

Item 19



Travis County Commissioners Court Agenda Request

Meeting Date: February 26, 2013

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2013

2/26/2013

Please do not place on consent.

NEW BUDGET

INTERNAL ORDER/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
BA#								
N1	600382 0149	158044	422065	HHS	After School Youth Enrich Serv	\$22,352.00		1
	600382 0149	158044	503080	HHS	Stipend - Volunteers	\$15,000.00		
	600382 0149	158044	510220	HHS	Office Supplies	\$5,788.00		
	600382 0149	158044	511890	HHS	Other Consulting Serv.	\$1,564.00		

AMENDMENTS

INTERNAL ORDER/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
BA#								
A1	4030	198000	580010	Resv.	Fund 4030 Allocated Resv.		\$100,694.00	4
	4030	114011	522020	FMD	Cap.Outlay Mtrl-Buildings	100,694.00		
A2	4034	198000	580010	Resv.	Fund 4034 Allocated Resv.		41,994.00	4
	4034	114011	522020	FMD	Cap.Outlay Mtrl-Buildings	41,994.00		
A3	4056	198000	580010	Resv.	Fund 4056 Allocated Resv.		863,635.00	4
	4056	114011	522020	FMD	Cap.Outlay Mtrl-Buildings	549,407.00		
	4056	114011	510210	FMD	Office Furniture	198,228.00		
	4056	114011	522020	FMD	Cap.Outlay Mtrl-Buildings	116,000.00		
A4	0001	198000	580070	Resv.	CAR Reserves		35,142.00	4
	0001	114800	510210	FMD	Furniture	35,142.00		
A5	4059	198000	580010	Resv.	Fund 4059 Allocated Reserves		142,659.00	4
	4059	149020	522040	TNR	Cap.Outlay Mtrl-Infras/Impvt	142,659.00		
A6	4063	198000	580010	Resv.	Fund 4063 Allocated Reserves		513,635.00	4
	4063	149020	522040	TNR	Cap.Outlay Mtrl-Infras/Impvt	513,635.00		
A7	4068	198000	580010	Resv.	Fund 4068 Allocated Reserves		562,817.00	4
	4068	149020	522040	TNR	Cap.Outlay Mtrl-Infras/Impvt	562,817.00		
A8	4072	198000	580010	Resv.	Fund 4072 Allocated Reserves		300,000.00	4
	4072	149020	522040	TNR	Cap.Outlay Mtrl-Infras/Impvt	300,000.00		

DISCUSSION

D1 Create the following positions related to Conference of Urban Counties

Techshare Project:

- * Business Analyst III in Criminal Courts**
- * Business Analyst I in Criminal Courts**
- * Program Manager I in County Clerk**
- * Court Clerk I in District Clerk**
- * Business Analyst II in District Clerk**

All positions are requested to be added to the General Fund except the Business Analyst II position in the District Clerk's Office which would be funded in the District Clerk's Records Management Fund (0127)



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: January 15, 2013

RE: Establishing New Budget for Revenue Received by Health and Human Services (HHS) related to the Provision of After School Care by the Texas AgriLife Extension Service through New Interlocal Agreements

Pursuant to the FY 2013 Budget Rules, PBO is submitting these new revenue budget adjustments for Commissioners Court approval. This budget adjustment totals \$22,352 and establishes new budget in new Special Fund 0149, After School Youth Enrichment Services, making it necessary for them to be brought to Commissioners Court for specific approval.

A previous new budget adjustment for this same purpose was approved by Commissioners Court in January 2013. Court can expect to see several more of these revenue certification "new" budget adjustments for this special fund this fiscal year. PBO expects that this revenue will be certified during the FY 14 budget process for next fiscal year.

The memo from the County Auditor certifying the revenue is attached. PBO recommends approval of this new revenue budget adjustment.

cc: Leslie Browder, Jessica Rio, Leroy Nellis, Travis Gatlin, PBO
Sherri Fleming, Kathleen Haas, John Bradshaw, Lydia Domaruk, Elida Urtado,
Dolores Sandman, Vanessa Rodriguez, HHS
Paul Lyon, Daniel Wilson, County Auditor's Office

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From: *NR* Nicki Riley
County Auditor

Subject: Certification of Revenue – After School Youth Enrichment Services – 4-H
Capital Project

Date: February 13, 2013

I hereby certify \$22,352 as additional revenue to be used by the Travis County Health and Human Services and Veterans Service for After School Youth Enrichment Services through the Travis County 4-H Capital Project.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
0149	1580440149	422065	After School Youth Enrich Serv	\$22,352.00

If you have any questions, please call.

