Item 22 REVISED



Travis County Commissioners Court Agenda Request

Meeting Date: June 25, 2013

Prepared By/Phone Number: Shannon Pleasant CTPM / 854-1181;

Marvin Brice CPPB / 854-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes C.P.M. CPPO

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 15 to Interlocal Agreement No. 4400000372 (HTE Contract No. IL060341RE) with Austin Travis County Integral Care for Substance Abuse Services.

Purchasing Recommendation and Comments

Travis County Health and Human Services and Veteran Services (TCHHSVS), the City of Austin and Austin Travis County Integral Care (ATCIC) have a three-way Interlocal Agreement for the provision of substance abuse treatment services. Under the agreement, ATCIC manages a network which provides comprehensive clinical assessment, intervention services, residential treatment, day treatment, detoxification, and outpatient and continuing care services. Total funding for this agreement includes Travis County General Funds, the Parenting in Recovery (PIR) Grant from the U. S. Department of Health and Human Services and City of Austin.

TCHHSVS was recently awarded approval from the U. S. Department of Health and Human Services to utilize unspent FY'12 grant money in FY'13. Modification No. 15 increases the PIR Grant fund contribution by \$33,827. The total agreement not to exceed amount effective July 1, 2013 will be \$1,648,391.

Terms of the agreement have been finalized however the originals are currently with ATCIC for signature. Once singed, they will be presented to the Court for signature.

ID# 8832

Modification No. 14 renewed the agreement for an additional twelve month period from October 1, 2012 through September 30, 2013. The agreement shall not exceed the following contract amounts: Travis County General Funds of \$1,134,929, Travis County Parenting In Recovery Grant Funds of \$168,714 and the City of Austin Funds of \$310,921. The total agreement not to exceed amount is \$1,614,564.

This renewal was previously approved on the September 25, 2012 Court Agenda, Item No. 35 to prevent contract expiration, as the agreement was not ready for presentation due to HHS & VS working with the County Attorney's office on finalizing the Statement of Work and funding. Terms of the agreement have been finalized however the originals are currently with the City of Austin for signature. Once singed they will be presented to the Court for signature.

Modification No. 13 added an additional \$324,265 in City of Austin funds to the FY'12 contract; in addition to changes to the work statement. The not to exceed contract amount was \$1,901,309. An increase of \$324,265 from the original contract amount of \$1,577,044.

Modification No. 12 renewed the agreement for an additional twelve month period, from October 1, 2011 through September 30, 2012 with the not to exceed amounts of the following: Travis County (General Funds) \$611,799, City of Austin (through HHSD) \$324,495, Travis County Grant (FY2012 Grant Funds) \$330,750, and City of Austin (through Community Court) \$310,000. The total was \$1,577,044.

Modification No. 11 added \$28,891 in unspent FY'10 PIR funds to the FY'11 SAMSO agreement.

Modification No. 10 changed the name of the agency.

Modification No. 9 renewed the agreement for an additional twelvemonth period, from October 1, 2010 through September 30, 2011. Travis County provided \$611,799 from the General Fund, and \$330,750 from the PIR grant. The City of Austin provided \$958,990. The contract funds totaled \$1,901,539.

ID# 8832

Modification No. 8 renewed the agreement for a nine-month period, from January 1, 2010 through September 30, 2010, in order to change the contract term from calendar year to Travis County's fiscal year.

Modification No. 7 increased County funding from \$817,914 to \$975,854 an increase of \$157,940.

Modification No. 6 renewed the agreement for an additional twelvemonth period, from January 1, 2009 through December 31, 2009.

Modification No. 5 increased the County funding from \$906,114 to \$1,036,419, an increase of \$130,305.

Modification No. 4 increased the County funds from \$611,799 to \$906,114, an increase of \$294,315.

Modification No. 3 renewed the agreement for an additional twelvementh period, from January 1, 2008 through December 31, 2008.

Modification No. 2 renewed the agreement for an additional twelvementh period, from January 1, 2007 through December 31, 2007.

Modification No. 1 increased the City of Austin's funding to the 2006 by \$5,122.

> Contract Expenditures:

Within the last 12 months \$ 378,714 has been spent against this contract/ requirement.

