

Item 16



Travis County Commissioners Court Agenda Request

Meeting Date: 07/16/2013, 9:00 AM, Voting Session

Prepared By/Phone Number: Alan Miller, Planning and Budget, 854-9726

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive
Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

Review and approve new application to the Texas Veteran's Commission Fund for Veteran's Assistance to expand services offered by the Veteran's Court Program to include substance abuse treatment.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

This is a new grant program to augment the services of the existing Veterans Service Grant. The Grant provides funds for substance abuse treatment.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Additional information is provided on the grant summary sheets.

FISCAL IMPACT AND SOURCE OF FUNDING:

No County match is required.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office
County Judge's Office

Leslie Browder
David Salazar

GRANT APPLICATIONS, CONTRACTS AND PERMISSIONS TO CONTINUE

FY 2013

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Application	Dept. Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
A	124 Veterans Commission Grant	01/01/14 - 12/31/14	\$21,432	\$0	\$0	\$0	\$21,432		R	MC	10

PBO Notes:

- R - PBO recommends approval
- NR - PBO does not recommend approval
- D - PBO recommends item be discussed
- S - Simple
- MC - Moderately Complex
- C - Complex
- EC - Extremely Complex

County Auditor's Complexity Assessment measuring Impact to their Office's Resources/Workload

**FY 2013 Grant Summary Report
Grant Applications approved by Commissioners Court**

The following is a list of grants for which application has been submitted since October 1, 2012, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
117	Southeast Travis County Historical Survey	10/01/12 - 09/30/14	\$7,500	\$0	\$6,000	\$1,500	\$15,000	-	10/30/2012
119	Underage Drinking Prevention Program	10/01/13 - 09/30/14	\$161,204	\$0	\$35,951	\$55,000	\$252,155	3.00	11/6/2012
124	Formula Grant- Indigent Defense Grants Program	10/01/12 - 09/30/13	\$441,998	\$0	\$0	\$0	\$441,998	-	11/27/2012
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	7/1/13- 6/30/14	\$34,306	\$0	\$0	\$0	\$34,306	-	12/4/2012
145	Juvenile Treatment Drug Court	9/30/2013- 9/29/2014	\$199,970	\$0	\$0	\$0	\$199,970	-	1/8/2013
145	Juvenile Accountability Block Grant (JABG) Local Assessment Center	09/01/13 - 08/31/14	\$61,334	\$6,814	\$0	\$0	\$68,148	-	1/22/2013
158	Coming of Age (CNCS)	04/01/13 - 03/31/14	\$50,495	\$324,753	\$0	\$0	\$375,248	6.80	1/22/2013
147	Emergency Management Performance Grant	10/01/12 - 09/30/13	\$71,221	\$71,221	\$0	\$0	\$142,442	-	2/5/2013
137	TCSO Child Abuse Victim Services Personnel	09/01/13 - 08/31/14	\$23,092	\$0	\$34,639	\$0	\$57,731	1.00	2/5/2013
137	TxDOT Impaired Driving Mobilization	03/1/13 - 09/30/13	\$16,906	\$5,684	\$0	\$0	\$22,590	-	2/5/2013
124	Travis County Veterans' Court	09/01/13 - 08/31/14	\$233,124	\$0	\$0	\$0	\$233,124	2.00	2/19/2013
124	Veterans Commission Grant	07/01/13 - 06/30/14	\$49,470	\$0	\$0	\$0	\$49,470	-	2/19/2013
139	Travis County Adult Probation DWI Court	09/01/13 - 08/31/14	\$228,460	\$0	\$0	\$0	\$228,460	4.00	2/19/2013
145	The Eagle Soars: An Educational and Career Development Program	09/01/13 - 08/31/14	\$115,955	\$0	\$0	\$0	\$115,955	-	2/19/2013
145	Enhancing Services for Victims of Crime	09/01/13 - 08/31/14	\$62,886	\$15,722	\$0	\$0	\$78,608	1.00	2/19/2013
145	Drug Court & In-Home Family Services	09/01/13 - 08/31/14	\$181,000	\$20,111	\$0	\$0	\$201,111	0.23	2/19/2013

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
142	Drug Diversion Court	09/01/13 - 08/31/14	\$155,838	\$0	\$0	\$0	\$155,838	2.00	2/19/2013
122	Family Drug Treatment Court	09/01/13 - 08/31/14	\$143,438	\$0	\$0	\$0	\$143,438	1.00	2/26/2013
119	Family Violence Accelerated Prosecution Program	09/01/13 - 08/31/14	\$84,954	\$34,053	\$0	\$17,088	\$136,095	1.77	2/26/2013
145	Trauma Informed Assessment and Response program	09/01/13 - 08/31/14	\$193,808	\$0	\$0	\$0	\$193,808	0.50	2/26/2013
158	Parenting in Recovery II*	09/30/12 - 09/29/13	\$625,747	\$0	\$268,195	\$0	\$893,942	1.00	2/26/2013
145	IMPACT: Investing in Minds to Prepare for A Career in Technology	10/1/13 - 09/30/14	\$416,327	\$0	\$0	\$0	\$416,327	1.00	3/5/2013
137	K9s4COPs	04/01/13 - 09/30/13	\$12,000	\$0	\$0	\$0	\$12,000	-	3/26/2013
145	Leadership Academy	10/01/13 - 09/30/14	\$143,665	\$47,888	\$0	\$0	\$191,553	1.75	3/26/2013
158	Basic Transportation Needs Fund (Bus Pass Program)	09/01/13 - 08/31/14	\$5,790	\$0	\$0	\$0	\$5,790	-	4/9/2013
145	FRESH Youth (Finding Regionally Sourced Food for High-Risk Youth)	11/01/13 - 10/31/14	\$45,000	\$15,000	\$0	\$0	\$60,000	-	4/16/2013
157	NEH Preservation Assistance for Smaller Institutions	05/01/14 - 08/01/14	\$6,000	\$0	\$0	\$0	\$6,000	-	4/16/2013
137	State Criminal Alien Assistance Program - SCAAP 13	07/01/11 - 06/30/12	\$40,568,231	\$0	\$0	\$0	\$40,568,231	-	4/16/2013
137	SCATTIF Sheriff's Combined Auto Theft Task Force	09/01/13 - 08/31/14	\$1,001,869	\$134,184	\$258,235	\$0	\$1,394,288	12.00	4/30/2013
145	Taking the Smart Path: Enhancing Assessment and Training to Address Youths' Needs	10/01/13 - 09/30/16	\$644,987	\$0	\$0	\$0	\$644,987	-	4/30/2013
119	Other Victim Assistance Grant	09/01/13 - 08/31/15	\$84,000	\$0	\$28,129	\$0	\$112,129	1.00	5/7/2013
123	Victim Coordinator and Liaison Grant	09/01/13 - 08/31/15	\$84,000	\$0	\$0	\$0	\$84,000	-	5/14/2013
147	FY13 Homeland Security Grant Program / State Homeland Security Program (SHSP)-HAZmat ID	10/01/13 - 11/30/14	\$22,500	\$0	\$0	\$0	\$22,500	-	5/21/2013

