

## Item 9



# Travis County Commissioners Court Agenda Request

**Meeting Date:** June 18, 2013

**Prepared By/Phone Number:** Yolanda Aleman, (512)854-9106

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

**REQUIRED AUTHORIZATIONS:**

**Leslie Browder – Planning and Budget Office, (512)854-9106**

**Leroy Nellis – Planning and Budget Office, (512)854-9106**

**Jessica Rio – Planning and Budget Office, (512)854-9106**

**County Judge's Office, (512)854-9555**

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

**BUDGET AMENDMENTS AND TRANSFERS**  
**FY 2013**

6/18/2013

**NEW BUDGET**

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1		4049	149027	422080	TNR	Contracted Construction Servs.	\$280.00		1
		4049	149027	511973	TNR	Construction Services	280.00		
N2		4049	149027	422080	TNR	Contracted Construction Servs.	1,890.00		1
		4049	149027	511973	TNR	Construction Services	1,890.00		
N3		4049	149027	422080	TNR	Contracted Construction Servs.	87,293.00		1
		4049	149027	511973	TNR	Construction Services	87,293.00		
N4		4049	149027	422080	TNR	Contracted Construction Servs.	23,999.00		1
		4049	149027	511973	TNR	Construction Services	23,999.00		
N5		4049	149027	422080	TNR	Contracted Construction Servs.	22,869.00		1
		4049	149027	511973	TNR	Construction Services	22,869.00		
N6		4050	149029	422390	TNR	Rd.Work Service Revenue	\$38,414.99		12
		4050	149029	511930	TNR	Reimbursable Const. Serv.	\$38,414.99		
N7		0149	158044	422065	HHS	After School Youth Enrich SvFee	\$27,248.00		15
		0149	158044	503080	HHS	Stipend Volunteers	\$21,868.00		
		0149	158044	510270	HHS	Recreational Supplies & Equip.	\$5,330.00		
		0149	158044	512050	HHS	Registration Conf. & Seminars	\$50.00		

**AMENDMENTS**

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580070	Reserves	CAR Reserves		194,502.00	18
		0001	149804	511750	TNR	Administration Cost-IDC post	400.00		
		0001	149804	520020	TNR	Capital Outlay-Automobiles	500.00		
		0001	149806	520020	TNR	Capital Outlay-Automobiles	177,392.00		
		0001	149800	520020	TNR	Capital Outlay-Automobiles	\$16,210.00		

**TRANSFERS**

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
		0001	103001	500010	Comm.Pct.2	Salaries-Elected/Appointed Offic.		\$1,731.00	21
		0001	103001	500070	Comm.Pct.2	Salaries-Temporary Employee		\$1,688.00	
		0001	103001	500050	Comm.Pct.2	Salaries-Regular Employee	\$3,419.00		



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court  
**FROM:** Alan Miller, Budget Analyst *Am*  
**DATE:** June 8, 2013  
**RE:** Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified additional unanticipated new revenues provided by RG Schwier, Angelisle LP, TWC/Steiner Ranch LTD, & Pulte Group of Texas LP in lieu of parkland dedication. TNR has submitted budget adjustments to budget the donated funds. Pursuant to the FY 2013 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of these four budget adjustments totaling \$136,331 in new revenue.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO  
Cynthia McDonald, TNR

TRAVIS COUNTY  
AUDITOR'S OFFICE


NICKI RILEY, CPA  
COUNTY AUDITOR



TRAVIS COUNTY  
ADMINISTRATION BUILDING  
P.O. BOX 1748  
AUSTIN, TX. 78767  
(512) 854-9125  
FAX: (512) 854-9164

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To: Leslie Browder  
County Executive, Planning and Budget

From: Nicki Riley   
County Auditor

Subject: Certification of Revenue – Parkland Fees, R G Schwier (Travis Peak  
Subdivision) – Pace Bend Park

Date: May 20, 2013


I hereby certify an additional \$280.00 for the Transportation and Natural Resources Department from R G Schwier in lieu of parkland dedication. Funds are planned for improvements at Pace Bend Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$280.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Assistant Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Isabelle Lopez, Sr. Financial Analyst, TNR

