



Travis County Commissioners Court Agenda Request

Meeting Date: January 29, 2013

Prepared By/Phone Number: Melissa Velasquez, Judge's Office, x49555

Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION TO APPOINT RON HUBBARD TO THE TRAVIS COUNTY CHILDREN'S PROTECTIVE SERVICES BOARD EFFECTIVE IMMEDIATELY THROUGH JANUARY 31, 2016. (JUDGE BISCOE)

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

As a previous appointee, Mr. Hubbard has many years of experience related to the Children's Protective Services Board. He is very interested in service to the board. See attached resume.

STAFF RECOMMENDATIONS:

Recommend appointment to serve a full 3-year term expiring January 2016.

ISSUES AND OPPORTUNITIES:

n/a

FISCAL IMPACT AND SOURCE OF FUNDING:

n/a

REQUIRED AUTHORIZATIONS:

n/a

Travis County Children's Protective Services Board

Meeting Location: Juvenile Justice Center – Gardner-Betts, 2515 S. Congress Ave, Austin, Texas	Meeting Date/Time: 3rd Tuesday, 6:30 p.m.
Region 07 Program Director: Danya Derrick, danya.derrick@dfps.state.tx.us (834-3435)	Month Officers are Elected: September
Travis County Contact: Andrea Colunga Bussey (854-4102), Lisa Hill (854-7873)	Most recent update: 09/11/2012

TITLE	NAME	MAILING ADDRESS	TELEPHONE	TERM EXPIRES
1.	CHAIRPERSON	Carole Hurley		Dec 2014 Pct. 2 (Eckhardt)
2.	VICE-CHAIRPERSON	Nikki C. Simms		May 2014 Pct. 1 (Davis)
3.	TREASURER	Matt Garcia		January 2013 Pct. 3 (Huber)
4.	SECRETARY	Mary K. Wolf		January 2013 Pct 3 (Huber)
5.	MEMBER	Ann Stanley		July 2013 County Judge Biscoe
6.	MEMBER	Lindsey Hale		December 2014 County Judge Biscoe
7.	MEMBER	Laura Wolf		July 2013 Pct. 2 (Eckhardt)
8.	MEMBER	Jeanne Stamp		December 2014 Pct. 4 (Gomez)
9.	MEMBER	Lynn Perkins		Feb 2015 Pct. 4 (Gomez)
10.	MEMBER	DeeLyle Bryan		June 2014 Pct. 1 (Davis)
11.	MEMBER	Blaine H. Carr		June 2013 Pct. 2 (Eckhardt)
12.	MEMBER	Angelica Salinas Evans		October 2015 Pct. 4 (Gomez)
13.	MEMBER			County Judge Biscoe
14.	MEMBER			Pct. 3 (Huber)
15.	MEMBER			May 2015 Pct. 1 (Davis)
	Ex-Officio Member TCHHS-OCS	Andrea Colunga Bussey 100 N. IH 35, Austin, TX 78701 <i>email: andrea.colunga@co.travis.tx.us</i>	Wk: 854-4102 Fax: 854-5879	
	Ex-Officio Member TCHHS&VS-OCS	Sherri Fleming 100 N. IH 35, Austin, TX 78701 <i>email: sherri.fleming@co.travis.tx.us</i>	Wk: 854-4101 Fax: 854-5879	
	Ex-Officio Member TC Juvenile Probation	Chief Estela Medina 2515 South Congress, Austin, TX 78704 <i>email: estela.medina@co.travis.tx.us</i>	Wk: 854-7069 Fax: 854-7097	
	Ex-Officio Member TC Juvenile Probation	Barbara Swift 2515 South Congress, Austin, TX 78704 <i>email: barbara.swift@co.travis.tx.us</i>	Wk: 854-7013 Fax: 854-7099	
	Youth Member			
	Foster Parent Liaison/Ex-Officio			



Application for Appointment

Board/Commission:

Name (Last, First, Middle): Hubbard, Jr. Ronald Edgar <i>"Ron"</i>	
Home Address (Street, City, Zip):	Home Phone: n/a
Mailing Address (Street, City, Zip): same	Cell Phone:
Employer: City of Austin HHSD	Email:
Occupation: Early Childhood Coordinator	FAX Number:

Are you a Travis County Resident? Yes No

What Precinct do you live in? Precinct 1 Precinct 2
 Precinct 3 Precinct 4

How much time can you devote each month? 5-8 hours 13-16 hours
 9-12 hours More than 16 hours

Skills and Experience:

- | | | |
|--|---|---|
| <input type="checkbox"/> Advertising | <input checked="" type="checkbox"/> Finance/ Budget | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Administration Management | <input type="checkbox"/> Fund Raising | <input type="checkbox"/> Operations |
| <input checked="" type="checkbox"/> Child Care | <input checked="" type="checkbox"/> Government | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Consulting | <input type="checkbox"/> Health Care | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Education | <input type="checkbox"/> Human Resources | <input type="checkbox"/> Public Speaking |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Legal | <input type="checkbox"/> Sales |
| | | <input type="checkbox"/> Writing/ Communication |

Other: _____



Application for Appointment

Please describe your interest in serving on the Board/Commission and any qualifications, areas of expertise or special interests that relate to your possible appointment. Please specify any other board appointments (past or present) and length of service, if applicable.

My career has been dedicated to serving children, primarily in the early childhood and child care areas. I want to use my personal volunteer time to that same goal. I served on the CPS Board from 2000 to 2009, and I am willing to serve again. My expertise in early childhood, social services, and work with at-risk families proved to be valuable skills in my previous work on the CPS Board. I have attached my resume and references.

Please submit your resume with this application, with references and contact information.

I agree to file with the County Judge the attached non-conflict of interest affidavit prior to being considered for an appointment by Travis County. I further agree to file an amendment in the event my status should change during my tenure on a county board.

