

Item 21



Travis County Commissioners Court Agenda Request

Meeting Date: May 14, 2013

Prepared By/Phone Number: Shannon Pleasant, CTPM 854-1181;
Marvin Brice, CPPB 854-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes C.P.M. CPPO

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 1 to Interlocal Agreement No. 4400001009, City of Austin for the Summer Youth Employment Program.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Travis County Health and Human Services & Veteran Services is requesting the renewal of the City of Austin Interlocal Agreement for the FY'13 Summer Youth Employment Program. Travis County and the City of Austin have jointly funded the Summer Youth Employment Program (SYEP) since 1997. SYEP provides a variety of work-based learning opportunities for youth throughout the City of Austin and Travis County. Travis County is responsible for administering the program and managing day-to-day operations. There are four full-time staff and approximately seven temporary/seasonal Travis County employees who operate the program. The City of Austin handles all payroll duties for participating youth. Travis County will contribute \$217,554 toward youth stipends in FY'13, with the City of Austin contributing \$345,000. The total combined funding for youth stipends is \$562,554. This will provide summer jobs for 750 youth, including 115 youth with disabilities.

- **Contract Expenditures:** Within the last 12 months \$217,554.00 has been spent against this contract/requirement.

ID# 8596

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

➤ **Contract-Related Information:**

Award Amount: \$217,554

Contract Type: Interlocal

Contract Period: June 1, 2012 through August 31, 2013

➤ **Contract Modification Information:**

Modification Amount: \$217,554

Modification Type: Bilateral

Modification Period: September 1, 2013 through August 31, 2014

➤ **Solicitation-Related Information: N/A**

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

➤ **Special Contract Considerations: N/A**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

SAP Shopping Cart #: 300000528

Funding Account(s): Cost Center # 1580270001

Comments:

ID# 8596

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**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
Executive Manager**

**(512) 854-4100
Fax (512) 854-4115**

DATE: March 12, 2013

TO: Cyd V. Grimes, C.P.M., CPPO, Travis County Purchasing Agent

FROM: 
Sherri E. Fleming, County Executive
Travis County Health and Human Services and Veterans Service

SUBJECT: Interlocal Agreement Renewal between the City of Austin and Travis County for the Summer Youth Employment Program

Proposed Motion:

Consider and take appropriate action to approve the renewal of the Interlocal agreement with the City of Austin for the FY'13 Summer Youth Employment Program.

Summary and Staff Recommendations:

Travis County and the City of Austin have jointly funded the Summer Youth Employment Program (SYEP) since 1997. SYEP provides a variety of work-based learning opportunities for at-risk youth throughout the City of Austin and Travis County. Travis County is responsible for administering the program and managing day-to-day operations. There are four full-time staff and approximately seven temporary/seasonal Travis County employees who operate the program. The City of Austin handles all payroll duties for participating youth.

Travis County will contribute \$217,554 toward youth stipends in FY'13, with the City of Austin contributing \$345,000. The total combined funding for youth stipends is \$562,554. This will provide summer jobs for 750 youth, including 115 youth with disabilities.

TCHHSVS staff recommends approving the Interlocal agreement.

Budgetary and Fiscal Impact:

Travis County's contribution for FY'13 is \$217,554. This contract follows the county's fiscal year.

Fund Reservation #300000528

Cost center # 1580270001.

Contract Term:

June 1, 2013 to August 31, 2014

Issues and Opportunities:

SYEP provides at-risk youth, including those with disabilities, with summer employment designed to promote self-sufficiency, good citizenship and healthy lifestyles.

Background:

SYEP is supported by more than 50 community-based and faith-based organizations that work with county staff to recruit, train, mentor and place young people between the ages of 14 and 17 (14 and 22 for youth with disabilities) in summer jobs. Youth receive training in career development and undergo a self-assessment and personal profile to assist them in identifying future career interests. Youth are placed in jobs exposing them to various career paths such as environmental science, accounting, customer service, journalism, elder care, criminal justice, public health, and child development. They also receive training in life skills, anger management, conflict resolution, and making healthy choices.

Cc: Deborah Britton, Division Director, Community Services, TCHHSVS
 Nicki Riley, Travis County Auditor
 Jose Palacios, Chief Assistant County Auditor
 Mary Etta Gerhardt, Assistant County Attorney
 Leslie Browder, County Executive for Planning and Budget Office
 Diana Ramirez, Analyst, Planning and Budget Office
 Cyd Grimes, C.P.M., Travis County Purchasing Agent
 Shannon Pleasant, Purchasing Agent, Travis County Purchasing Office
 Kathleen Haas, Financial Manager, TCHHSVS
 Jim Lehman, Division Director, Family Support Services, TCHHSVS
 Blanca Leahy, Division Director, Research and Planning, TCHHSVS
 Olie Pope, Veteran Services Officer, Veteran Services, TCHHSVS
 Andrea Colunga-Bussey, Division Director, Office of Children's Services, TCHHSVS

MODIFICATION OF CONTRACT NUMBER: 4400001009 – Summer Youth Employment Program Page 1 of 3

ISSUED BY: PURCHASING OFFICE
700 Lavaca, Suite 800
Austin, Texas 78701

PURCHASING AGENT ASST: Shannon Pleasant
TEL. NO: (512) 854-1181
FAX NO: (512) 854-9185

DATE PREPARED:
March 15, 2013

ISSUED TO:
City of Austin
P. O. Box 1088
Austin, Texas 78767

MODIFICATION NO.:
1

EXECUTED DATE OF ORIGINAL CONTRACT:
June 1, 2012

ORIGINAL CONTRACT TERM DATES: June 1, 2012 – August 31, 2013

CURRENT CONTRACT TERM DATES: September 1, 2013 – August 31, 2014

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: \$217,554

Current Modified Amount \$217,554

DESCRIPTION OF CHANGES: The Contract is amended according to the terms of the attachment to this Modification ("Attachment"), all of which is made a part of the Contract and constitutes promised performances by the Contractor in accordance with all terms and conditions of the Contract, as amended.