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To: Leslie Browder  
County Executive, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Certification of Revenue – Angelisle, LP Sola Vista Section 3, Final Plat- Milton Reimers Ranch Park

Date: June 4, 2013


I hereby certify an additional \$1,890.00 for the Transportation and Natural Resources Department from Angelisle, LP in lieu of parkland dedication. Funds are planned for improvements at Milton Reimers Ranch Park

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$1,890.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Assistant Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Isabelle Lopez, Sr. Financial Analyst, TNR

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---

To: Leslie Browder  
County Executive, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Certification of Revenue – Parkland Fees, TWC/Steiner Ranch, LTD

Date: June 4, 2013


I hereby certify an additional \$87,293.00 for the Transportation and Natural Resources Department from TWC/Steiner Ranch LTD in lieu of parkland dedication. Funds are planned for improvements at the Mansfield Dam Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$87,293.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Assistant Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Isabelle Lopez, Sr. Financial Analyst, TNR

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To: Leslie Browder  
County Executive, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Certification of Revenue – Parkland Fees, Pulte Group of Texas, LP Raceway  
Section 3- Northeast Metro Park

Date: June 4, 2013


I hereby certify an additional \$23,999.00 for the Transportation and Natural Resources Department from Pulte Group of Texas, LP in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$23,999.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Assistant Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Isabelle Lopez, Sr. Financial Analyst, TNR

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To: Leslie Browder  
County Executive, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Certification of Revenue – Parkland Fees, South Austin Whitehouse, LLC-  
Richard Moya Park

Date: June 4, 2013


I hereby certify an additional \$22,869.00 for the Transportation and Natural Resources Department from South Austin Whitehouse, LLC in lieu of parkland dedication. Funds are planned for improvements at Richard Moy Park.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$22,869.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Assistant Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Isabelle Lopez, Sr. Financial Analyst, TNR



# Header Information for Entry Doc Number

400002587

Doc. Number 400002587 Doc. Status Preposted FM Area 1000  
Budget. Cate. Payment Doc. Year 2013 Doc. Date May 22, 2013  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff  
Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
Creation Date May 28, 2013 Creation Time 11:33:11  
Creator MILLERA1  
Resp. Person ISABELLE LOPEZ Year Cohort Public Law  
Legislation

## Additional Data

Header Text New Parkland Fee Budget-Pace Bend Park

TextName

## Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049	.	1490274049	422080	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	280	Fees rec'd from RG Schwier (Travis Peak Subdv)
000002	4049	.	1490274049	511973	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	-280	Fees rec'd from RG Schwier (Travis Peak Subdv)

*[Handwritten signature]*  
June 13, 2013

# Header Information for Entry Doc Number

400002736

Doc. Number 400002736 Doc. Status Preposted FM Area 1000  
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 6, 2013  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff  
Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
Creation Date Jun 6, 2013 Creation Time 12:31:25  
Creator LOPEZI  
Resp. Person ISABELLE LOPEZ Year Cohort Public Law  
Legislation

## Additional Data

Header Text New Parkland Fees Budget-Milton Reimers Ranch Park

TextName

## Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	1,890	Fees rec'd from Angelisle (Sola Vista Sec.3)
000002	4049		1490274049	511973	1630	NOT-RELEVANT NON-FUNDED-PROGRAM	-1,890	Fees rec'd from Angelisle (Sola Vista Sec.3)

~~\_\_\_\_\_~~ June 13, 2013

# Header Information for Entry Doc Number

400002737

Doc. Number 400002737 Doc. Status Preposted FM Area 1000  
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 6, 2013  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 6 Fiscal Year 2013 Year. Cash Eff  
Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
Creator LOPEZ Creation Date Jun 6, 2013 Creation Time 12:37:04  
Resp. Person ISABELLE LOPEZ Year Cohort Public Law  
Header Text New Parkland Fees Budget-Mansfield Dam Park Legislation

## Additional Data

TextName

## Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630 NOT-RELEVANT	NON-FUNDED-PROGRAM	87,293	New fees rec'd-TWC/Steiner Rch (Steiner Rch MU-1B)
000002	4049		1490274049	511973	1630 NOT-RELEVANT	NON-FUNDED-PROGRAM	-87,293	New fees rec'd-TWC/Steiner Rch (Steiner Rch MU-1B)

