



Travis County Commissioners Court Agenda Request

Meeting Date: December 4, 2012

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

12/4/2012

FY 2013

NEW BUDGET

BA#	INTERNAL ORDER/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1		0001	124007	485190	Criminal Cts	Donation Revenue	\$10,000.00		1
		0001	124007	511350	Criminal Cts	Gifts	\$7,000.00		
		0001	124007	511400	Criminal Cts	Transportation Asst.	\$3,000.00		



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Alan Miller, Planning and Budget Analyst, Sr. *Am*

DATE: November 26, 2012

RE: Budget donated funds received in Commissioners Court through agenda item 25 on the Commissioners Court Agenda from November 13, 2012.

On November 13, 2012, the Commissioners Court approved through item 25 the receipt of a donation to support the activities of the Youthful Support Court by providing incentives and tangible rewards to participants. The County Auditor's Office has certified the donation as \$10,000 of additional revenue and the department has submitted a budget adjustment to budget the donated funds. Pursuant to the FY 2013 Budget rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO has reviewed this budget adjustment and believes it is consistent with the intent by which the donation was accepted by the County and recommends approval of the transfer.

cc: Jessica Rio, Budget Director
Leslie Browder, County Executive, PBO
Judge Brenda P. Kennedy, District Judge 403rd District Court
Debra Hale, Criminal Courts

TRAVIS COUNTY
AUDITOR'S OFFICE


NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
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861866

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Donation for 403rd District Court Youthful Offender
Program; Criminal Court

Date: November 20, 2012

I hereby certify additional Criminal Court funds of \$10,000.00. These funds were received from Paul Larkin as a donation and should be allocated as follows:

<u>Fund</u>	<u>Cost Center</u>	<u>Account</u>	<u>Description</u>	<u>Internal Order</u>	<u>Amount</u>
0001	1240070001	485190	Donation	600340	\$10,000.00

If you have any questions, please call.

NR/dw

cc: Paul S. Lyon, First Assistant County Auditor
Jose Palacios, Chief Assistant County Auditor (in succession)
Patti Smith, Chief Assistant County Auditor
DeDe Bell, Chief Assistant County Auditor
David Jungerman, Financial Services Manager
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst - Revenues
Jessica Rio, Budget Director, PBO
Leroy Nellis, Budget Director (in succession), PBO
Alan Miller, Budget Analyst Sr., PBO
Debra Hale, Director of Court Mgmt, Criminal Courts
Tonya Arnecke Watson, Program Manager, Criminal Courts
Joseph Kertz, Lead Financial Analyst, Criminal Courts

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Header Information for Entry Doc Number

400001359

Doc. Number 400001359 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Nov 26, 2012
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
 Process UI BALA Process BALT Original. Applic. BWB Doc. Family
 Creation Date Nov 27, 2012 Creation Time 10:43:23
 Creator MILLERA1 Year Cohort Public Law
 Resp. Person JOSEPH KERTZ Legislation

Additional Data

Header Text Youthful Offender Support Court Donation

TextName

Lines **Total Document** 20,000 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1240070001	511350	1210 NOT-RELEVANT	600340	7,000	Budget for Gift Cards
000002	0001		1240070001	485190	1210 NOT-RELEVANT	600340	10,000	Set-up New Revenue - Youthful Offender Support Crt
000003	0001		1240070001	511400	1210 NOT-RELEVANT	600340	3,000	Budget for Bus Passes

[Signature] Nov 27, 2012

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
(\$1,881)	TNR	11/13/12	Security
\$6,519,386	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$220,074)	Criminal Courts – Veterans Court Grant
(\$42,497)	Criminal Courts – Bailiff to CPO transition Cost
(\$175,000)	Criminal Courts Legally Mandated Fees – Attorney Fees & Other Court Costs for Capital Ca
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$250,000)	Facilities Management – Facilities Best Practices Review
(\$200,000)	General Administration – HUB Requirements Disparity Study (\$35,595 funds from State, res
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$25,885)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$217,241)	Constable Staffing
(\$2,930,269)	Total Possible Future Expenses (Earmarks)
\$3,589,117	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944 (\$8,000)	ITS	11/27/12	Beginning Balance IT Infrastructure for FMD Projects
\$2,805,944 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified During the FY 13 Budget Process:

Amount	Explanation
\$ (817,300)	ITS Infrastructure for FMD Projects
\$ (660,000)	Virtual tape Library option 3
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (100,000)	Guardrail-New Installations
\$ (90,000)	Failing Vehicles
\$ (50,000)	Sidewalks-ADA Upgrades
\$ (250,000)	FM 1626 ROW Purchases
\$ (61,954)	Constable Staffing
\$ (2,067,300)	Total Possible Future Expenses (Earmarks)

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924	Current Reserve Balance		

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000	Current Reserve Balance		

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000			Beginning Balance
\$5,496,000	Current Reserve Balance		

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959	Current Reserve Balance		

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778	Current Reserve Balance		

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
\$ (196,951)	ITS	10/23/12	OnBase Software
\$ (717,746)	ITS	11/6/12	CUC TechShare
\$1,250,098	Current Reserve Balance		

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889 Current Reserve Balance			

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$1,001,050 Current Reserve Balance			

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
\$ (1,483,173)	Emergency Services	11/13/12	Regional Radio Service Interlocal
\$683,002 Current Reserve Balance			

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768 Current Reserve Balance			

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000	Current Reserve Balance		

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
\$57,195,853	Current Reserve Balance		