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
147	FY13 Homeland Security Grant Program / State Homeland Security Program (SHSP)- GASID	10/01/13 - 11/30/14	\$9,500	\$0	\$0	\$0	\$9,500	-	5/21/2013
158	AmeriCorps	08/01/13 - 07/31/14	\$298,671	\$500,191	\$0	\$0	\$798,862	31.00	5/21/2013
158	Parenting in Recovery II	09/30/13 - 09/29/14	\$481,000	\$259,000	\$0	\$0	\$740,000	2.00	5/28/2013
145	National School Lunch/Breakfast Program & USDA School Commodity Program	09/30/13 - 09/29/14	\$307,204	\$0	\$0	\$0	\$307,204	-	6/4/2013
145	The Eagle Soars: An Educational and Career Development Program*	09/01/13 - 08/31/14	\$115,955	\$0	\$0	\$0	\$115,955	-	6/11/2013
120	Verifying UOCAVA Ballot Inclusion in Election Results	09/01/13 - 11/30/14	\$4,183,575	\$0	\$0	\$0	\$0	1.00	6/18/2013
120	Electronic Transmission of Ballot Portal	09/01/13 - 11/30/14	\$19,950	\$0	\$0	\$0	\$0	-	6/18/2013
137	Vision Summit	01/01/13 - 09/30/13	\$78,147	\$0	\$0	\$0	\$78,147	-	7/2/2013
145	Enhancing Supervision, Security, and Policies to Ensure Youth Safety	10/01/13 - 09/30/15	\$250,000	\$262,446	\$0	\$0	\$512,446	3.15	7/2/2013
135	Accessible Parking Awareness Campaign	10/01/13 - 03/31/14	\$37,125	\$12,375	\$0	\$0	\$49,500	0.50	7/9/2013
			\$51,958,202	\$1,709,442	\$631,149	\$73,588	\$50,168,856	77.70	

*Amended from original agreement.

**FY 2013 Grant Summary Report
Grants Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2012.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
145	Travis County Eagle Resource Project	09/01/12 - 08/31/13	\$29,930	\$0	\$0	\$0	\$29,930	-	10/2/2012
145	Trama Informed Assessment and Response Program	09/01/12 - 08/31/13	\$192,666	\$0	\$0	\$0	\$192,666	0.50	10/2/2012
137	Sheriff's Office Command and Support Vessel*	9/1/12- 3/31/13	\$250,000	\$0	\$0	\$0	\$250,000	-	10/16/2012
139	Travis County Adult Probation DWI Court	9/1/2012- 8/31/2013	\$229,112	\$0	\$0	\$0	\$229,112	4.00	10/16/2012
147	Emergency Management Performance Grant	10/01/11 - 03/31/13	\$71,221	\$71,221	\$0	\$0	\$142,442	-	10/16/2012
119	Family Violence Protection Team*	10/1/2010 - 03/31/2012	\$699,507	\$168,239	\$0	\$0	\$867,746	4.50	10/23/2012
122	Family Drug Treatment Court	09/01/12 - 08/31/13	\$137,388	\$0	\$0	\$0	\$137,388	1.00	10/23/2012
145	Drug Court & In-Home Family Services	09/01/12 - 08/31/13	\$66,428	\$7,381	\$0	\$0	\$73,809	0.09	10/23/2012
158	Comprehensive Energy Assistance Grant*	01/01/12 - 12/31/12	\$4,546,172	\$0	\$0	\$0	\$4,546,172	-	10/23/2012
158	Low Income Home Energy Assistance Program (LIHEAP) Weatherization Program	04/01/12 - 03/31/13	\$817,334	\$0	\$0	\$0	\$817,334	-	10/23/2012
124	Travis County Veterans' Court	09/01/12 - 08/31/13	\$186,000	\$0	\$0	\$0	\$186,000	2.00	10/30/2012
142	Drug Diversion Court	09/01/12 - 08/31/12	\$132,585	\$0	\$0	\$0	\$132,585	1.00	10/30/2012
158	Parenting in Recovery II	09/30/12 - 09/29/13	\$500,000	\$0	\$214,286	\$0	\$714,286	2.00	11/6/2012
158	Targeted Low Income Weatherization Program (TLIWP)	10/01/12 - 12/31/12	\$42,061	\$0	\$0	\$0	\$42,061	-	11/6/2012
158	Seniors and Volunteers for Childhood Immunization (SVCI)	09/01/12 - 08/31/13	\$8,845	\$0	\$0	\$0	\$8,845	0.14	11/20/2012
158	Coming of age (DADS)	09/01/12 - 08/31/13	\$24,484	\$24,484	\$0	\$0	\$48,968	-	11/20/2012

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
158	DOE Weatherization Program	04/01/12 - 03/31/13	\$60,471	\$0	\$0	\$0	\$60,471	-	11/20/2012
158	Atmos Energy Share the Warmth	11/01/12 - 10/31/13	\$13,188	\$0	\$0	\$0	\$13,188	-	11/20/2012
139	Travis County Adult Probation DWI Court	09/30/12 - 09/29/13	\$206,515	\$0	\$0	\$0	\$206,515	2.85	11/27/2012
137	State Criminal Alien Assistance Program- SCAAP 12	07/01/10 - 06/30/11	\$492,999	\$0	\$0	\$0	\$492,999	-	11/27/2012
147	"Remembering When" Scholarship	12/02/12 - 11/01/13	\$4,000	\$0	\$0	\$0	\$4,000	-	11/27/2012
158	Comprehensive Energy Assistance Program (CEAP)*	1/1/12- 12/31/12	\$4,546,172	\$0	\$0	\$0	\$4,546,172	4.00	12/4/2012
145	National School Lunch/Breakfast Program*	7/1/12- 6/30/13	\$217,219	\$0	\$0	\$0	\$217,219	-	12/4/2012
158	Title IV-E Child Welfare Services	10/01/12 - 09/30/13	\$36,488	\$81,190	\$0	\$0	\$117,678	-	12/11/2012
137	2012 Byrne Justice Assistance Grant	10/01/12 - 09/30/15	\$86,000	\$0	\$0	\$0	\$86,000	-	12/18/2012
158	2012 Phase 30 Emergency Food and Shelter Program	04/01/12 - 03/31/13	\$25,000	\$0	\$0	\$0	\$25,000	-	12/18/2012
140	Safe Havens: Supervised Visitation and Safe Exchange program*	10/1/10- 9/30/13	\$400,000	\$0	\$0	\$0	\$400,000	-	12/28/2012
145	Juvenile Front End Therapeutic Services Program*	09/01/11- 08/31/12	\$17,617	\$0	\$0	\$0	\$17,617	-	1/22/2013
145	Residential Substance Abuse Treatment Program*	10/01/11 - 09/30/12	\$132,063	\$47,512	\$0	\$0	\$179,575	1.00	1/22/2013
145	Eagle Resource Project*	09/01/11- 08/31/12	\$34,628	\$0	\$0	\$0	\$34,628	-	1/22/2013
137	Sheriff's Office Command & Support Vessel*	09/01/12 - 06/30/13	\$250,000	\$0	\$0	\$0	\$250,000	-	1/29/2013
137	2010 UASI-Tactical Response Vehicle*	08/01/2010 - 07/31/12	\$475,000	\$0	\$0	\$0	\$475,000	-	2/12/2013
147	2010 HSGP _ Travis County Haz. Mat. Detection and Decontamination Equipment and Related Maintenance*	08/01/2010 - 07/31/12	\$39,938	\$0	\$0	\$0	\$39,938	-	2/12/2013

