



# Item A1

## Travis County Commissioners Court Agenda Request

**Meeting Date:** Tuesday, February 26, 2013  
**Prepared By/Phone Number:** Deece Eckstein, 854-9754  
**Elected/Appointed Official/Dept. Heads:** Sherri Fleming, 854-4581  
Deece Eckstein, 854-9754  
**Commissioners Court Sponsor:** Judge Biscoe

### **AGENDA LANGUAGE:**

CONSIDER AND TAKE APPROPRIATE ACTION REGARDING JOINT TRAVIS COUNTY-CITY OF AUSTIN APPOINTMENTS TO THE CENTRAL HEALTH BOARD OF MANAGERS, INCLUDING:

- A. DESIGNATING MEMBERS OF THE COURT AND COUNTY STAFF TO PARTICIPATE IN THE SCREENING COMMITTEE PROCESS; AND,
- B. DESIGNATE A TIME FOR THE FULL COURT TO INTERVIEW CANDIDATES SELECTED BY THE SCREENING COMMITTEE.

### **SUMMARY AND IGR RECOMMENDATION:**

In January, the Court and the Public Health and Human Services Subcommittee of the Austin City Council adopted a process for jointly selecting a member of the Central Health Board of Managers. Under that process, the deadline for applications was Friday, February 22, 2013.

The next step in the process is a review of all the applications by a six-member screening committee composed equally of representatives of the City and County. The Subcommittee intends to appoint one councilmember and two City staffers. IGR recommends that the Court:

1. appoint one member of the Court and two County staff to the screening committee; and
2. set aside time during the week of March 4 to interview the candidates recommended by the screening committee.

### **BACKGROUND:**

*Membership*

## Central Health/Travis County Healthcare District (TCHD) Board of Managers:

- ★ Nine members, with four-year staggered terms
  - Four appointed by the Travis County Commissioners Court
  - Four appointed by the Austin City Council
  - One appointed jointly by the two bodies
- ★ The current County-City appointee, Anthony Haley, resigned at the end of 2012
- ★ Subject to the Uniform Appointment Process

The Commissioners Court makes four appointments to the Travis County Healthcare District (DBA Central Health) Board of Managers. Additionally, the Commissioners Court and the Austin City Council jointly make one appointment to the nine-member board. Terms are for four years, and are staggered. The Board's bylaws provide that the Managers will serve until their re-appointment or the selection of their successor.

### *Process*

Anthony Haley, the joint County-City appointee, resigned from the Board effective December 31, 2012. On January 15, the Court discussed the outlines of a process and authorized IGR to work with elected officials and staff at the City of Austin to flesh out the joint process and to develop a set of application materials. On January 22, the Court adopted the process and application materials recommended by the joint effort, issuing a Call for Applications with a deadline of February 22, 2013.

The process adopted by the Court and the Council Subcommittee calls for the screening committee to meet within the next week and identify three candidates to be interviewed separately by both the Commissioners Court and the Subcommittee.

### *Qualifications*

With input from Central Health, the Court and the Subcommittee suggested the following qualifications in the Call for Applications:

1. Senior management-level experience in a non-governmental entity
2. Experience serving on Boards of Directors for high-level businesses or for-profit organizations
3. Demonstrated leadership experience requiring strategic planning, execution, and maintenance of successful business operations
4. Knowledge of the issues and components related to the "safety net" health system.

5. Understanding of the operating principles and value of Federally Qualified Health Centers (FQHCs).
6. Reflective of the diversity of the communities served by Central Health
7. Mature and seasoned community leader

In addition to these criteria, the County requires applicants to complete a Conflict of Interest Disclosure Affidavit.<sup>1</sup> Responses to the Affidavit provide valuable information to the Court, but do not act as an absolute bar to service on the Central Health Board of Managers.

The County also requires a Central Health appointee, as a precondition for assuming his or her role, to complete a [Personal Financial Statement](#) document.

**FISCAL IMPACT AND SOURCE OF FUNDING:** Not applicable.

**REQUIRED AUTHORIZATIONS:** None.

**NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:**

Sherri Fleming  
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<sup>1</sup> The City has a different conflicts requirement, but for purposes of this appointment adopted the County's approach.

Ann-Marie Price, Director of Government Affairs  
Central Health  
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**ATTACHMENTS:**

- A. Current roster of Central Health Board of Managers members, updated February 26, 2013.
- B. Timetable for making the joint City-County appointment to the Central Health Board of Managers, adopted January 22 (Court) and January 24 (Subcommittee).

