



Travis County Commissioners Court Agenda Request

Meeting Date: February 26, 2013

Prepared By: Kurt Nielsen **Phone #:** 854-7218

Division Director/Manager: Charles Bergh

Department Head/Title: Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: Commissioner Eckhardt, Precinct Two

AGENDA LANGUAGE:

Consider and take appropriate action on the following requests:

- A) A proposed motion to authorize fees at the new facilities located at Northeast Metro Park;
- B) A proposed motion to make a change to the policy regarding refunds of facility rentals; and
- C) A proposed motion allowing Youth Baseball Organizations to charge a spectator fee of up to \$5 per spectator at Travis County's Metro Park Baseball Complexes during their 2013 tournament weekends.

BACKGROUND/SUMMARY OF REQUEST:

- A) Included in the newly constructed skate park at Northeast Metro Park are two (2) new group shelters and two (2) concession pads with electrical service.

We propose adding the two (2) shelters to our current fee schedule as X-Large Shelters at a cost of \$75 per day with a \$50 refundable deposit and a \$10 reservation fee.

We propose to rent the concession pads to potential vendors for \$20 per day on weekdays and \$40 per day on weekends and Holidays with a \$50 refundable deposit and a \$10 reservation fee.

See revised fee schedule: Attachment A

- B) We are proposing to make a change to our policy regarding the refund of athletic field and facility rentals fees. Currently, if someone cancels a shelter or pavilion rental less than twelve (12) days before the event they lose their reservation fee, only (\$10), but not the deposit (\$50 for shelters/concessions and \$100 for pavilions). We propose that if the cancellation is not made more than twelve (12) days prior to the event they would lose their reservation fee and their deposit. We have also added language to clarify the policy.

See revised policy: Attachment B

C) The Sam Bass Youth Baseball Organization is the primary customer at our Northeast Metro Park Baseball Complex. They provide opportunities for youth in the Pflugerville area to play recreational baseball. They have between 250 - 300 youth playing in their baseball recreation league each year. The cost is between \$80 and \$130 per participant for a 12 to 16 game season. Much of the cost of their recreational baseball program is subsidized by their select baseball league tournaments.

The Sam Bass Youth Baseball Organization has requested permission to charge a \$4 spectator fee for people 16 years of age and older during their tournament weekends at Northeast Metro Park (see attached request). They contend that in order to compete with other youth baseball organizations in the area they need to keep their tournament entry fees competitive. Other organizations having tournaments in the Pflugerville area at the Round Rock, Taylor, and Williamson County baseball complexes are able to charge spectator fees. This allows them to lower their tournament entry fees and potentially draw more teams.

In order to be equitable to other users we propose extending the authorization to our users at the Southeast and East Metro baseball complexes. The authorization would be given to organizations requesting permission to charge a spectator fee at baseball tournament events. Any general park use (walkers, joggers, etc.) would be allowed to pass through the area at no charge.

We are requesting this authorization be in effect through the 2013 calendar year as a pilot program. If the program is successful, we will consider returning to Commissioners' Court to make this part of our athletic field rental policies.

See request: Attachment C

STAFF RECOMMENDATIONS:

Staff recommends approval of these motions.

ISSUES AND OPPORTUNITIES:

A) Adding the new Northeast Metro facilities to our fee schedule will enable the public to utilize these amenities for group gatherings and concession opportunities.

B) The revisions to our Refund Policy will reduce last minute cancellations of our facilities and clarify the policy.

C) This is an opportunity to continue to support the youth baseball organizations that utilize Travis County's baseball fields in their efforts to provide opportunities for

youth and raise funds. This will allow these organizations to lower their tournament entry fees and optimistically draw more teams.

FISCAL IMPACT AND SOURCE OF FUNDING:

A) We estimate approximately \$2,000 to \$2,500 per year in revenue from the new shelters and concession pads at Northeast Metro Park.

B) Discouraging last minute cancellations of our shelter and pavilions should increase our rental revenues, however is difficult to quantify.

C) We expect an increase in baseball field use and subsequently increased rental revenue. If the pilot program is successful this year we may propose a new fee to groups requesting authorization to charge spectator fees.