~~ISABELLE LOPEZ~~

June 13 2013



# Header Information for Entry Doc Number

400002739

Doc. Number 400002739 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 6, 2013  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 6 Fiscal Year 2013 Year. Cash. Eff  
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
 Creation Date Jun 6, 2013 Creation Time 12:51:13  
 Creator LOPEZ Year Cohort Public Law  
 Resp. Person ISABELLE LOPEZ Legislation

## Additional Data

Header Text New Parkland Fees Budget-Richard Moya Park

TextName

Lines **Total Document**  USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NON-FUNDED-PROGRAM	22,869	New fees rec'd-So.Austin Whitehouse-Tract Condos
000002	4049		1490274049	511973	1630	NON-FUNDED-PROGRAM	-22,869	New fees rec'd-So.Austin Whitehouse-Tract Condos

~~\_\_\_\_\_~~ *June 13, 2013*



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Alan Miller, Budget Analyst *AM*

**DATE:** June 8, 2013

**RE:** Establishing New Budgets for Revenue Received for Road improvements to Decker Lake Road by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified additional unanticipated new revenues provided by City of Austin to fund the City's request for thicker pavement. TNR has submitted budget adjustments to budget the donated funds. Pursuant to the FY 2013 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this budget adjustment for \$38,414.99 in new revenue.

**cc:** Leslie Browder, Jessica Rio, Travis Gatlin, PBO  
Cynthia McDonald, TNR

TRAVIS COUNTY  
AUDITOR'S OFFICE


NICKI RILEY, CPA  
COUNTY AUDITOR



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(512) 854-9125  
FAX: (512) 854-9164

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To: Leslie Browder  
County Executive, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Certification of Revenue – Decker Lake Road Improvements

Date: May 31, 2013


I hereby certify \$38,414.99 as additional revenue to be used by the Transportation and Natural Resources Department for road improvements to Decker Lake Road. This amount represents the City of Austin's financial contribution to accommodate the City's request for thicker pavement.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4050	1490294050	422390	Contracted Construction Services	\$38,414.99

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Budget Director, PBO  
Cynthia McDonald, Financial Manager, TNR  
Donna Williams-Jones, Sr. Financial Analyst, TNR

# Header Information for Entry Doc Number

400002672

Doc. Number 400002672 Doc. Status Preposed FM Area 1000  
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 3, 2013  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 6 Fiscal Year 2013 Year. Cash. Eff  
Process UI BALA Process BALS Original. Applic. BWB Doc. Family

## Additional Data

Creator WILLIAD Creation Date Jun 4, 2013 Creation Time 15:42:33  
Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law  
Legislation


Header Text New Bgt Decker Lk Rd COA Revenue Certification

TextName

## Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	4050		1490294050	422390	1710	RDCN1490000010303	38,414.99	New Budget Decker Lake Road COA Pmt
000002	4050		1490294050	511930	1710	RDCN1490000010303	-38,414.99	New Budget Decker Lake Road COA Pmt

 June 13, 2012



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste. 1560  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Aerin-Renee Toussaint, Budget Analyst

**DATE:** June 18, 2013

**RE:** Establishing New Budget for Revenue Received by Health and Human Services (HHS) related to After School Enrichment Services through the Texas AgriLife Extension Service through the Travis County 4-H Capital Project

A handwritten signature in black ink, appearing to read "Aerin-Renee Toussaint", is written over the "FROM:" line of the memorandum.

Pursuant to the FY 2013 Budget Rules, PBO is submitting new revenue budget adjustments for Commissioners Court approval. This budget adjustment totals \$27,248 and establishes new budget in new Special Fund 0149, After School Youth Enrichment Services.

A previous new budget adjustment for this same purpose was approved by Commissioners Court in April 2013. Court can expect to see several more of these revenue certification "new" budget adjustments for this special fund this fiscal year. PBO expects that this revenue will be certified during the FY 14 budget process for next fiscal year.

