoe
Travis County Judge
700 Lavaca, Suite 2.700
Austin, TX 78701

Dear Judge Biscoe:

AUSTIN TRAVIS COUNTY INTEGRAL CARE BOARD OF TRUSTEES REAPPOINTMENT

Thank you and the Court for the opportunity to represent you on the Austin Travis County Integral Care (ATCIC) Board of Trustees. In addition to your trust and confidence in my ability to provide leadership on the board, the board itself has entrusted me to serve as its chairman. There are several challenges ATCIC must successfully work through in the coming years to maximize the services and benefits for the citizens of Travis County. This includes massive delivery system changes through the Accountable Care Act (ACA) and 1115 Medicaid Waiver—which requires collaboration across a variety of community partners and stakeholders.

As the board chairman, I believe I have the qualifications, interest and motivation to effectively serve our community on the Board of Trustees of ATCIC as it continues to try to meet the needs in Austin and Travis County for all those persons requiring assistance in the areas of behavioral health, intellectual and developmental disabilities and substance use; and I would like to continue my services as a board member to help identify viable solutions to these challenges.

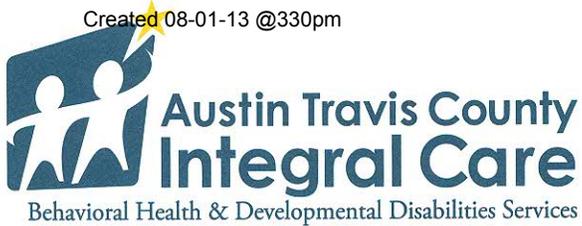
Serving on this board has been a very rewarding experience for me; and with your endorsement and the approval of the Commissioners Court, I would like to continue to serve on the Board. I look forward to providing continued updates on the progress ATCIC has made on these important initiatives.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Snapp', is written over a white background.

Matt Snapp, PhD.
Board Chairman
ATCIC Board of Trustees

xc David Evans, Chief Executive Officer



July 19, 2013

The Honorable Sam Biscoe
Travis County Judge
700 Lavaca, Suite 2.700
Austin, TX 78701

Dear Judge Biscoe:

AUSTIN TRAVIS COUNTY INTEGRAL CARE BOARD OF TRUSTEES REAPPOINTMENT

It has been my pleasure to serve as your appointee on the Austin Travis County Integral Care Board of Trustees for the two-year term of office that ends on September 30, 2013. There are several challenges ATCIC must successfully work through in the coming years to maximize the services and benefits for the citizens of Travis County.

This includes massive delivery system changes resulting from the Accountable Care Act (ACA) and 1115 Medicaid Waiver—which requires collaboration across a variety of community partners and stakeholders. As the current President for the Austin Independent School District, I bring a unique perspective that represents the interests of children and youth from Travis County and I would like to continue my services as an ATCIC board member to help identify viable solutions for these challenges.

Serving on this board has been a very rewarding experience for me; and with your endorsement and the approval of the Commissioners Court, I would like to continue to serve on the Board. I look forward to reporting to you on ATCIC's ongoing progress.

Sincerely,

A handwritten signature in blue ink that reads "Vincent Torres" with a stylized flourish at the end.

Vincent M. Torres
Trustee
ATCIC Board of Trustees

xc Matt Snapp, Chairman
David Evans, Chief Executive Officer

Commissioners Court appointments to Austin Travis County Integral Care

Matthew Snapp

Dr. Snapp has served on Integral Care's Board of Trustees since 2008. As chair, Dr. Snapp serves on the Executive Committee and is also active in the Strategic Planning and 1115 Waiver Task Forces. He is on the New Milestones Foundation Committee and serves as Integral Care's representative at the Texas Council of Community Centers as well as the Community Action Network. **In the past two years, Dr. Snapp has been absent from a board meeting only once, and this was excused. He has also regularly attended public forums and the meetings of various committees as well as quarterly board sessions and work sessions.** He recently hosted an appreciation dinner for Integral Care's executive management team.

Dr. Snapp is a former president of the New Milestones Foundation. He has been in private practice since 1980 specializing in individual, couples and group therapy for adolescents and adults. He was Director of Counseling and Guidance and Director of Student Development for Austin Independent School District and an Adjunct Associate Professor of Educational Psychology at The University of Texas at Austin. Dr. Snapp is a co-founder of Organization Management Systems Global, a management-consulting firm, and has served as an advisor to the United States Treasury's International Affairs Office.

Vincent Torres

Mr. Torres has served on Integral Care's Board of Trustees since 2011. He is the chair of the Children's Services Task Force and a member of the Finance Committee and has regularly attended meetings for each. He has also served on the Human Resources and Communications Committees. **He regularly attends board meetings, with just one excused absence in the past two years. He has also attended quarterly board sessions and work sessions on a regular basis.** Mr. Torres's input is invaluable because he represents the needs of local youth through his Austin Independent School District appointment. His is a unique contribution which greatly benefits both Integral Care and the community as a whole.

Mr. Torres has been employed by The University of Texas at Austin since 1986, where he is the Associate Director of the Center for Energy & Environmental Resources. He has long been active in the Austin community, serving on over ten committees and receiving countless volunteer awards. He has worked tirelessly on securing state legislation for victims of violent crime and has been a Board Member of the Austin Independent School District since 2006. In 2003, the Texas Chapter of the National Association of Social Workers named Torres its Public Citizen of the Year. He attended the United States Naval Academy and graduated from The University of Texas at Austin with a Master of Science in engineering.



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013
Prepared By/Phone Number: David Salazar, 854-9555
Elected/Appointed Official/Dept. Head: Samuel T. Biscoe
Travis County Judge
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE FUTURE OF AND FUNDING FOR THE TRAVIS COUNTY PUBLIC INTEGRITY UNIT IN THE DISTRICT ATTORNEY'S OFFICE.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:



Travis County Commissioners Court Agenda Request

Meeting Date: July 30, 2013
Prepared By/Phone Number: David Salazar, 854-9555
Elected/Appointed Official/Dept. Head: Samuel T. Biscoe
Travis County Judge
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON REPORTS FROM ECONOMIC DEVELOPMENT AND PROCUREMENT POLICIES TASK FORCE.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached document.

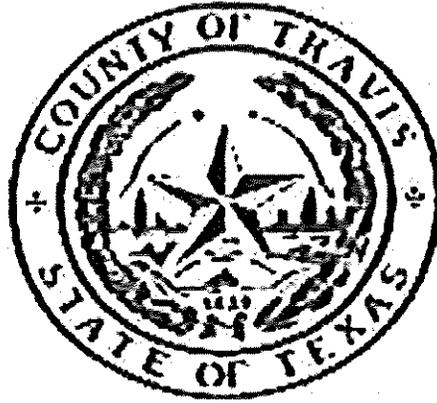
STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:

TCEDTF



Travis County Economic Development Task Force

(created April 2013)

Mission:

To identify ways in which Travis County's economic development and procurement policies can improve working conditions and wages for the construction work force.

External Task Force Members (Rev. 4-18-13)

- **Floyd Akers (Comm. Davis)**
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- **Bob Batlan (Comm. Biscoe)**
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- **Gregorio Casar (Comm. Eckhardt)**
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- **Paul Saldana (Comm. Biscoe)**
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Alternates

- **Jeremy Hendricks, Director SWLDC Lecet**
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Internal Task Force Members

- **Cyd V. Grimes, C.P.M., CPPO, Purchasing Agent, Purchasing Office –**
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- **Leslie Browder, County Executive, Planning Budget Office –**
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- **John Hille, County/District Attorney Division Director – (512)854-9513**
john.hille@co.travis.tx.us

**Travis County Construction Wage and Economic Development
Task Force
Ad Hoc Committee
Executive Summary**

To: Judge Biscoe

From: Floyd M. Akers
Judy Cortez
Co-Chairs

Cc: Commissioner Davis
Commissioner Eckhardt
Commissioner Daugherty
Commissioner Gomez

Date: May 31, 2013

Subj: Executive Summary

The Travis County Construction Wage and Economic Task Force Ad Hoc Committee has concluded its deliberations and is pleased to present this executive summary of those discussions. The committee met regularly once a week over the last month and a half and was very collegial even through the most spirited debates. A majority of the committee makes the following recommendations to the Commissioner's Court:

1. Travis County should require all construction workers to have OSHA-10 safety training and an OSHA 30 certified safety inspector on construction jobs that receive any county funding or economic incentive.
2. Travis County should require all construction workers to be covered by Workers Compensation and the General Contractor should be responsible for compliance on construction jobs that receive any county funding or economic incentive.
3. Travis County should require that all construction workers should be paid at least Travis County's minimum wage (\$11 per hour), as amended, or the prevailing wage, whichever is higher on construction jobs that receive any county funding or economic incentive.
4. Travis County should provide for additional economic incentives above the base incentives to companies that hire at least 15% of their workforce that is economically disadvantaged and have graduated from a workforce training

- program in the Austin MSA. Further, Travis County should require some minimal percentage of construction workers to be from economically disadvantaged areas and have graduated from a workforce training program in the Austin MSA on all large scale construction projects that receive any county funding or economic incentives.
5. Travis County should provide for additional economic incentives above the base incentives to companies that hire at least 10% of their workforce that are veterans living in the Austin MSA. Further, Travis County should require some minimal percentage of construction workers to be veterans living in the Austin MSA on all large scale construction projects that receive any county funding or economic incentives.
 6. Travis County should require all construction projects follow the county's HUB guidelines if they receive any county funding or economic incentive.
 7. Travis County should require all General Contractors to disclose their safety record to the county on any projects in excess of \$1,000,000 if they receive any county funding or economic incentives.
 8. Travis County should be required to accept construction bids from qualified bidders who provide health care to their employees and whose bids are within 5% of the low bidder if the project receives county funding.
 9. Travis County should restrict economic incentive agreement to portions of the county that have been determined to be economically disadvantaged or underdeveloped by a Federal, State or Local governmental authority unless the company is already established in Travis County and currently employs at least 100 people.
 10. Travis County should require that all construction workers have the right to file a wage complaint with Travis County on any construction project that receives county funding or economic incentives. Travis County should require the right to audit payroll and general contractors for compliance and interview workers if necessary.
 11. Travis County should require monthly HUB reporting on all construction projects that receive county funding or economic incentives.
 12. The County should raise the maximum amount of real and personal tax abatement/rebate economic incentive available to a company to 85%.

