



Item 12

Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, February 26, 2013

Prepared By/Phone Number: C.W. Bruner, 854-9760

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve twelve-month extension (Modification No. 25) to Contract No. 4400000009 (HTE Contract No. 02T00215OJ), Milliman USA, Inc., for actuarial services for the Travis County self-funded plan.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The contract is for actuarial services for the County self-funded plan. The contractor assesses the County's experience in the self-funded plans for the Preferred Provider Organization (PPO) and the Choice EPO (EPO). The Commissioners Court approved the award of this contract on June 18, 2002.

- This Modification No. 25 will approve the hourly rate set forth in Attachment F of the contract and will extend the contract for an additional twelve months, from April 1, 2013 through March 31, 2014.

- **Contract Modification Information:**

Modification Amount: \$80,000.00(Estimate)

Modification Type: Bilateral

Modification Period: April 1, 2013 through March 31, 2014

- **Funding Information:**

SAP Shopping Cart # / Funds Reservation #: N/A

Funding Account(s):

Comments: Funding is processed at the time of requirement.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



Human Resources Management Department

HHRMD

1010 Lavaca #200

• P.O. Box 1748



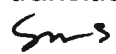
• Austin, Texas 78767

• (512) 854-9626 / FAX(512) 854-3128

November 5, 2012

MEMORANDUM

To: C.W Bruner, Purchasing

From: John Rabb Benefit Manger 
Cindy Purinton- Benefit Administrator- transition 
Shannon Steele Benefit Administrator 

Department: Human Resources Management Department

Re: FY13 Milliman USA Actuarial Renewal

Contract #: 02T002150J- Actuarial Services for Self Funded Plan

Actuarial services for the Travis County Self Funded Plan have been performed satisfactorily by Milliman USA for the last contract period. It is the recommendation of Benefit Staff to extend this contract for a subsequent contract period from April 1, 2013 to March 31, 2014. This is a Professional Services contract and has been deemed exempt from the County Purchasing Act.

Funding # 111 006 8956 511 180

The following are the current staff and rates for Milliman for Travis County.

Consultant	Title	Rate
Allen, James	Analyst	\$150
Attaway, Tom	Senior Actuary	\$245
Bauerlein, John	Principal	\$365
Berger, Corey	Senior Actuary	\$245
Brace, Gary	Principal	\$365
Choi, Jason	Actuary	\$200
Davis, Zach	Associate Actuary	\$150
Dong, Hailey	Associate Actuary	\$150
Esslinger, Ryan	Analyst	\$150
Flaks, Joe	Associate Actuary	\$150
Fritzer, Jackie	Analyst	\$150
Hayes, David	Senior Actuary	\$245
Heintzelman, Joe	Associate Actuary	\$150
Janke, Emily	Actuary	\$200
Killian, Rachel	Senior Actuary	\$245
Large, Andy	Actuary	\$200
Leyton, Liz	Analyst	\$150
Lorenz, Amanda	Analyst	\$150
Mone, Bob	Senior Actuary	\$245
Myers, Liz	Senior Actuary	\$245
Reinstein, Josh	Actuary	\$200
Sanders, Sabrena	Admin Support	\$ 80
Santmyer, Dan	Senior Actuary	\$245
Sgrosso, Greg	Associate Actuary	\$150
St. John, Kathy	Admin Support	\$ 80
Stone, Patrick	Analyst	\$150
Swenson, Ryan	Senior Actuary	\$245
Tate, Bob	Senior Actuary	\$245
Troupe, Dayne	Analyst	\$150
Troupe, Tanya	Analyst	\$150
Weiner, Adrienne	Analyst	\$150
White, Courtney	Principal	\$365
Wille, Todd	Associate Actuary	\$150
Wittmann, Sondra	Associate Actuary	\$150
Wolf, Kory	Analyst	\$150
Yip, David	Analyst	\$150

Kathy Swanson

Health Practice Manager/Office Manager
 945 E. Paces Ferry Rd. NE
 Suite 2500
 Atlanta, GA 30326-1362
 Direct + 1 404 254 6755
 Fax + 1 404 237 6984
kathy.swanson@milliman.com

ISSUED BY: PURCHASING OFFICE 700 Lavaca Street 8 th Floor AUSTIN, TX 78701	PURCHASING AGENT ASST: C.W. Bruner TEL. NO: (512) 854-9760 FAX NO: (512) 854-4211	DATE PREPARED: February 14, 2013
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ISSUED TO: 1000002741 Milliman, Inc. Attn: Mr. John Bauerlein 3424 Peachtree Road NE, Suite 1900 Atlanta, GA 30326-1123	MODIFICATION NO.: 25	EXECUTED DATE OF ORIGINAL CONTRACT: June 18, 2002
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ORIGINAL CONTRACT TERM DATES: April 1, 2002 through March 31, 2003 CURRENT CONTRACT TERM DATES: April 1, 2013 through March 31, 2014

FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$25,000 (NTE) Current Modified Amount: \$80,000.00 (Estimate)

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1.0 By this modification, County exercises its annual option under subsection 2.21 to extend this contract for an additional contract period of one year commencing on April 1, 2013 and ending on March 31, 2014.

2.0 The following is added to Section 5.0 INVOICING AND PAYMENT between 5.275 and 5.28:

5.276 In consideration of full performance of the services and activities referred to in 3.0 and 4.0 of this contract as stated before this modification and performed during and after this option period, County shall pay Contractor based on the time incurred to provide services at the fees stated in the Attachment F attached to Modification No. 24. The fees and expenses to be incurred during this additional contract year ending March 31, 2014 are estimated to be \$80,000.

3.0 The following is added to Section 5.0 INVOICING AND PAYMENT between 5.285 and 5.3:

5.286 In consideration of full performance of the specific services and activities referred to in Paragraph 2.0 of Modification No. 2 and the general provisions in 3.0 and 4.0 of this contract as stated before this modification and performed during and after this option period, County shall pay Contractor based on the time incurred to provide services at the fees stated in the Attachment F attached to Modification No. 24. The fees and expenses to be incurred during this additional contract year ending March 31, 2014 are estimated to be \$80,000.

4.0 All terms and conditions related to the services remain unchanged and in full force and effect.

5.0 EFFECTIVE DATE

5.1 The changes in this modification are effective April 1, 2013

Note to Vendor:

- Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
- DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: _____ SIGNATURE	
BY: _____ PRINT NAME	DATE: _____
TITLE: _____ ITS DULY AUTHORIZED AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

Attachment F
Current Staff and Applicable Rates for Milliman, Inc.

Staff may change during the year. Not all of the staff listed below will provide services to Travis County.

Consultant	Title	Rate
Allen, James	Analyst	\$150
Attaway, Tom	Senior Actuary	\$245
Bauerlein, John	Principal	\$365
Berger, Corey	Senior Actuary	\$245
Brace, Gary	Principal	\$365
Choi, Jason	Actuary	\$200
Davis, Zach	Associate Actuary	\$150
Dong, Hailey	Associate Actuary	\$150
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Troupe, Dayne	Analyst	\$150
Troupe, Tanya	Analyst	\$150
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White, Courtney	Principal	\$365
Wille, Todd	Associate Actuary	\$150
Wittmann, Sondra	Associate Actuary	\$150
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