The memo from the County Auditor certifying the revenue is attached.

PBO recommends approval of this new revenue budget adjustment.

**cc:** Leslie Browder, County Executive, PBO  
Sherri E. Fleming, County Executive, HHS  
Nicki Riley, County Auditor  
John Bradshaw, Kathleen Haas, HHSVS  
Travis Gatlin, Diana Ramirez, Jessica Rio, PBO  
Tracy LeBlanc, Paul Lyon, Patti Smith, Hannah York, County Auditor's Office

TRAVIS COUNTY  
AUDITOR'S OFFICE


NICKI RILEY, CPA  
COUNTY AUDITOR



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(512) 854-9125  
FAX: (512) 854-9164

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To: Leslie Browder  
County Executive, Planning and Budget

From: Nicki Riley   
County Auditor

Subject: Certification of Revenue – After School Youth Enrichment Services – 4-H  
Capital Project

Date: June 4, 2013


I hereby certify \$27,248 as additional revenue to be used by the Travis County Health and Human Services and Veterans Service for After School Youth Enrichment Services through the Travis County 4-H Capital Project.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
0149	1580440149	422065	After School Youth Enrich Serv	\$27,248.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor   
Patti Smith, Chief Assistant County Auditor  
Hannah York, Auditor Financial Analyst  
Tracy LeBlanc, Financial Analyst – Revenues  
Jessica Rio, Budget Director, PBO  
Sherri E. Fleming, County Executive, TCHHSVS  
John Bradshaw, Contract Compliance Specialist, TCHHSVS

# Header Information for Entry Doc Number

400002677

Doc. Number 400002677 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 4, 2013  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 6 Fiscal Year 2013 Year. Cash. Eff  
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
 Creator BRADSHJ Creation Date Jun 4, 2013 Creation Time 15:40:49  
 Resp. Person Year Cohort Public Law  
 Legislation

## Additional Data

Header Text

TextName

**Total Document** 0 USD

## Lines

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0149		1580440149	422065	1530 NOT-RELEVANT	600382	27,248	
000002	0149		1580440149	503080	1530 NOT-RELEVANT	600382	-21,868	
000003	0149		1580440149	510270	1530 NOT-RELEVANT	600382	-5,330	
000004	0149		1580440149	512050	1530 NOT-RELEVANT	600382	-50	



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

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314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Alan Miller, Budget Analyst *A*

**DATE:** June 8, 2013

**RE:** Transfer from CAR Reserves to Transportation & Natural Resources (TNR) for the additional cost of replacement of automobile total losses.

The attached transfer from TNR is related to the HRMD's separate item on the agenda for June 18, 2013, to Consider and Take Appropriate Action on Automobile Total Loss Claim Recommendations for the Period March 1, 2011 to December 31, 2012. The funding requested from the CAR Reserve is \$194,502. The CAR Reserve provides resources for the replacement cost of the vehicle above the actual cash value that is provided by the Risk Management Fund. The transfer has been anticipated by PBO. See attached back-up from HRMD's item for additional details.

PBO recommends approval of the transfer to provide resources purchase the replacement of county-owned vehicles that have been determined to be a total loss.

