

Item 7



Travis County Commissioners Court Agenda Request

Meeting Date: May 7, 2013

Prepared By/Phone Number: Danny Hobby, 854-4416

Elected/Appointed Official/Dept. Head: Danny Hobby

Commissioners Court Sponsor: County Judge Samuel T. Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COMMISSION ON ACCREDITED MEDICAL TRANSPORT SYSTEMS (CAMTS) ACCREDITATION SITE VISIT EXPENSE.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAR Flight was directed by the Commissioners Court in 2000 as part of the EMS interlocal with the City of Austin to obtain CAMTS accreditation. Accreditation was received in 2001 and is normally valid for a three year period.

The accreditation process includes a site survey during which the surveyors evaluate the program for compliance with CAMTS standards. This includes operations, maintenance, communications, administration, and clinical sections. Also, maintaining CAMTS accreditation is now a contractual requirement of Travis County in the contracts for service with the St. David's and Seton Networks.

The site survey visit was conducted on February 17-18, 2013 and included two surveyors traveling to Austin over a two day period.

STAFF RECOMMENDATIONS:

STAR Flight and Emergency Services recommend approval of this request.

ISSUES AND OPPORTUNITIES:

STAR Flight feels having CAMTS accreditation provides the *STAR Flight* program added benefit to its performance and service delivery to the

patient due to the required best critical care standards as set forth in the accreditation process.

FISCAL IMPACT AND SOURCE OF FUNDING:

An encumbrance of \$5,832.76 on PO 4100011326 was made in November 2011 for estimated costs. On April, 11, 2013 the department received an invoice from CAMTS for \$5,151.32 in site surveyor expenses. In accordance with CAMTS requirements, the department is requesting per diem be paid at \$50 per day, per surveyor.

The processing of this invoice is like the past site visit conducted in February of 2010, getting approval by Court so the invoice can be processed for payment.

REQUIRED AUTHORIZATIONS:

Barbara Wilson, County Attorney's Office
Alan Miller, Planning and Budget Office
Marvin Brice, Purchasing Office
Patti Smith, Auditor's Office

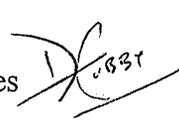


Travis County
STAR Flight



7800 Old Manor Road
Austin, TX 78724
www.starflightrescue.org

Dispatch 1-800-531-STAR
Administration (512) 854-6464
Fax (512) 854-6466

To: Danny Hobby, County Executive, Emergency Services 
From: Casey Ping, Program Director, *STAR Flight*
Subject: Court Approval for CAMTS Accreditation Site Visit Expense
Date: April 25, 2013

This is a request for Court approval to pay an invoice regarding expenses for a site survey conducted through the CAMTS accreditation process for the *STAR Flight* Program. See attached invoice.

STAR Flight was directed by the Commissioners Court in 2000 as part of the EMS interlocal with the City of Austin to obtain CAMTS accreditation. Accreditation was received in 2001 and is normally valid for a three year period. The accreditation process includes a site survey during which the surveyors evaluate the program for compliance with CAMTS standards. This includes operations, maintenance, communications, administration, and clinical sections. Maintaining CAMTS accreditation is now a contractual requirement of Travis County in the contracts for service with the St. David's and Seton Networks.

In February 2009, the Commission on Accredited Medical Transport Systems Board of Directors changed the fee structure associated with initial and re-accreditation site visits. Programs seeking accreditation will now need to pay an initiation fee plus the expenses related to the site surveyors and their visit. The site visit was conducted on February 17-18, 2013 and included two site surveyors traveling to Austin over a two day period. We encumbered \$5,832.76 on PO 4100011326 in November 2011 for estimated costs. On April, 11, 2013 we received an invoice from CAMTS for \$5,151.32 in site surveyor expenses. In accordance with CAMTS requirements, we are requesting per diem be paid at \$50 per day, per surveyor.

We are processing this invoice like the past site visit conducted in February of 2010, getting approval by the Court so the invoice can be processed for payment.

Please let me know if you need additional information regarding this matter.



Commission on Accreditation of Medical Transport Systems

PO Box 130
Sandy Springs, SC 29677

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 4/11/2013 | 1540 |

| |
|--|
| Bill To |
| STAR Flight 7800 Old Manor Road Austin, TX 78724 |

| | |
|--|-----------|
| Please remit payment to address below. | Due Date |
| CAMTS PO Box 130 Sandy Springs, SC 29677 | 5/20/2013 |