EXHIBITS/ATTACHMENTS:

Attachment A (Revised Fee Schedule)

Attachment B (Revised Refund Policy)

Attachment C (Request Letter)

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	854-4239
Steve Manilla	County Executive	TNR	854-9429
Charles Bergh	Park Director	TNR	854-9408
John Hille	County Attorney	County Attorney	854-9642

CC:

Robert Armistead	Park Division Manager	TNR	854-9831
Tim Speyrer	Park Supervisor II	TNR	989-8706
Tanya Thornhill	Park Supervisor II	TNR	247-7937
Robert Davis	Park Supervisor II	TNR	278-9966

: :
0701 - Parks Planning-

TRANSPORTATION AND NATURAL RESOURCES
FY2010 FEE SCHEDULE
Updated 12/8/09

DESCRIPTION	FEE CHARGE	PROPOSED FEE
PARK FEES		
Day Use	\$10 per vehicle	No Change
Day Use at Hippie Hollow Park	\$12 per vehicle	No Change
Pedestrian/Bicyclist	\$3 per ped / bicy	No Change
Pedestrian/Bicyclist at Hippie Hollow Park	\$5 per ped / bicy	No Change
Primitive Camping aka Day/Night Combo	\$15 per vehicle	No Change
Improved Camping (<i>plus \$10.00 reservation fee</i>)	\$20 per vehicle	No Change
Trailer Parking Fee (<i>No charge to Lone Star Seniors and Veterans</i>)	\$2 per trailer, per day	No Change
Annual Day Use Permit (+ \$2.00 per vehicle at Hippie Hollow)	\$100 per vehicle	No Change
Duplicate Annual Permit (+ \$2.00 per vehicle at Hippie Hollow)	\$50 per vehicle	No Change
Pedestrian/Bicycle Annual (+ \$2.00 per ped/bicy at Hippie Hollow)	\$25 per ped / bicy	No Change
Annual Trailer Parking Permit	\$30 per trailer	No Change
Lone Star Pass for Day Use (Senior Citizens)	No Charge for age 62 or older	No Change
Overnight Camping for Lone Star/Annual Permit Holders	\$7 per night	No Change
Lone Star Veteran Pass for Day Use	No Charge to U.S. Veteran w/ 60% service related disability	No Change
Camping for Lone Star Veterans	No Charge to U.S. Veteran w/ 60% service related disability	No Change
ATHLETIC FIELDS (BASIC)		
<i>Del Valle, East Metro, Moya, Northeast Metro, Southeast Metro, Webberville:</i>		
Reservation Fee - Groups (General) Monday thru Thursday	\$5 per field, per hour	No Change
Reservation Fee - Groups (Non-Profit Youth) Monday thru Thursday	\$5 per field, per hour	No Change
Field Usage - Groups (General)	\$5 per field, per hour	No Change
Field Usage - Groups (Non-Profit Youth)	No Charge	No Change
LIGHTS (\$5.00 per 15 minute increments)		
<i>Del Valle, East Metro, Moya, Northeast Metro, Southeast Metro, Webberville:</i>		
Baseball/Softball		
Groups (General)	\$20 per field, per hour	No Change
Groups (Non-Profit Youth)	\$20 per field, per hour	No Change
LIGHTS (\$7.50 per 15 minute increments)		
Soccer		
Groups (General)	\$30 per field, per hour	No Change
Groups (Non-Profit Youth)	\$30 per field, per hour	No Change
TOURNAMENT/SPECIAL EVENTS (Maintenance Surcharge)		
<i>Del Valle, East Metro, Moya, Northeast Metro, Southeast Metro, Webberville:</i>		
Groups (General)	\$5 per field, per hour	No Change
Groups (Non-Profit Youth)	\$5 per field, per hour	No Change
FIELD PREPARATION (SET-UP ONLY)		
<i>Del Valle, East Metro, Moya, Northeast Metro, Southeast Metro, Webberville:</i>		

