



Travis County Commissioners Court Agenda Request

Meeting Date: July 30, 2013

Prepared By/Phone Number: Kent Hubbard, 854-6458

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, SECTION 81.032 AND TRAVIS COUNTY PURCHASING POLICY SECTION 3.4.1 *DONATIONS*, RECEIVE AND ACCEPT NOTEBOOK COMPUTERS FROM TEXAS A&M, AGRILIFE EXTENSION.

Purchasing Recommendation and Comments: Purchasing concurs and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Travis County Texas A&M AgriLife Extension Department is requesting authorization to receive the following nineteen (19) notebook computers for the departments use:

Description	Service Tag #	Express Service Tag #
Dell Latitude E6420 Laptop	8CMQNW1	18178048369
Dell Latitude E6420 Laptop	8CMPNW1	18178001713
Dell Latitude E6420 Laptop	8CMRNW1	18178095025
Dell Latitude E6420 Laptop	8CHSNW1	18169743601
Dell Latitude E6420 Laptop	8CJSNW1	18173102833
Dell Latitude E6420 Laptop	8CLRNW1	18176415409
Dell Latitude E6420 Laptop	8CNQNW1	18179727985
Dell Latitude E6420 Laptop	8CNPNW1	18179681329
Dell Latitude E6420 Laptop	8CJRNW1	18173056177
Dell Latitude E6420 Laptop	8CKRNW1	18174735793
Dell Latitude E6420 Laptop	8CHPNW1	18169603633
Dell Latitude E6420 Laptop	8CKSNW1	18174782449
Dell Latitude E6420 Laptop	8CKPNW1	18174642481
Dell Latitude E6420 Laptop	8CJQNW1	18173009521
Dell Latitude E6420 Laptop	8CKQNW1	18174689137
Dell Latitude E6420 Laptop	8CLPNW1	18176322097
Dell Latitude E6420 Laptop	8CHRNW1	18169696945
Dell Latitude E6420 Laptop	8CLQNW1	18176368753
Dell Latitude E6420 Laptop	8CHQNW1	18169650289

The software licenses, security and maintenance costs were secured through funds at AgriLife.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Dolores Sandmann, County Extension Director
Texas A&M AgriLife Extension Service-Travis County



To: Purchasing, Travis County
From: Dolores Sandmann
Subject: 4-H CAPITAL Computer/Software Donation
Date: January 28, 2013

This memo serves as official notification that the Texas A&M AgriLife Extension Service - 4-H CAPITAL program in Travis County is donating ⁽¹⁹⁾20 new laptop computers and software licensing to Travis County that was purchased through funds held at A&M. Since all equipment at the AgriLife Extension office at 1600-B Smith Road, Austin, Texas belongs to Travis County, it makes sense to have these laptops become part of the Travis County AgriLife Extension assets as well. Please reference the attached documents which list the details for each computer/software.

Should you have any questions, or need further clarification, please feel free to contact me at 512.854.9600.

Sincerely,

A handwritten signature in black ink, appearing to read "Dolores Sandmann", with a long horizontal flourish extending to the right.

Dolores Sandmann
County Extension Director
Texas A&M AgriLife Extension Service - Travis County

cc: Sherri Fleming, County Executive - HHSVS
Kent Hubbard, Purchasing
Elida Urtado, AgriLife Extension Office Manager
Lydia Domaruk, AgriLife Extension Agent-Urban Youth Development

Texas A&M AgriLife Extension Service-Travis County
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