| Quantity | Item Code | Description | Price Each | Amount |
|----------|-------------------------|---------------------------------|--------------|------------|
| 1 | Hotel | Site Surveyor Travel Expenses | 910.56 | 910.56 |
| 1 | Daily per diem | Site Surveyor Travel Expenses | 400.00 | 400.00 |
| 1 | Car Rental | Site Surveyor Travel Expenses | 241.56 | 241.56 |
| 1 | Rental Car Gas | Site Surveyor Travel Expenses | 18.00 | 18.00 |
| 1 | Parking @ Airport | Site Surveyor Travel Expenses | 29.00 | 29.00 |
| 1 | Airfare/Rail | Site Surveyor Travel Expenses | 1,202.20 | 1,202.20 |
| 1 | Site Surveyor Report | | 350.00 | 350.00 |
| 4 | Site Surveyor Daily Fee | \$500 per Day per Site Surveyor | 500.00 | 2,000.00 |
| | | | Total | \$5,151.32 |

| | | | | | |
|--------------|--------------|-------------------------|---------------|-------------------------|------------|
| Phone # | Fax # | E-mail | Web Site | Payments/Credits | \$0.00 |
| 864-287-4177 | 864-287-4251 | shelley.dixon@camts.org | www.camts.org | Balance Due | \$5,151.32 |

CAMTS/PPM

04.05.00

06/29/97/ 7/25/98/10/29/99/04/16/00/07/29/01/071104/092306/062407/
112508/07/10/09

COMMISSION ON ACCREDITATION OF MEDICAL TRANSPORT SYSTEMS

SUBJECT: Accreditation Fees and Charges

POLICY: Charges for accreditation will be based on the fee schedule below and as appropriate to the accreditation action described. Charges for accreditation items such as pins, stickers, etc., are according to the guidelines listed below.

A. Accreditation Fees

Initial Application Fee = \$750.00 (to be submitted with initial application)

Site Survey Fee = \$6,500.00 for programs with up to and including 5 bases. Each base (aircraft locations) over 5 bases will be pro-rated at an additional \$650.00 per base.

PLUS \$500.00 per day per site surveyor

Travel and expenses for each site surveyor plus a charge of \$350.00 for the site surveyor report to the Board.

Number of days and number of site surveyors will be determined by the Site Surveyor Coordinator and CAMTS office based on the number of factors that may require additional interviews and travel outside of a normal 1 site - 2 day visit.

The criteria used to determine additional travel days and number of site surveyors may include but are not limited to:

- Number of sites
- Distance between sites
- Modes of transport offered by the service*
- Travel differentials
- Number of specialty teams
- States, vendors and maintenance facilities etc.

* Programs that predominantly perform one mode of transport such as ground but occasionally perform rotorwing and/or fixed wing transports, for example, must include (in the CAMTS application process) all modes of transport that were used for 12 or more patient transports in the

previous year or any mode of transport (regardless of how many) that the program advertises as part of their program.

*****For international site visits –beyond the North American Continent:

\$7000.00 flat fee plus for programs with up to and including 5 bases. Each base (aircraft locations) over 5 bases will be pro-rated at an additional \$700.00 per base plus full reimbursement for travel and expenses and a \$250 travel fee each way for each site surveyor.

Accreditation fees for the following services (that require a site visit) will equal expenses for the Site Surveyor(s) plus an administrative fee to equal 50% of the accreditation fee previously paid.

Service receiving a withheld or withdrawn accreditation cannot reapply for 6 months but are eligible for this decreased rate if completing and submitting a PIF within one year of the accreditation decision.

1. The accreditation fee includes site surveyor(s) travel and expenses to the main base. If the site visit requires chartering an aircraft to remote bases, the cost of the charter will be added to the accreditation fee.
2. If a service has a Class II or Class III change (refer to Policy 05.12.00) – there is:
 - \$250.00 administrative charge for processing a Class II changes
 - \$500.00 administrative charge for processing a Class III change

If a supplemental visit is required as a result of the Class II or Class III change

- a. An additional \$2000.00 administrative fee plus additional charges for site surveyor(s)' fee, travel and expenses will be charged to the service for the supplemental visit.

B. Charges for Accreditation Items

1. When a service achieves full or probational accreditation, the following items will be provided by the Commission free of charge:

- a. Certificate of Accreditation (\$25.00 charge for a new certificate before accreditation period ends)
- b. Two logo stickers for each aircraft and ambulance (Additional logos can be purchased for \$10.00 each plus shipping.)
- c. CAMTS lapel pins for employees upon achieving accreditation for the first time. Thirty pins will be sent to each program achieving reaccreditation.

| # of Pins | # of Transports per Year |
|------------|--|
| 30 pins - | < 500 transports or for reaccrediting programs |
| 60 pins - | 500 - 1000 transports |
| 75 pins - | 1001- 2000 transports |
| 100 pins - | >2000 transports |

*(Additional pins may be purchased at \$2.00 each)

C. Charges for Consulting service

In North America

\$2500.00 - 1st day plus travel and expenses for site surveyors
\$1000.00 for each additional day

Outside North America

\$4000.00 - 1st day plus travel and expenses for consultant
\$1000.00 per day for each additional day