

# Item 15



## Travis County Commissioners Court Agenda Request

**Meeting Date:** 4/23/13

**Prepared By/Phone Number:** Cynthia Lam-Roldan, 854-4822

**Elected/Appointed Official/Dept. Head:** Leslie Browder, 854-9106

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

### **AGENDA LANGUAGE:**

Consider and take appropriate action on the following items for Human Resources Management Department:

Proposed routine personnel amendments.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Attached are Personnel Amendments for Commissioners Court approval.

#### **Routine Personnel Actions – Pages 2 – 5.**

If you have any questions or comments, please contact Todd L. Osburn at 854-2744.

### **STAFF RECOMMENDATIONS:**

N/A

### **ISSUES AND OPPORTUNITIES:**

N/A

### **FISCAL IMPACT AND SOURCE OF FUNDING:**

None.

### **REQUIRED AUTHORIZATIONS:**

Todd Osburn, Human Resources Management Department, 854-2744

Leslie Browder, Planning and Budget Office, 854-9106



## Human Resources Management Department

700 Lavaca Street, 4<sup>th</sup> Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX (512) 854-9757

**April 23, 2013**

**ITEM # :**

**DATE:** April 12, 2013

**TO:** Samuel T. Biscoe, County Judge  
Ron Davis, Commissioner, Precinct 1  
Sarah Eckhardt, Commissioner, Precinct 2  
Gerald Daugherty, Commissioner, Pct. 3  
Margaret Gomez, Commissioner, Precinct 4

**VIA:** Leslie Browder, County Executive, Planning and Budget *LB*

**FROM:** Todd L. Osburn, Compensation Manager, HRMD *TLO*

**SUBJECT:** Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

**Routine Personnel Actions – Pages 2 – 5.**

If you have any questions or comments, please contact Todd L. Osburn at 854-2744.

LB/TLO

### Attachments

cc: Planning and Budget Department  
County Auditor  
County Auditor-Payroll (Certified copy)  
County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
New Hire	New Hire	04/22/2013	N/A	N/A	1550 - Counseling and Education Sv	30003834 / Chemical Dependency Couns / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$40,352.00
New Hire	New Hire	04/10/2013	N/A	N/A	1600 - Juvenile Public Defender	30050926 / Office Asst / 2 - Temporary / 06 - Hourly - No Bnf / GRD10 / 00 / \$11.87
New Hire	New Hire	04/10/2013	N/A	N/A	1650 - Emergency Services	30004583 / Planner Mgmt Research Spe / 1 - Regular / 01 - Full Time Exempt / GRD19 / 00 / \$48,734.40
New Hire	New Hire	04/05/2013	N/A	N/A	1700 - Transportation and Nat Rsrc	30050013 / Park Tech I / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00
New Hire	New Hire	04/15/2013	N/A	N/A	1700 - Transportation and Nat Rsrc	30050014 / Park Tech I / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00
New Hire	New Hire	04/12/2013	N/A	N/A	1700 - Transportation and Nat Rsrc	30004617 / School Crossing Guard Sup / 1 - Regular / 04 - Part Time Non-Exempt / GRD11 / 00 / \$16,180.74
New Hire	New Hire	04/15/2013	N/A	N/A	3150 - County Clerk	30006628 / Elections Operations Cler / 2 - Temporary / 06 - Hourly - No Bnf / NCF01 / 00 / \$14.00

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
New Hire	New Hire	04/08/2013	N/A	N/A	3325 - Criminal Courts	30001543 / Court Reporter / 1 - Regular / 01 - Full Time Exempt / GRD25 / 00 / \$68,432.00
New Hire	New Hire	04/15/2013	N/A	N/A	3500 - Sheriff	30002788 / Security Coord / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$37,042.72
New Hire	New Hire	04/08/2013	N/A	N/A	3500 - Sheriff	30050218 / Carpenter Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$46,280.00
New Hire	New Hire	04/29/2013	N/A	N/A	3500 - Sheriff	30002493 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50
New Hire	New Hire	04/29/2013	N/A	N/A	3500 - Sheriff	30002906 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50
New Hire	New Hire	04/15/2013	N/A	N/A	3500 - Sheriff	30003371 / Law Enforcement Sheriff D / 1 - Regular / 02 - Full Time Non-Exempt / GRD72 / 01 / \$52,301.81
New Hire	New Hire	04/22/2013	N/A	N/A	3650 - Juvenile Probation	30004465 / Cook / 1 - Regular / 02 - Full Time Non-Exempt / GRD08 / 00 / \$22,880.00

WEEKLY PERSONNEL AMENDMENTS - ROUTINE

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New Hire	New Hire	04/15/2013	N/A	N/A	3650 - Juvenile Probation	30050290 / Counselor Sr / 1 - Regular / 04 - Part Time Non-Exempt / GRD17 / 00 / \$20,997.60
Re-Hire	Re-Hire	04/15/2013	N/A	N/A	3150 - County Clerk	30006626 / Elections Operations Cler / 2 - Temporary / 06 - Hourly - No Bnf / NCF01 / 00 / \$14.00
Mobility	Promotion	04/01/2013	1450 - Facilities Management	30000594 / Building Maintenance Worker Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$33,168.93	1450 - Facilities Management	30050193 / Building Maintenance Coord / 1 - Regular / 02 - Full Time Non-Exempt / GRD14 / 00 / \$34,827.38
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000095 / Aud Financial Audit Analyst VI / 1 - Regular / 01 - Full Time Exempt / GRD28 / 00 / \$104,301.00	2000 - County Auditor	30000095 / Aud Financial Audit Mgr / 1 - Regular / 01 - Full Time Exempt / GRD29 / 00 / \$111,000.00
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000088 / Aud Office Specialist Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD12 / 00 / \$30,000.00	2000 - County Auditor	30000059 / Aud Auditor Assoc I / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$35,000.00
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000059 / Aud Auditor Assoc I / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$41,400.00	2000 - County Auditor	30000057 / Aud Financial Auditor Analyst I / 1 - Regular / 01 - Full Time Exempt / GRD19 / 00 / \$47,500.00

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt	New Personnel Area	NEW Position / Position Title / Employee Group / Employee Subgroup / Grade / Level / Salary/Rate Amt
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000099 / Aud Financial Auditor Analyst IV / 1 - Regular / 01 - Full Time Exempt / GRD25 / 00 / \$83,434.00	2000 - County Auditor	30000099 / Aud Financial Auditor Analyst V / 1 - Regular / 01 - Full Time Exempt / GRD27 / 00 / \$89,000.00
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000087 / Aud County Auditor Chief Asst I / 1 - Regular / 01 - Full Time Exempt / GRD30 / 00 / \$130,488.00	2000 - County Auditor	30000049 / Aud County Auditor Chief Asst II / 1 - Regular / 01 - Full Time Exempt / GRD31 / 00 / \$140,000.00
Mobility	Promotion	04/01/2013	2000 - County Auditor	30000027 / Aud Administrative Analyst I / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$52,579.00	2000 - County Auditor	30000027 / Aud Executive Asst / 1 - Regular / 01 - Full Time Exempt / GRD18 / 00 / \$57,500.00

BY ORDER OF THE COMMISSIONERS COURT, THE PRECEDING PERSONNEL AMENDMENTS ARE APPROVED.

Samuel T. Biscoe, County Judge

Ron Davis, Commissioner, Pct. 1

Sarah Eckhardt, Commissioner, Pct. 2

Gerald Daugherty, Commissioner, Pct. 3

Margaret Gomez, Commissioner, Pct. 4