NR/dw

cc: Paul S. Lyon, First Assistant County Auditor *PK*
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Sherri E. Fleming, County Executive, TCHHSVS
John Bradshaw, Contract Compliance Specialist, TCHHSVS

Header Information for Entry Doc Number

400001935

Doc. Number 400001935 Doc. Status Preposed FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2013 Year. Cash Eff
Process UI BALA Process BALS Original. Applic. BWB Doc. Family
Creator BRADSHJ Creation Date Feb 19, 2013 Creation Time 15:22:01
Resp. Person Year Cohort Public Law
Legislation

Additional Data

Total Document 22,352 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0149		1580440149	422065	1530 NOT-RELEVANT	600382	22,352	
000002	0149		1580440149	503080	1530 NOT-RELEVANT	600382	-15,000	
000003	0149		1580440149	510220	1530 NOT-RELEVANT	600382	-5,788	
000004	0149		1580440149	511890	1530 NOT-RELEVANT	600382	-1,564	

Darwin
2/20/13
February 21, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court *Travis R. Gatlin*
FROM: Travis R. Gatlin, Assistant Budget Director
DATE: February 20, 2013
SUBJECT: Use of Existing Certificates of Obligation for FY 13 Capital Items

PBO annually provides the Court with a list of approved capital projects that are proposed to be included in the annual debt issuance that are eligible to be funded within available existing CO balances. This process, informally known as “scrubbing”, involves the review of PBO’s recommendations by the County Attorney’s Office and the County Auditor’s Office to ensure that the recommendations are appropriate. In years prior to Fiscal Year 2012, this exercise was conducted at the very end of the fiscal year (during the budget process) and was based on estimated balances in the allocated reserves of Certificates of Obligation rather than actual balances since the fiscal year had yet to close. Beginning in FY 2012, PBO has made these recommendations after the actual balances are known but before the Court has finalized its Certificate of Obligation project list in order to maximize the benefits of this process and to ensure accuracy.

The FY 13 Adopted Budget includes a proposed Certificates of Obligation issuance of \$25,275,000. PBO’s scrub related recommendations total \$2,560,576. This includes using \$2,525,434 from the Allocated Reserve of seven CO (Funds 4030, 4034, 4056, 4059, 4063, 4068 and 4072) and \$35,142 from the CAR Allocated Reserve in order to reduce the final Certificates of Obligation amount. PBO has reviewed these recommendations with the County Attorney’s Office and County Auditor’s Office to ensure that the projects meet the specific legal and accounting requirements for the use of existing CO funds.

PBO identified that the 700 Lavaca Renovations and HMAC and Alternative Paving Program Projects can use existing CO balance funding. However, the amounts available in existing CO balances were not able to fully fund the approved FY 13 amounts for the two identified projects. Existing CO balances were able to fund \$1,006,323, of the original budget of \$1,041,465 for the 700 Lavaca Renovation Project. The balance of \$35,142 has been recommended to be funded from the CAR Reserve rather than remain in the proposed FY 13 CO given the small size of the remaining project balance. Available balances within other existing CO balances were able to fund \$1,519,111 of the original budget of \$2,948,960 for the HMAC and Alternative Paving Program. The remaining project balance of \$1,429,849 is recommended to remain within the approved projects for the FY 13 CO issuance. The table on the next page summarizes PBO recommendations by fund.

PBO's Scrub Recommendations			
Project	Department	Amount	Fund
700 Lavaca Renovations	FMD	\$100,694	4030 (2000 CO)
700 Lavaca Renovations	FMD	\$41,994	4034 (2001A CO)
700 Lavaca Renovations	FMD	\$863,635	4056 (2008 CO)
700 Lavaca Renovations	FMD	\$35,142	CAR Reserve (GF)
Subtotal for 700 Lavaca		\$1,041,465	
HMAC and Alternative Paving Program	TNR	142,659	4059 (2009 CO)
HMAC and Alternative Paving Program	TNR	513,635	4063 (2010 CO)
HMAC and Alternative Paving Program	TNR	562,817	4068 (2011 CO)
HMAC and Alternative Paving Program	TNR	300,000	4072 (2012 CO)
Subtotal for HMAC and Alternative Paving Program		\$1,519,111	
Total for Recommendations (700 Lavaca and HMAC)		\$2,560,576	

PBO recommends approval of recommendations and associated budget adjustments that PBO has placed under our weekly Budget Amendments and Transfers Item. After approval of the amendments, the CAR Allocated Reserve will be reduced by \$35,142, from \$1,866,788 to \$1,831,646. In addition, PBO is currently working with the Auditor's Office and departments regarding unspent Certificates of Obligation balances for the BEFIT Project. If savings are identified and approved by Commissioners Court then PBO would recommend an early scrub process for these resources and will recommend projects that could use these savings for the FY 14 budget process.

PBO will also bring forward on March 5, 2013, the list of approved projects proposed to be included in the FY 13 debt issuance. Based on the above actions and actions previously taken by the Commissioners Court that reduced the CO eligible portion of the Fire Fighting Aircraft, the FY 13 proposed Certificates of Obligation has been reduced by \$2,725,000, from the Adopted Budget amount of \$25,275,000 to a revised total of \$22,555,000.

