



**Travis County Commissioners Court Agenda Request
Travis County Housing Finance Corporation**

Meeting Date: February 19, 2013

Prepared By/Phone Number: Karen Thigpen, Assistant Manager/854-4743

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to execute a letter to TDHCA to renew HOME contract #1001327 for funding for Tenant Based Rental Assistance, which is part of the Travis County Self-Sufficiency Program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: The HFC's Tenant Based Rental Assistance (TBRA) program, and access to the state's Reservation System for funding, require renewal in March 2013. The TBRA/Travis County Self-Sufficiency program targets at risk households that need gap assistance while working toward self-sufficiency goals. Since beginning in mid-2009, the program has assisted approximately 45 households. Since the HFC has access to the Reservation System already, TDHCA only requires a letter requesting continued access (see attached).

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

REQUIRED AUTHORIZATIONS: Karen Thigpen, Assistant Manager/854-4743; Leslie Browder, County Executive, Planning and Budget/854-9106

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TRAVIS COUNTY HOUSING FINANCE CORPORATION

TRAVIS COUNTY ADMINISTRATION BUILDING
P.O. Box 1748
(512) 854-9116

700 LAVACA, SUITE 1560
AUSTIN, TEXAS 78767
Fax (512) 854-4210

February 5, 2013

Ms. Sara Newsom
HOME Program Director
Texas Department of Housing and Community Affairs
221 East 11th Street
Austin, Texas 78701

Dear Ms. Newsome,

Travis County, via the Travis County Housing Finance Corporation (HFC), is a current contract administrator (CA) (HOME contract #1001327) of Tenant Based Rental Assistance (TBRA) funding from the Texas Department of Housing and Community Affairs (TDHCA). We have been a CA since 2009. This program has proven successful within our community and has assisted numerous families in becoming self-sufficient and acquiring stable permanent housing.

As such, the Travis County Housing Finance Corporation respectfully requests to renew our participation in the Reservation System that TDHCA has available for the HOME-Tenant Based Rental Assistance funding. The HFC understands there is no match required for the TBRA program.

I officially authorize submission of this request. Should you have any future questions or follow-up regarding this request, please contact Andrea Shields, Manager, at (512) 854-9116 or Karen Thigpen, Assistant Manager at (512) 854-4743.

Thank you. We look forward to receiving your response

Sincerely,

Samuel T. Biscoe
President, Travis County Housing
Finance Corporation

Cc: Board of Directors
Leslie Browder, County Executive, Planning and Budget
Andrea Shields, Manager