



Travis County Commissioners Court Agenda Request Travis County Health Facilities Development Corporation

Meeting Date: June 11, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve a payment totaling \$100.00 for the Walk Across Texas end of challenge event sponsored by the Travis County Wellness Program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



TRAVIS COUNTY EMPLOYEES WELLNESS & HEALTH CLINIC

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May 29, 2013

TO: Andrea Shields, Corporations Administrator

FROM: John Rabb, Benefits Manager

SUBJECT: Wellness Program Expense

Please prepare agenda item to approve payment for item listed below for the **Walk Across Texas** end of challenge event.

In preparing for the Walk Across Texas end of challenge event, staff informs there will be approximately 200 participants. The sandwich tray at HEB is \$19.99 and feeds 18- 24 people. We will need at least 8 trays for a total of \$159.92 plus tax. Currently, we have a \$100 HEB gift certificate.

Since the challenge participation grew to more than what was expected, we would like to ask for an additional \$100 to cover the difference and to include bottled water, balloons, paper plates, and napkins.

Requesting a check to be issued as follows:

HEB - \$100.00

Please let me know if you need additional information.