

Item 17



Travis County Commissioners Court Agenda Request

Meeting Date: June 25th, 2013

Prepared By/Phone Number: Michael Long/854 4850; Marvin Brice/854 9765

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 6 to Contract No. 4400000860 (H.T.E. Contract No. PS110249ML), Renea Hicks, for Legal Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Purchasing Agent approved a contract with Renea Hicks for legal services on May 26, 2011 in an amount not to exceed \$50,000.

Modification No. 6 will:

(a) extend the term of the contract from October 1, 2013 through September 30, 2014.

(b) change the contract amount from \$180,000 to \$215,000, an increase of \$35,000. This increase will serve to provide additional funding for services and expenses incurred for the contract.

Modification No. 5 extended the term of the contract from October 1, 2012 through September 30, 2012.

Modification No. 4 changed the contract amount from \$150,000 to \$180,000, an increase of \$30,000. This increase served to provide additional funding for services and expenses incurred for the contract.

Modification No. 3 corrected an error on Modification No. 2.

The "Current Modified Amount" amount shown in the "For Travis County Use Only" section of the modification was erroneously listed as

\$200,000. This amount should have read \$150,000, and was corrected to read as such with the execution of Modification No. 3.

Modification No. 2:

a) Changed the contract amount from \$50,000 to \$200,000, an increase of \$150,000. This increase served to continue legal services as described in paragraph 3.1.

b) As authorized by paragraph 2.1 "Term of Contract", this modification changed the term of the contract from May 24, 2011 through September 30, 2011 to May 24, 2011 through September 30, 2012, a one year extension.

Modification No. 1:

a) Changed the contract no. from PS110200ML to PS110249ML as issuance of the contract number was inadvertently duplicated.

b) In accordance with the requirements of Section 7.1 of the contract, the law firm of Scott, Douglas & McConnico were authorized to provide sub- contracting services for certain approved services. The original contract not-to-exceed amount of \$50,000 did not change.

➤ **Contract Expenditures:** Within the last ____ months \$0.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$50,000

Contract Type: Professional Services

Contract Period: May 24, 2011 – September 30, 2011

➤ **Contract Modification Information:**

Modification Amount: \$35,000

Modification Type: Professional Services

Modification Period: October 1, 2013 – September 30, 2014

➤ **Solicitation-Related Information:**

Solicitations Sent: N/A

Responses Received: N/A

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Special Contract Considerations:**

- Award has been protested
- Award is not to the lowest bidder
- Comments:

➤ **Funding Information:**

- Purchase Requisition in H.T.E.:
- Funding Account(s): 00119105414012
- Comments: Contract is on a as needed basis; court approved funding from allocated reserve on June 4, 2013.

DAVID A. ESCAMILLA
COUNTY ATTORNEY

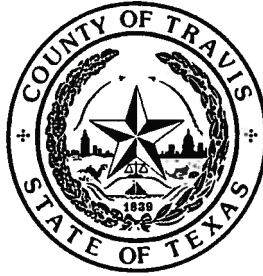
STEPHEN H. CAPELLE
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JAMES W. COLLINS
EXECUTIVE ASSISTANT

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TRANSACTIONS DIVISION

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MARY ETTA GERHARDT

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TENLEY A. ALDREDGE

DANIEL BRADFORD

† Member of the College
of the State Bar of Texas

June 4, 2013

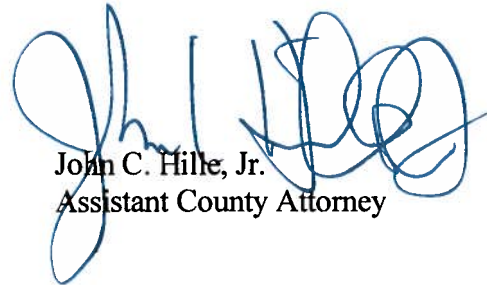
Mr. Mike Long
Purchasing Office
P.O. Box 1748
Austin, Texas 78767

Re: Contract for Legal Services with Renea Hicks; Our File No. 188.394

Dear Mike:

A new contract modification is needed for the contract referenced above. Please forward to the Commissioners Court a request to increase this contract cost not-to-exceed \$35,000. In the past the Court has always authorized the money be taken from the allocated reserve. Sharon Talley has authorized the contract to be extended for another year, through September 30, 2014. If you have any questions, please don't hesitate to contact me.

Sincerely,



John C. Hille, Jr.
Assistant County Attorney

cc: Sharon Talley, Director, Enforcement Division
Amanda Valdes, Travis County Attorney
Kapp Schwebke, Travis County Auditor

MODIFICATION OF CONTRACT NUMBER: 4400000860(PS110249ML) Legal Svcs **PAGE 1 OF 1 PAGES**

ISSUED BY: PURCHASING OFFICE 700 LAVACA STREET, 8 TH FLOOR AUSTIN, TX 78701	PURCHASING AGENT ASST: Michael Long TEL. NO: (512) 854-4850 FAX NO: (512) 854-9185	DATE PREPARED: August 29, 2012
ISSUED TO: Renea Hicks 101 West 6 th St. Ste 504 Austin, TX 78701	MODIFICATION NO.: 6	EXECUTED DATE OF ORIGINAL CONTRACT: May 24, 2011

ORIGINAL CONTRACT TERM DATES: 5/24/11 - 9/30/11 CURRENT CONTRACT TERM DATES: 10/1/13 - 9/30/14

FOR TRAVIS COUNTY INTERNAL USE ONLY:
Original Contract Amount: \$50,000 (NTE) Current Modified Amount: \$215,000 (NTE)

DESCRIPTION OF CHANGES: Upon execution of this modification, the contract is modified as provided below:

A. The contract is hereby modified to extend the period of services beginning October 1, 2013 to September 30, 2014.

B. The contract amount in Section 4 will be changed from a not-to-exceed amount of \$180,000 to a not-to-exceed amount of \$215,000, an increase of \$35,000. This change will provide additional funding for services and expenses incurred for the contract.

Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

Note to Vendor:
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Law Office of Max Renea Hicks</u>	<input checked="" type="checkbox"/> DBA
BY: <u>Max Renea Hicks</u> SIGNATURE	<input type="checkbox"/> CORPORATION
BY: <u>Max Renea Hicks</u> PRINT NAME	<input type="checkbox"/> OTHER
TITLE: <u>self</u> ITS DULY AUTHORIZED AGENT	DATE: <u>6/6/13</u>

TRAVIS COUNTY, TEXAS	DATE:
BY: <u>Cyd V. Grimes</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	<u>6/7/13</u>

TRAVIS COUNTY, TEXAS	DATE:
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	