Please let me know if you have any questions.

cc: David Escamilla, County Attorney
 John Hille, Tenley Aldredge, County Attorney's Office
 Nicki Riley, County Auditor
 Hannah York, Adrienne Yust, Sharon Martindale, County Auditor's Office
 Leslie Browder, Jessica Rio, Diana Ramirez, PBO
 Steven Manilla, Cynthia McDonald, Donna Williams-Jones, TNR
 Roger El-Khoury, John Carr, Amy Draper, FMD

Header Information for Entry Doc Number

400001959

Doc. Number 400001959 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 19, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 3 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
 Creator DRAPER A Creation Date Feb 20, 2013 Creation Time 08:45:00
 Resp. Person Year Cohort Public Law

Header Text Fund reserve transfer for 700 Lavaca remodel Legislation

TextName

Lines Total Document 0 \$ 100,694 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area Grant	Funded Program	Local Amount	Text Line
000001	4030		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-100,694	Fund reserve transfer for 700 Lavaca remodel
000002	4030		1140110000	522020	1140	NOT-RELEVANT 600078	100,694	Fund reserve transfer for 700 Lavaca remodel

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Header Information for Entry Doc Number

400001971

Doc. Number 400001971 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 19, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
Creation Date Feb 20, 2013 Creation Time 08:37:14

Additional Data

Creator DRAPER A Year Cohort Public Law
Resp. Person Legislation
Header Text Fund reserve transfer for 700 Lavaca remodel

TextName

Lines Total Document 0 \$41,994 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4034		1980000000	580010	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-41,994	Fund reserve transfer for 700 Lavaca remodel
000002	4034		1140110000	522020	1140 NOT-RELEVANT	600078	41,994	Fund reserve transfer for 700 Lavaca remodel

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400001972

Doc. Number 400001972 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 19, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 3 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator DRAPER A Creation Date Feb 20, 2013 Creation Time 08:36:38
 Resp. Person Year Cohort Public Law
 Legislation

Header Text Fund reserve transfer for 700 Lavaca remodel/infra

TextName

Total Document 0 \$ 863 635 USD

Lines

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4056		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-863,635	Fund reserve transfer for 700 Lavaca remodel/infra
000002	4056		1140110000	522020	1140	NOT-RELEVANT 600078	549,407	Fund reserve transfer for 700 Lavaca remodel
000003	4056		1140110000	510210	1140	NOT-RELEVANT 600078	198,228	Fund reserve transfer for 700 Lavaca remodel FFE
000004	4056		1140110000	522020	1140	NOT-RELEVANT 600076	116,000	Fund reserve transfer for 700 Lavaca infrastrucur

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Header Information for Entry Doc Number

400001973

Doc. Number 400001973 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 19, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
Creator DRAPER A Creation Date Feb 20, 2013 Creation Time 08:35:40
Resp. Person Year Cohort Public Law
Legislation

Additional Data

Header Text Fund reserve transfer for 700 Lavaca remodel FFE

TextName

Lines Total Document 0 35,142 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580070	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-35,142	Fund reserve transfer for 700 Lavaca remodel FFE
000002	0001		1148000001	510210	1140 NOT-RELEVANT	600243	35,142	Fund reserve transfer for 700 Lavaca remodel FFE

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Header Information for Entry Doc Number

400001982

Doc. Number 400001982 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
Creation Date Feb 20, 2013 Creation Time 15:23:25
Creator WILLIAD Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
Legislation

Additional Data

Header Text Allocate CO Scrub Bgt

TextName

Total Document 0 142,659 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4059		1980000000	580010	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-142,659	Allocate FY12 CO Scrub Budget to FY13 Overlay Prgm
000002	4059		1490200000	522040	1710 NOT-RELEVANT	600032	142,659	Receive FY12 CO Scrub Budget for FY13 Overlay Prgm

Handwritten signature and date: JON Feb 21, 2013

Header Information for Entry Doc Number

400001983

Doc. Number 400001983 Doc. Status Preposed FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2013 Year.Cash.Eff
Process UI TRAN Process SEND Original.Applic. BWB Doc.Family
Creation Date Feb 20, 2013 Creation Time 15:24:38

Additional Data

Creator WILLIAD
Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
Legislation

Header Text Allocate CO Scrub Bgt

TextName

Lines
Total Document 0 513 635 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4063		1980000000	580010	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-513,635	Allocate FY12 CO Scrub Budget to FY13 Overlay Prgm
000002	4063		1490200000	522040	1710 NOT-RELEVANT	600032	513,635	Receive FY12 CO Scrub Budget for FY13 Overlay Prgm

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Header Information for Entry Doc Number

400001984

Doc. Number 400001984 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2013 Year.Cash.Eff
Process UI TRAN Process SEND Original.Applic. BWB Doc.Family
Creation Date Feb 20, 2013 Creation Time 16:29:46
Creator WILLIAD Year Cohort Public Law
Resp. Person DONNA WILLIAMS JONES Legislation

Additional Data

Header Text Allocate CO Scrub Bgt

TextName

Lines
Total Document 0 562,817 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4068		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-562,817	Allocate FY12 CO Scrub Budget to FY13 Overlay Prgm
000002	4068		1490200000	522040	1710	NOT-RELEVANT 600032	562,817	Receive FY12 CO Scrub Budget for FY13 Overlay Prgm

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Header Information for Entry Doc Number

400001985

Doc. Number 400001985 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2013 Doc. Date Feb 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2013 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator WILLIAD Creation Date Feb 20, 2013 Creation Time 15:26:41
Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
Legislation

Header Text Allocate CO Scrub Bgt

TextName

Lines

Total Document 0 300 000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4072		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-300,000	Allocate FY12 CO Scrub Budget to FY13 Overlay Prgm
000002	4072		1490200000	522040	1710	NOT-RELEVANT 600032	300,000	Receive FY12 CO Scrub Budget for FY13 Overlay Prgm

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PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

February 19, 2013

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

Re: FY13 Staffing additions related to CUC TechShare Courts Project

On December 18, 2012, Commissioners Court approved moving forward with the Courts Module of the Conference of Urban Counties (CUC) TechShare Project. The Court previously approved the Prosecutor Module on August 14, 2012.