The committee was very thoughtful and deliberative in arriving at the foregoing conclusions. The most contentious issues concerned requiring prevailing wage and workers compensation on economic incentive projects. At least 3 meetings were spent discussing those topics. There was unanimity on many of the other items.

Discussion

Final Report from Task Force to Improve Construction Working Conditions and Wages in Travis County

The task force studied recommendations for improving wages and working conditions for the construction workforce on projects managed by Travis County directly or in partnership with the Travis County, such as 381 Agreements or in Public Private Partnerships. The County has different policies and procedures for these scenarios. In several cases, the majority of the task force found that improvements to working conditions and wages could be made for the construction workforce by simply applying the better practice from either scenario to both.

The task force understands that Economic Development is a competitive process and that maintaining competitiveness while improving working conditions and wages for the construction workforce is a delicate balance. Where disagreements remain, they center on differing opinions on the impact on that balance relative to Economic Development. However, the majority of task force members believe that the steps recommended are prudent, will improve the overall quality of life, and ultimately improve the Economic Development climate in Travis County.

The task force unanimously supports policies to improve workplace safety, health care coverage, workforce development for the Economically Disadvantaged, hiring of veterans, and HUB participation.

Opening Comments from a majority of Task Force Members:

As the Commissioners Court knows, Travis County is growing like never before, with dozens of new developments being built every year. This is a great opportunity to create good, safe jobs that will uplift construction families out of poverty.

Unfortunately, our workers and their families are not fully benefiting from the County's growth. According to government data, the number of construction working families in poverty has risen by 61%. Half of the County's construction workforce isn't covered by workers' compensation insurance, and 76% don't have health insurance. Worst of all, Texas is the deadliest state in the country for these workers.¹

The Commissioners Court can ensure that investment in new construction, whether in private or public works, uplifts our communities while constructing high-quality new buildings. We believe that the task force's recommendations will broaden the positive impact of tax dollars being invested in economic development and public works.

Lastly, we believe that the composition of the task force was prudent, and created room for fair discussion and lively debate. The task force was well-rounded: two community non-profits, two industry associations, two development experts, two citizen-consumer representatives, and two unions. We appreciated the hard work of all the task force members and look forward to upcoming discussion and action.

¹ University of Texas & Workers Defense Project. *Build a Better Texas*, January 2013.

Opening Comments from a minority of Task Force Members:

The construction industry in the Austin metro has experienced significant growth over the last year. According to the Texas Workforce Commission there are 43,200 workers in the construction industry which is 3,300 more than the year before, a nearly 8% increase in new job growth. The Minority Task Force position is the growth has occurred as a result of Austin / Travis County leading the nation in overall job growth which simply hasn't happened without an sustained and proactive effort to recruit and retain good paying jobs to the metro area. According to the Bureau of Labor Statistics, 40% of all U.S. States are still experiencing negative construction job growth which reflects well for the Texas / Austin economy. It is our opinion that while worker training and good wages should be the goal of all jobs in the region the issues presented by the Commissioners Court to be addressed by this Task Force are issues that should be and could be better addressed by a larger representation of those actually involved in the construction industry. The appointments to the Travis County Task Force did not create an equitable representation of construction industry experts and/or representatives of general, subcontractor and minority/women-owned contractors to offer and/or quantify a balanced perspective and/or opinion. Therefore, the disposition and outcome of the Task Force Report was already predetermined by the appointment process.

According to the Office of Labor Management Standards, U.S. Department of Labor, of the 43,200 construction jobs in the Austin metro there are 5,880 construction union members (14%). The primary goals set by the Commissioners Court for the Task Force to address is: Community recommendations for improving Travis County procurement policies and economic development incentive development policies - Discuss and Action on Good, Safe Careers in Construction for Travis County. We the Minority opinion are extremely concerned with the cost to Travis County taxpayers to implement the views of the Majority opinion. We believe an extensive cost analysis be a priority before going further with any implementation of any recommendations which should include the staff cost for compliance of any changes to either procurement or economic development policies. We also strongly believe a more diverse group of construction experts needs to be included. Finally we also feel adding additional layers of requirements to an already onerous economic development policy will only make Travis County less competitive for the jobs the community actually needs the most.

Prioritize Safety

1. Unanimous Recommendation for Safety Training: Require that all construction workers on all County Projects and County subsidized projects, including P3 projects and 381 Agreements, have at least the basic OSHA-10 safety training certification and that an OSHA-30 certified safety supervisor be on-site while work is ongoing. This recommendation mirrors current policy at City of Austin.

The task force determined that there would be no additional cost to the County if this recommendation were implemented. Howard Lazarus, Director of Public Works at City of Austin, confirms this in a letter to the public. Safety on jobsites is improved with safety training.

2. Majority Recommendation (7-3) for Workers' Compensation Insurance: Require that all workers on construction projects receiving economic incentives be covered by workers' compensation insurance, and that the Owner & Prime Contractor be responsible for ensuring

that workers are insured—that is, have the Travis County workers’ compensation policy apply to incentive projects and P3s.

Majority Opinion: Subsidizing projects where workers in dangerous jobs are not covered by workers’ compensation is not sound policy. Workers’ compensation insurance protects the County from large uncompensated care costs that result from injuries in a dangerous industry. This insurance improves the overall financial health of the County. Furthermore, workers’ compensation creates incentives for employers to ensure worksite safety because policyholders receive discounts when they invest in safety training programs and experience fewer worksite accidents. While other types of occupational risk plans may exist, the majority holds that workers’ compensation is the most clear and consistent standard that provides adequate coverage of medical care and income benefits for injured workers. By requiring workers’ compensation coverage on projects receiving county tax incentives, the county establishes parity with its own construction sites and avoids the cost of evaluating other types of occupational risk plans that may or may not meet state standards for workers’ compensation. Workers’ compensation ensures that workers are able to cover medical costs and pay for their basic needs as soon as they are injured, and avoids costly lawsuits.

Minority Opinion:

The workers compensation system inadequately insures injury victims for severe and debilitating injuries. Contractors should be given the opportunity to secure private insurance with greater benefits for severe injury.

Allow workers to receive fair pay

3. Majority Recommendation (7-3) for living wage on publicly funded works: Require that no construction worker be paid less than the County’s minimum or “living” wage (currently \$11.00/hour) on County works where applicable as well as P3 projects or other County delivery methods. (where prevailing wage applies, workers must be paid at least the prevailing wage, unless that wage is less than \$11/hour, in which case the County minimum wage applies).

Majority Opinion: The County has already established that an \$11.00/hour wage is the minimum it should pay its own employees. When the \$11.00/hour rate was established, it was viewed as a “living wage” that allowed County employees to live above the poverty line. However, construction workers on County projects are not currently subject to that standard, and many workers may earn less than \$11/hour under current Travis County prevailing wage rates. Paying poverty wages to workers on County sponsored projects is contrary to its values. Additionally, two independent investigations show that the cost of implementing a living wage on capital construction projects is negligible, finding that the \$11 minimum results in a *maximum* of 0.5% budget impact on construction costs per project, while reducing the need of workers to rely on the public safety net. Other comprehensive studies have shown that requiring livable wages on County construction projects results in a skilled, productive workforce that ultimately brings cost-savings to the public. The Majority also recommends that the County review the current minimum wage standard as it has not been updated in years while the cost to live in Travis County has risen substantially.

Minority Opinion:

4. Majority Recommendation (6-3) for prevailing wage on incentivized works: Require that construction workers be paid the prevailing wage as determined by the Department of Labor for Travis County on projects receiving incentives, including P3 projects.

Majority Opinion: Applicants for incentives should contract with construction companies that pay local market rates, and do not undercut local workers' wages. Attempts to undercut the local market could lead to hiring of less skilled workers, high worker turnover, reduce the quality of the project, and likely result in less safe workplaces. Protecting the local market ensures that businesses are incentivized to build a skilled, quality, stable and safe workforce in Travis County. There would be no additional cost to the County for implementing prevailing wages on incentive projects. A major University of Missouri study (attached) indicates that there is no statistical difference in costs where prevailing wages were honored versus those that did not pay prevailing wages. The floor wage of \$11/hour should stay in place, and any prevailing wage rate above \$11/hour should prevail on these construction projects.

Minority Opinion:

There is insufficient data to justify paying prevailing wages. There was consensus among the group that adding a prevailing wage requirement would add about 4% to the labor cost of a project.