TRANSPORTATION AND NATURAL RESOURCES
FY2010 FEE SCHEDULE
Updated 12/8/09

DESCRIPTION	FEE CHARGE	PROPOSED FEE
PARK FEES (continued)		
SHELTER/PAVILION RENTAL		
<i>Ben E. Fisher, Del Valle, Moya, Northeast Metro, Southeast Metro, Webberville. Rental plus \$10.00 non-refundable reservation fee. The fees apply Friday, Saturday, Sunday, & Holidays only.</i>		
Small w/electricity	\$30 per day	No Change
Large w/electricity	\$50 per day	No Change
X-Large w/electricity (add new Northeast Metro Shelters east & west)	\$75 per day	No Change
Deposit (Refundable)	\$50 per shelter, per day	No Change
BASKETBALL SHELTER RENTAL - EAST METRO PARK		
<i>Rental plus \$10.00 non-refundable reservation fee</i>		
X-Large w/electricity	\$75 per day	No Change
Deposit (Refundable)	\$50 per shelter, per day	No Change
COMMUNITY PAVILION CENTER - EAST METRO PARK		
<i>Rental plus \$10.00 non-refundable reservation fee.</i>		
Deposit (Refundable)		
Groups (General & Non-Profit Youth)	\$100 per day	No Change
Daily/Hourly Rate (2 hour minimum required)	\$300 per day	No Change
Groups (General & Non-Profit Youth)	\$35 per hour/2 hr	No Change
PAVILION AT BOB WENTZ PARK		
<i>Rental plus \$10.00 non-refundable reservation fee</i>		
Rental - Hourly Use (4 hour minimum required)	\$10 per hour, 4hr min	No Change
Deposit (Refundable)	\$100 per day	No Change
CONCESSION BUILDING AT MANSFIELD DAM PARK		
<i>Rental plus \$10.00 non-refundable reservation fee</i>		
Rental - Hourly Use (4 hour minimum required)	\$10 per hour, 4hr min	No Change
Deposit (Refundable)	\$100 per day	No Change
CONCESSION BUILDING RENTAL		
Basic Concession Building		
<i>Del Valle, Moya, Webberville (ball fields): Rental plus \$10.00 non-refundable reservation fee.</i>		
Groups (General)	\$100 per building, per day	No Change
Groups (Non-Profit Youth)	\$35 per building, per day	No Change
Deposit (Refundable)	No Charge	No Change
Improved (Enhanced) Concession Building		
<i>East Metro, Northeast Metro, Southeast Metro, Webberville (soccer fields): Rental plus \$10.00 non-refundable reservation fee.</i>		
Groups (General)	\$150 per building, per day	No Change
Groups (Non-Profit Youth)	\$50 per building, per day	No Change
Deposit (Refundable)	No Charge	\$50 per day
Improved Concession with Shelter		
<i>East Metro, Northeast Metro, Southeast Metro:</i>		
<i>Rental plus \$10.00 non-refundable reservation fee.</i>		
Groups (General)	\$200 per building, per day	No Change
Groups (Non-Profit Youth)	\$125 per building, per day	No Change
Deposit (Refundable)	\$50 per shelter, per day	No Change
CONCESSION PADS (NORTH & SOUTH) with electrical service		
<i>Northeast Metro (Skate Park): Rental plus \$10.00 non-refundable reservation fee.</i>		
<i>Rental Weekdays (all groups)</i>	new facility	\$20 per pad/per day
<i>Rental Weekends & Holidays (all groups)</i>	new facility	\$40 per pad/per day
<i>Deposit (Refundable) (all groups)</i>	new facility	\$50 per pad/per day

Policy for Refund of Athletic Field and Facility Rentals

- Travis County Parks must receive a cancellation request twelve (12) business days (*Monday thru Friday*) in advance of the scheduled event date in order for the renter to receive a full refund, which will include all fees except the non-refundable reservation fee.
- If a renter fails to cancel his/her reservation twelve (12) business days (*Monday thru Friday*) prior to the rental date, he/she will forfeit all reservation fees *and deposits*.
- Athletic Field light fees, field preparation fees, and other use fees (*not to include reservation fees*) are eligible for refund if cancellation is made ~~four~~ (4) business days prior to the event. *If written cancellation is not made prior to the event through the Parks Reservation Office, use of the facility will be assumed.*
- Renters may make changes (if no schedule conflict exists) to their athletic field reservation (alterations of the hours reserved) provided that it is done four (4) business days (*Monday thru Friday*) prior to the event. *Reservations cannot be reduced to less than four (4) hours per field.*
- All fees are due to the Parks Office four (4) business days (*Monday thru Friday*) prior to the rental date.
- All fees will be refunded in the case of rainouts. All rainouts are determined by park staff.

Date: January 22, 2013

Requesting Party: Sam Bass Youth Baseball

Requesting to: Travis County Parks and Recreation

Subject: Travis County Parks and Recreation Proposed Gate Fee Use

Historically Sam Bass has not been allowed to charge a spectator gate fee at the North East Travis County complex, due to this the ability to compete in the market for tournaments has been difficult. In order to compete in the market (which will require the reduction of entry fees for tournaments) Sam Bass Baseball is proposing a \$4 per spectator gate fee charge for people 16 years of age and older on tournament weekends only (league weekends will remain free admission). This fee will help offset the increase cost for field rentals during tournaments. Sam Bass agrees to charge "baseball tournament" spectators only this \$4 fee.

Any general use (walking, jogging etc.) parties utilize the sidewalks or pathways into or out of the baseball area they will be allowed to pass through at no charge.

We are confident that our ability to regain some market share in the area by approving this measure. We are also very thankful to the commissioners and staff of Travis County for their continued support of the league and other youth of this area.

Sincerely

Darrell Fletcher

President

Sam Bass Youth Baseball