Signature: _____

A handwritten signature in blue ink, appearing to be "R. H. M.", is written over a horizontal line.

Date: _____

A handwritten date in blue ink, "5/11/2012", is written over a horizontal line.

Ron Hubbard

Application to: Travis County Child Protective Services Board

References

Jim Lehrman
Travis County HHS&VS
854-4100
Jim.Lehrman@co.travis.tx.us

Milbrey E. Raney
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P. O. Box 302367
Austin, Texas 78703
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AUSTIN TX 78749
633-3465
rmattingly665@gmail.com

Ron Hubbard

Cell
Work

Austin, Texas 78745

RESUME

Work Experience

City of Austin – Health and Human Services Department

February 2003 to Present: Early Childhood Coordinator, Human Services Division and, as of November 2011, Maternal, Child, and Adolescent Health Division. Duties include program coordination support for child care and child abuse/neglect social service contracts including development and management of requests for applications for services, assistance with program design and development, certification of City child care funding, technical assistance for child care providers and citizens, and preparation of requests for City council action, participation in and facilitation of community planning in coordination with County and United Way staff, and staff liaison to Early Childhood Council (formerly the Child Care Council).

August 2002 to February 2003: Business Planner in the Financial Services Unit. Duties include Departmental Business Plan and performance measure coordination, data collection, reporting, and database management. Certification of City and County child care dollars, and financial reporting of certification funds.

March 1995 to August 2002: Early Childhood Planner for the Early Childhood Services Office. Duties include support for Child Care Council activities and committees, Community Action Network Early Care and Education Planning liaison, program support for child care contracts, development and management of requests for proposals for services and facilities, assist in program design and development, certification of City and County child care dollars, technical assistance for child care providers and others, preparation of requests for City council action, and City liaison and coordinator of the Dove Springs collaboration (until August 1996).

January 1997 to September 1999 (temporary assignment): Interim Early Childhood Coordinator for the City of Austin. Duties in addition to Planner's duties included support for the Child Care Council, supervision of one to four employees, budget management for the ECS unit, and liaison to community groups.

May 1998 to November 1998 (temporary assignment): Acting Manager of CenTex Child Care Management Services (CCMS). Additional duties included temporary supervision of the CCMS unit including approximately 38 employees with direct supervision of five employees, coordinating an intensive audit of CCMS client files, oversight of the CCMS operations transition from the City to two other agencies, coordination with two local Workforce Development Boards and Texas Workforce Commission, and assistance with the transition of employees to other agencies or to other City positions.

Austin Community Nursery Schools (now Mainspring)

July 1986 to March 1995: Executive Director of a non-profit, human service/child care agency serving low-income families. Duties included management of multiple sites with up to 55 employees; report to and work with a volunteer Board of Directors; budget management and financial

reporting for budgets ranging from about \$800,000 to \$1.5 million; contract administration of TDHS Title XX, Child Care Food Program, City of Austin, Travis County, CCMS, and United Way contracts; developed policies and procedures for personnel and programs; grant writing; coordinated facilities renovation, purchase, and upkeep; and public relations.

June 1980 to July 1986: Center Director of ACNS-South School, a center serving 63 children ages one through five years, with 15 staff members. Supervised 14 staff. Managed day-to-day center operations including five classrooms, social services and food service. Provided business management duties for agency.

February 1978 to June 1980: Lead Teacher of two year olds' class at ACNS-North School. Supervised assistant teacher.

Austin Community College - Child Development Department

January 1980 to December 1986 and August to December 1997: Part-time instructor of Child Development, taught 12 semesters of infant development, child development, and child care program management courses.

Child, Inc./Austin I.S.D. - Education for Parenthood Project

January 1977 to February 1978: Teacher of infants and toddlers in a program for teenage parents located on-site at Kealing Junior High and LBJ High School. Worked with pregnant and parenting teens to develop parenting skills.

The Brown Schools – Oaks Unit

1972-1976: Mental Health Worker and Senior MHW at a residential treatment center for emotionally disturbed children and adolescents in the Intensive Care Unit and in an open dormitory setting. As Senior, supervised six Mental Health Workers in the ICU.

Professional -- Member of the Austin, Texas, and National Associations for the Education of Young Children and the Southern Early Childhood Association. Served as Public Policy Chair, AAEYC President, and Representative to TAEYC Board. Presented at local, state and national AEYC conferences. Served on Austin Child Care Council.

Volunteer – 2000 – 2009: Member and Treasurer of Travis County Child Protective Services Board and Children's Protective Assistance, Inc. dba Capital Area Safe Kid's Fund Board.

Currently: Advisory Board Member of Partnerships for Children

Education – University of Texas at Austin, B.S. in Home Economics - Child Development; and Social Welfare Sequence

NON-CONFLICT OF INTEREST AFFIDAVIT

DEFINITION:

“No County appointed official, whether paid or unpaid, shall engage in any business or transaction or shall have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties in the public interest or would tend to impair his/her independence of judgment or action in the performance of his/her official duties.”

Know All Men by These Present

Ron Hubbard has read and understands the definition shown above as it relates to any possible conflict of interest.

The undersigned makes this affidavit as specified to clearly state that his/her appointment to CHILD PROTECTIVE SERVICES Board of Directors will not create a conflict of interest on his/her part or on the part of any immediate family member.

In witness thereof, the undersigned has signed and sealed this instrument on this the 11th day of MAY 2012.

Ron Hubbard
Signature of Appointee

5/11/2012
Date

Personally appeared before the undersigned, RON HUBBARD, who after being duly sworn, deposes and states that the facts stated in the above affidavit are true. Signed on this 11 day of may 2012

Leslie Boyd
Notary Public In and for The State of Texas