Create good jobs for Travis County residents

5. Unanimous Recommendation for job training of economically disadvantaged individuals: Incentive applicants should qualify for additional incentives above the base incentive if Applicant ensures and proves that 15% of the construction worker hours completed on the project related to the incentive be completed by Economically Disadvantaged individuals (as defined in Travis County Incentives Policy) who have graduated from a workforce training program in the Austin MSA. And furthermore, that the Commissioners Court require that a portion of construction worker hours on County Projects of scale (that is, P3s, Public Works, etc. with a large budget) be completed by Economically Disadvantaged individuals (as defined in Travis County Incentives Policy) who have graduated from a workforce training program in the Austin MSA.

6. Unanimous Recommendation for hiring of veterans. Incentive applicants should qualify for additional incentives above the base incentive if Applicant ensures and proves that 10% of the construction worker hours completed on the project related to the incentive be completed by Veterans living in the Austin MSA. And furthermore, that the Commissioners Court require that a portion of construction worker hours on County Projects of scale (that is, P3s, Public Works, etc. with a large budget) be completed by Veterans living in the Austin MSA.

7. Unanimous Recommendation for HUB/MBE/WBE program: Incentive applicants should be required to follow the guidelines of the County's HUB program. This will ensure that local businesses that are owned and operated by local individuals that have suffered from historic exclusion have a chance to participate on publicly subsidized construction projects.

Protect the County

8. Unanimous Recommendation for Safety Record Disclosure: Current Travis County policy requires that Prime Contractors disclose their safety record. The task force unanimously recommends that on County projects or P3 projects with a total budget of over \$1 million, all construction subcontractors must also disclose their safety record to the County.

9. Unanimous Recommendation for Health Care preference: Construction companies that provide reasonable health care coverage to their workers and that use subcontractors that provide reasonable health care insurance to their workers currently are at a competitive disadvantage when bidding for County work. The task force unanimously recommends that on all County projects (including P3's), the County accept the best bid from companies that provide reasonable health care coverage for their workers and that use a subcontractor or subcontractors that provide reasonable health care insurance, as long as that bid is not over five percent higher than the lowest and best bid from a contractor who does not provide such insurance. Construction costs cannot increase more than 5% with this policy, but the fiscal benefits of an insured construction workforce should mitigate if not eliminate any increased cost to the County. Currently, an astonishing 76% of Austin area construction workers are not covered by health insurance.

Give low-income neighborhoods a chance

10. Majority Recommendation (6-1) Restrict incentive project location to "Economically Disadvantaged" or underdeveloped areas while allowing for local expansion. Any local, state, or federal authority may define "Economically Disadvantaged" or underdeveloped areas. Incentive projects may be exempted from this provision if they involve a local expansion of an enterprise that currently employs at least 100 individuals at a workplace in Travis County.

Majority Opinion: Encouraging economic development in disadvantaged areas will give workers easier access to construction sites, will avoid construction in most environmentally sensitive areas of the County, and will stimulate economically depressed areas.

Minority Opinion:

Establish consistent enforcement

11. Unanimous Recommendation for wage enforcement: All construction workers must have the right to take any wage complaints to the County on incentivized projects and P3 projects. The County retains the right to audit payroll & construction contracts and interview workers, as the County deems necessary, on these projects. County staff has noted that this will not require additional staff or have a budget impact in the foreseeable future.

12. Unanimous Recommendation for HUB reporting: If a HUB program is implemented on incentivized projects, as recommended in 7. above, the incentive applicant should be required to submit monthly reports showing good faith efforts toward HUB participation and providing metrics detailing HUB participation status. County staff has noted that this will not require additional staff or have a budget impact in the foreseeable future.

13. Majority Recommendation (6-3) for increasing the maximum total tax incentive by 5%: Considering the fact that the taskforce's proposals impose construction related requirements on incentive applicants, the task force recommends that the County raise the maximum total tax abatement to 85%. This would partially mitigate effects on incentive applicants and keep the County as an attractive and competitive location.

Majority Opinion: Travis County's current economic success, when compared to other areas of the country is due, in part, to the fact that the County did not impose constraints on construction aspects of economic development projects. The recently added requirement that contract construction workers be paid the County's minimum wage erodes its competitive advantage. Additional requirements proposed by this task force would further erode that advantage. Some in the majority believe that new incentives, proposed by this task force, could help mitigate the impact. However, an outstanding candidate that already qualifies for the current maximum incentive would not benefit from the new incentives, unless the maximum bonus is increased.

Minority Opinion: This task force has only recommended the most basic protections for the construction workforce, and that a 5% increase of the maximum total incentive amount unduly benefits corporate incentive applicants more than it benefits low-wage construction workers or the average Travis County resident. The task force has made recommendations to prevent mistreatment and underpayment of construction workers; no additional incentive is necessary to ensure basic standards. Additional incentives were already recommended unanimously on the task force when the Applicant goes above and beyond to hire veterans or Economically Disadvantaged graduates of training programs.

Further Discussion

The construction industry in the Austin metro has experienced significant growth over the last year. According to the Texas Workforce Commission there are 43,200 workers in the construction industry which is 3,300 more than the year before, a nearly 8% increase in new job growth. The Minority Task Force position is the growth has occurred as a result of Austin / Travis County leading the nation in overall job growth which simply hasn't happened without an sustained and proactive effort to recruit and retain good paying jobs to the metro area. According to the Bureau of Labor Statistics, 40% of all U.S. States are still experiencing negative construction job growth which reflects well for the Texas / Austin economy. It is our opinion that while worker training and good wages should be the goal of all jobs in the region the issues presented by the Commissioners Court to be addressed by this Task Force are issues that should be and could be better addressed by a larger representation of those actually involved in the construction industry. The appointments to the Travis County Task Force did not create an equitable representation of construction industry experts and/or representatives of general, subcontractor and minority/women-owned contractors to offer and/or quantify a balanced perspective and/or opinion. Therefore, the disposition and outcome of the Task Force Report was already predetermined by the appointment process.

According to the Office of Labor Management Standards, U.S. Department of Labor, of the 43,200 construction jobs in the Austin metro there are 5,880 construction union members (14%). The primary goals set by the Commissioners Court for the Task Force to address is: Community recommendations for improving Travis County procurement policies and economic development incentive development policies - Discuss and Action on Good, Safe Careers in Construction for Travis County. We the Minority opinion are extremely concerned with the cost to Travis County taxpayers to implement the views of the Majority opinion. We believe an extensive cost analysis be a priority before going further with any implementation of any recommendations which should include the staff cost for compliance of any changes to either procurement or economic development policies. We also strongly believe a more diverse group of construction experts needs to be included. Finally we also feel adding additional layers of requirements to an already onerous economic development policy will only make Travis County less competitive for the jobs the community actually needs the most.

Prioritize Safety

1. *Unanimous Recommendation for Safety Training:* Require that all construction workers on all County Projects and County subsidized projects, including P3 projects and 381 Agreements, have at least the basic OSHA-10 safety training certification and that an OSHA-30 certified safety supervisor be on-site while work is ongoing. This recommendation mirrors current policy at City of Austin.

The task force determined that there would be no additional cost to the County if this recommendation were implemented. Howard Lazarus, Director of Public Works at City of Austin, confirms this in a letter to the public. Safety on jobsites is improved with safety training.

2. *Majority Recommendation (7-3) for Workers' Compensation Insurance:* Require that all workers on construction projects receiving economic incentives be covered by workers'

compensation insurance, and that the Owner & Prime Contractor be responsible for ensuring that workers are insured—that is, have the Travis County workers' compensation policy apply to incentive projects and P3s.

Majority Opinion: Subsidizing projects where workers in dangerous jobs are not covered by workers' compensation is unsound policy. Workers' compensation insurance protects the County from large uncompensated care costs of injury in a dangerous industry. This provides a net positive financial picture for the County. Furthermore, workers' compensation creates incentives for employers to ensure worksite safety because policy holders receive discounts when they invest in safety training programs and experience fewer worksite accidents. While other types of occupational risk plans may exist, the majority holds that workers' compensation is the most clear and consistent standard that provides adequate coverage of medical care and income benefits for injured workers. By requiring workers' compensation coverage on projects receiving county tax incentives, the county establishes parity with its own construction sites and avoids the cost of evaluating other types of occupational risk plans that may or may not meet state standards for workers' compensation. Workers' compensation ensures that workers are able to cover medical costs and pay for their basic needs as soon as they are injured, and avoids costly lawsuits.

Minority Opinion:

The workers compensation system inadequately insures injury victims for severe and debilitating injuries. Contractors should be given the opportunity to secure private insurance with greater benefits for severe injury.

Workers compensation insurance is expensive for companies to carry and will add to the cost of construction projects; however, the task force was unable to quantify the costs associated with this recommendation and felt that analysis should be completed to better understand the implications of this recommendation.

Allow workers to receive fair pay

3. Majority Recommendation (7-3) for living wage on publicly funded works: Require that construction workers be paid at least the County's minimum or "living" wage (currently \$11.00/hour) on County works where applicable as well as P3 projects, or the prevailing wage, whichever is higher.

Majority Opinion: The County has already established that an \$11.00/hour wage is the minimum it should pay its own employees. When the \$11.00/hour rate was established, it was viewed as a "living wage" that allowed County employees to live above the poverty line. However, construction workers on County projects are not currently subject to that standard, and many workers may earn less than \$11/hour under current Travis County prevailing wage rates. Paying poverty wages to workers on County sponsored projects is contrary to its values. Additionally, two independent investigations show that the cost of implementing a living wage on capital construction projects is negligible, finding that the \$11 minimum results in a *maximum* of 0.5% budget impact on construction costs per project, while reducing the need of workers to rely on the public safety net. Other comprehensive studies have shown that requiring livable wages on County construction projects results in a skilled, productive workforce that ultimately brings cost-savings to the public. The Majority also

recommends that the County review the current minimum wage rate as it has not been updated in years while the cost to live in Travis County has risen substantially.