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
155	Justice Reinvestment Initiative	03/01/13 - 02/28/15	\$300,000	\$0	\$0	\$0	\$300,000	-	2/19/2013
147	2010 UASI Chemical Biological Radiological Nuclear Explosive (CBRNE) Strike Team Coordinator*	08/01/10 - 12/31/12	\$250,000	\$0	\$0	\$0	\$250,000	1.00	2/26/2013
155	Justice Reinvestment Initiative (Arnold Foundation)	03/01/13 - 02/28/15	\$69,012	\$0	\$0	\$0	\$69,012	-	2/26/2013
159	Capital Area Trauma Regional Advisory Council	05/01/12 - 08/31/13	\$10,101	\$0	\$0	\$0	\$10,101	-	2/26/2013
158	Targeted Low Income Weatherization Program	03/01/13 - 11/30/13	\$54,850	\$0	\$0	\$0	\$54,850	-	4/9/2013
158	DOE Weatherization Assistance Program	04/01/12 - 03/31/13	\$60,471	\$0	\$0	\$0	\$60,471	-	4/9/2013
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	07/01/13 - 06/30/14	\$35,000	\$0	\$0	\$0	\$35,000	0.65	4/16/2013
158	Basic Transportation Needs Fund Bus Pass Program	09/01/12 - 08/31/13	\$5,790	\$0	\$0	\$0	\$5,790	-	4/16/2013
158	Coming of Age (CNCS)	04/01/13 - 03/31/14	\$16,832	\$309,604	\$15,149	\$0	\$341,585	6.00	4/23/2013
145	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards	04/01/13 - 03/31/14	\$100,000	\$0	\$0	\$0	\$100,000	-	4/30/2013
158	Comprehensive Energy Assistance Program	01/01/13 - 12/31/13	\$2,637,219	\$0	\$0	\$0	\$2,637,219	4.00	4/30/2013
158	AmeriCorps*	08/01/12 - 07/31/13	\$291,671	\$487,203	\$0	\$0	\$778,874	31.00	5/21/2013
149	CAMPO Surface Transportation Program- Metropolitan Mobility; Blake-Manor Shared Use Path	05/21/13 - until complete	\$2,208,400	\$651,715	\$0	\$145,866	\$3,005,981	-	5/21/2013
147	Fire Mitigation Assistance Grant- Perdernales Fire #2959	09/04/11	\$306,990	\$0	\$0	\$0	\$306,990	-	5/28/2013
147	Fire Mitigation Assistance Grant- Steiner Ranch Fire #2960	09/04/11	\$204,379	\$0	\$0	\$0	\$204,379	-	5/28/2013
158	Comprehensive Energy Assistance Program #58120001710	04/01/13 - 07/31/13	\$1,263,589	\$0	\$0	\$0	\$1,263,589	-	5/28/2013



Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
147	Fire Mitigation Assistance Grant- Hodde Lane Fire #2957	09/04/11	\$20,951	\$0	\$0	\$0	\$20,951	-	6/11/2013
149	Pace Bend Park Low Water Boat Ramp	09/04/11	\$80,460	\$0	\$26,820	\$0	\$107,280	-	6/18/2013
			\$14,971,031	\$400,027	\$214,286	\$0	\$15,585,344	23.08	

*Amended from original agreement.

FY 2013 Grants Summary Report

Permission to Continue

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC			Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Cm. Ct. Contract Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
137	Child Abuse Victim Services Personnel**	9/1/12-8/31/13	\$8,920	\$0	\$8,920	1.00	10/31/2012	8/14/2012	N/A	Yes
119	Family Violence Accelerated Prosecution Program	9/1/12-8/31/13	\$12,620	\$0	\$12,620	1.00	10/31/2012	8/21/2012	N/A	Yes
122	Family Drug Treatment Court	09/01/12 - 08/31/13	\$10,922	\$0	\$10,922	1.00	10/31/2012	8/28/2012	N/A	No
124	Travis County Veterans Court	09/01/12 - 08/31/13	\$25,630	\$0	\$25,630	2.00	10/31/2012	8/28/2012	N/A	Yes
142	Drug Diversion Court	09/01/12 - 08/31/13	\$10,144	\$0	\$10,144	1.00	10/31/2012	8/28/2012	N/A	Yes
145	Juvenile Accountability Block Grant- Local Assessment Center	09/01/12 - 08/31/13	\$13,747	\$0	\$13,747	1.00	11/30/2012	8/28/2012	N/A	Yes
145	Residential Substance Abuse Treatment Program	10/01/12 - 09/30/13	\$15,046	\$0	\$15,046	1.00	12/31/2012	8/28/2012	N/A	Yes
158	Parenting in Recovery (PIR) FY 12	09/30/12 - 09/29/13	\$94,630	\$0	\$94,630	-	12/31/2012	9/25/2012	N/A	Yes
158	Parenting in Recovery (PIR) FY 13	09/30/12 - 09/29/13	\$84,756	\$0	\$84,756	-	12/31/2012	10/2/2012	N/A	Yes
158	Comprehensive Energy Assistance Program	1/1/2013-12/31/2013	\$29,196	\$200,000	\$229,196	4.00	3/31/2013	1/8/2013	N/A	No
158	Low Income Home Energy Program	04/01/13 - 03/31/14	\$0	\$100,000	\$100,000	-	6/30/2013	4/2/2013	N/A	No
158	Comprehensive Energy Assistance Program**	1/1/2013-12/31/2013	\$29,196	\$300,000	\$329,196	4.00	6/30/2013	4/2/2013	N/A	No
Totals			\$334,807	\$600,000	\$934,807	16.00				



TRAVIS COUNTY FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: <input checked="" type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input checked="" type="checkbox"/>	Continuation Grant: <input type="checkbox"/>
Department/Division:	Travis County Criminal Courts	
Contact Person/Title:	Debra Hale, Director of Court Management	
Phone Number:	512-854-9244	

Grant Title:	Veterans Commission Grant		
Grant Period:	From: <input type="text" value="Jan 1, 2014"/>	To: <input type="text" value="Dec 31, 2014"/>	
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Texas Veterans Commission Fund for Veterans' Assistance		
Will County provide grant funds to a sub-recipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating:	\$ 21,432	\$ 0	\$ 0	\$ 0	\$ 21,432
Capital Equipment:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Indirect Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals:	\$ 21,432	\$ 0	\$ 0	\$ 0	\$ 21,432
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0	\$ 0	\$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	RP	
County Attorney	<input type="checkbox"/>		

Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
+ - Applicable Departmental Measures					
1.	# of veterans screened for eligibility for court	34	41	50	50
2.	# of veterans served in the program	25	62	82	85
3.					
+ - Measures for the Grant					
1.	Provide linkage to appropriate treatment for identified veterans	34	41	50	50
Outcome Impact Description					
2.	At least 40 veterans will receive treatment and services through the VA while prosecution is deferred to better serve the ends of justice.	25	62	82	85
Outcome Impact Description					
3.					
Outcome Impact Description					

PBO Recommendation:

This grant application seeks funding to assist the Criminal Courts with the continuation of the Veterans Court program in County Court at Law #4. Please note that the department applied for this grant for FY 13 funding but did not receive the funding. This is the fourth round of funding for which the department is applying.