The CUC has completed a project schedule for the Courts' project. The schedule shows that significant human capital is required over the summer for needs analysis, training and gathering requirements for AMCAD, CUC's software developer. Unfortunately, the schedule does not align well with Travis County's established budget process. During the FY13 Budget process, the affected departments had not yet decided to join the project and therefore there were no staffing requests related to this project at that time.

The TechShare project is very expansive and will require much time and attention of current staff in order to complete the process of replacing the FACTS system. Offices and departments involved have indicated that they will require some backfill positions as well as new staff to handle the increase in detail and data that will be captured in the new system.

This memo is to remind the Commissioners Court what has been added in the past, what is being requested to add in FY13, and what is likely to be requested in FY14.

FY13 budgeted personnel related to the Integrated Justice System (IJS):

The IJS related expenses in the FY13 Adopted Budget included six additional staff to work on all IJS projects- one Project Manager in ITS as well as five Business Analysts in the following Offices: District Attorney; District Clerk, County Clerk, Criminal Courts Administration, and ITS at a total annual cost of \$635,294. Please note that these positions were added not only to assist with one particular stage of the TechShare project, but to assist with all TechShare projects, as well as the implementation of the On Base Document Management System and other internal information technology needs of the Offices noted.

On December 18, 2012, two additional positions were added to ITS to assist with the Courts module implementation. These positions included an Application Developer and Business Analyst and totaled \$176,903 annually.

February, 2013 mid-year request by offices and departments for additional Courts' project staffing and PBO recommendation for funding:

Criminal Courts & County Clerk

As previously noted, the Criminal Courts and the County Clerk's Office each received a Business Analyst III position mid-year in FY 2012 which were made permanent in FY 2013 to assist with TechShare implementation.

Due to the magnitude of the project and the accelerated timeline the Criminal Courts is requesting an additional Business Analyst I positions and Business Analyst III position (fully annualized cost with benefits \$172,926) and the County Clerk is requesting a Program Manager I position (\$103,047). Both offices have identified internal funding for the FY 2013 costs but indicate additional funding would be required in FY 2014.

In both cases, these additional staff is proposed to allow the departments to efficiently manage the project. For the Criminal Courts one position would be tasked to work with the District and one with the County Courts to identify and map current processes, with the Business Analyst III providing technical support. In the case of the Clerk, the Program Manager would manage existing staff in identifying and mapping processes and the Business Analyst III position providing the technical support.

The Criminal Courts is working with the Auditor's office to apply funds received through a General Fund grant towards this project to provide the funding for FY 2013. This funding could also be used in FY 14 as a source of funding as well. The Criminal Courts has submitted their request for additional staff assuming that it is probable that they will fill within internal staff due to the accelerated timing. As such their request is greater than entry. If these grant funds are used to provide for the additional staff, PBO has no objection to using the grant funds in this way.

District Clerk

The District Clerk is requesting two backfill positions as well as overtime for a current Court Clerk to perform the duties of other Clerks while they work on the project. The requested positions include a Business Analyst II (\$85,760) and a Court Clerk I (\$45,435) and would cover current workload of other employees that would devote their work time to the TechShare project.

At this time the District Clerk's Office only has sufficient vacancy savings to cover the Court Clerk I position for the remainder of FY13. The overtime budget may supplemented with the Office's temporary employee budget to cover any overtime due to any other Court Clerks working on the project. The Business Analyst II position would need to be funded through the

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District Clerk's Records Management Fund for the remainder of FY13. That position may require alternative funding (such as the General Fund) in FY14 if there are not sufficient ongoing resources in the Records Management Fund. PBO will work with the department to identify an appropriate funding source for next fiscal year.

If approved, the five new FTEs will add \$407,169 to the FY14 Budget Targets of these three departments. The FY13 costs are difficult to estimate because we do not have firm start dates for the new hires. Approval of these positions now would ensure that this project takes the highest priority for Travis County as funding of these positions will come before all other budget requests, including any new state mandates, maintenance of current effort increases due to growth, and any other new programs to improve County services.

Expected additional staffing requests for FY14 Budget process

In addition, PBO asked the affected departments to inform the Commissioners Court of additional staffing requests that would likely be requested during the FY14 budget process. At this time PBO expects to receive a budget request from ITS for an additional Application Developer Analyst II (\$91,142), a Business Analyst III in the District Attorney's Office (\$96,896) as well as a Business Analyst III in the County Attorney's Office (\$96,896) to support implementation of both Prosecutor and Courts module as well as the On Base DMS. It is also likely that Probate Court will come forward with request but the office does not yet know what positions will be appropriate. Please note that the amounts above are still an estimate and there may be additional requests beyond those currently known.