Contract-Related Information:

Award Amount: \$1,507,151

Travis County: \$611,799 City of Austin: \$895,352

Contract Type: Interlocal Agreement

Contract Period: January 1, 2006 – December 31, 2006

ID# 8832

	Contract Modification Information: Modification Amount: \$33,827				
	Travis County (P	•	\$33,827 \$0		
	Modification Type: Trila	teral			
	Modification Period: July 1, 2013 – September 30, 2013				
>	Solicitation-Related Information: N/A				
	Solicitations Sent:		Responses Received:		
	HUB Information:		% HUB Subcontractor:		
>	Special Contract Considerations: N/A ☐ Award has been protested; interested parties have been notified. ☐ Award is not to the lowest bidder; interested parties have been notified. ☐ Comments:				
>	Funding Information:				
	Shopping Cart/Funds Reservation in SAP:				
	 PIR Grant FR #300000616 				
		Internal Or	in Recovery Grant 800264 der 100650 nt 518120.		
	☐ Comments:				

MODIFICATION OF CONTRACT NUMBER: 4400000372 (IL060341RE) – Substance Abuse Services Page 1 of 8						
ISSUED BY: Travis County Purchasing Office P.O. Box 1748 Austin, Texas 78767	PURCHASING AGENT ASST: Shannon Pleasant TEL. NO: (512) 854-1181 FAX NO: (512) 854-9185	DATE PREPARED: June 12, 2013				
ISSUED TO: Austin Travis County Integral Care 1430 Collier St. Austin, TX 78704	MODIFICATION NO.:	EXECUTED DATE OF ORIGINAL CONTRACT: January 1, 2006				
City of Austin PO Box 1088 Austin, Texas 78701						
ORIGINAL CONTRACT TERM DATES: January 1, 2006 – December 31, 2006 CURRENT CONTRACT TERM DATES: October 1, 2012 – September 30, 2013						
FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$ 1.507.151 Current Modified Amount \$ 1.648.391						
DESCRIPTION OF CHANGES: The Contract is amended according to the terms of the attachment to this Modification ("Attachment"), all of which is made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms and conditions of the Contract, as amended.						
SUMMARY:						
 The Parties agree to amend Section 13.1.1(a) - 2013 by adding County Parenting in Recovery FY'12 Carryover funds in the amount of \$33,827 for a new total funding amount of \$1,648,391. 						
2. The Parties agree that the attached EV 2013 Amended Budget -Exhibit 1 is hereby incorporated and shall be in effect for the 2013 Ren. wal Term.						
Except as provided herein, all terms, condition and the state of the document. General heretofore modified, remain unchanged and in full force and effect.						
Note to Vendor/City: [X] Complete and execute (sign) your present of the signature block section below for all expless and return all signed exples to Travis County. [] DO NOT execute and return to Travis County. Retain for your records.						
AUSTIN TRAVIS COUNTY INTEGRAL CARE		□ DBA				
BY:		☐ CORPORATION				
SIGNATURE		□ OTHER				
BY: PRINT NAME						
TITLE:		DATE:				
ITS DULY AUTHORIZED AGENT						
CITY OF AUSTIN, TEXAS		□ DBA				
BY:		CORPORATION				
SIGNATURE		□ OTHER				
BY: PRINT NAME						
TITLE: ITS DULY AUTHORIZED AGENT DATE:						
TRAVIS COUNTY, TEXAS						
BY: CYD V. GRIMES, C.P.M., CPPO TRAVIS COUNTY PURCHASING AGENT						
TRAVIS COUNTY, TEXAS						
BY: SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE						

AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT AMONG TRAVIS COUNTY, THE CITY OF AUSTIN AND

AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND MENTAL RETARDATION CENTER, DOING BUSINESS AS AUSTIN-TRAVIS COUNTY INTEGRAL CARE FOR SUBSTANCE ABUSE TREATMENT AND RELATED BEHAVIORAL HEALTHCARE AND SUPPORT SERVICES ("SAMSO")

This Amendment ("Amendment") of the Interlocal Cooperation Agreement described below as the "Agreement" is entered into among the following Parties: Travis County, a political subdivision of the State of Texas ("County"), the City of Austin, a municipal corporation and political subdivision of the State of Texas ("City"); and Austin-Travis County Mental Health and Mental Retardation Center, d.b.a. "Austin-Travis County Integral Care" ("Center," or "ATCIC"), the Mental Health and Mental Retardation Authority designated by the State of Texas for Travis County and the incorporated municipalities therein pursuant to Texas Health and Safety Code, Chapters 531 and 534, and other applicable statutes.