**cc:** Leslie Browder, Jessica Rio, Travis Gatlin, PBO  
Cynthia McDonald, TNR

Total Losses 13

CLAIM NUMBER	DEPT	DOL	VEHICLE	UNIT #	REPLACE COST	ACV/RISK	EQUIP/RISK	TOTAL RISK	TOTAL CAR	TOTAL RISK/CAR
A A11372501960201	TCSO	3/31/11	2008 Ford CV	3092	\$33,189	\$13,750	\$12,061	\$25,811	\$19,439	\$45,250.00
B A11372501290201	TCSO	4/6/11	2009 Ford CV	3231	\$32,999	\$14,050	\$12,061	\$26,111	\$18,949	\$45,060.00
C A11372501280201	TCSO	4/10/11	2008 Ford CV	3107	\$33,189	\$14,100	\$12,061	\$26,161	\$19,089	\$45,250.00
D A11375001740201	TCSO	4/19/11	2007 Ford CV	2838	\$30,749	\$7,018	\$12,061	\$19,079	\$23,731	\$42,810.00
E A11372502880202	TCSO	8/6/11	2008 Ford CV	3093	\$33,189	\$13,600	\$12,061	\$25,661	\$19,589	\$45,250.00
F A11372503180201	TCSO	9/3/11	2011 Ford CV	3472	\$33,189	\$15,744	\$12,061	\$27,805	\$17,445	\$45,250.00
G A12350100410201	Constable 5	11/18/11	2005 Chevy Impala	2669	\$24,500	\$5,887	\$8,100	\$13,987	\$18,613	\$32,600.00
H A12372501920201	TCSO	6/17/12	2010 Ford CV	3300	\$33,189	\$12,612	\$12,061	\$24,673	\$20,577	\$45,250.00
I A13490100010201	TNR	10/2/12	2009 Highlander	SU3271	\$26,450	\$25,950	\$0	\$25,950	\$500	\$26,450.00
J A13491100140201	TNR	10/29/12	2002 Ford F150	P2244	\$24,200	\$7,990	\$0	\$7,990	\$16,210	\$24,200.00
K A13350100810201	Constable 5	12/10/12	2005 Chevy Impala	2597	\$24,500	\$4,540	\$8,100	\$12,640	\$19,960	\$32,600.00
Buyboard fees									\$400	\$400.00
<b>TOTALS</b>										
					\$329,343.00	\$135,241.00	\$100,627.00	\$235,868.00	\$194,502.00	\$430,370.00

# Header Information for Entry Doc Number

400002752

Doc. Number 400002752 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 7, 2013  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 1 Fiscal Year 2013 Year.Cash.Eff  
 Process UI TRAN Process SEND Original.Applic. BWB Doc.Family  
 Creation Date Jun 8, 2013 Creation Time 07:31:48  
 Creator MILLERA1  
 Resp. Person Public Law

## Additional Data

Header Text Transfer for Total Loss Vehicles CC 61813

TextName

**Lines** **Total Document**  USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580070	1120	NON-FUNDED-PROGRAM	-194,502	Transfer for Total Loss Vehicles
000002	0001		1498040001	511750	1110	NON-FUNDED-PROGRAM	400	
000003	0001		1498040001	520020	1110	NON-FUNDED-PROGRAM	500	
000004	0001		1498060001	520020	1310	NON-FUNDED-PROGRAM	177,392	
000005	0001		1498000001	520020	1710	NON-FUNDED-PROGRAM	16,210	

*Alio June 13, 2013*



PLANNING AND BUDGET OFFICE  
TRAVIS COUNTY, TEXAS

MEMORANDUM

**TO:** Commissioners Court *Travis R. Gatlin*  
**FROM:** Travis R. Gatlin, Assistant Budget Director  
**DATE:** June 9, 2013  
**SUBJECT:** **Proposed Budget Transfer of Unspent Elected Official and Temporary Employee Salaries to Regular Salaries**

The Commissioner for Precinct Two was recently appointed to complete a term that will expire on December 31, 2014. The Commissioner has elected to take an annual salary of \$1 plus benefits. The full approved salary for the remaining portion of FY 13 and the full-year amount of FY 14 is budgeted based on the salary approved by the Commissioners Court. Unspent salary and benefits fall to each year's ending fund balance and create one-time resources for the next fiscal year. The Commissioner of Precinct Two is requesting approval to reallocate a portion of the one-time salary savings associated with foregoing the full salary and the office's temporary employee budget to provide budgeted resources for staff salary increases. The Commissioner has indicated that these increases are necessary to reflect additional responsibilities of staff, and to provide compensation levels that are commensurate with related job experience.

For budgeting purposes, these changes will be considered one-time changes for FY 13, FY 14 and the first three months of FY 15. If approved, the changes will be incorporated in the development of the FY 14 budget. In addition, the one-time budget reduction related to the salary for the Elected Official will be restored with a corresponding decrease to the regular salaries line item so that the appropriate approved salary for Commissioner, Precinct Two will be budgeted when the new Commissioner takes office on January 1, 2015.