Minority Opinion:

There is insufficient data to justify paying prevailing wages in addition to a living wage. There was consensus among the group that adding a prevailing wage requirement would add about 4% to the labor cost of a project. Furthermore, if the higher of prevailing wage or a living wage was enacted, the costs would likely be much more than 4.0% as some prevailing wages are actually less than \$11.00 per hour.

4. Majority Recommendation (7-3) for prevailing wage on incentivized works: Require that construction workers be paid the prevailing wage as determined by the Department of Labor for Travis County on projects receiving incentives, including P3 projects.

Majority Opinion: Applicants for incentives should contract with construction companies that pay local market rates, and do not undercut local workers' wages. Attempts to undercut the local market could lead to hiring of less skilled workers, high worker turnover, and likely result in less safe workplaces. Protecting the local market ensures that businesses are incentivized to build a skilled, quality, stable and safe workforce in Travis County. There would be no additional cost to the County for implementing prevailing wages on incentive projects. A major University of Missouri study (attached as Appendix A) indicates that there is no statistical difference in costs where prevailing wages were honored versus those that did not pay prevailing wages. The floor wage of \$11/hour should stay in place, and any prevailing wage rate above \$11/hour should prevail on these construction projects.

Minority Opinion:

There is insufficient data to justify paying prevailing wages. There was consensus among the group that adding a prevailing wage requirement would add about 4% to the labor cost of a project. A 4.0% increase in costs to a major construction project could eliminate the entire dollar value of an incentive. For example, an incentive of \$1,000,000 would be eliminated if the construction project was \$25,000,000 or greater. For example, any construction project in excess of \$25 MM, would require an incentive greater than \$1 MM from the County to justify the additional cost of implementing prevailing wages. The economic impact to the County through increased taxes both from the company who is relocating or expanding and the other business the company will generate should be factored into the analysis regarding the costs of prevailing wages. In other words, that potential lost revenue, if added to the costs of implementing prevailing wages, would significantly increase the actual costs of prevailing wages.

Create good jobs for Travis County residents

5. Unanimous Recommendation for job training of economically disadvantaged individuals: Incentive applicants should qualify for additional incentives above the base incentive if Applicant ensures and proves that 15% of the construction worker hours completed on the project related to the incentive be completed by Economically Disadvantaged individuals (as defined in Travis County Incentives Policy) who have

graduated from a workforce training program in the Austin MSA. And furthermore, that the Commissioners Court require that a portion of construction worker hours on County Projects of scale (that is, P3s, Public Works, etc. with a large budget) be completed by Economically Disadvantaged individuals (as defined in Travis County Incentives Policy) who have graduated from a workforce training program in the Austin MSA.

6. Unanimous Recommendation for hiring of veterans. Incentive applicants should qualify for additional incentives above the base incentive if Applicant ensures and proves that 10% of the construction worker hours completed on the project related to the incentive be completed by Veterans living in the Austin MSA. And furthermore, that the Commissioners Court require that a portion of construction worker hours on County Projects of scale (that is, P3s, Public Works, etc. with a large budget) be completed by Veterans living in the Austin MSA.

7. Unanimous Recommendation for HUB/MBE/WBE program: Incentive applicants should be required to follow the guidelines of the County's HUB program. This will ensure that local businesses that are owned and operated by local individuals that have suffered from historic exclusion have a chance to participate on publicly-subsidized construction projects. *Please elaborate here, Paul, if you'd like.*

Protect the County

8. Unanimous Recommendation for Safety Record Disclosure: Current Travis County policy requires that Prime Contractors disclose their safety record. The task force unanimously recommends that on County projects or P3 projects with a total budget of over \$1 million, all construction subcontractors must also disclose their safety record to the County.

9. Unanimous Recommendation for Health Care preference: Construction companies that provide reasonable health care coverage to their workers and that use subcontractors that provide reasonable health care insurance to their workers currently are at a competitive disadvantage when bidding for County work. The task force unanimously recommends that on all County projects (including P3's), the County accept the best bid from companies that provide reasonable health care coverage for their workers and that use a subcontractor or subcontractors that provide reasonable health care insurance, as long as that bid is not over five percent higher than the lowest and best bid from a contractor who does not provide such insurance. Construction costs cannot increase more than 5% with this policy, but the fiscal benefits of an insured construction workforce should mitigate if not eliminate any increased cost to the County.

Give low-income neighborhoods a chance

10. Majority Recommendation (6-1) Restrict incentive project location to "Economically Disadvantaged" areas while allowing for local expansion. Any local, state, or federal authority may define "Economically Disadvantaged" areas. Incentive projects may be exempted from this provision if they involve a local expansion of an enterprise that currently employs at least 100 individuals at a workplace in Travis County.

Majority Opinion: Encouraging economic development in disadvantaged areas will give workers easier access to construction sites, will avoid construction in most environmentally sensitive areas of the County, and will stimulate economically depressed areas.

Minority Opinion: The Commissioners Court adopted a location requirement last November that all eligible incentives be located in the Desired Development Zone. Adding the Majority Opinion to only allow incentives east of I-35 will only add to Travis County not being competitive for good paying projects that are inside the Desired Development Zone. While not reflective of the final vote this was made clear following the vote and several in the minority indicated they would support an additional incentive for those projects that locate east of I-35 but not restrict it to only east of I-35.

Establish consistent enforcement

11. Unanimous Recommendation for wage enforcement: All construction workers must have the right to take any wage complaints to the County on incentivized projects and P3 projects. The County retains the right to audit payroll & construction contracts and interview workers as the County deems necessary on these projects. County staff has noted that this will not require additional staff or have a budget impact in the foreseeable future.

12. Unanimous Recommendation for HUB reporting: If a HUB program is implemented on incentivized projects, the incentive applicant should be required to submit monthly reports showing good faith efforts toward HUB participation and providing metrics detailing HUB participation status. County staff has noted that this will not require additional staff or have a budget impact in the foreseeable future.

13. Majority Recommendation (6-3) for increasing the maximum total tax incentive by 5%: Considering the fact that the taskforce's proposals impose construction related requirements on incentive applicants, the task force recommends that the County raise the maximum total tax abatement to 85%. This would partially mitigate effects on incentive applicants and keep the County as an attractive and competitive location.

Majority Opinion: Travis County's current economic success, when compared to other areas of the country is due, in part, to the fact that the County did not impose constraints on construction aspects of economic development projects. The recently added requirement that contract construction workers be paid the County's minimum wage erodes its competitive advantage. Additional requirements proposed by this task force would further erode that advantage.

Minority Opinion: This task force has only recommended the most basic protections for the construction workforce, and that a 5% increase of the maximum total incentive amount unduly benefits corporate incentive applicants more than it benefits low-wage construction workers or the average Travis County resident. The task force has made recommendations to prevent mistreatment and underpayment of construction workers; no additional incentive is necessary to ensure basic standards. Additional incentives were already recommended unanimously on the task force when the Applicant goes above and beyond to hire veterans or Economically Disadvantaged graduates of training programs.



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By: Sydnia Crosbie **Phone #:** (512) 854-7682

Division Director/Manager: Cynthia McDonald

Department Head: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: County Judge Samuel T. Biscoe

AGENDA LANGUAGE: Receive briefing on vehicle replacement costs for total loss vehicles

BACKGROUND/SUMMARY OF REQUEST:

On Tuesday, July 30, 2013, the Commissioners Court raised concerns about the increased costs to replace vehicles that have been deemed total losses. Judge Biscoe has asked that the Court be informed as to the reason for the increased costs. In addition, the Court requested that staff look into the possibility of the replacement vehicles being similar to the vehicle being replaced. (Because Ford Crown Victoria Police Interceptors are no longer being manufactured, the current practice is to replace them with Chevrolet Tahoes.)

STAFF RECOMMENDATIONS:

Continue purchasing Chevrolet Tahoes for TCSO patrol vehicles.

ISSUES AND OPPORTUNITIES:

Cost Comparison for Law Enforcement Vehicle

	Vehicle Cost	Equipment Cost	Total Cost
FY13 Tahoe	\$27,240	\$17,748	\$44,988
FY12 Tahoe	\$26,700	\$19,372	\$46,072
FY11 Crown Victoria	\$24,344	\$11,406	\$35,750

In 2011, Ford discontinued manufacturing the Crown Victoria used by TCSO as the primary patrol vehicle. A committee comprised of members from TNR and TCSO analyzed the vehicle choices available at the time and recommended the Chevrolet Tahoe for the following reasons:

- Comparable price – The sedan replacing the Crown Victoria was selling for \$24,500 and the Tahoe for \$25,000.
- Interior space – The replacement sedans were all smaller in size than a Crown Victoria. This would make it difficult to fit all of the required equipment in a

smaller unit along with a prisoner. It was recommended that a larger unit be purchased and the Tahoe was the cheapest of the larger options.

- Proven track record – With the exception of the Tahoe, all the other options were new models that did not have a track record of being used successfully for patrol.
- Ground clearance – Due to the terrain of the areas TCSO patrols, greater ground clearance was needed. The replacement sedans did not meet this requirement.

Although the vehicle prices were similar, there were a few additional costs incurred by selecting the Tahoe. In addition to the standard equipment purchased for a Crown Victoria, additional lights (\$1,000), a cage (\$300) and a storage vault (\$1,800) are required in a Tahoe. Those costs total approximately \$3,100.

