Item 11



Travis County Commissioners Court Agenda Request

Meeting Date: February 5, 2013

Prepared By/Phone Number: Juanita Jackson 854-4467

Elected/Appointed Official/Dept. Head: Sherri E. Fleming, County Executive for Health and Human Services and Veterans Service

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action to authorize Texas AgriLife Extension Services – Travis County to accept the donation of computer equipment from Texas A & M University System for use with Texas AgriLife.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached memo

STAFF RECOMMENDATIONS: TCHHS&VS staff recommends approval of this donation.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING:

See attached memo

REQUIRED AUTHORIZATIONS:

Cyd Grimes, C.P.M., Travis County Purchasing Agent Kent Hubbard, Purchasing Sherri Fleming, County Executive – HHS/VS Dolores Sandman, AgriLife Extension Director Lydia Domaruk, AgriLife Extension Agent-Urban Youth Development



То:	Purchasing, Travis County
From:	Dolores Sandmann
Subject:	4-H CAPITAL Computer/Software Donation
Date:	January 28, 2013

This memo serves as official notification that the Texas A&M AgriLife Extension Service - 4-H CAPITAL program in Travis County is donating 20 new laptop computers and software licensing to Travis County that was purchased through funds held at A&M. Since all equipment at the AgriLife Extension office at 1600-B Smith Road, Austin, Texas belongs to Travis County, it makes sense to have these laptops become part of the Travis County AgriLife Extension assets as well. Please reference the attached documents which list the details for each computer/software.

Should you have any questions, or need further clarification, please feel free to contact me at 512.854.9600.

Sincerely,

Dolores Sandmann County Extension Director Texas A&M AgriLife Extension Service - Travis County

cc: Sherri Fleming, County Executive - HHSVS Kent Hubbard, Purchasing Elida Urtado, AgriLife Extension Office Manager Lydia Domaruk, AgriLife Extension Agent-Urban Youth Development

> Texas A&M AgriLife Extension Service-Travis County 1600-B Smith Road | Austin, Texas 78721

Tel. 512-854-9600 | Fax. 512-854-9611 | AgriLifeExtension.tamu.edu

Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin, The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

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VA N/A	HUB	YES
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Customer: TRAVIS COUNTY Contact: Sheryl Holder Customer#: 316301 Phone: (512)+854-1922 Email: Sheryl.Holder@co.travis.tx.us Date of Issue: August 8, 2012

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Vanessa Rodriguez

From: Sent: To: Subject: Rosy Melchor <rcmelchor@ag.tamu.edu> Wednesday, January 16, 2013 3:41 PM Vanessa Rodriguez xnet

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