This Agreement is authorized by Chapter 791 of the Texas Government Code entitled "Interlocal Cooperation Act."

County, City and Center entered into an Interlocal cooperation agreement to provide mental health, mental retardation and substance abuse services for indigent citizens and other eligible clients ("Agreement") the Initial Term of which began January 1, 2006, and terminated December 31, 2006.

rovide p Under the Agreement, (onal a al services for the care of indigents nter agre l to ofessio and other qualified recipients and blic nd i al health, mental acation orma ed to me retardation and substand abuse se ice n acce lance rms the Agreement hus providing services which further a ublic r

The Agreement provided for renewal and amendment of the Agreement by the written agreement of the Parties.

Pursuant to the terms of the Agreement, the Agreement has been renewed for additional terms continuing through the current term which began October 1, 2012, and continues through September 30, 2013 ("2013 Renewal Term") as evidenced by the written document executed by the Parties ("2013 Renewal").

County, City and Center desire to amend the Agreement to reflect certain mutually agreed upon changes in the Agreement.

NOW, THEREFORE, in consideration of the mutual benefits received by these changes, and other good and adequate consideration as specified herein, the Parties agree to renew and amend the Agreement as follows:

1.0 GENERAL TERMS.

1.1 <u>Amended 2013 Renewal Term</u>. The Parties acknowledge and agree that the changes made in this Amendment will apply to the 2013 Renewal Term.

2.0 FINANCIAL PROVISIONS

2.1 <u>Amended Maximum Funds.</u> The Parties agree to amend Section 13.1.1(a) – 2013 by adding County Parenting in Recovery FY'12 Carryover funds in the amount of \$33,827.00, for a new total funding amount of \$1,648,391.00.

3.0 <u>ATTACHMENTS.</u>

3.1 <u>Amended Exhibit</u>. The Parties agree that the exhibit listed below and attached to this Amendment is hereby incorporated and shall be in effect for the 2013 Renewal Term.

Exhibit 1 - FY 2013 Amended Budget

4.0 INCORPORATION

County, City and Center hereby incorporate this Amendment into the Agreement. Except for the changes made in this Amendment, County, City and Center hereby ratify all the terms and conditions of the Agreement as previously amended and as amended above. The Agreement with the changes made in this Amendment both constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties, with regard to substance abuse and behavioral healthcare.

5.0 <u>EFFECTIVE I</u>
This Amendment shall be afect and the state of the state
body, to the extent such approval in required, an esignate the sized representative of each Party.
TRAVIS COUNTY
BY:
Samuel T. Biscoe, Travis County Judge
Date:
CITY OF AUSTIN
BY:
Printed
Name: Marc Ott
Title: City Manager
Date:
AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND MENTAL RETARDATION CENTER
D.B.A. AUSTIN TRAVIS COUNTY INTEGRAL CARE
BY:
Printed
Name:
Title:
Date:

EXHIBIT 1

FY'13 AMENDED BUDGET

October 1, 2012 - September 30, 2013

SUBSTANCE ABUSE MSO

Budget Funding Sources and Distribution

 FUNDING SOURCES:
 \$ -0

 CITY OF AUSTIN (HHSD)
 \$310,921.00

 CITY OF AUSTIN (Downtown Austin Community Court)
 \$611,799.00

 TRAVIS COUNTY (FY'11 Carryover)
 \$313,130.00

Sub-total \$1,235,850.00

TRAVIS COUNTY (FY'13 Allocated Reserves) \$210,000.00

*(All or any portion of the Travis County funds listed above may also be spent on the Parenting in Jecovery Program.)

TRAVIS COUNTY (17.713 PAREN ING A RECU (ER GRANT FUNIS) \$202,541.

TOTAL FUNDS

\$1,648,391.00

DISTRIBUTION:

I. Homeless, High Risk Adults & Youth, and Downtown Austin Community Court Target Populations

Maximum......\$148,302.00 (12% x \$1,235,850.00)

DIRECT SERVICES (through Providers).....88%

Maximum: \$1,087,548.00 (88% x \$1,235,850.00)

(ATCIC will calculate the MSO Fee as .1363636 of the amount billed for this funding source's direct services each month during the Agreement term. ATCIC will add the MSO Fee to the direct service reimbursement amount for a total Request for Payment amount.)