This memo has only dealt with the staffing costs of the CUC TechShare Program. During the FY14 budget process PBO will also be analyzing requests for the next year of implementation costs for the Courts and Prosecutor Module, license costs for the expansion of the On Base DMS system, associate hardware costs for these projects and well as the maintenance agreement for Tyler/Odyssey project in the Justice of the Peace offices. Attached is a spreadsheet documenting all funding for the Prosecutor, JP and Courts projects approved by Commissioners Court as of February 2013 and an estimate of future costs through fiscal year 2017.

If you have any questions, please contact me at 854-9346.

CC: Dana DeBeauvoir, Travis County Clerk,
Amalia Rodriguez-Mendoza, Travis County District Clerk
Roger Jefferies, County Executive for Justice & Public Safety
Leslie Browder, County Executive for Planning & Budget
Debra Hale, Travis County Criminal Courts
Tanya Watson, Travis County Criminal Courts
Mark Erwin, Travis County Criminal Courts
Susan Bell, Travis County Clerk's Office
Michelle Brinkman, Travis County District Clerk's Office
Robert Chappell, Travis County District Clerk's Office
Vicky Ashley, County Attorney's Office

Rod Brown, ITS
Tanya Acevedo, ITS
Walter LaGrone, ITS
David Lampl, ITS
Randy Lott, ITS
Jessica Rio, PBO
Diana Ramirez, PBO

Conference on Urban Counties Integrated Justice System Projects*

	Funding Approved to Date				Estimated Costs with Added Staff				Total funding w/ add'l staff	
	2011	2012	2013	Total (as of 2/26)	2013	2014	2015	2016		2017
JP Tyler Odyssey										
CUC	\$ -	\$ 584,694	\$ 1,341,794	\$ 1,926,488	\$ 1,341,794	\$ -	\$ -	\$ -	\$ -	\$ 1,926,488
Infrastructure costs	\$ -	\$ -	\$ 23,805	\$ 23,805	\$ 23,805	\$ -	\$ -	\$ -	\$ -	\$ 23,805
New Staffing (all depts)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 248,145	\$ 322,378	\$ 335,200	\$ 297,747	\$ 1,203,470
Total	\$ -	\$ 584,694	\$ 1,365,599	\$ 1,950,293	\$ 1,365,599	\$ 248,145	\$ 322,378	\$ 335,200	\$ 297,747	\$ 3,153,763
Prosecutor										
CUC	\$ 60,000	\$ 55,394	\$ 717,746	\$ 833,140	\$ 717,746	\$ 879,164	\$ -	\$ -	\$ -	\$ 1,712,304
Infrastructure costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000
New Staffing (all depts)	\$ -	\$ -	\$ 635,294	\$ 635,294	\$ 635,294	\$ 635,294	\$ 635,294	\$ 635,294	\$ 635,294	\$ 3,176,470
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,000	\$ 194,000	\$ 194,000	\$ 194,000	\$ 776,000
Total	\$ 60,000	\$ 55,394	\$ 1,353,040	\$ 1,468,434	\$ 1,353,040	\$ 2,408,458	\$ 829,294	\$ 829,294	\$ 829,294	\$ 6,364,774
Courts										
CUC	\$ 123,000	\$ -	\$ 1,146,096	\$ 1,269,096	\$ 1,146,096	\$ 1,807,883	\$ 3,930,528	\$ 909,610	\$ 790,050	\$ 8,707,167
Infrastructure costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,583	\$ -	\$ -	\$ -	\$ 700,583
New Staffing (all depts)	\$ -	\$ -	\$ 117,935	\$ 117,935	\$ 401,520	\$ 869,006	\$ 869,006	\$ 869,006	\$ 869,006	\$ 3,877,544
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 123,000	\$ -	\$ 1,264,031	\$ 1,387,031	\$ 1,547,616	\$ 3,377,472	\$ 4,799,534	\$ 1,778,616	\$ 1,659,056	\$ 13,285,294
Total all CUC IJS Projects	\$ 183,000	\$ 640,088	\$ 3,982,670	\$ 4,805,758	\$ 4,266,255	\$ 6,034,075	\$ 5,951,206	\$ 2,943,110	\$ 2,786,097	\$ 22,803,831

*All amounts for FY14-FY17 are still an estimate and subject to change. This spreadsheet does not include Juvenile Case Management system or any expansion of the Tyler Odyssey program into Constables' Offices

IJS Project costs if no Additional Staff are Added

	2011	2012	2013	2014	2015	2016	2017	Total
Courts								
CUC	\$ 123,000	\$ -	\$ 1,146,096	\$ 1,807,883	\$ 3,930,528	\$ 909,610	\$ 790,050	\$ 8,707,167
Infrastructure costs	\$ -	\$ -	\$ -	\$ 700,583	\$ -	\$ -	\$ -	\$ 700,583
New Staffing (all depts)	\$ -	\$ -	\$ 117,935	\$ 176,903	\$ 176,903	\$ 176,903	\$ 176,903	\$ 825,547
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 123,000	\$ -	\$ 1,264,031	\$ 2,687,383	\$ 4,109,446	\$ 1,088,529	\$ 968,970	\$ 10,241,359
Total all CUC IJS Projects	\$ 183,000	\$ 640,088	\$ 3,982,670	\$ 5,343,986	\$ 5,261,118	\$ 2,253,023	\$ 2,096,011	\$ 19,759,896
							Difference	\$ 3,043,935