The County's Budget Rules, which are adopted by the Commissioners Court annually, require Court approval to transfer funding from elected officials salaries to regular salaries. Only the amounts from elected officials and temporary employee salaries are being transferred. The related benefits associated with the proposed increases are already budgeted in the appropriate line items. The proposed changes will be included in the Personnel Amendments for Court consideration on June 25, 2013, and are in compliance with the County's personnel policies and practices. The table that follows outlines the fiscal impact of the proposed reallocation.

Proposed Reallocations		
Reallocations	FY 13 (Requested Transfer)	FY 14 Impact
Elected Officials Salaries	-\$1,731	-\$11,986
Temporary Salaries	-\$1,688	-\$1,688
Regular Salaries	+\$3,419	+\$13,674
<b>Net Change</b>	<b>\$0</b>	<b>\$0</b>

cc: Leslie Browder, Jessica Rio, Diana Ramirez, Victoria Ramirez, PBO,  
Todd Osburn, Kim Austin-Smith, HRMD

# Header Information for Entry Doc Number

400002782

Doc. Number 400002782 Doc. Status Preposted FM Area 1000  
Budget. Cate. Payment Doc. Year 2013 Doc. Date Jun 10, 2013  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 1 Fiscal Year 2013 Year. Cash. Eff  
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family  
Creator GATLINT Creation Date Jun 10, 2013 Creation Time 17:22:12  
Resp. Person Year Cohort Public Law  
Legislation

## Additional Data

Header Text For FY 13 Salary Increases

TextName

**Total Document** 0 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1030010001	500010	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	-1,731	For FY 13 Salary Increases
000002	0001		1030010001	500070	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	-1,688	For FY 13 Salary Increases
000003	0001		1030010001	500050	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	3,419	For FY 13 Salary Increases

*[Signature]*  
June 13, 2013



**Allocated Reserve Status (580010)**

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Constable Staffing
(\$135,679)	Constable Pct. 1	11/15/12	Constable Staffing
(\$10,000)	County Attorney	11/20/12	Legal Advisory Services
(\$240,179)	HRMD	12/4/12	Benefits income adjustment
(\$12,537)	Tax Office	12/11/12	Reclassification of two positions
(\$7,067)	JP Pct. 5	12/28/12	DPS backlog-drivers license revocation
(\$80,000)	TNR	1/22/13	East Metro Park Multi-Purpose Court
(\$46,900)	TNR	1/29/13	Recycling Program
(\$11,700)	Facilities	2/5/2013	Move for Dist. Clerk to Gault basement
(\$190,642)	County Attorney	3/12/2013	County Attorney Litigation Staff
(\$21,592)	ITS	3/12/2013	County Attorney Litigation Staff
(\$250,000)	Facilities	3/26/2013	Remodel 10th Floor @700 Lavaca Bldg.
(\$51,500)	CJP	4/16/2013	APD Chemist backlog
(\$115,940)	Cons. Pct. 1	4/23/2013	Constable Staffing
(\$5,300)	Criminal Courts	4/30/2013	Veterans Court program
\$63,031	County Auditor	5/14/13	Returning BEFIT Operating Funds
(\$1,000)	Historical Comm.	5/14/13	Transfer for Williams Grant
(\$29,371)	Sheriff	5/14/13	Transition Crim.Cts.Bailiff positions to TCSO
\$721,064	County Clerk	5/28/2013	Reimbursement for November Election
<b>\$6,094,074</b>	<b>Current Balance</b>		

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$214,774)	Criminal Courts – Veterans Court Grant
(\$175,000)	Crim Cts Legally Mandated Fees – Atty Fees & Other Ct Costs for Capital Cases
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$200,000)	General Admin – HUB Requirements Disparity Study (\$35,595 funds from State, restricted-use for this purpose)
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$14,497)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
<b>(\$2,403,843)</b>	<b>Total Possible Future Expenses (Earmarks)</b>

