

TRAVIS COUNTY COMMISSIONER COURT

AGENDA REQUEST

Please consider the following item for: Voting Session April 9, 2013

- I. A. Request made by County Auditor's Office, telephone number 854-9125.
- B. Requested text: Receive monthly financial reports for the month of February, 2013 from the County Auditor's Office.
- C. Approved by: _____
Signature of Commissioner or Judge.

- II. A. Copies of reports delivered to Commissioners on Friday, March 29, 2013
- B. Have the agencies affected by this request been invited to attend the work session?
Yes ___ No X Please list those contacted and their phone numbers :

III. PERSONNEL:

___ A change in your department personnel. (Reclassifications, etc.)

IV. BUDGET REQUESTS:

If your request involves any of the following, please check appropriately:

- ___ Additional funding for your department.
- ___ Transfer of funds within your department budget.
- ___ A change in your department's personnel.

The County Human Resource Management Department, and / or the Planning and Budget Office must be notified prior to the submission of this agenda request.

AGENDA REQUEST DEADLINES

All agenda requests and supporting materials must be submitted to the County Judge's Office in writing by 5 p.m. on Tuesdays for the following week's meeting.