Travis County Clerk Dana DeBeauvoir

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P.O. Box 149325, Austin, TX 78714-9325
www.traviscountyclerk.org

January 28, 2013

TO: Travis County Commissioners Court
Roger Jefferies, Executive Director of Criminal Justice Planning
Alan Miller, Budget Analyst for the Planning and Budget Office

FROM: Dana DeBeauvoir

RE: Request for Additional FY13 Resources for the Planning, Implementation, and Operation of the New CUC Project

The County Clerk's Office requests funding for additional FY13 resources to provide for the planning, implementation, and operation of the new CUC integrated justice system. Specifically, for this fiscal year we are asking for the immediate funding of a Court Services Program Manager (grade 24). The cost for this additional FTE with benefits is \$84,891.

Why Are We Asking for a New Program Manager Instead of Funds for Backfill, Overtime, and New Front Line Positions?

Based on a recent review by the CUC, initial training and development of this project is scheduled to begin ahead of schedule in mid-March of this year. According to the strategy that was outlined to us, intensive, high level training and decision making functions will begin immediately and continue on into the next fiscal year.

We learned a lot from the implementation of FACTS, and we plan to use a more efficient and sustainable method for participating in the front end design and long term operation of this new system. One of the lessons we painfully became educated on is that the strategy of relying heavily on a backfill process where front line specialized employees are taken away indefinitely to provide expertise to developers and then eventually reclassified into new slots back in our department as "system experts" is a flawed concept – at least for our particular operation.

Our plan is to request that two appropriately skilled and experienced individuals from our office begin this process from the start - a high level program manager and a high level technical expert. Then when specific areas of front line expertise are needed, the program manager can pull certain employees in for small periods of time.

Within the past year, the Court provided us with the technical expert for this project, and we are asking now for the program manager position. Our goal, based on the information we have at this time, is to internally cover backfill and overtime costs for the extra time spent by front line employees. (Obviously, our resource needs in the future could change as this new system becomes more fully developed.)

Why Can't We Wait and Ask for This New Employee in the FY14 Budget Process?

Due to the request of the Court and the Planning and Budget Office, we were initially trying to struggle through FY13 and include all of our requests in the FY14 budget. A couple of weeks ago, it became apparent that this was not possible. In addition to the CUC's earlier-than-expected schedule and rapid kick start of the central part of the development process, we have two other issues.

First, our current Misdemeanor Records Division Manager (Neomia Bailey) is planning to retire. Due to her very large heart and devotion to the County, she decided to postpone her retirement from March to December after learning of the CUC's plans. We are placing her in a succession position to the new Division Manager and would like to use her in the meetings at CUC and alongside our requested new program manager and technical person. We cannot wait until FY14 to bring a new program manager in, we need this person as soon as possible so that we can begin training him/her while we have someone with Neomia's expertise available. (We plan to cover Neomia's succession costs for FY13 internally, but will then ask for additional funds to cover her time from October to December in the FY14 budget.)

Second, our resources are already stretched to manage the start-up of the new document managing system which will be happening at the same time. We had originally planned to have the DMS project well underway before the CUC project, but delays in getting the DMS project to final approval have caused an unfortunate scheduling overlap.

That being said, we are cautiously optimistic that we will have sufficient short term salary savings to cover the cost of the new program manager from March until the end of FY13. We would like to offer this option with the understanding that if we are not able to accomplish this, we may need to come back to Court toward the end of the fiscal year to ask for additional funds.

Please Allow Us to Dispel a Rumor

We heard there is an assumption that since we had to add more than a dozen new employees when FACTS was implemented, that we should be able to convert these employees to the development of the new system. Please understand that the additional employees added with FACTS were for data entry and record processing responsibilities. These tasks increased mainly because FACTS required that the County Clerk gather and enter more information than was previously required. Instead of being a step along the way, our office became a clearinghouse for a large amount of data. It is unlikely that the CUC system will change that factor and reduce the volume of our workload. Our office now has one IT position dedicated to Court system operations (the newly provided Business Analyst). We do not have employees who will be freed up as FACTS is phased out.

Thank you for your consideration of this request. Please let us know if you need any additional information.

**TRAVIS COUNTY
DISTRICT AND COUNTY
CRIMINAL COURTS**



**BLACKWELL-THURMAN
CRIMINAL JUSTICE CENTER
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(512) 854-9244
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Date: February 14, 2013
To: Commissioners Court
From: Debra Hale, Director Criminal Court Management
Re: Criminal Courts Staffing Needs Related to CUC TechShare Courts Project

The Criminal Courts Department will play a key role throughout the CUC TechShare Courts Project. The Criminal Courts are committed to participating in this important project and to ensuring the development of a quality case management system while simultaneously utilizing staff expertise and resources cost effectively.