There is no county match or ongoing funding requirement for this program if the state funding is not awarded. PBO recommends approval of this application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

It is the goal of the Travis County Veterans Court to link misdemeanor and felony veteran defendants to the VA for assessment and treatment services, monitor their treatment compliance, and divert them from further criminal sanctions. The court will focus on those defendants with Post Traumatic Stress Disorders, Traumatic Brain Injury, and other mental health disorders that resulted from combat related experiences. 79% of offenders with mental health disorders have issues with substance abuse. It is anticipated that a large number of the Court's participants will need substance abuse intervention which is an integral part of the Veterans Court Program.

A Veterans Court Implementation Grant was first received from the Office of the Governor, Criminal Justice Division (OOG/CJD) in April 2010 (partial-year FY10). The Governor's Office continued funding the Veterans Court Program in FY11, FY12 and FY13. The Veterans Court held its first docket on November 10, 2010. As of June 20, 2013 the court has accepted 110 veterans into the 12-24 month program and has successfully graduated 33.

The Travis County Veterans Court Program is again requesting that the Texas Veterans Commission fund substance abuse treatment services for veterans who are unable to access treatment through the Dept. Of Veterans Affairs (V.A.) during the period of January 1, 2014-December 31, 2014. It should be noted that an application is also being submitted to the Governor's Office Criminal Justice Division requesting funding to continue the Travis County Veterans Court Program for FY15.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements for this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no County match for this grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

We are not requesting a 2% indirect cost allocation in this grant application. However, we have requested a 2% cost allocation in our Office of the Governor, Criminal Justice Division grant application.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

Yes, this program will discontinue without grant funding. We will seek additional funding from other sources.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program. However, the decision to start the Veterans Court stemmed from the Veterans Intervention Jail Survey report which was published in 2009. The report indicated that about 150 veterans are incarcerated in the Travis County Jail at any one time. About one-third of these veterans were arrested more than once during the 90 day survey period. It is anticipated that an increasing number of veterans will be returning from deployment to central Texas. It is hoped that with the collaboration of the local veteran's service delivery system and our Courts, this group of veterans can address their treatment needs and decrease the likelihood of their return to our jail

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This court docket will be an additional docket scheduled in County Court at Law #4 bi-weekly. Although there are specialty dockets for defendants with mental health or substance abuse issues, the unique treatment needs of this target population has not been previously addressed.

**Travis County Auditor's Office
Grant Master Data Request Form**

Responsible Department: Criminal Courts
Contact Name: Joseph Kertz
Cost Center: SEE BELOW
Functional Area: SEE BELOW

Phone: 854-3611

Grant General Data:

Grant Type SG
 Company Code 1000
 Sponsor 500039
 Award Type OA

Prior Year's Grant Number

Grant Name TVC Vet. Court CY14
 Grant Description Veterans' Court

Grant Value (External Funding only) \$21,432.00

Valid from Date 01/01/2014
 Valid to Date 02/28/2015

Grant Reference:

External Reference Series XIV-A
 CFDA # (federal only) _____
 Internal Reference _____

Grant Responsibilities:

Responsibility Types	Employee Name:	SAP UserID:
TC01 - Auditor Grant Analyst	<u>Rhett Perry</u>	<u>PERRYR</u>
TC02 - Auditor Grant Supervisor	<u>DeDe Bell</u>	<u>BELLC</u>
TC03 - Department Grant Analyst	<u>Joseph Kertz</u>	<u>KERTZJ</u>
TC04 - Department Financial Approver	<u>Joseph Kertz</u>	<u>KERTZJ</u>
TC05 - PBO Analyst	<u>Victoria Ramirez</u>	<u>RAMIRV</u>
TC06 - Financial Officer - Auditor	<u>Nicki Riley</u>	<u>RILEYN</u>
TC07 - Grant Program Director	<u>Debra Hale</u>	<u>HALED</u>
TC08 - Grant Program Manager	<u>Jackson Glass</u>	<u>GLASSJ</u>
TC09 - Financial Officer - Department	_____	_____

Grant Dimension:

Fund	IDC Recovery	Cost Share	Program Income	PTC
Internal Fund # _____				
External Fund # <u>2039</u>				

Sponsored Program (Order # - I/O)	Sponsored Program Description	Fund. Source	Cost Center	Funct. Area	FP SP
	<u>TVC Veterans Court CY14</u>	<u>2039</u>	<u>1240010001</u>	<u>1210</u>	

**Travis County Auditor's Office
Grant Master Data Request Form**

Please run S_ALN_01000160 for a complete list of Sponsored Classes:
Sponsored Class description will populate once you select the item:

Sponsored Class Description:	Sponsored Class:	IDC Relevant Yes or No	IDC Rate %
Grant Revenue RRB	410010	No	
Counseling Services	511010	No	

Removed 410040 IDC
Cost Recovery since
you have not requested
it on this grant

SPON_CLASS_NR Sponsored Class Not Relevant

Additional Data:

Ultimate Sponsor 1 Name (Originating Grantor) Texas Veteran's Commission
 Ultimate Sponsor 2 Name (Pass-Through) _____
 Ultimate Sponsor 3 Name (Pass-Through) _____
 Ultimate Sponsor 4 Name (Pass-Through) _____

Responsible Department Criminal Courts

New Program No
 County Resource Required @ end of the grant No
 Grant have Sub-recipient(s) No
 Grant have In-Kind Match No

of FTE Funded by 0 Sponsor Travis County
 Audit Requirement Single Audit
 Complexity Rating Simple
 Project Begin Date 01/01/2014
 Project End Date 12/31/2014

Do not Complete - Central Office Only	
Grant Billing:	Billing Rule 3 - RRB Incurred Expenses
Cost Sharing:	Cost Share Rule 3 - Sharing on Direct Cost Additives
Overhead Costs:	IDC Rule 3 - Liabilities
System Generated Grant #	_____



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

Applicant Information (Complete all lines)

Legal Name of Organization:	Travis County Veterans Court
Mailing Address:	509 W. 11th St, Suite 2.700
City/State/County/Zip:	Austin, TX
Physical Address (if different):	
City/State/County/Zip:	78701
Texas Address (if organization headquarters are located out of state):	
City/State/County/Zip:	
EIN number:	74-6000192
DUNS number:	030908842
Website Address:	www.co.travis.tx.us
Applicant Contact (Project Coordinator):	Jackson Glass
Contact Title:	Program Administrator
Phone Number:	(512) 854-3829
E-Mail Address:	(512) 854-4464
	<u>Jackson.glass@co.travis.tx.us</u>
Applicant Contact (Financial Coordinator):	
Contact Title:	Nicki Riley
Phone Number:	County Auditor
E-Mail Address:	(512) 854-9125
Authorized Signature: (must be original)	
Name and Title:	Samuel T. Biscoe Travis County Judge
Phone Number:	(512) 854-9555
Date:	



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

All information must be in sufficient detail to ensure the project can be weighed with other proposals. Do not exceed word maximums. Do not leave any item blank. Refer to Section V Grant Application of the RFA document for further instructions.