Simultaneously, Travis County changed its purchasing method due to revisions in the rules for capitalizing equipment. Purchases and installation of the equipment was done piecemeal by a few vendors in the past. Beginning in FY12, a completely rigged out vehicle is purchased at an additional cost of approximately \$3,000 - \$4,500 per vehicle. However, the entire vehicle is able to be capitalized instead of incurring costs in the General Fund.

FISCAL IMPACT AND SOURCE OF FUNDING:

ATTACHMENTS/EXHIBITS:

N/A

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429

CC:

: :
0101 - Administrative -



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Deone Wilhite (512) 854-9111

Elected/Appointed Official/Dept. Head: Commissioner Ron Davis, Pct. 1

Commissioners Court Sponsor: Commissioner Ron Davis, Pct. 1

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE AUTOMATIC EMPLOYEE PAYROLL DEDUCTIONS FOR SUPPLEMENTAL INSURANCE COVERAGE THROUGH AFLAC FOR MEMBERS OF THE TRAVIS COUNTY SHERIFF'S OFFICER'S ASSOCIATION AND THE TRAVIS COUNTY SHERIFF'S LAW ENFORCEMENT ASSOCIATION.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

None

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING: None

REQUIRED AUTHORIZATIONS:

Commissioner Precinct 1 Office	Ron Davis
County Judge's Office	
Commissioner's Court	



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Robert Klepac, 512-854-7836

Elected/Appointed Official/Dept. Head: Rosie Ramón-Durán, Adult Probation

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

RECEIVE AN INFORMATIONAL COPY OF THE TRAVIS COUNTY ADULT PROBATION'S FISCAL YEAR 2014-2015 PROPOSED STATE BUDGET. ADULT PROBATION HAS AN OPEN MEETING SCHEDULED WITH THE JUDGES HEARING CRIMINAL CASES ON AUGUST 21, 2013 AT NOON, IN THE 403rd DISTRICT COURT TO FINALIZE ITS BIENNIUM BUDGET, PURSUANT TO THE LOCAL GOVERNMENT CODE, SECTION 140.004

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Travis County Adult Probation respectfully submits the FY14-15 Proposed State Budget to Commissioners Court. Adult Probation has an Open Meeting scheduled with the Judges Hearing Criminal Cases on August 21, 2013 at Noon, in the 403rd District Court to finalize its Biennium Budget.

Attachment:

Travis County Adult Probation FY14-15 Proposed State Budget

Bill Derryberry PBO 512-854-4741

Travis Gatlin PBO 512-854-9065

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

None

REQUIRED AUTHORIZATIONS:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:
900		Basic Supervision
Requested TDCJ-CJAD Funding (Check only one):	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	If this program has partial funding from another source, please specify source and the amount:
Basic Supervision		
Community Corrections Programs (CCP)		
Diversion Programs (DP)		
Treatment Alternative to Incarceration (TAIP)		
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015
Requested TDCJ-CJAD Funding	\$4,059,943	\$4,059,943
SAFPF Payments (Basic Supervision only)	\$76,000	\$76,000
Community Supervision Fees Collected (Basic Supervision only)	\$5,800,000	\$5,800,000
Payments by Program Participants (Provide detail on Supporting Schedule)	\$243,500	\$243,500
Interest Income (Basic Supervision Only)	\$45,000	\$45,000
Carry Over from Previous FY	\$2,300,000	\$2,300,000
Other Revenue (Provide detail on Supporting Schedule)	\$125,000	\$125,000
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	-\$357,622	-\$357,622
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
TOTAL REVENUE	\$12,291,821	\$12,291,821
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015
Salaries/Fringe Benefits	\$10,415,360	\$10,415,360
Travel/Furnished Transportation	\$130,500	\$130,500
Contract Services for Offenders	\$13,785	\$13,785
Professional Fees	\$130,250	\$130,250
Supplies & Operating Expenditures	\$1,552,026	\$1,552,026
Facilities	\$0	\$0
Utilities	\$18,400	\$18,400
Equipment	\$31,500	\$31,500
TOTAL EXPENDITURES	\$12,291,821	\$12,291,821
FOR CJAD USE ONLY		
REVIEWED BY:	DATE RECEIVED:	

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:
16		Central Texas Regional TAIP
Requested TDCJ-CJAD Funding (Check only one):		If this program has partial funding from another source, please specify source and the amount:
Basic Supervision	<input type="checkbox"/>	
Community Corrections Programs (CCP)	<input type="checkbox"/>	
Diversion Programs (DP)	<input type="checkbox"/>	
Treatment Alternative to Incarceration (TAIP)	<input checked="" type="checkbox"/>	
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015
Requested TDCJ-CJAD Funding	\$914,272	\$914,272
SAFPF Payments (Basic Supervision only)	\$0	\$0
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0
Payments by Program Participants (Provide detail on Supporting Schedule)	\$70,650	\$70,650
Interest Income (Basic Supervision Only)	\$0	\$0
Carry Over from Previous FY	\$0	\$0
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$44,579	\$44,579
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
TOTAL REVENUE	\$1,029,501	\$1,029,501
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015
Salaries/Fringe Benefits	\$487,607	\$487,607
Travel/Furnished Transportation	\$5,000	\$5,000
Contract Services for Offenders	\$511,094	\$511,094
Professional Fees	\$22,457	\$22,457
Supplies & Operating Expenditures	\$3,343	\$3,343
Facilities	\$0	\$0
Utilities	\$0	\$0
Equipment	\$0	\$0
TOTAL EXPENDITURES	\$1,029,501	\$1,029,501
FOR CJAD USE ONLY		
REVIEWED BY:	DATE RECEIVED:	

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:
62		High Risk Offender Field Unit
Requested TDCJ-CJAD Funding (Check only one): Basic Supervision <input type="checkbox"/> Community Corrections Programs (CCP) <input checked="" type="checkbox"/> Diversion Programs (DP) <input type="checkbox"/> Treatment Alternative to Incarceration (TAIP) <input type="checkbox"/>		If this program has partial funding from another source please specify source and the amount:
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015
Requested TDCJ-CJAD Funding	\$807,810	\$807,810
SAFPF Payments (Basic Supervision only)	\$0	\$0
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0
Interest Income (Basic Supervision Only)	\$0	\$0
Carry Over from Previous FY	\$0	\$0
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$30,087	\$30,087
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
TOTAL REVENUE	\$837,897	\$837,897
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015
Salaries/Fringe Benefits	\$795,278	\$795,278
Travel/Furnished Transportation	\$0	\$0
Contract Services for Offenders	\$36,560	\$36,560
Professional Fees	\$6,059	\$6,059
Supplies & Operating Expenditures	\$0	\$0
Facilities	\$0	\$0
Utilities	\$0	\$0
Equipment	\$0	\$0
TOTAL EXPENDITURES	\$837,897	\$837,897
FOR CJAD USE ONLY		
REVIEWED BY:	DATE RECEIVED:	

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

DATE SUBMITTED: 4-9-2012

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:
37		Specialized S A Caseloads
		Includes former High Risk Spec Caseload, S. A. Field Unit, and Youthful Offender Spec Caseload
Requested TDCJ-CJAD Funding (Check only one):		If this program has partial funding from another source please specify source and the amount:
Basic Supervision	<input type="checkbox"/>	
Community Corrections Programs (CCP)	<input checked="" type="checkbox"/>	
Diversion Programs (DP)	<input type="checkbox"/>	
Treatment Alternative to Incarceration (TAIP)	<input type="checkbox"/>	
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015
Requested TDCJ-CJAD Funding	\$691,000	\$691,000
SAFPF Payments (Basic Supervision only)	\$0	\$0
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0
Interest Income (Basic Supervision Only)	\$0	\$0
Carry Over from Previous FY	\$0	\$0
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$26,463	\$26,463
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
TOTAL REVENUE	\$717,463	\$717,463
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015
Salaries/Fringe Benefits	\$712,280	\$712,280
Travel/Furnished Transportation	\$0	\$0
Contract Services for Offenders	\$0	\$0
Professional Fees	\$5,183	\$5,183
Supplies & Operating Expenditures	\$0	\$0
Facilities	\$0	\$0
Utilities	\$0	\$0
Equipment	\$0	\$0
TOTAL EXPENDITURES	\$717,463	\$717,463
FOR CJAD USE ONLY		
REVIEWED BY:	DATE RECEIVED:	