# ATTACHMENT A

## Central Health Board of Managers

Current Membership	First Appointed	Date Reappointed	Term Expires
<b>Rosie Mendoza, Chair</b> Contact Phone: (512) 708-1690 E-mail Address: <a href="mailto:rosiem@rmendozacpa.com">rosiem@rmendozacpa.com</a> Nominated by: Mayor Lee Leffingwell Representing: City resident, if applicable	08/01/04	03/05/09	12/31/12
<b>VACANT</b> Contact Phone: E-mail Address: Nominated by: Outside Representing: City Council & Travis County	06/11/09 Resigned 12/31/12		12/31/16
<b>Brenda Coleman-Beattie, Treasurer</b> Contact Phone: (512) 329-9990 Nominated by: Travis County Representing: Travis County	03/31/09	10/05/10	12/31/15
<b>Guadalupe Zamora, M.D.</b> Contact Phone: (512) 482-0248 Email Address: <a href="mailto:GZamora1@austin.rr.com">GZamora1@austin.rr.com</a> Nominated by: Travis County Representing: Travis County	01/15/13		12/31/16
<b>Thomas Coopwood, M.D.</b> Contact Phone: (512) 345-1316 E-mail Address: <a href="mailto:tcoopwood1@austin.rr.com">tcoopwood1@austin.rr.com</a> Nominated by: Mayor Lee Leffingwell Representing: City resident, if applicable	01/01/08	12/08/11	12/31/14
<b>Katrina Daniel</b> Contact Phone: (512) 619-8638 E-mail Address: <a href="mailto:katrina.daniel@sbcglobal.net">katrina.daniel@sbcglobal.net</a> Nominated by: Mayor Lee Leffingwell	07/23/09	01/27/11	12/31/14
<b>Clarke Heidrick</b> Contact Phone: (512) 480-5636 E-mail Address: <a href="mailto:cheidrick@gdhm.com">cheidrick@gdhm.com</a> Nominated by: Travis County Representing: Travis County	08/01/05	12/29/09	12/31/13
<b>Lynne Hudson</b> Contact Phone: (512) 000-0000 E-mail Address: <a href="mailto:l.hudson@sbcglobal.net">l.hudson@sbcglobal.net</a> Nominated by: Mayor Lee Leffingwell	04/21/11		12/31/13
<b>Rebecca Lightsey</b> Contact Phone: (512) 473-2800 E-mail Address: <a href="mailto:rlightsey@texasappleseed.net">rlightsey@texasappleseed.net</a> Nominated by: Travis County Representing: Travis County	03/18/11	10/25/11	12/31/15

## ATTACHMENT B

### Proposed Process and Timeline for Selecting a Central Health Board of Managers Member Representing the City of Austin and Travis County

DATE	CITY OF AUSTIN	JOINT	TRAVIS COUNTY
January 15	PHHS Subcmte. meets, approves process		Cmsnrs. Ct. receives briefing, approves process
January 16-18		Staff group works to finalize application materials and public information campaign, timetable <sup>i</sup>	
Week of January 21	PHHS approves packet, issues Call for Applications (1/24)		Commissioners Court approves packet, issues Call for Applications (1/22)
Friday, February 22		<b>DEADLINE for Applications<sup>ii</sup></b>	
Week of February 25		Joint City/County workgroup (3 from each) reviews applications, develops short list of 3 candidates <sup>iii</sup>	
Week of March 4	PHHS Subcmte. interviews all 3 candidates, ranks them <sup>iv</sup>		Commissioners Court interviews all 3 candidates, ranks them <sup>v</sup>
Week of March 11 (spring break)		Joint City/County workgroup compares rankings, identifies options <sup>vi</sup>	
Week of March 18 <sup>vii</sup>			
Week of March 25 <sup>viii</sup>	PHHS Subcmte. approves candidate for submission to full City Council for appointment to the Central Health BoM		Commissioners Court appoints finalist to Central Health BoM
April, 2013		Once the appointment is done, the workgroup meets to evaluate the process and see if it can be formalized for the future <sup>ix</sup>	

## ATTACHMENT B

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- i City staff and county staff have already exchanged the most recent application packets (as of 1/10), and will identify any meaningful difference between them for discussion/resolution.
- ii Both the City and the County will aggressively promote information about the vacancy and recruit applicants. Applicants can apply either to the County or to the City's website. However, both the City and the County will exchange all applications received.
- iii The six-member workgroup will be composed of equal numbers of staff and elected officials from each entity. They will individually review, then meet to discuss and prioritize, all the applications that have been received, working in a very short timeframe. More time may be necessary, however. The three persons identified by the workgroup will be known as "candidates."
- iv The Public Health and Human Services Subcommittee has a regular schedule of meetings, but would convene in called meetings at key points through this process.
- v TravCo IGR is checking to see if a Work Session of the Commissioners Court can be scheduled for Thursday, March 7.
- vi If both the PHHS Subcommittee and the Commissioners Court rank the three candidates the same, then both bodies can proceed to formalize their appointments at the next opportunity. However, if the rankings differ, additional steps may be necessary. Options:
  - If both entities are willing, they could re-interview the top two ranked candidates.
  - The entities could each designate (in advance?) one member who will negotiate the final joint appointment on behalf of that entity (e.g., Councilmember Martinez and Judge Biscoe).
- vii This week is left open to allow the two bodies to resolve any differences in their recommendations.
- viii This timetable, while very ambitious, would allow the new joint appointee to participate in the Board of Managers' work beginning April 1, 2013.
- ix Whether an interlocal agreement is adopted or not, the staffs should evaluate the process used this time, then memorialize its recommendations for the future.