



Travis County Commissioners Court Agenda Request Travis County Health Facilities Development Corporation

Meeting Date: June 18, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve two invoices totaling \$1,540.00 for Boot Camp group exercise classes sponsored by the Wellness Program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



RECEIVED

13 JUN -6 AM 9:31

Human Resources Management Department

PLANNING & BUDGET OFFICE

May 6, 2013

TO: Andrea Shields, Corporations Administrator
FROM: John Rabb, HR Manager II 
SUBJECT: Wellness Program Expense

Please prepare an agenda item to approve payment for the onsite Group Exercise trainer. This is for 20 days, 40 sessions Boot Camp program put in place for our employees to get active and stay fit.

Per the attached invoice, I am requesting a check to be issued as follow:

Lee McCormick \$ 1000.00 (40 sessions @\$25)

Please let me know if you need additional information.



DYNAMIC SPEED
"Hard Work Pays- Off"

14400A Charles Dickens Dr.
 Pflugerville, Tx 78660
 512.748.8470
 512.669.9938

INVOICE

TO:
 Travis County Human Resource
 1010 Lavaca St.
 Austin, TX
 512.854.9239

HOURS		DESCRIPTION	UNIT PRICE	TOTAL
20	40 sessions	Strength & Conditioning Training (30 min. sessions)	40 units @\$25	\$1,000.00
		Cpt 97545 (April 1 st - June 5 th 2013)		

SUBTOTAL	
SALES TAX	0.0
SHIPPING AND HANDLING	0.0
OTHER	
TOTAL	\$1,000.00

1. Copies of invoice will be updated monthly.
2. Unit price can be adjusted in accordance with the number of employees, entering the program.
3. Please notify me immediately if employee number changes and more units are needed.
4. Send all correspondence to:
 Lee Vesta McCormick
 14400A Charles Dickens Dr.
 Pflugerville, Tx 78660
 512.748.8470
 512.669.9938


 Authorized By Lee Vesta McCormick 6/5/2013



HRMD
Human Resources Management Department

19 JUN -6 AM 9:31

TRAVIS COUNTY (512) 854-9165 / FAX (512) 854-6677
PLANNING & BUDGET OFFICE

700 Lavaca Street Ste. 420

• P.O. Box 1748

• Austin, Texas 78767

June 6, 2013

TO: Andrea Shields, Corporations Administrator
FROM: John Rabb, HR Manager II *AR*
SUBJECT: Wellness Program Expense

Please prepare an agenda item to approve payment for the onsite Group Exercise trainer. This is for 9 days, 18 sessions Boot Camp program put in place for our employees to get active and stay fit.

Per the attached invoice, I am requesting a check to be issued as follow:

Elizabeth Sherman \$ 540.00 (18 sessions @\$30)

Please let me know if you need additional information.



INVOICE

Total Health by Elizabeth

7744 Yaupon Drive
 Austin, Texas 78759
 512.789.0094
eliz@elizabethsherman.com

INVOICE NO. 205
 DATE May 29, 2012
 CUSTOMER ID Travis County Health Clinic

TO Iman Hammoudeh
 Travis County Wellness Clinic
 1010 Lavaca, Suite 215
 Austin, Texas 78701

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due upon receipt	June 28, 2012

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	5/1/2012 12:00 - 12:30; bootcamp	\$ 30.00	\$ 30.00
1.00	5/1/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/4/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/4/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/8/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/8/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/11/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/11/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/15/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/15/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/18/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/18/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/22/2012 12:00 - 12:30; bootcamp	30.00	30.00
1.00	5/22/2012 12:40 - 1:10; bootcamp	30.00	30.00
1.00	5/25/2012 12:40 - 1:11; bootcamp	30.00	30.00
1.00	5/25/2012 12:40 - 1:12; bootcamp	30.00	30.00
1.00	5/29/2012 12:40 - 1:13; bootcamp	30.00	30.00
1.00	5/29/2012 12:40 - 1:14; bootcamp	30.00	30.00
SUBTOTAL			\$ 540.00
SALES TAX			
TOTAL			\$ 540.00

Make all checks payable to Elizabeth Sherman
THANK YOU FOR YOUR BUSINESS!