

## Item 8



# Travis County Commissioners Court Agenda Request

**Meeting Date:** January 15, 2013

**Prepared By/Phone Number:** John Carr, 854-4772

**Dept. Head:** Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

**County Executive:** Leslie Browder, Planning and Budget, 854-9106

**Sponsoring Court Members:** Commissioner Eckhardt

*John Carr for  
Roger El Khoury  
JB*

### AGENDA LANGUAGE:

Consider and take appropriate action regarding a request from the Capital Area Metropolitan Planning Organization (CAMPO) to hold their monthly meetings at the 700 Lavaca Building.

### BACKGROUND/SUMMARY OF REQUEST:

Facilities Management Department (FMD) received a request from the CAMPO to hold their monthly meetings at the 700 Lavaca Building on the 2<sup>nd</sup> Monday of each month starting in February 2013 from approximately 5:00 pm to 9:00 pm. FMD reviewed the request and met with CAMPO staff to go over their request.

### STAFF RECOMMENDATIONS:

Based on the information provided, Facilities Management Department recommends that the Commissioners Court approve the request from CAMPO for the recurring use of the 700 Lavaca Building for the monthly meetings. Further, FMD recommends that the CAMPO Board and Staff Members be permitted to park at the 700 Lavaca Parking Garage for free by validation of their parking tickets. Since the 700 Parking Garage is a revenue generating facility, FMD recommends that CAMPO visitors be given the option to park at the garage for the standard evening parking fee, or park for free at the surface parking lots near the USB/Holt Building two blocks north of the 700 Parking Garage.

### FISCAL IMPACT AND SOURCE OF FUNDING:

Revenue of the 700 Lavaca Parking Garage is anticipated to decrease by approximately \$125 per month based on 25 persons combined of CAMPO Board and Staff Members who will be provided free parking. This validation of free parking for these individuals will therefore equate to an annual loss of revenue income of roughly \$1,500.

### REQUIRED AUTHORIZATIONS:

N/A



## ITEM 8

October 2, 2012

The Honorable Sarah Eckhardt  
Travis County Commissioner  
700 Lavaca Street  
Austin, Texas 78701

Dear Commissioner Eckhardt:

As you know, the Capital Area Metropolitan Planning Organization (CAMPO) is almost entirely funded with federal transportation planning funds. As such, we have to manage our agency's budget with quite a bit of uncertainty from year to year. We are always looking for ways to save taxpayer dollars while continuing to provide a quality service to the Capital Area.

When we visited Travis County's new offices at 700 Lavaca, we were impressed with the possibilities that the multi- function room could have for future CAMPO Transportation Policy Board meetings. The size and versatility of that room seems to fit perfectly with the needs that we have for our monthly meetings. As you know, the Policy Board meetings are generally held on the second Monday of each month, beginning at 6:00 p.m.

We currently hold our monthly meetings on the University of Texas at the Joe C. Thompson Conference Center. Although it has been a great location, we are searching for an alternative site that would allow us more flexibility if we have to cancel meetings, change meeting dates, etc. We would like to explore the possibilities of conducting future Policy Board meetings in the multi-function room with the appropriate county staff. Please let me know the best way to proceed with this request.

Thanking you in advance,

A handwritten signature in black ink that reads "Maureen McCoy". The signature is written in a cursive, flowing style.

Maureen McCoy  
Director

c: The Honorable Samuel T. Biscoe  
The Honorable Karen Huber