<u>Youth Services</u>. \$135,000 of Travis County's \$611,799 can be used for youth services, as described in Section III.D of the FY'13 Renewal Term Work Statement, "Description of Required Services for High-Risk Youth."

DIRECT SERVICES (through Providers).....95%

Maximum: \$199,500.00 (95% x \$210,000.00)

(ATCIC will calculate the MSO Fee as .0526335 of the amount billed for this funding source's direct services each month during the Agreement term. ATCIC will add the MSO Fee to the direct service reimbursement amount for a total Request for Payment amount.)

II. Parenting In Recovery Target Population (Travis County FY'13 Grant Funds)

DIRECT SERVICES (through Providers)

Maximum: \$192,414.00 (95% x \$202,541.00)

The grant funds budgeted for the MSO Fee and Direct Services are for the period September 30, 2012 through September 29, 2013.

(ATCIC will calculate the MSO Fee as .0526335 of the amount billed for this funding source's direct services each month during the Agreement erm. ATCIC fill add the MSO Fee to the direct ervice reimbursement amount for a total Regress for Jayment and Junt.)

1. Maximum Total Contract Funds - FY'13 Renewal Term

A total amount of \$1,648,391.00 ("Contract Funds") is available during the FY'13 Renewal Term (October 1, 2012 – September 30, 2013), with the exception of the Parenting in Recovery Grant funds (\$202,541.00) which are available according to the terms of the Grant. All payments are contingent upon ATCIC's continuing compliance with Agreement terms, including submission of required reports and supporting documentation.

The total amount of contract funds includes \$202,541.00 from the Parenting in Recovery Grant. These funds will be used exclusively for the Parenting in Recovery Grant program as referenced above, and will be made available according to the terms of the Grant.

a. Contract Funds - Network Service Providers

Network Providers. ATCIC will negotiate contracts with fee-for-service rates with each of the community-based Network service providers for the FY'13 Renewal Term. Costs of Services provided by those providers will be paid for by ATCIC using grant and non-grant Direct Service Contract Funds in an amount not to exceed the amount shown above in the FY'13 Budget for Contract Funds (up to \$1,648,391.00). ATCIC agrees that payments to the Network service providers will be based upon the satisfactory provision of Services in accordance with applicable term of this Agreement, including the Work Statement. All such contracts shall provide for monitoring and audit of submitted claims and contract compliance by County for services funded by County grant funds, and by City and County for services funded by Contract Funds. Contracts with providers

receiving Grant funds shall incorporate the Grant agreement and all applicable terms of the Agreement, including this FY'13 Renewal, and ATCIC shall require providers to comply with the grant agreement, if applicable, and with terms and conditions of the Agreement, as amended by this FY'13 Renewal.

b. Request for Payment and Status of Funds

Request for Payment:

Per the terms and conditions of the Agreement, ATCIC will file a complete and correct (as determined by City and County) Request for Payment and Status of Funds Report ("Request for Payment") with the Department within twenty (20) days of the end of each month in which treatment services were delivered to Eligible Clients. The Request for Payment will itemize, in detail and per Department specifications, Services provided to Eligible Clients and associated costs. The Request for Payment will distinguish clients served according to funding source such that grant-funded services and services funded by Contract Funds are separated and identified to ensure proper accounting application.

Target Population Obligations:

During the FY'13 Renewal To onthly Request or Payment h each rovided as a direct shov t expedied for Services vice to e pop atton. ATCIC ll cooperate with FY'13 Renewa Term in allocating through ut th unds for design bunty Con act ed target populations, as required by City and County.

c. Fee-for-Service Rates

Provider Rates: During the FY'13 Renewal Term, all service providers will be reimbursed (for Services delivered to Eligible Clients from October 1, 2012, through September 30, 2013) on a fee-for-service payment arrangement, based on approved claims for Services delivered to Eligible Clients under the Agreement. The Parenting in Recovery grant funds are for services delivered to Eligible Clients from September 30, 2012 to September 29, 2013. As of October 1, 2012, fee-for-service rates will be paid to the Network service providers for services and rates as agreed upon and approved in writing by the Department and ATCIC. Rates may need to be adjusted at times, contingent upon written approval of the Department, based on market and cost factors and as recommended by ATCIC and approved in advance by Department.