**\$3,690,231 Remaining Allocated Reserve Balance After Possible Future Expenditures**

**Capital Acquisition Resources Account Reserve Status (580070)**

**CAR RESERVE TRANSFERS**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$2,813,944			Beginning Balance
(\$8,000)	ITS	11/27/12	IT Infrastructure for FMD Projects
(\$82,552)	EMS	12/11/12	Fire fighting aircraft
(\$649,975)	ITS	1/15/13	Data storage tapes
(\$58,040)	Facilities	1/15/13	Renovation of HMS Courthouse Rm118
(\$60,000)	Facilities	1/15/13	Gault HVAC renovation project
(\$42,283)	TNR	1/29/13	Technical Correction FY 12 Budget Amendment
(\$46,306)	Facilities	2/5/13	Gault basement renovations-Dist. Clerk
(\$35,142)	Facilities	2/19/13	FFE for ongoing renovation of 700 Lavaca
(\$112,944)	Facilities	3/26/13	Remodel 10th Floor @ 700 Lavaca Bldg.
(\$39,957)	TNR	4/29/13	Motorcycle Replacement for TCSO
(\$35,000)	Purchasing	4/30/13	Forklift - Purchasing Warehouse
(\$224,417)	ITS	6/4/13	IT Infrastructure for 5th Fl. Granger
<b>\$1,419,328</b>	<b>Current Reserve Balance</b>		

**Possible Future Expenses Against CAR Reserves Previously Identified:**

<b>Amount</b>	<b>Explanation</b>
\$ (592,883)	ITS Infrastructure for FMD Projects
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (100,000)	Guardrail-New Installations
\$ (90,000)	Failing Vehicles
\$ (50,000)	Sidewalks-ADA Upgrades
\$ (250,000)	FM 1626 ROW Purchases
<b>\$ (1,120,929)</b>	<b>Total Possible Future Expenses (Earmarks)</b>

**\$298,399 Remaining CAR Reserve Balance After Possible Future Expenditures**

**Emergency Reserve Status (580120)**

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
<b>\$2,016,924 Current Reserve Balance</b>			

**Fuel & Utility Reserve Status (580130)**

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Planning Reserve Status (580210)**

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000 \$ (50,000)	PBO	5/21/13	Beginning Balance Civil & Family Courthouse Planning Services
<b>\$5,446,000 Current Reserve Balance</b>			

**Juvenile Justice TYC (580260)**

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
<b>\$418,959 Current Reserve Balance</b>			

**Smart Bldg. Facility Maintenance Reserve Status (580240)**

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
<b>\$160,778 Current Reserve Balance</b>			

**IJS/FACTS Reserve Status (580160)**

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
(\$196,951)	ITS	10/23/12	OnBase Software
(\$717,746)	ITS	11/6/12	CUC TechShare
(\$1,146,096)	ITS	12/18/2012	TechShare
(\$98,063)	RMCR	5/28/2013	DMS Software
<b>\$5,939 Current Reserve Balance</b>			

**Transition Reserve Status (580300)**

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
<b>\$101,889 Current Reserve Balance</b>			

**Reserve for State Cuts Status (580310)**

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
<b>\$250,000 Current Reserve Balance</b>			

**Starflight Maintenance Reserve Status (580320)**

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050 \$ (96,000)	EMS	4/9/13	Beginning Balance Helicopter Mtn/Rpr
<b>\$905,050 Current Reserve Balance</b>			

**1115 Waiver Reserve Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Interlocals Reserve Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175 (\$1,483,173)	Emergency Services	11/13/12	Beginning Balance Regional Radio Service Interlocal
<b>\$683,002 Current Reserve Balance</b>			

**Annualization Reserve Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
<b>\$65,768 Current Reserve Balance</b>			

**Salary Savings Reserve Status (580200)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$400,000			Beginning Balance
<b>\$400,000 Current Reserve Balance</b>			

**Unallocated Reserve Status (580015)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
\$57,195,853			Beginning Balance
(\$2,302,015)	EMS	12/11/12	Reimbursement Resolution
(\$2,941,500)	ITS	12/11/12	Reimbursement Resolution
(\$877,000)	TNR	12/11/12	Reimbursement Resolution
(\$901,912)	FMD	12/11/12	Reimbursement Resolution
<b>\$50,173,426 Current Reserve Balance</b>			