1. The Interlocal Agreement is renewed for an additional one year period from September 1, 2013 through August 31, 2014.
2. The not to exceed amount for this renewal period is \$217,554

Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

Note to Vendor/City:

- [X] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
- [] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: City of Austin
BY: [Signature]
SIGNATURE
BY: Art Chambers
PRINT NAME
TITLE: Assistant City Manager
ITS DULY AUTHORIZED AGENT

- DBA
- CORPORATION
- OTHER

DATE: 4/30/13

TRAVIS COUNTY, TEXAS

BY: [Signature]
 CYD V. GRIMES, C.P.M., CPPO TRAVIS COUNTY PURCHASING AGENT

DATE

TRAVIS COUNTY, TEXAS

BY: _____
 SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE

**2013 RENEWAL AND AMENDMENT OF
INTERLOCAL COOPERATION AGREEMENT
BETWEEN TRAVIS COUNTY AND THE CITY OF AUSTIN
FOR WORK-BASED LEARNING/SUMMER YOUTH EMPLOYMENT PROGRAM**

This 2013 Renewal and Amendment of Interlocal ("2013 Renewal") is entered into by the following parties: Travis County, a political subdivision of Texas ("County"), and the City of Austin, a Texas home-rule municipal corporation and political subdivision of the State of Texas ("City").

II. RECITALS

County has the authority to provide for the care of indigents and other qualified recipients (TEX. LOC. GOV'T. CODE, Section 81.028, and other statutes), and provision of that care constitutes a public purpose; and County has the authority to provide for public health education and information services (TEX. HEALTH AND SAFETY CODE, CH. 121, CH. 122, and other statutes); and to provide services to youth in need of protection and care (TEX. FAMILY CODE ANN., Section 264.006); and provision of those services constitutes a public purpose.

County and City entered into an Interlocal Cooperation Agreement ("Agreement") pursuant to "The Interlocal Cooperation Act," Chapter 791, TEX. GOV'T. CODE, to provide services in the form of summer employment opportunities and related services to certain eligible youth in Travis County, the provision of which constitutes a public purpose, with the Initial Term of the Agreement commencing on June 1, 2012, and expiring on August 31, 2013 ("Initial Term").

The Agreement provided for amendment of the agreement by the written agreement of the parties.

County and City desire to renew the Agreement make certain mutually agreed upon changes to the Agreement.

NOW, THEREFORE, in consideration of the hereinafter set forth agreements, covenants, and payments, the amount and sufficiency of which are acknowledged, the County and City agree to the changes in terms and conditions stated in this 2013 Renewal.

1.0 AGREEMENT TERM

1.01 **Term.** The Parties agree to renew the Agreement for an additional one-year term beginning September 1, 2013, and continuing through August 31, 2014 ("2013 Renewal Term"), unless earlier amended or terminated by the Parties pursuant to the Agreement Terms. The changes made in this 2013 Renewal apply to the 2013 Renewal Term.

1.02 **Effective Date.** The Parties agree that the effective date of this 2013 Renewal is September 1, 2013, as soon as this 2013 Renewal is executed by both Parties.

2.0 MAXIMUM CONTRACT FUNDS

2.01 **Maximum Funds - County.** The Parties agree that the County will provide funding during the 2013 Renewal Term in an amount not to exceed Two Hundred Seventeen Thousand, Five Hundred Fifty-Four Dollars (\$217,554.00).

2.02 **Maximum Funds - City.** The Parties agree that the City will provide funding during the 2013 Renewal Term in an amount not to exceed Three Hundred Forty-Five Thousand Dollars (\$345,000.00).

3.0 PAYMENT

3.01 **Annual.** For the 2013 Renewal Term, County shall pay City the amount set forth in Section 2.01 of this 2013 Renewal within thirty (30) days of the Effective Date of this 2013 Renewal conditioned upon execution of this 2013 Renewal by both Parties prior to that Effective Date. If this 2013 Renewal has not been signed by both Parties on or before the Effective date, then County shall pay City the amount set forth in Section 2.01 of this 2013 Renewal within thirty (30) days of execution of this 2013 Renewal by both Parties.


4.0 ATTACHMENTS

4.01 The Parties agree that all attachments (Attachment A – D) of the original Agreement remain in full force and effect.

5.0 INCORPORATION

5.01 County and City hereby incorporate the Agreement into this 2013 Renewal. Except for the changes made in this 2013 Renewal, County and City hereby ratify all the terms and conditions of the Agreement, as amended. The Agreement, with the changes made in this 2013 Renewal, constitutes the entire agreement between the Parties and supersedes any prior undertaking or written or oral agreements or representations between the Parties with respect to the subject matter hereof.

CITY OF AUSTIN

By: 
Its Duly Authorized Representative
Printed Name: Eric Lundberg
Date: 4.25.13

TRAVIS COUNTY

By: _____
Samuel T. Biscoe, County Judge
Its Duly Authorized Representative
Date: _____