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
54		Counseling Center				
Requested TDCJ-CJAD Funding (Check only one):	<table border="1" style="width: 50px; height: 50px; text-align: center;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td>X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$486,662	\$486,662				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$112,000	\$112,000				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$55,783	\$55,783				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$654,445	\$654,445				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$613,008	\$613,008				
Travel/Furnished Transportation	\$0	\$0				
Contract Services for Offenders	\$0	\$0				
Professional Fees	\$16,310	\$16,310				
Supplies & Operating Expenditures	\$25,127	\$25,127				
Facilities	\$0	\$0				
Utilities	\$0	\$0				
Equipment	\$0	\$0				
TOTAL EXPENDITURES	\$654,445	\$654,445				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
46		Mental Health Specialized Caseload (includes MRDDHI)				
Requested TDCJ-CJAD Funding (Check only one):	<table border="1" style="width: 50px; height: 50px; text-align: center;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td>X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$492,238	\$492,238				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$12,405	\$12,405				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$504,643	\$504,643				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$393,848	\$393,848				
Travel/Furnished Transportation	\$15,000	\$15,000				
Contract Services for Offenders	\$0	\$0				
Professional Fees	\$3,692	\$3,692				
Supplies & Operating Expenditures	\$92,103	\$92,103				
Facilities	\$0	\$0				
Utilities	\$0	\$0				
Equipment	\$0	\$0				
TOTAL EXPENDITURES	\$504,643	\$504,643				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:
14		Substance Abuse Inpatient Continuum
Requested TDCJ-CJAD Funding (Check only one):		If this program has partial funding from another source, please specify source and the amount:
Basic Supervision <input type="checkbox"/>		
Community Corrections Programs (CCP) <input type="checkbox"/>		
Diversion Programs (DP) <input checked="" type="checkbox"/>		
Treatment Alternative to Incarceration (TAIP) <input type="checkbox"/>		
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015
Requested TDCJ-CJAD Funding	\$154,505	\$154,505
SAFPF Payments (Basic Supervision only)	\$0	\$0
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0
Interest Income (Basic Supervision Only)	\$0	\$0
Carry Over from Previous FY	\$0	\$0
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0
TOTAL REVENUE	\$154,505	\$154,505
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015
Salaries/Fringe Benefits	\$0	\$0
Travel/Furnished Transportation	\$0	\$0
Contract Services for Offenders	\$153,346	\$153,346
Professional Fees	\$1,159	\$1,159
Supplies & Operating Expenditures	\$0	\$0
Facilities	\$0	\$0
Utilities	\$0	\$0
Equipment	\$0	\$0
TOTAL EXPENDITURES	\$154,505	\$154,505
FOR CJAD USE ONLY		
REVIEWED BY:	DATE RECEIVED:	

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
43		Mental Health Initiative Caseload				
Requested TDCJ-CJAD Funding (Check only one):	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td style="text-align: center;">X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$202,606	\$202,606				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$24,044	\$24,044				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$226,650	\$226,650				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$225,130	\$225,130				
Travel/Furnished Transportation	\$0	\$0				
Contract Services for Offenders	\$0	\$0				
Professional Fees	\$1,520	\$1,520				
Supplies & Operating Expenditures	\$0	\$0				
Facilities	\$0	\$0				
Utilities	\$0	\$0				
Equipment	\$0	\$0				
TOTAL EXPENDITURES	\$226,650	\$226,650				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
34		SMART S A Treatment Prog-Continuing Care				
Includes former Technical Violators S A Treatment Program Continuing Care						
Requested TDCJ-CJAD Funding (Check only one):	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td style="text-align: center;">X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$351,408	\$351,408				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$0	\$0				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$67,870	\$67,870				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$419,278	\$419,278				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$398,667	\$398,667				
Travel/Furnished Transportation	\$5,000	\$5,000				
Contract Services for Offenders	\$0	\$0				
Professional Fees	\$2,636	\$2,636				
Supplies & Operating Expenditures	\$12,975	\$12,975				
Facilities	\$0	\$0				
Utilities	\$0	\$0				
Equipment	\$0	\$0				
TOTAL EXPENDITURES	\$419,278	\$419,278				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
23		SMART S A Treatment Program				
Requested TDCJ-CJAD Funding (Check only one):	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td style="text-align: center;">X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source, please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$3,300,076	\$3,300,076				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$160,000	\$160,000				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$92,082	\$92,082				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$3,552,158	\$3,552,158				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$822,702	\$822,702				
Travel/Furnished Transportation	\$16,000	\$16,000				
Contract Services for Offenders	\$2,131,269	\$2,131,269				
Professional Fees	\$41,851	\$41,851				
Supplies & Operating Expenditures	\$50,854	\$50,854				
Facilities	\$315,082	\$315,082				
Utilities	\$154,000	\$154,000				
Equipment	\$20,400	\$20,400				
TOTAL EXPENDITURES	\$3,552,158	\$3,552,158				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:

BUDGET- FISCAL YEARS 2014 AND 2015

CHIEF COUNTY: Travis	PROGRAM ID #:	PROGRAM TITLE:				
Cognitive Intervention For Substance Abuse Treatment Program						
TBD						
Requested TDCJ-CJAD Funding (Check only one):	<table border="1" style="width: 50px; height: 50px; text-align: center;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td>X</td></tr> <tr><td> </td></tr> </table>			X		If this program has partial funding from another source, please specify source and the amount:
X						
Basic Supervision						
Community Corrections Programs (CCP)						
Diversion Programs (DP)						
Treatment Alternative to Incarceration (TAIP)						
REVENUE:	PROJECTED FY 2014	PROJECTED FY 2015				
Requested TDCJ-CJAD Funding	\$99,150	\$99,150				
SAFPF Payments (Basic Supervision only)	\$0	\$0				
Community Supervision Fees Collected (Basic Supervision only)	\$0	\$0				
Payments by Program Participants (Provide detail on Supporting Schedule)	\$9,000	\$9,000				
Interest Income (Basic Supervision Only)	\$0	\$0				
Carry Over from Previous FY	\$0	\$0				
Other Revenue (Provide detail on Supporting Schedule)	\$0	\$0				
B Supervision Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$4,309	\$4,309				
CCP Interfund Transfer [+ or -] (Provide detail on Supporting Schedule)	\$0	\$0				
TOTAL REVENUE	\$112,459	\$112,459				
TYPE OF EXPENDITURE:	PROJECTED FY 2014	PROJECTED FY 2015				
Salaries/Fringe Benefits	\$107,683	\$107,683				
Travel/Furnished Transportation	\$0	\$0				
Contract Services for Offenders	\$0	\$0				
Professional Fees	\$1,344	\$1,344				
Supplies & Operating Expenditures	\$3,432	\$3,432				
Facilities	\$0	\$0				
Utilities	\$0	\$0				
Equipment	\$0	\$0				
TOTAL EXPENDITURES	\$112,459	\$112,459				
FOR CJAD USE ONLY						
REVIEWED BY:	DATE RECEIVED:					

NOTES:



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Michael Williams/512-854-7011

Elected/Appointed Official/Dept. Head: Chief Estela P. Medina/
512-854-7069

Commissioners Court Sponsor: N/A

AGENDA LANGUAGE: Approve travel for a non-Travis County individual from Southwest Key to San Diego, California for the 2013 Reclaiming Futures Juvenile Drug Court Inter-Sites Training.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached.

STAFF RECOMMENDATIONS: See Attached.

ISSUES AND OPPORTUNITIES: See Attached.

FISCAL IMPACT AND SOURCE OF FUNDING: Total cost of \$1,274.67. The SAMHSA Drug Court Treatment will pay for this travel to San Diego, CA.

REQUIRED AUTHORIZATIONS:

Chief Estela Medina, Chief Juvenile Probation Officer 512-854-7069

Patty Lennon, County Auditor 512-854-4705

Aerin-Renee Toussaint, County PBO 512-854-9065

Kathy, Smith, Drug Court Casework Manger 512-225-0572

Emmitt Hayes Probation Services Division Director 512-854-7031

Darryl Beatty, Deputy Chief 512-854-7007

Bonnie Floyd, Assistance Purchasing Agent 512-854-4173

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to David Salazar in the County Judge's office, David.Salazar@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

DATE: July ~~31~~, 2013

TO: Travis County Commissioners Court
County Judge Samuel T. Biscoe
Commissioner, Ron Davis, Pct. 1
Commissioner, Bruce Todd, Pct. 2
Commissioner, Gerald Daugherty, Pct. 3
Commissioner, Margaret Gomez, Pct. 4

FROM: *Estela P. Medina*
Estela P. Medina
Chief Juvenile Probation Officer

RE: Approval for Payment of Non-County Employee Travel Expenses:
Courtney Renee Seals

The Travis County Juvenile Probation Department has been requested by Office of the Juvenile Justice and Delinquency Prevention to participate in a Reclaiming the Futures/Juvenile Drug training held in San Diego, CA. The training will focus on best practices among nationwide Drug Courts and is designed for the juvenile drug court team. This team can include the judge, court coordinator, treatment representative, defense attorney, prosecutor, community supervision representative, etc.

The Travis County Juvenile Probation Department will be attending the Reclaiming the Futures/Juvenile Drug training from August 19th to August 22nd. This is a four day conference and it is the intention of the Juvenile Probation Department to pay the travel expenses of the one member of the Drug Court team from the Southwest Key program in Travis County. Funds will be paid out of the SAMHSA Drug Court grant.

The Travis County Budget Rules state that Travis County will pay vendors and/or reimburse employees and officials who travel for County business. Travel expenditures for non-County employees or volunteers, for professional development, must be approved by the Commissioners Court prior to the actual travel unless the department has a policy that has been previously approved by Commissioners Court.

The purpose of this letter is to request the Commissioners Court approval to spend our funds on non-staff community partner for travel, lodging, meals and transportation. Although we have contacted the County's travel agent to request information and reserve tickets for all of the team, they are aware that completion of this transaction is subject to the Court's approval. The proposed cost for non-staff Drug Court team member is \$1,274.67

Please let me know if you need additional information for approval of this request.

