

# HFDC Item 2



**Travis County Commissioners Court Agenda Request**  
**TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION**  
**TRAVIS COUNTY CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION**  
**TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION**  
**TRAVIS COUNTY HOUSING FINANCE CORPORATION**

**Meeting Date:** March 26, 2013

**Prepared By/Phone Number:** Andrea Shields, Corporations Manager/854-9116

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive, Planning and Budget/854-9106

**Commissioners Court Sponsor:** Samuel T. Biscoe, President

**AGENDA LANGUAGE:** Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2012 from Atchley & Associates, LLP.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:** See attached backup.

**STAFF RECOMMENDATIONS:** Staff recommends approval.

**ISSUES AND OPPORTUNITIES:** None.

**FISCAL IMPACT AND SOURCE OF FUNDING:** None.

**REQUIRED AUTHORIZATIONS:** Andrea Shields, Corporations Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.



RECEIVED  
 13 MAR 15 AM 10:10  
 TRAVIS COUNTY  
 PLANNING & BUDGET OFFICE

February 19, 2013

Travis County, Re: 10302.Corporation  
 Attn: Andrea Shields  
 700 Lavaca, Suite 1560  
 Austin, TX 78701

Re: Time/Expense for the period ending February 15, 2013

Client # 10302.Corp

In Reference To: Progress billing for professional services rendered in connection with audit of the following corporations which are included in the Travis County audit as of and for the year ended September 30, 2012, based on the related contract allowing 60% billing of total fees within 30 days after final fieldwork.

Capital Health Facilities Development Corporation,  
 Travis County Housing Finance Corporation  
 Travis County Health Facilities Development Corporation  
 Travis County Cultural Education Facilities Finance Corporation,  
 Capital Industrial Development Corporation, and  
 Travis County Development Authority.

Invoice # 60686

	<u>Amount</u>
For professional services rendered	\$4,152.00
Previous balance	\$1,384.00
Balance due	<u>\$5,536.00</u>

paid on  
2/26/13

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
4,152.00	0.00	0.00	0.00	1,384.00

Please include the invoice number on your check.

Invoice payable upon receipt. Thank you for your continued business and referrals.

**Fee Breakdown by Corporation**

<b>Travis County Housing Finance Corp.</b>	<b>Travis County Health Facilities Dev. Corp.</b>	<b>Capital Industrial Development Corp.</b>	<b>TC Cultural Ed. Fac. Finance Corp.</b>	<b>Total Fee</b>
\$1,868.40	\$1,453.20	\$207.60	\$622.80	\$4,152.00