Part 1: Organization Information

A. Organization Overview (300 words maximum)

1. Supply a brief overview of your organization including:

a. Purpose of your organization

The Travis County Criminal Courts provides a judicial forum in which conflicts can be resolved and criminal laws can be enforced. In addition to operating the 13 general jurisdictions Criminal District and County Courts, the Travis County Criminal Courts Department operates 5 specialty courts: Veterans Court, Drug Court, Domestic Violence Court, DWI Court and Mental Health Court. The Criminal Courts has operated the Veterans Court, which serves veterans with diagnosed PTSD, TBI or other mental health issues related to their deployment to a combat or other hazardous duty area since 2010.

b. Beneficiaries of the programs/services currently offered by your organization

The Travis County Veterans Court is designed to benefit combat veterans experiencing mental health issues resulting to their deployments; however, as a result of their treatment, the beneficiaries include their families, loved ones and the community as a whole.

2. Mission statement

The mission of the Travis County Veterans Court is to enhance public safety by meeting the treatment needs of veterans experiencing military-related mental health issues in a judicially supervised environment.

3. Core program(s)/service(s) provided by your organization

The Travis Veterans Court provides assessment of veteran offenders' mental health status and other needs, provides referrals for treatment services to meet these needs and to reduce the offenders' risk of recidivism, and provides supervision to ensure that offenders comply with the conditions placed upon them by the court. The Veterans Court also provides an avenue for veterans to have the record of their arrest expunged so that they may enjoy an increased opportunity for employment, housing education, etc.

B. Organizational Structure

1. Describe your organization's structure (ex. governing body), management roles, and what role the governing body plays in day-to-day operations.(100 words maximum)

The Veterans Court is administered by the office of the Criminal Courts Administration, which operates under the auspice of Travis County. It is led by Director Debra Hale, who is responsible for all administrative functions of the seven (7) District and six (6) County Criminal Courts in Travis County. She directs the administration and implementation of policies and procedures of the Courts, which includes long-term strategic planning for the department. Although she is not directly involved in the day to day operations of the Veterans Court, the Veterans Court Administrator, Jackson Glass, M.Ed., LCDC, reports to her. Mr. Glass develops policy and procedures for the Veterans Court, assists veterans and their attorneys in the application process, helps veterans get connected with VA services and benefits and assists with the setting the dockets for each court. He also manages the Veterans Court Caseworker, Jolene Grajczyk, M.Ed., LCDC. Ms. Grajczyk is a 23 year veteran of the United States Air Force. She manages all of the cases in the court and meets with each veteran between court sessions. She collaborates with the VA and other treatment services and prepares reports for each veteran appearing on the docket.



<p>APPENDIX I - THE APPLICATION</p> <p>Organization Name: <u>Travis County, Texas</u></p> <p>Amount Requested: <u>\$21,432</u></p> <p>Series XIV-A</p> <p>Grant Period: January 1, 2014 – December 31, 2014</p>

2. List the principal participants in the organization (**short one-paragraph bios are not acceptable**). Indicate which principal(s), if any, are Veterans.

Name of Principal Participant	Title	Veteran (Y/N)	Résumé Attached (Y/N)
Jackson Glass	Social Services Program Administrator	N	Y
Jolene Grajczyk	Caseworker	Y	Y

C. Partnerships

List partner agencies and/or organizations, if applicable, that would be involved with delivering the program/services proposed as part of the project. List current address(es), main telephone number(s), and web-site address(es). Use additional page(s) if needed.

Name of Partner Organization	Address	Telephone	Website
Austin Recovery	8402 Cross Park Dr, Austin, TX 78754	(512) 339-1293	www.austinrecovery.org

D. Previous FVA Grant Awards

List any previous grant awards from the FVA.

Amount Awarded	Grant/Contract #	Begin Date	End Date	Service Category
\$40,000	FVA 11 0022	09/01/2010	12/31/2011	Legal (Veterans' Court)

\$40,000 Total FVA Grant Awards

E. Other Grants

List all grants received by your organization within the last two (2) years. Do not include FVA grants listed above in D. Do not list in-kind donations. Use additional space if needed.

Amount Awarded	Grantor	Grant/Contract #	Begin Date	End Date	Audit Performed (Yes or No)
\$155,000	Office of the Governor, Criminal Justice Division	DJ-10-A10-23397-03	09/01/2011	08/31/2012	Yes
\$186,000	Office of the Governor, Criminal Justice Division	DC-13-A10-23397-04	09/01/2012	08/31/2013	No

\$341,000 Total Other Grant Awards



<p>APPENDIX I - THE APPLICATION</p> <p>Organization Name: <u>Travis County, Texas</u></p> <p>Amount Requested: <u>\$21,432</u></p> <p>Series XIV-A</p> <p>Grant Period: January 1, 2014 – December 31, 2014</p>

Part 2: Grant Project Information

A. Amount Requested

Check the one box for the amount being requested.

- | | | | |
|-------------------------------------|-----------|--------------------------|-----------|
| <input type="checkbox"/> | \$5,000 | <input type="checkbox"/> | \$125,000 |
| <input type="checkbox"/> | \$15,000 | <input type="checkbox"/> | \$150,000 |
| <input checked="" type="checkbox"/> | \$20,000 | <input type="checkbox"/> | \$200,000 |
| <input type="checkbox"/> | \$50,000 | <input type="checkbox"/> | \$300,000 |
| <input type="checkbox"/> | \$75,000 | <input type="checkbox"/> | \$400,000 |
| <input type="checkbox"/> | \$100,000 | <input type="checkbox"/> | \$500,000 |

B. Grant Project Service Category

Check the one box that best describes the nature of the proposed project.

- Financial Assistance
- Homeless/Housing
- Counseling
- Transportation
- Employment
- Family Services
- Legal
- Referral
- Supportive Services
- Veterans' Court

C. Geographic Service Area(s)

The counties that will be served by this grant are called the Geographic Service Area(s). All Texas counties are grouped into one of eight regions. Check all counties, regardless of region, that the proposed project will serve. If the proposed project is statewide, only check the statewide box.