Rate Setting: With respect to rate-setting in general under the Agreement, ATCIC will assist providers with rate development with all rates subject to prior Department approval. ATCIC will submit all rate requests (e.g. for new Services, new providers, and/or rate changes) to the Department in writing, with complete supporting

documentation to explain the basis for the rate calculation and to justify the rate requested. These requests by ATCIC must be fully negotiated with the provider and submitted to the Department for approval in a timely manner so that Department has sufficient time to review the request and determine whether or not it will be approved.

<u>Youth Services</u>: ATCIC shall use \$135,000 in Contract Funds provided by Travis County for substance abuse intervention and treatment services to youth. Priority will be given to referrals from the Youth and Family Assessment Center, The Children's Partnership, and the Deferred Prosecution Unit of Travis County Juvenile Probation Department.

d. Service Estimates and Network Expansion

Service Estimates: A budgeted minimum estimate of Contract Funds to be provided for direct services funding to each Target Population for the FY'13 Renewal Term is shown below. ATCIC will review claims paid, data and service levels at least quarterly and make adjustments to the actual service level budgeting, and will notify the Department in writing within 30 days of making any such adjustment. Department may, at any time, request a review of such adjustments, and ATCIC will work with Department if Department determines that the adjustments being made may warrant discussion and/or change. The ay be us unassigne n below nal Services rvice from curr t Netwo iders and roval, for pro pon pr r Department a ork and/or for p exception referrals eded Se he Net rchasing Services or r from prov iitea lers not y rec to the N

Initial Budgeted Minimum Direct Service Level Estimates for FY'13

Target Population	Amount
Homeless/At Risk Adults	\$890,638
Downtown Austin Community Court	\$273,610
Youth Treatment Services	\$118,800
Incentives for Eligible Clients Follow-up Surveys	\$4,000

Parenting In Recovery	\$192,414
TOTAL	\$1,479,462

NOTE: The "Proposed Service Levels" (shown in the chart above) are estimates and subject to periodic adjustments by ATCIC during the FY'13 Renewal Term, as approved by City and County, in order to maximize access to appropriate services for Eligible Clients to be served under the Agreement during FY'13.

<u>Network Expansion</u>: The need for service Network expansion will be evaluated by ATCIC on an ongoing basis in order to ensure adequate service capacity, access to Services, and availability of the continuum of Services required by City and County for Eligible Clients under the Agreement. If ATCIC determines that a service expansion is required during the FY'13 Renewal Term, ATCIC will promptly submit written recommendations to the Department and obtain Department approval in writing at least thirty (30) days prior to proposed effective date of the expansion.





TRAVIS COUNTY HEALTH and HUMAN SERVICES and VETERANS SERVICE 100 North I.H. 35 P. O. Box 1748 Austin, Texas 78767

Sherri E. Fleming Executive Manager (512) 854-4100 Fax (512) 854-4115

DATE:

June 12, 2013

TO:

Cyd Grimes, Travis County Purchasing Agent, CPM, CPPO

FROM:

Sherri E. Fleming, County Executive

Travis County Health and Human Services and Veterans Service

SUBJECT:

SAMSO and System of Care interlocal amendments

Proposed Motion:

Consider and take appropriate action to approve amendments to the SAMSO (4400000372) and System of Care (SOC) (4400000374) interlocal agreements between Travis County, the City of Austin (SAMSO only) and Austin Travis County Integral Care (ATCIC), with the understanding that non-substantive changes may be made by the City and/or ATCIC, with approval by the County Attorney's office prior to final execution. (If substantive changes are requested, those will be brought back to the Commissioners Court.)

Summary and Staff Recommendations: SAMSO

Travis County, the City of Austin and Austin Travis County Integral Care (ATCIC) have a three-way interlocal agreement for the provision of substance abuse treatment services. Under the agreement, ATCIC manages a network which provides comprehensive clinical assessment, intervention services, residential treatment, day treatment, detoxification, and outpatient and continuing care services. Clients are linked or referred to case management and other support services as part of the treatment process. The agreement also includes funds from the Parenting in Recovery (PIR) grant

to pay for substance abuse treatment for families in the child welfare system as a result of parental methamphetamine or other substance abuse.

