

Item 1



Travis County Commissioners Court Agenda Request Capital Health Facilities Development Corporation

Meeting Date: December 11, 2012

Prepared By/Phone Number: Karen Thigpen, Assistant Manager/854-4743

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve minutes of Board of Directors meetings of October 16, 2012.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116;
Leroy Nellis, Budget Manager/854-9066

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
CAPITAL HEATH FACILITIES DEVELOPMENT CORPORATION
TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, OCTOBER 16, 2012**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEATH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, October 16, 2012, at 2:07 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Margaret Gomez, Secretary; Karen Huber, Treasurer; and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE CONTRACT FOR TRAVIS COUNTY TO PERFORM ADMINISTRATIVE, ACCOUNTING, AND CLERICAL SERVICES FOR THE TRAVIS COUNTY CORPORATIONS FOR OCTOBER 1, 2012 TO SEPTEMBER 30, 2013.

The Board heard from: Andrea Shields, Manager

Motion: Director Eckhardt moved to approve the request.
Director Huber seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	yes
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:09 p.m.

Margaret Gomez, Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION
TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION
TRAVIS COUNTY DEVELOPMENT AUTHORITY
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE
CORPORATION
HELD ON TUESDAY, NOVEMBER 13, 2012**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION Board of Directors was held on Tuesday, November 13, 2012, at 1:55 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Sarah Eckhardt, Vice President; Margaret Gomez, Secretary; and Ron Davis, Assistant Secretary.

1. CONSIDER AND TAKE APPROPRIATE ACTION TO APPROVE A SUCCESSOR TRUSTEE FOR THE TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, TRAVIS COUNTY INDUSTRIAL DEVELOPMENT COPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY, TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION.

The Board heard from: Andrea Shields, Manager, Greg Hasty and Cam Lindsey with Wilmington Trust.

Motion: Director Biscoe moved to approve the request.
Director Eckhardt seconded the motion.

Motion carried:

Director Biscoe	yes
Director Eckhardt	yes
Director Huber	absent
Director Gomez	yes
Director Davis	yes

Staff Note: N/A

ADJOURN

The meeting was adjourned at 2:00 p.m.

Margaret Gomez, Secretary