Statewide

Region 1 – Panhandle

- | | | | | |
|--|-----------------------------------|------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Armstrong | <input type="checkbox"/> Bailey | <input type="checkbox"/> Briscoe | <input type="checkbox"/> Brown | <input type="checkbox"/> Callahan |
| <input type="checkbox"/> Carson | <input type="checkbox"/> Castro | <input type="checkbox"/> Childress | <input type="checkbox"/> Cochran | <input type="checkbox"/> Coleman |
| <input type="checkbox"/> Collingsworth | <input type="checkbox"/> Comanche | <input type="checkbox"/> Crosby | <input type="checkbox"/> Dallam | <input type="checkbox"/> Deaf Smith |
| <input type="checkbox"/> Dickens | <input type="checkbox"/> Donley | <input type="checkbox"/> Gray | <input type="checkbox"/> Eastland | <input type="checkbox"/> Fisher |
| <input type="checkbox"/> Floyd | <input type="checkbox"/> Garza | <input type="checkbox"/> Hale | <input type="checkbox"/> Hall | <input type="checkbox"/> Hansford |
| <input type="checkbox"/> Hartley | <input type="checkbox"/> Haskell | <input type="checkbox"/> Hemphill | <input type="checkbox"/> Hockley | <input type="checkbox"/> Hutchinson |
| <input type="checkbox"/> Jones | <input type="checkbox"/> Kent | <input type="checkbox"/> King | <input type="checkbox"/> Knox | <input type="checkbox"/> Lamb |
| <input type="checkbox"/> Lipscomb | <input type="checkbox"/> Lubbock | <input type="checkbox"/> Lynn | <input type="checkbox"/> Mitchell | <input type="checkbox"/> Moore |
| <input type="checkbox"/> Motley | <input type="checkbox"/> Nolan | <input type="checkbox"/> Ochiltree | <input type="checkbox"/> Oldham | <input type="checkbox"/> Parmer |
| <input type="checkbox"/> Potter | <input type="checkbox"/> Randall | <input type="checkbox"/> Roberts | <input type="checkbox"/> Runnels | <input type="checkbox"/> Scurry |
| <input type="checkbox"/> Shackelford | <input type="checkbox"/> Sherman | <input type="checkbox"/> Stephens | <input type="checkbox"/> Stonewall | <input type="checkbox"/> Swisher |



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

Taylor Terry Throckmorton Wheeler Yoakum

Region 2 – West Texas

Andrews Borden Brewster Crane Culberson
 Dawson Ector El Paso Gaines Glasscock
 Howard Hudspeth Jeff Davis Loving Martin
 Midland Pecos Presidio Reeves Terrell
 Upton Ward Winkler

Region 3 - Alamo

Atascosa Bandera Bexar Coke Comal
 Concho Crockett Dimmit Edwards Frio
 Gillespie Guadalupe Gonzales Irion Karnes
 Kendall Kerr Kimble Kinney La Salle
 Mason Maverick McCulloch Medina Mernard
 Reagan Real Schleicher Sterling Sutton
 Tom Green Uvalde Val Verde Wilson Zavala

Region 4 – South Texas

Aransas Bee Brooks Calhoun Cameron
 DeWitt Duval Goliad Hidalgo Jackson
 Jim Hogg Jim Wells Kenedy Kleberg Lavaca
 Live Oak McMullen Nueces Refugio San Patricio
 Starr Victoria Webb Willacy Zapata

Region 5 – Gulf Coast

Austin Brazoria Chambers Colorado Fort Bend
 Galveston Harris Liberty Matagorda Montgomery
 Walker Waller Wharton

Region 6 – Central Texas

Bastrop Bell Blanco Bosque Brazos
 Burleson Burnet Caldwell Coryell Falls
 Fayette Freestone Grimes Hamilton Hays
 Lee Hill Lampasas Leon Limestone
 Llano Madison McLennan Milam Mills
 Robertson San Saba X Travis Washington Williamson

Region 7- East Texas



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

- | | | | | |
|------------------------------------|------------------------------------|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Anderson | <input type="checkbox"/> Angelina | <input type="checkbox"/> Bowie | <input type="checkbox"/> Camp | <input type="checkbox"/> Cass |
| <input type="checkbox"/> Cherokee | <input type="checkbox"/> Delta | <input type="checkbox"/> Franklin | <input type="checkbox"/> Gregg | <input type="checkbox"/> Hardin |
| <input type="checkbox"/> Harrison | <input type="checkbox"/> Henderson | <input type="checkbox"/> Hopkins | <input type="checkbox"/> Houston | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Jefferson | <input type="checkbox"/> Lamar | <input type="checkbox"/> Marion | <input type="checkbox"/> Morris | <input type="checkbox"/> Nacogdoches |
| <input type="checkbox"/> Newton | <input type="checkbox"/> Orange | <input type="checkbox"/> Panola | <input type="checkbox"/> Polk | <input type="checkbox"/> Rains |
| <input type="checkbox"/> Red River | <input type="checkbox"/> Rusk | <input type="checkbox"/> Sabine | <input type="checkbox"/> San Augustine | <input type="checkbox"/> San Jacinto |
| <input type="checkbox"/> Shelby | <input type="checkbox"/> Smith | <input type="checkbox"/> Titus | <input type="checkbox"/> Trinity | <input type="checkbox"/> Tyler |
| <input type="checkbox"/> Upshur | <input type="checkbox"/> Van Zandt | <input type="checkbox"/> Wood | | |

Region 8 – North Texas

- | | | | | |
|----------------------------------|-------------------------------------|---|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Archer | <input type="checkbox"/> Baylor | <input type="checkbox"/> Clay | <input type="checkbox"/> Collin | <input type="checkbox"/> Cooke |
| <input type="checkbox"/> Cottle | <input type="checkbox"/> Dallas | <input type="checkbox"/> Denton | <input type="checkbox"/> Ellis | <input type="checkbox"/> Erath |
| <input type="checkbox"/> Fannin | <input type="checkbox"/> Foard | <input type="checkbox"/> Grayson Hardeman | <input type="checkbox"/> Hardeman | <input type="checkbox"/> Hood |
| <input type="checkbox"/> Hunt | <input type="checkbox"/> Jack | <input type="checkbox"/> Johnson | <input type="checkbox"/> Kaufman | <input type="checkbox"/> Montague |
| <input type="checkbox"/> Navarro | <input type="checkbox"/> Palo Pinto | <input type="checkbox"/> Parker | <input type="checkbox"/> Rockwall | <input type="checkbox"/> Somervell |
| <input type="checkbox"/> Tarrant | <input type="checkbox"/> Wichita | <input type="checkbox"/> Wilbarger | <input type="checkbox"/> Wise | <input type="checkbox"/> Young |

D. Project Summary (300 words maximum)

1. Provide a name for the proposed project.
Travis County Veterans Court.

2. Provide a brief description of the project.

The Travis County Veterans Court program assists honorably discharged veterans arrested in Travis County who are experiencing mental health issues, such as Post Traumatic Stress Disorder (PTSD), depression, anxiety, etc. and/or Traumatic Brain Injuries (TBI), resulting from their military service in combat or in a dangerous environment. Following the National Drug Court model, the Veterans Court utilizes the 10 key components of effective courts and regular judicial contact to support the participant's motivation for change and continued involvement in treatment efforts that lead to a reduction of risk for recidivism and self-harm. Veterans are screened by the Veterans Court staff and referred to the VA for a psychiatric evaluation. After receiving the results of the evaluation, Veterans Court staff meets with each applicant to the court and develops a Strategic Action Plan (treatment plan) to address their needs and reduce their risk of re-offending. The veteran is then referred to the VA to obtain counseling services to address the needs identified in the evaluation; however, in many cases veterans are unable to access substance abuse treatment services at the VA due to the limited hours that the VA offers such treatment. Veterans who are in school during the day or who are employed and cannot take off work three mornings a week are left with no alternatives for substance abuse treatment. The Veterans Court staff will utilize TVC grant money to refer these individuals to treatment services through a community-based treatment program (Austin Recovery).