CC:

Patti Smith
Sylvia Mendoza
Emmitt Hayes
Darryl Beatty
Kathy Smith



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

Travel Cost Summary **For** **Reclaiming Futures Juvenile Drug Court Inter-Sites Training** **August 19, 2013 through August 22, 2013**

Conference Registration:	\$ 0.00 (no charge)
Hotel rate per night \$ x 3 nights: \$119.00 w tax \$133.99 night	\$ 401.97
Estimated Airfare:	\$ 488.70
Baggage Fee:	\$ 0.00
Meals per Diem day \$ x 4 nights:	\$ 284.00
Miscellaneous:	<u>\$ 100.00</u>
Grand Total Estimated Cost	<u>\$1,274.67</u>



TRAVEL ENCUMBRANCE FORM

Form Type: Original

Auditor's Office Use Only

Grant Dept Approval _____

Auditor Initial **/ Date _____

P.O. Number(s) _____

JP896L R
JP896T E
JP896E E

Grant related? **Yes**
Grant Project No. 100611 Grant Mileage Rate \$ 1.00 Grant Per Diem Rate \$ 71.00

V. 7/2011

Traveler Information		Emp First Name <u>Courtney</u>	Emp Last Name <u>Seals</u>
Emp. Vendor # <u>NEW</u>	Emp ID # <u>NEW</u>	Employee ID cannot = Vendor #	
Purpose of Travel <u>Conference</u>	City, State <u>San Diego, California</u>		
Event Description <u>NCJFC Reclaiming Futures Juvenile Drug Courts Inter-sites</u>	Departure Date <u>8/19/2013</u>	Return Date <u>8/22/2013</u>	
Acct No. (1) <u>001-4510-593-See below</u>	Acct No. (2) _____	Fund _____	Fund _____
Fund <u>001</u>	Fund _____	Dept _____	Dept _____
Dept <u>45</u>	Dept _____	Div _____	Div _____
Div <u>10</u>	Div _____	Act/SubAct _____	Act/SubAct _____
Ac/SubAct <u>593</u>	Act/SubAct _____	Elem/Obj _____	Elem/Obj _____
Elem/Obj <u>See below</u>	Elem/Obj _____	Project Number _____	Project Number _____
Project Number _____	Project Number _____	Allocation % _____	Allocation % _____
Allocation % <u>100.00%</u>	Allocation % _____		

(R) Registration: (6504)	Invoice/Completed Regis. Form REQ'D
Payment Type	
Select One <input checked="" type="checkbox"/> Pay When Billed	Vendor Name <u>National Council of Juvenile and Family Court Judges</u> Vendor # <u>1000000295</u> \$ <u>-</u>
	Additional project: _____
	Confirm/Invoice # _____
(L) Lodging: (6503)	Confirmation required
** If you are rooming with another T.C. employee(s), please list name(s) on Additional Explanation Form, below.	
Payment Type-Lodg #1	Vendor Name <u>Town and Country Resort and C</u> L #1 Vendor # <u>7000002076</u> L#1 \$ <u>401.97</u>
Pay In Advance <input checked="" type="checkbox"/>	Daily rate <u>\$ 133.99</u> # of Nights <u>3</u> L#2 \$ <u>-</u>
	Confirm/Invoice # <u>67293620</u>
	Additional project: _____
	Subtotal Lodg. \$ <u>401.97</u>
(T) Transportation: (6503)	
Payment Type	
Pay When Billed <input checked="" type="checkbox"/>	Airfare-Vendor Name <u>Four Seasons</u> Vendor # <u>FOUR SEASONS</u> \$ <u>488.70</u>
Other - Select One <input type="checkbox"/>	Other-Vendor Name _____ Vendor # _____ \$ _____
	Additional project: _____
	Reservation # _____
	Subtotal Trans. \$ <u>488.70</u>
(C) Car Rental (8508)	- Justification needed for ALL car rental encumbrances. Please document in the "Additional Information" section.
Payment Type	
Car rent - Select One <input checked="" type="checkbox"/>	Car Rental-Vendor Name _____ Vendor # _____ \$ _____
(E) Meals/Misc.: (6503)	
Mileage (est # miles) _____	Vendor # <u>NEW</u> Rate: 1 (Grant Rate) \$ _____
Per Diem Days <u>4</u> @ \$71/day	\$ <u>284.00</u>
Partial Day Per Diem _____	\$ _____
Other, for example, business phone calls, parking, taxis, etc. _____	\$ <u>100.00</u>
Support req'd: actual mileage as quoted on internet from start to destination.	Subtotal Meals/Misc. <u>384.00</u>
Meals are reimbursed at approved rate per budget rules. Actuals are reimbursed at a maximum of \$60/day + 15% tip (eff. 10/1/2010).	
Please insure that appropriate support is attached.	
Total Encumbrance:	\$ <u>1,274.67</u>
Breakout: Amounts to be paid in advance / check pick up:	\$ <u>(401.97)</u>
Encumbrances only (including pay when billed):	\$ <u>872.70</u>

Prepared By: Ima Marquez Telephone No/Ext: 854-7540

Traveler's Signature Courtney Seals Date 7/30/13

Dept'l Approval Signature / Emp id # [Signature]

Prep Date: 7/29/2013

Date 7/30/13

** Auditor, by Initialing in box in upper right corner of this form certifies that the above funds are budgeted and will be available for payment and is in accordance with Travis County budget rules.



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

MEMORANDUM

To: County Auditor
From: Irma Marquez
Date: July 29, 2013
RE: Conference Agenda

Please note on this date that there is no agenda that is completed to attach. Per Jessica Pearce at Juvenile and Family Law Department; as soon as one is finished they will email to me.

Irma Marquez

From: Irma Marquez
Sent: Friday, July 26, 2013 4:33 PM
To: Erin Foley; Kathy E. Smith; cseals@swkey.org; Patrick Mcnelis; Texanna Davis; Ambrosio Silva
Cc: Emmitt Hayes; Irma Marquez
Subject: FW: [RF-Federal Site Project Directors] NCJFC San Diego RF/JDC Training Information

Please see information provided below. Everyone needs to register for conference and reserve hotel rooms. Please send me ASAP any confirmations received (ask them to send you a email) so that I may send as a attachment to the auditors. Also, if you receive a agenda I will need a copy of that as well...

Happy traveling....

Irma Marquez
x47540

Reclaiming Futures Juvenile Drug Courts Inter-Sites Training

We're delighted that you'll be joining us at the upcoming Reclaiming Futures Juvenile Drug Courts Inter-Sites Training! Please find a list of helpful information below. We will forward the agenda and additional information prior to the training.

Program Schedule

Conference registration opens on Tuesday, August 20th at 8:00 a.m. with the training concluding on Thursday, August 22nd at 4:00 p.m. Please plan your travel accordingly.

The program will be held at the Town & Country Resort and Convention Center located at 500 Hotel Circle North, San Diego, CA 92108.

Registration

There is no registration fee associated with this training. To register, please click [here](#).

Hotel Information

Attendees are responsible for making their own hotel reservations. Hotel arrangements can be made at the Town & Country Resort and Convention Center. Single occupancy rooms are available at the rate of \$119, and double occupancy at the rate of \$129. Please make your reservations by calling (800) 77-ATLAS and reference the group name: **NCJFCJ2013**. You may also make your reservations online by clicking [here](#).

Early hotel reservations are strongly recommended as a limited number of rooms have been reserved at the reduced rate. To receive the group rate noted please book before August 5th.

Ground Transportation

Created 08-01-13 @ 4:30pm
The San Diego International Airport (SAN) is located approximately 7 miles and an estimated 13 minutes to the Town & Country Resort and Convention Center. The Town & Country Resort and Convention Center does not offer shuttle services to and from the hotel/airport.

A discounted shuttle service is available through Cloud 9 Super Shuttle for \$20 round trip. To take advantage of this offer, please contact Cloud 9 by calling (800) BLUE-VAN and reference the group name: **B4VSZ**. To make your reservation online please click here. The estimated taxi cab fare from the SAN to the resort is \$25 one-way.

Parking

The Town & Country Resort and Convention Center self-parking is \$5 per day for hotel and local guests.

Dress

The dress is business casual for the training. Since, undoubtedly the training room temperatures will vary, a light sweater or jacket may be a good thing to bring to weather the indoor climates.

Staff Contact Information

For assistance, please contact Eloisa Chaparro, NCJFCJ Planning Specialist, at echaparro@ncjfcj.org or (775) 784-1550.

We look forward to seeing you in San Diego

Irma Marquez

From: Courtney Seals <cseals@swkey.org>
Sent: Monday, July 29, 2013 11:35 AM
To: Irma Marquez
Subject: FW: NCJFCJ Order Confirmation

Hi Irma,

Here is my conference registration confirmation.

I am booking the hotel now...

Courtney Seals

*Program Director
Day Enrichment Program &
Family Keys Program
Southwest Key
(512) 650-2100 ext. 136*

From: staff@ncjfcj.org [<mailto:staff@ncjfcj.org>]
Sent: Monday, July 29, 2013 11:28 AM
To: Courtney Seals
Subject: NCJFCJ Order Confirmation

Thank you. Your transaction has been processed. More information will be forthcoming.

Courtney Seals

Order Date	7/29/2013
Order Total	0.00
Enter PO# or type Check	NO CHARGE

Event

Order number	10327
Event	Reclaiming Futures Juvenile Drug Courts Inter-Sites Training
Event Date	Tuesday, August 20, 2013 - Thursday, August 22, 2013
Registrant	Courtney Seals

Function	Quantity	Price
----------	----------	-------

* No charge for Registration

Function	Quantity	Price
Travis County, Texas Jurisdiction	1	0.00
Total		0.00



**Courtney Seals
 2052 Zach Scott
 Austin TX 78723
 United States**

Number of Adults: 1 Number of Children: 0 Number of Rooms: 1
Arrival Date: 08-19-13 Departure Date: 08-22-13
Room Rate: 119.00 USD Confirmation: 67293620

IMPORTANT HOTEL INFORMATION

1. SPECIAL REQUESTS

- The Town and Country Resort will make every effort to satisfy special requests, but cannot guarantee bedding type, room locations, and/or smoking preferences.

