

HFDC Item 1



Travis County Commissioners Court Agenda Request Travis County Health Facilities Development Corporation

Meeting Date: March 26, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve one invoice totaling \$1,000.00 for Group Exercise Classes provided by the Travis County Wellness Program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



HRMID

Human Resources Management Department

700 Lavaca Street Ste. 420

● P.O. Box 1748

● Austin, Texas 78767

● (512) 854-9165 / FAX (512) 854-6677

March 14, 2013

TO: Andrea Shields, Corporations Administrator

FROM: Leroy Nellis, PBO

SUBJECT: Wellness Program Expense

Please prepare an agenda item to approve payment for the onsite Group Exercise trainer. This is for 20 days, 40 sessions Strength & Conditioning Training program put in place for our employees to get active and stay fit.

Per the attached invoice, I am requesting a check to be issued as follow:

Lee McCormick \$ 1000.00 (40 sessions @\$25)

Please let me know if you need additional information.



DYNAMIC SPEED
"Hard Work Pays- Off"

14400A Charles Dickens Dr.
 Pflugerville, Tx 78660
 512.748.8470
 512.669.9938

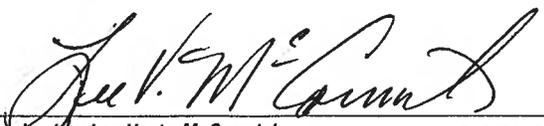
INVOICE

TO:
 Travis County Human Resource
 1010 Lavaca St.
 Austin, TX
 512.854.9239

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
20	40 sessions Strength & Conditioning Training (30 min. sessions) Cpt 97545 (Jan. 6 th - Mar. 13 th 2013)	40 units @\$25	\$1,000.00

SUBTOTAL	
SALES TAX	0.0
SHIPPING AND HANDLING	0.0
OTHER	
TOTAL	\$1,000.00

1. Copies of invoice will be updated monthly.
2. Unit price can be adjusted in accordance with the number of employees, entering the program.
3. Please notify me immediately if employee number changes and more units are needed.
4. Send all correspondence to:
 Lee Vesta McCormick
 14400A Charles Dickens Dr.
 Pflugerville, Tx 78660
 512.748.8470
 512.669.9938


 Authorized by Lee Vesta McCormick 3/6/2013