The SAMSO amendment increases the amount of PIR funds in the contract for FY'13 with approved carry-over funds from the prior fiscal year.

SOC

Travis County uses another interlocal agreement with ATCIC to fund a variety of programs, known as the System of Care, for children and their families experiencing mental and behavioral challenges. Various agencies provide services through three collaborations: The Children's Partnership, Community Partners for Children, and The Youth and Family Assessment Center. Grant funds from PIR and The Children's Continuum (TCC) are incorporated into this contract to allow these grant programs access to flexible supports and services. Each of these collaborations serves a target population. ATCIC acts as the managed services organization (MSO), overseeing the services provided through these collaborations.

The SOC amendment increases the amount of PIR funds in the contract for FY'13 with approved carry-over funds from the prior fiscal year as well as increasing the amount of General Fund money for the interlocal through redirected funds from the TCHHSVS approved FY'13 budget. It also decreases the amount of money in the interlocal coming from the TCC grant to be in line with actual expenditures and redirect the funds to other grant related services.

General Information

TCHHSVS brought forward the proposed amendments as soon as necessary approval was received from the U.S. Department of Health and Human Services (Parenting in Recovery Grantor) to proceed with utilization of the unspent FY'12 grant money in FY'13 as set forth in both of these amendments. The amendment to the SOC interlocal also increases the money coming from the Travis County General Fund while reducing the amount coming from the TCC grant. (The programs funded through the SOC interlocal are demand driven and the utilization of services fluctuates each year with the different number of eligible children and families needing assistance and the level of complexity of the issues that need to be addressed. As a result, the interlocal often needs amending toward the end of the fiscal year to ensure services can continue.) The July 1 start date is critical to enable the programs that utilize these contracts to maximize the remaining service period for their eligible clients. The additional grant and general funds will ensure that enrolled families will be served according to program design and that the dollars are maximized with the full utilization of grant funds. For this to be most successful, the programs need all three months left in the fiscal year to expend the resources.

Approval of the amendments had to be secured from both the City (SAMSO) and ATCIC (SAMSO and SOC). The amendments have been moved forward with all possible speed, but the process has delayed submission to the Commissioners Court for approval for a time that means the July 1, 2013 effective date may precede completion of the process necessary for all parties to complete execution of the amendments. Initial approval of the amendments has been received from the City of Austin and ATCIC. However, should there be any substantive changes requested, those

changes will be brought back to Court. TCHHSVS is requesting the Court approve the amendments as presented with the understanding that non-substantive changes may be made prior to final signature by Judge Biscoe and the other parties.

TCHHSVS staff recommends approving these amendments.

Budgetary and Fiscal Impact:

SAMSO

Travis County's is currently providing \$1,134,929 from the General Fund as well as \$168,714 from the PIR grant. The City of Austin is providing \$310,921. Total contract funds come to \$1,614,564.

The SAMSO amendment increases the PIR funds by \$33,827. The new contract total comes to \$1,648,391.

SOC

Travis County is currently providing \$590,000 in General Fund money as well as \$63,386 in PIR grant money, \$47,250 from the TCC grant and \$36,723 from the Milburn Trust for a contract total of \$737,359.

The SOC amendment increases the General Fund contribution by \$60,000 as well as adding \$91,920 in PIR grant money. It also decreases the amount coming from the TCC grant by \$10,332. The new contract total is \$878,947.

Issues and Opportunities:

Approving these amendments will allow services provided under the SAMSO and SOC interlocals to continue without interruption until the end of FY'13.

Background:

These interlocals provide needed services in the areas of substance dependence and mental health to Travis County residents.

Cc:

Andrea Colunga Bussey, Director, Office of Children's Services, TCHHSVS Nicki Riley, Travis County Auditor

Janice Cohoon, Financial Analyst, Travis County Auditor's Office Mary Etta Gerhardt, Assistant County Attorney, Travis County Attorney's Office

Leslie Browder, County Executive, Planning and Budget Office Aerin Toussaint, Analyst, Planning and Budget Office

Shannon Pleasant, Purchasing Agent Assistant, Travis County Purchasing Office