2. DEPOSITS & CANCELLATIONS

- Reservations must be guaranteed by a credit card. A deposit equal to the first night's rate will be charged approximately 21 days prior to arrival to the credit or debit card used to guarantee the reservation.
 - Cancellation must be received by hotel no later than 6pm PST, 48 hours in advance of the arrival date to obtain a cancellation number. Cancellation received within 48 hours of arrival will result in one night's room and tax charge.

3. CHECK-IN AND CHECK-OUT

- A major credit card is required at check-in and will be authorized for full payment.
 - Check-in time: After 3:00pm. Check-out time: Before 11:00 am.
 - It may not always be possible to have rooms available at 3:00pm. Should there be a delay, all hotel facilities are available for your enjoyment. Depending on availability, your room may be available prior 3:00pm. Please check at Lobby Registration.
 - Daily parking fees may apply.
 - Sorry, no pets allowed.

4. TRANSPORTATION

- Transportation to and from the airport is available through Cloud 9 Super Shuttle at a nominal fee. A direct phone line is available at the airport baggage claim.

5. OCCUPANCY TAX

- All room rates are subject to current city occupancy tax. Tax exempt may be granted at checkout with proper documentation.

THE STAFF OF THE TOWN AND COUNTRY RESORT LOOK FORWARD TO PROVIDING YOU S.T.A.R. SERVICE THEY'LL ALWAYS REMEMBER !

500 Hotel Circle North, San Diego, CA 92108

Phone: 1-800-77-ATLAS Fax: 619-294-4681 Email: res@towncountry.com Website: www.towncountry.com

\$119.00 + tax = \$133.99 a nite = \$401.97

FOR: SEALS/COURTNEY RENEE REF: NEED PO

***SECURED FLIGHT PASSENGER DATA REQUIRED
FOR ALL RESERVATIONS**
**NAME MUST BE EXACTLY AS GOVERNMENT ISSUED PHOTO ID
DATE OF BIRTH AND GENDER
*****CONTACT US FOR YOUR VACATION PLANS*****

*

***** BEACH CRUISE SKI *****

*

TIME TO PLAN YOUR WINTER/SPRING VACATIONS

*

TOLL FREE PHONE 800-955-3687 MON-FRI 830A-530P

PHONE 512-328-2483/FAX 512-328-3286

FOR AFTER HOURS TRAVEL ASSISTANCE, PLEASE CALL

800-639-8622/VERY IMPORTANT TRAVELER CODE 3AX0

ALL SERVICE FEES ARE NON-REFUNDABLE

PLEASE REVIEW THIS ITINERARY CAREFULLY

IF YOU FIND ANY ERRORS, PLEASE CALL BEFORE

5PM THE NEXT DAY, OTHERWISE THE ITINERARY AND

INVOICE WILL BE ASSUMED CORRECT

AFTER 5 PM ANY CHANGES/CANCELLATIONS INCUR

ADDITIONAL AIRLINE PENALTIES

PRICE QUOTED IS NOT GUARANTEED UNTIL TICKETING

TOTAL FARE INCLUDING FEES 488.70

NONREF/NONTRANSFERABLE/STANDBY REQ UPGRADE TO Y

Bradley Noakes
Four Seasons Travel and Tours
1010 Land Creek Cove, Suite 150
Austin TX 78746
512 328-2483 Phone
512 328-3286 Fax
bradnoakes@bizaustin.rr.com



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013
Prepared By/Phone Number: David Salazar, 854-9555
Elected/Appointed Official/Dept. Head: Samuel T. Biscoe
Travis County Judge
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING OFFER TO PURCHASE CERTAIN COUNTY-OWNED PROPERTY IN CENTRAL AUSTIN. **(THIS ITEM WILL BE TAKEN INTO EXECUTIVE SESSION UNDER THE CONSULTATION WITH ATTORNEY AND REAL PROPERTY EXCEPTIONS)**

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:



Travis County Commissioners Court Agenda Request

Meeting Date: August 6, 2013

Prepared By/Phone Number: Melissa Velasquez, County Judge's Office

Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

APPROVE BOND FOR DONALD A. BOWNE, CHIEF DEPUTY
CONSTABLE, PRECINCT FOUR.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Attached is the Bond.

STAFF RECOMMENDATIONS:

Recommend approval.

ISSUES AND OPPORTUNITIES:

None.

FISCAL IMPACT AND SOURCE OF FUNDING:

Invoices for the bonds are paid from the Risk Management fund in HRMD.

REQUIRED AUTHORIZATIONS:

Margie Solano, Risk Management, HRMD

HOME OFFICE
2100 FLEUR DRIVE
DES MOINES, IA 50321-1158
(515) 243-8171
(515) 243-3854 FAX

MERCHANTS BONDING COMPANY

AUSTIN OFFICE
P.O. BOX 26720
AUSTIN, TX 78755-0720
(512) 343-9033
(512) 343-8363 FAX

TEXAS OFFICIAL BOND AND OATH

THE STATE OF TEXAS

County of Travis

} ss.

Bond No. TX 808709

KNOW ALL PERSONS BY THESE PRESENTS:

That we, Donald A. Bowne, as Principal, and the MERCHANTS BONDING COMPANY (Mutual), a corporation duly licensed to do business in the State of Texas, as Surety, are held and bound unto Governor of the State of Texas, his successors in office, in the sum of One Thousand Five Hundred Dollars (\$1,500.00) DOLLARS, for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by these presents.

THE CONDITION OF THE ABOVE OBLIGATION is such, that, whereas, the above bounden Principal was on the 22nd day of July, 2013, duly Appointed to the office of Chief Deputy Constable in and for Travis County in the State of Texas, for a term beginning the 22nd day of July, 2013 and ending the 31st day of December, 2016.

Now, therefore, if the said Principal shall well and faithfully perform and discharge all the duties required of him by law as the aforesaid officer, and shall

"faithfully perform the duties of office"

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be canceled by the Surety by sending written notice to the party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to subsequent acts of the Principal.

Dated this 29th day of July, 2013

Donald A. Bowne

Principal

Donald A. Bowne

MERCHANTS BONDING COMPANY (Mutual)

By:

Carla D White Attorney-in-Fact

ACKNOWLEDGEMENT OF PRINCIPAL

THE STATE OF TEXAS

County of Travis

} ss.

Before me, Josie Z. Zavala, a notary public, on this day personally appeared

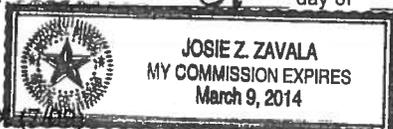
Donald A. Bowne

known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, at Austin, Travis County, Texas

this 31st day of July, 2013

SEAL



PO 0123 TX

Josie Z. Zavala
Travis County, Texas.

OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____ of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____,

SEAL

_____ County, Texas

OATH OF OFFICE
(General)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____ of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____,

SEAL

_____ County, Texas

THE STATE OF TEXAS

County of

Travis

} ss

The foregoing bond of Donald A. Bowne as Chief Deputy Constable in and for Travis County and State of Texas, this day approved in open Commissioner's Court.

ATTEST:

Date _____

County Court _____ County _____ Travis County, Texas

THE STATE OF TEXAS

County of

} ss

I, _____, County Clerk, in and for said County, do hereby certify that the foregoing Bond dated the _____ day of _____, with its certificates of authentication, was filed for record in my office the _____ day of _____, at _____ o'clock _____ M., and duly recorded the _____ day of _____, at _____ o'clock _____ M., in the Records of Official Bonds of said County in Volume _____, on page _____

WITNESS my hand and the seal of the County Court of said County, at office in _____, Texas, the day and year last above written.

Clerk

By _____ Deputy County Court _____ County

MERCHANTS BONDING COMPANY, INC. POWER OF ATTORNEY

Bond #: TX 808709

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Carla D White

of **Beaumont** and State of **TX** their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

TWO HUNDRED THOUSAND (\$200,000.00) DOLLARS

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 7th day of **March**, 2013.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF POLK ss.

On this 7th day of **March**, 2013, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



Maranda Greenwalt
Notary Public, Polk County, Iowa

STATE OF IOWA
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 29th day of **July**, 2013.



William Warner Jr.
Secretary



Travis County Commissioners Court Agenda Request Northwest Travis County Road District No. 3

Meeting Date: August 6, 2013

Prepared By/Phone Number: Travis R. Gatlin, 854-9065

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION ON RECOMMENDED MAXIMUM TAX RATE AND PROPOSED FISCAL YEAR 2014 ROAD DISTRICT BUDGET FOR THE NORTHWEST TRAVIS COUNTY ROAD DISTRICT No. 3 (GOLDEN TRIANGLE).

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached documentation.

STAFF RECOMMENDATIONS:

Please see attached documentation.

ISSUES AND OPPORTUNITIES:

Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Please see attached documentation.



Travis County Commissioners Court Agenda Request Travis County Bee Cave Road District No. 1

Meeting Date: August 6, 2013

Prepared By/Phone Number: Travis R. Gatlin, 854-9065

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION ON RECOMMENDED MAXIMUM TAX RATE AND PROPOSED FISCAL YEAR 2014 ROAD DISTRICT BUDGET FOR THE TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Please see attached documentation.

STAFF RECOMMENDATIONS:

Please see attached documentation.

ISSUES AND OPPORTUNITIES:

Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING:

Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Please see attached documentation.