3. Describe how the services will be delivered to the Beneficiaries by your organization.

Veterans entering the Veterans Court who cannot access the substance abuse program at the VA will be referred to Austin Recovery, a local private organization who has a reduced rate contract with Travis County. Austin recovery will schedule a screening/intake appointment for each referral, then schedule them to begin their Intensive Outpatient program (IOP), which includes group and individual counseling and aftercare. All treatment services will be provided by licensed counselors.



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

E. Project Eligibility (300 words maximum)

1. Provide a description of the Beneficiaries eligible to participate in the project described in the Project Summary.
In order to be eligible for the Veterans Court program, veterans or active duty service men and women must have been deployed to a combat zone or other region that poses a high level of risk. They must be diagnosed with at least one of the following: Traumatic Brain Injury (TBI), Post Traumatic Stress Disorder (PTSD), or a mental health disorder related to their military service as described above. Each participant

2. Describe any other restrictions on eligibility, if applicable.
N/A

3. List the specific government forms used for verifying Beneficiary eligibility.
Each participant must submit a copy of his/her DD214 in order to verify their service history. Furthermore, a n evaluation for TBI, PTSD or other mental health disorder, including substance abuse, is conducted by a VA psychiatrist. The results are documented by the evaluating psychiatrist on the Travis County Veterans Court Participant VA Screening/Assessment form.

4. Describe how the government document(s) will be retained and maintained.
All documentation regarding veterans' diagnosis will be maintained in the offices of the Program Administrator and/or Case Worker. They will be kept in a locked drawer and the offices will be locked at all times when not occupied by staff.

Part 3: Reporting and Management

The grant funding period is based on a 12-month calendar from January 1, 2014 to December 31, 2014. The required expenditure and program performance benchmarks (below) should be used as guidelines when completing Sections A-D.

Date	Grant Period Elapsed	Amount Expended	Performance Met
April 1	25%	15%	15%
July 1	50%	40%	40%
October 1	75%	70%	70%

A. Performance Measures

Organizations receiving grant funds must track performance by counting each individual veteran, their dependents, and survivors that receive grant-funded service(s). The number of unduplicated veterans, dependents and survivors, as well as cumulative totals, will be reported quarterly. Projected performance should reflect the total number of unduplicated veterans, dependents and survivors that the applicant organization anticipates serving throughout the grant period.

In the column below, enter the estimated number of veterans, dependents, and surviving spouses to be served by the project.

Performance Measure	Estimated Number of Clients to be Served
Number of veterans served. (Required performance measure for all applicants.)	12
Number of dependents served.	N/A



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

(Required performance measure if served.)	
Number of veterans' surviving spouses served. (Required performance measure if served.)	N/A

B. Performance Reporting (100 words maximum)

1. Describe the tool to be used for the data collection (case files, sign-in sheets, phone logs).
The primary means by which data will be collected is through vendor sign in sheets and monthly billing forms. Accuracy is verified by veterans and Case Worker, as well as by the Program Administrator. Upon completion, each veteran receives a certificate. Each veteran's attendance is documented in Veterans Court progress reports and entered into the case files.

2. Describe how the data will be consolidated to provide cumulative amounts (database, spreadsheets, software).
The vendor (Austin Recovery) will collect all of the sign-in sheets for individual and group Veterans Court utilizes a database system called Referral and Client Management System (RACMS) to collect and maintain records of all cases referred, assessed, accepted, rejected and discharged from the program. This system provides reports documenting the numbers needed to measure figures indicative of program progress and success, such as number of veterans referred, accepted and completing the program. RACMS also allows the staff to enter notes documenting each veteran's linkage to VA and community resources.

3. Explain the ability to breakout all Performance Measures individually, cumulatively, and monthly.
The vendor provides monthly billing statements indicating each veteran served, the number of hours provided each month and the cumulative total billed. These records are kept by the Veterans Court Administrator, as well as the Travis County Auditor's Office. Reports are able to be generated utilizing these billing forms that could include a breakout of performance measures individually, cumulatively, and monthly.

C. Fiscal Reporting

Answer each question below and do not leave any item unanswered.

1. What software is used to record accounting transactions?

QuickBooks Sage MIP Fundware X Other (If Other, list software) SAP

2. Does your organization have written accounting policies and procedures for:

	YES	NO
A. Procurement	X	<input type="checkbox"/>
B. Vendor Payments	X	<input type="checkbox"/>
C. Payroll	X	<input type="checkbox"/>
D. Grants Administration	X	<input type="checkbox"/>
E. Cash Management	X	<input type="checkbox"/>
F. Travel	X	<input type="checkbox"/>



APPENDIX I - THE APPLICATION
 Organization Name: Travis County, Texas
 Amount Requested: \$21,432
 Series XIV-A
 Grant Period: January 1, 2014 – December 31, 2014

3. Indicate if each statement is true or false for the organization.

	TRUE	FALSE
A. There has been no staff turnover or reorganization in the past 6 months.	X	<input type="checkbox"/>
B. The organization uses a Chart of Accounts.	X	<input type="checkbox"/>
C. Time sheets approved by supervisory personnel.	X	<input type="checkbox"/>
D. An A-133 Single Audit has been performed in the past 2 years.	X	<input type="checkbox"/>
E. Travel receipts are submitted for travel reimbursement requests?	X	<input type="checkbox"/>

Part 4: Budget and Budget Narratives

Microsoft Excel tables have been inserted into this document. Use the tables to the extent they apply to your proposed project. To activate the Excel tables, double-click on the table. This will open an active Excel window to be filled in. Once all information is entered into an Excel budget table, totals will calculate automatically. If additional lines are needed, they may be inserted in the tables using the Insert function. Do not modify tables, columns, totals, or formulas.

Following each table, a narrative description supporting and discussing each budget item must be entered. For example, if there is travel in the budget, the narrative must discuss travel and the appropriateness of travel to the project.

A. Salary and Wages

- Enter each employee that will be directly associated with this project. Enter their position title, employee name, percent of time allotted to the project, and employee's annual salary rate. The Total Cost will automatically total once all information is entered.

Table A

Position Title	Employee	% of Time Allocated to Grant	Annual Salary	Total Cost
N/A		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
Total Salary and Wages				\$0

- Describe what role and impact the positions listed under Salaries and Wages will have on the proposed project.
N/A

B. Fringe Benefits



APPENDIX I - THE APPLICATION
 Organization Name: Travis County, Texas
 Amount Requested: \$21,432
 Series XIV-A
 Grant Period: January 1, 2014 – December 31, 2014

1. For each Position listed in Table A, include the annual fringe benefits for that position.

Table B

Position Title	Employee	% of Time Allocated to Grant	Annual Fringe Benefits	Total Cost
N/A		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
Total Fringe Benefits				\$0

2. Describe the benefits for each position listed in Table B. including, for example, health insurance, annual leave, social security, and any other applicable fringe benefits.
 N/A

C. Travel

1. Enter employee travel in the table below. This includes travel to and from conferences, training, etc. This does not include travel to provide client services. Include those travel expenses relating to providing client services under Table F Client Services.