The CUC recently provided Travis County with a detailed project plan which includes the project timeline as well as department resource requirements. The recently revealed CUC TechShare Courts Project plan requires staff resources to participate in high level training and decision making functions immediately. Since the County Courts and the District Courts currently use two separate FACTS databases and have different business processes, our plan is to request funding for two additional Business Analyst FTEs. A new Business Analyst III FTE will be the functional lead for the Criminal Courts department and be assigned primarily to the District Courts. The new Business Analyst I FTE will be assigned primarily to the County Courts. The approach will be to select experienced staff with the ability to adapt to changing roles throughout the course of the project. The staff selected for these two key FTEs will have strong technical skills, strong documentation skills, strong communication skills, and the knowledge base to understand criminal case process integration with other departments. Using this approach will ensure continuity, quality control, and cost efficiencies for the county.

Due to the CUC TechShare project timeline, the effective date for this request is April 1, 2013. The Criminal Courts are able to internally fund the two FTEs for FY13, however, a request for continued funding will be submitted during the FY14 budget process.

For FY13, the cost to fund the two FTEs for the CUC TechShare Project, as well as start-up costs is \$112,508. A budget adjustment has been prepared for approval by the Commissioners Court. The FY14 cost will be \$215,262. This amount will be requested in the department's FY14 budget submission (PB5s are attached for review).

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Amalia Rodriguez-Mendoza
District Clerk, Travis County
Travis County Courthouse Complex
P. O. Box 679003
Austin, Texas 78767

To: Travis County Commissioners
Date: February 15, 2013
Re: Staffing Needs

The District Clerk is currently slated to begin participating in the development of the TechShare project through the Conference of Urban Counties in March 2013. As such, the District Clerk's Office has developed a proposed staffing plan to ensure adequate and appropriate staff involvement in the CUC development project while also ensuring the functions and duties of the office continue without interruption.

The District Clerk's plan involves the assignment of three staff persons to the TechShare development project on a full-time basis. These positions are: 1) Business Analyst III, 2) Court Services Management Administrative Coordinator, and 3) Court Clerk II. In addition to these staff, 10 other individuals will participate in the CUC project on an as-needed basis. They each have extensive knowledge of the processes of the District Clerk's office, to include case intake, court support, records management, accounting, ad hoc reporting and queries, and quality assurance. It is not feasible to hire a single person to fulfill these duties. Instead, the office is working to cross-train current employees to ensure the ability for the office to meet its obligations to the courts and the public in the absence of those assisting with the CUC project.

While cross-training can meet many of our needs, additional staff persons are necessary to ensure continued performance of the office's responsibilities. Although the team that will be assigned to TechShare fulltime will not be in development sessions at the CUC offices on a continual basis, they will very likely be working on TechShare issues between sessions. Many of the processes the District Clerk follows are dictated by the current case management system, FACTS, and are not necessarily efficient or representative of "best practices" in criminal case processing. TechShare affords the District Clerk and other departments using or interfacing with the case management software (courts, County Clerk, prosecutors, probation) the opportunity to redesign these processes for purposes of efficiency, improved coordination among departments, transfer of information, and public access, and perhaps other areas of improvement. Investigating and analyzing these best practices and process improvements prior to scheduled TechShare development sessions will consume much of the working hours of the full-time TechShare team in order to achieve the optimal result from the project. As a result, the team will not be able to assume their regular duties on an ongoing basis in between development sessions. Further, it is anticipated that the prosecutors will be making a substantial change

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Jury Office
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Amalia Rodriguez-Mendoza
District Clerk, Travis County
Travis County Courthouse Complex
P. O. Box 679003
Austin, Texas 78767

in the process of filing cases in the trial court. The District Clerk, along with the County Clerk, courts, and other justice agencies, will need to determine what changes they will need to make to conform to the new prosecutor protocols, particularly in how and when cases will be filed, bonds tracked and monies received, and how case information can be expeditiously provided to defense attorneys, other case participants, and the public. To do so will involve not only the team assigned full-time to the project but also those subject matter experts identified to be a part of the team on an as-needed basis. In order to provide sufficient staff to develop the best possible product while also ensuring the functions of the District Clerk's office are performed without interruption, the District Clerk is requesting the following staffing resources for implementation of TechShare:

1. One Business Analyst II – The District Clerk is assigning a Business Analyst III and a Court Services Management Administrative Coordinator (CSMAC) to the TechShare project on a full-time basis beginning June 2013. The current responsibilities of the Business Analyst III include providing support to several ongoing functions that are vital to District Clerk operations, such as monitoring and maintenance of DMS, interface of the DMS to FACTS, coordination of e-filed documents with both FACTS and the DMS, and routine and ad hoc extractions of data from FACTS or the DMS for analysis and quality control. This position is working on the development of enhanced DMS functionality, specifically a DMS for storing exhibits, administrative records, and confidential criminal filings. The CSMAC is currently responsible for the coordination of the audit of criminal case data for the purposes of reporting case activity to both the Department of Public Safety and the Office of Court Administration. This position also runs routine and ad hoc queries from FACTS to assist in analyzing case filing and disposition trends and to ascertain activity within the cases. The requested Business Analyst II is to assume most of the duties of the Business Analyst III and CSMAC while they are assigned to the TechShare project. The remaining portion of the duties will be assumed by the other Business Analysts in the District Clerk's Office.
2. One Court Clerk I – The District Clerk is assigning a Court Clerk II to the TechShare project on a full-time basis beginning June 2013. That particular Court Clerk II's responsibilities include preparing appeal and habeas corpus records. The District Clerk is reassigning a different Court Clerk II to these duties in the appeals clerk's absence. The reassigned Court Clerk II presently coordinates the issuance of subpoenas and provide public information/service counter support within the Criminal Division. The requested Court Clerk I would perform the duties of the reassigned Court Clerk II.