Table C

Destination	Reason for Travel	No. of Staff	No. of Days	Total Cost
N/A				
Total Travel				\$0

2. Describe what role and impact employee travel will have on the proposed project. The narrative should include, but is not limited to, mileage rates, meal rates per day, and conference registration fees.
 N/A



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

D. Equipment

1. Enter a description, unit cost and quantity for each item of equipment to be purchased for the proposed project.

Table D

Description	Unit Cost	Quantity	Total Cost
N/A			\$0
Total Equipment			\$0

2. Describe what role and impact each item of equipment listed will have on the proposed project.
N/A

E. Supplies

1. Enter a description, unit cost and quantity for each item of supplies to be purchased for the proposed project.

Table E

Description	Unit Cost	Quantity	Total Cost
N/A			\$0
Total Supplies			\$0

2. Describe what role and impact each item of supplies will have on the proposed project.
N/A

F. Client Services

1. List each client service and the cost of each service. Client Services may include, but is not limited to, non-staff counseling services, support such as bill pay, transportation to provide client services, and any contract personnel that will be providing services to Beneficiaries. List, if applicable, the maximum amount of assistance to be provided to clients.



<p>APPENDIX I - THE APPLICATION</p> <p>Organization Name: <u>Travis County, Texas</u></p> <p>Amount Requested: <u>\$21,432</u></p> <p>Series XIV-A</p> <p>Grant Period: January 1, 2014 – December 31, 2014</p>

Table F

Client Service	Maximum per Client	Total Cost
Substance Abuse Outpatient Treatment and Continuing Care for 12 veterans	\$1,786.00	\$21,432
Total Client Services		\$21,432

2. Describe what role and impact each Client Service will have on the proposed project.
 Substance abuse treatment will help veterans develop coping skills for sobriety. This will, consequently, help them reduce their risk of recidivating and possibly causing harm to themselves and others. Sobriety will also improve the effectiveness of their treatment to address their mental health issues. It will increase their success in school and employment and assist them in making a healthier transition back to non-combat life.

G. Construction

The FVA grant does not cover the cost of construction. This line is blank.

H. Other Direct Costs

1. List any direct costs not included in the above tables.

Table H

Other Items	Total Cost
N/A	
Total Other Direct Costs	\$0

2. Describe what role and impact the other direct costs listed will have on the proposed project.
 N/A

I. Total Direct Charges

All Personnel, Fringe Benefits, Travel, Equipment, Supplies, Client Services and Other are Direct Charges and should sum to Total Direct Charges on Line I of Table K below.

J. Indirect Costs – only applicable for organizations with a federally negotiated cost allocation plan

The maximum total amount of the indirect charge allowed with this grant is 7% of direct costs being requested. Indirect charges may only be requested if the applicant organization has previously filed an indirect cost agreement with the Federal government and this rate must be used.



APPENDIX I - THE APPLICATION
 Organization Name: Travis County, Texas
 Amount Requested: \$21,432
Series XIV-A
 Grant Period: January 1, 2014 – December 31, 2014

A copy of the federal indirect negotiated cost agreement must be submitted as part of the Application Package if the organization has one.

If an applicant organization does not have a previously filed indirect cost agreement with the Federal government, all charges requested as part of this application must be included in one of the direct cost tables listed previously.

1. Enter the indirect cost item, the cost of the item, and the indirect cost rate as a percentage. The total indirect cost will calculate. If you do not have a federally negotiated indirect cost agreement, enter "N/A."

Table J

Item	Federal Indirect Cost Rate	Total Direct Costs (from Table K, Line I.)	Indirect Rate (%)	Total Indirect Cost
Federal Negotiated Cost Agreement	N/A		7%	\$0
Total Indirect Costs				\$0

2. Describe what role and impact each indirect cost item will have on the proposed project.
N/A

K. Budget Table

Enter the all Total lines from Tables A-H and J on the corresponding line below. The total of Table K MUST match the grant amount being requested.

Budget Categories		Total Cost
Table		
A.	Salary and Wages	
B.	Fringe Benefits	
C.	Travel	
D.	Equipment	
E.	Supplies	
F.	Client Services	\$21,432.00
G.	Construction	
H.	Other	
I.	Total Direct Costs	\$21,432
J.	Indirect Costs	
	Total	\$21,432



APPENDIX I - THE APPLICATION

Organization Name: Travis County, Texas

Amount Requested: \$21,432

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

Part 5: Sustainability, Need, and Marketing

A. Matching Funds

Describe what other funding sources and/or matching funds exist, as it helps to provide a complete picture of how the project will be accomplished.

Currently there are no matching funds or other grants for this purpose. We have requested financial support from the Travis County Commissioners Court; however, we have not received approval.

B. Need Identified

Describe what efforts were taken to determine that the proposed program and the service it provides were needed. Over the past several years the effects of combat, especially multiple deployments, has led to serious mental health and behavioral problems among veterans returning from combat. Substance abuse, high risk behavior and suicide are recognized as by-products of the stress many of our soldiers endure. The Travis County Veterans Court is attempting to help these veterans regain a level of mental health that will allow them to make better decisions that are in their own best interest, the best interest of their families and the best interest of the community in which they live. Research has shown that in order to reduce an offender's risk of recidivating it is necessary to address the risk factors that contribute to the illegal and harmful behavior. The primary risk factors that the Travis County Veterans Court is targeting are: 1) mental health issues, such as PTSD, Depression, Anxiety, etc. and 2) substance abuse/dependence. While the Dept. of Veterans Affairs provides treatment services for both of these risk factors, not all veterans are able to access their services. The VA's substance abuse treatment program operates from 9:00 AM-10:00AM M-W-F. Many veterans in the court are unable to attend treatment during these times due to work and/or school. Since many are also living on VA disability or the stipend that is given with the GI Bill, they are unable to afford treatment elsewhere. The money allocated through the TVC grant will be used to pay for treatment services for those veterans who cannot access treatment through the VA. By offering them an opportunity to obtain substance abuse treatment, it is hoped that they will be able to return to more productive lives as they transition back into civilian society. While a grant from the Governor's Office covers the salaries and supplies needed for the administration of the court, it does not provide funding for treatment of alcohol and other substance abuse.

C. Marketing and Outreach

Describe all planned marketing and outreach efforts.

The Veterans Court has developed a system for contacting eligible participants at the point of their arrests in order to inform them of the court and the services we provide. The court is now well known within the legal community of Travis County; however, we also provide brochures at the jail and at the VA.

D. Sustainability after the Grant

1. Describe how the proposed project will continue after the FVA grant funding period ends.

If we do not receive funding to continue this program, the only way to continue would be to require veterans to pay for treatment services out of their own pocket. We do not believe that combat veterans should have to incur this expense. In many cases, the veteran cannot afford this and will not receive these critical services.

2. Describe what other funding will be available after the end of the FVA grant.

We plan on applying for a grant through the next February, which will allow us to continue and expand the services of the Veterans Court; however, this grant, if secured, would not be awarded until FY15. We will also continue to request funding from the Travis County Commissioners Court.