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3. Overtime funds equivalent to 1 FTE Court Clerk II position – Staff in at least 10 Court Clerk II and Court Clerk II, Senior positions are being assigned to participate in the TechShare development project as the subject matter expertise of each of these employees is required (e.g. case intake, court procedures, case disposition and data entry, jail release processes, judgment and capias preparation, court cost calculation and assessment, mandated reporting). While each of these persons is participating in the TechShare development, other staff will be required to assume their duties, including attending court; receiving, processing, and preparing paperwork; retrieving records; and entering required data. With the myriad of duties and functions collectively performed and the fact that there are several staff within the office that perform these duties, rather than request a position to fill in when others are absent due to their participation in the project, the District Clerk will be assigning the work of the participants to experienced coworkers who perform the same or similar duties or have been recently trained to do so. In the event they are unable to complete all work during established working hours, they will be allowed overtime to ensure the District Clerk's support of court processes and the public continues as required.

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Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Constable Staffing
(\$135,679)	Constable Pct. 1	11/15/12	Constable Staffing
(\$10,000)	County Attorney	11/20/12	Legal Advisory Services
(\$240,179)	HRMD	12/4/12	Benefits income adjustment
(\$12,537)	Tax Office	12/11/12	Reclassification of two positions
(\$7,067)	JP Pct. 5	12/28/12	DPS backlog-drivers license revocation
(\$80,000)	TNR	1/22/13	East Metro Park Multi-Purpose Court
(\$46,900)	TNR	1/29/13	Recycling Program
(\$11,700)	Facilities	2/5/2013	Move for Dist. Clerk to Gault basement
\$5,975,324	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$220,074)	Criminal Courts – Veterans Court Grant
(\$42,497)	Criminal Courts – Bailiff to CPO transition Cost
(\$175,000)	Crim Cts Legally Mandated Fees – Atty Fees & Other Ct Costs for Capital Cases
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$250,000)	Facilities Management – Facilities Best Practices Review
(\$200,000)	General Admin – HUB Requirements Disparity Study (\$35,595 funds from State, restricted-use for this purpose)
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$25,885)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$79,681)	Constable Staffing
(\$2,792,709)	Total Possible Future Expenses (Earmarks)
\$3,182,615	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944			Beginning Balance
(\$8,000)	ITS	11/27/12	IT Infrastructure for FMD Projects
(\$82,552)	EMS	12/11/12	Fire fighting aircraft
(\$649,975)	ITS	1/15/13	Data storage tapes
(\$58,040)	Facilities	1/15/13	Renovation of HMS Courthouse Rm118
(\$60,000)	Facilities	1/15/13	Gault HVAC renovation project
(\$42,283)	TNR	1/29/13	Technical Correction FY 12 Budget Amendment
(\$46,306)	Facilities	2/5/13	Gault basement renovations-Dist. Clerk
\$1,866,788 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
\$ (817,300)	ITS Infrastructure for FMD Projects
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (100,000)	Guardrail-New Installations
\$ (90,000)	Failing Vehicles
\$ (50,000)	Sidewalks-ADA Upgrades
\$ (250,000)	FM 1626 ROW Purchases
\$ (61,954)	Constable Staffing
\$ (1,407,300)	Total Possible Future Expenses (Earmarks)

\$459,488 Remaining CAR Reserve Balance After Possible Future Expenditures

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924 Current Reserve Balance			

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000			Beginning Balance
\$5,496,000 Current Reserve Balance			

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959 Current Reserve Balance			

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778 Current Reserve Balance			

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
(\$196,951)	ITS	10/23/12	OnBase Software
(\$717,746)	ITS	11/6/12	CUC TechShare
(\$1,146,096)	ITS	12/18/2012	TechShare
\$104,002 Current Reserve Balance			

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889 Current Reserve Balance			

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$1,001,050 Current Reserve Balance			

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
(\$1,483,173)	Emergency Services	11/13/12	Regional Radio Service Interlocal
\$683,002 Current Reserve Balance			

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768 Current Reserve Balance			

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000	Current Reserve Balance		

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
(\$2,302,015)	EMS	12/11/12	Reimbursement Resolution
(\$2,941,500)	ITS	12/11/12	Reimbursement Resolution
(\$877,000)	TNR	12/11/12	Reimbursement Resolution
(\$901,912)	FMD	12/11/12	Reimbursement Resolution
\$50,173,426	Current Reserve Balance		