

ITEM 5



Travis County Commissioners Court Agenda Request

Meeting Date: November 6, 2012

Prepared By/Phone Number: David Walch 46663; Marvin Brice CPPB

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 3 to Contract No. 4400000789 (H.T.E. No. PS100041DW), Council on At-Risk Youth (CARY) for Youth Violence Prevention Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract is for the provision of the Council on At-Risk Youth (CARY) Youth Violence Prevention Program. This program targets middle school age youth residing in Travis County who have had disciplinary incidents in school. CARY utilizes a comprehensive case management system to provide youth with social cognitive skills training, individual behavioral planning, counseling and mentoring, and service learning projects designed and implemented by participant students.

This Modification 3 revises the performance measures and program budget to reflect additional funding for the FY2013 renewal term. The total amount of contracted funding for this contract for FY2013 is \$200,000, a \$100,000 increase from FY2012.

Modification 2 refined the contracted budget for the FY2012 contract year. Performance measures and contract amount were not changed.

Modification 1 revised the Scope of Services to accurately reflect the performance measures and program activities. This modification did not change the contract rate of \$100,000.00 per 12-month period.

➤ **Contract Expenditures:** Within the last 12 months \$100,000.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$100,000.00

Contract Type: Professional Services Agreement

Contract Period: October 1, 2009 to September 30, 2010

➤ **Contract Modification Information:**

Modification Amount: \$200,000.00

Modification Type: Bilateral

Modification Period: October 1, 2012 to September 30, 2013

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): 155001-0001- Group 511441

Comments: Funds Reservation 300000404



CRIMINAL JUSTICE PLANNING

Roger W. Jefferies, County Executive, Justice & Public Safety
P.O. Box 1748 Austin, Texas 78767
Phone (512) 854-4415 Fax (512) 854-4417

September 20, 2012

Cyd Grimes
Travis County Purchasing Agent
700 Lavaca, Suite 800
Austin, Texas 78701

**Criminal Justice
Planning**
Roger W. Jefferies
(512) 854-4415

**Counseling &
Education Services**
Caryl Colburn
(512) 854-9540

**Juvenile Public
Defender**
Kameron D. Johnson
(512) 854-4128

RE: Contract PS100041DW

This transmittal letter is to request that the contract named Council On At-Risk Youth (CARY) be modified to include a newly revised Scope of Service. The scope includes the addition of new outputs and program performance measures due to the Travis County Commissioners Court adding an additional \$100,000.00 in funding for FY2013. The total amount of contracted funding for this contractor for FY2013 is \$200,000.00.

Thank you for your help with this. Please contact Kimberly Pierce, CJP Planning Manager at (512) 854-4764 if there are any additional questions or instructions.

Respectfully,

Roger Jefferies
County Executive
Justice and Public Safety Division

cc: Kimberly Pierce, CJP Planning Manager

RECEIVED
TRAVIS COUNTY
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OFFICE
2012 SEP 20 PM 4:33

**Council On At-Risk Youth (CARY)
Delinquency and Youth Violence Prevention Program
Scope of Service
September 20, 2012**

Agency: Council on At-Risk Youth (CARY) Program: Delinquency and Youth Violence Prevention Program

1. Program goals and objectives:

CARY's overarching purpose is to "close the pipeline to prison" for youth at risk of becoming criminal offendersⁱ. Related to that purpose is the mission of "helping youth promote safe schools and safe communities". CARY conducts evidence based prevention programming with serious school disciplinary students to close the school pipeline to prison. The goals for two semester PeaceRox program for each student include: 1) delinquency and youth violence prevention social cognitive skills training using the Aggression Replacement Training curriculum, 2) individual behavioral planning, counseling and mentoring, and 3) service learning projects designed and implemented by participant students.

Need for the CARY program is evidenced by the Department of Public Safety "Crime Report" data for the most recent decade of 2001 through 2010 showing arrests for Austin and Travis County school age youth between 10 and 20 as accounting for 77 murder and homicide arrests, 1,312 aggravated robbery arrests and 1,956 aggravated assault arrests along with 19,488 other assaults. School age youth arrests in Travis County average 30% of all arrests and account for an average of 18,000 arrests during the last decade with 20,400 arrests during calendar 2010.ⁱⁱ

Need is further evidenced by the Austin Independent School District disciplinary data base showing more than 20,000 cases of disciplinary action being taken with students for unacceptable behaviors inclusive of 8,500 cases for abuse, aggression and assault during school year 2010-2011ⁱⁱⁱ.

Travis County has identified as a high priority the need for juvenile delinquency prevention and early intervention services for low income and at-risk youth...as well as to identify and secure funding for personnel, resources and training to support the implementation of established and new evidence-based prevention and early intervention services for individual youth" according to the recently released Travis County Community Plan for (2012 to 2015) Coordination of Criminal Justice and Related Activities"^{iv} The CARY program proposal is consistent with the Travis County plan.

2. Program clients served:

The target population consist of middle school youth who are involved in serious disciplinary incidents in the schools including assault, aggression, abuse and intimidation of others. This group of students is served by CARY as the Council on State Governments' recent report "Breaking Schools Rules"^v identifies repeat disciplinary violators as being very likely to be referred to juvenile justice agencies. CARY requires that students receive a documented disciplinary report that qualifies for in school suspension, out of school suspension or removal from the school to the Alternative Learning Center.

The average age is 13; 75% are Hispanic, 30% are African American; and 5% Anglos. 75% are boys, 25% girls; 95% of the students are poor as they qualify for free and reduced cost breakfast and lunch. 75% come from single parent families; 50% come from families where a family member has been or currently is locked up in county jail or state prison.

There is need to conduct intervention programs with this particular group of disciplinary youth; they are most likely to graduate not from high school, but rather graduate into the very costly Texas juvenile and criminal justice system. Research tells us that disciplinary students are highly likely to 1) repeat a grade, 2) drop out of school, and/or 3) enter the juvenile justice system.^{vi} Another study titled "Bully Prevention is Crime Prevention" by criminologists Elliot and Fox shows that 60% of students who are bullies in middle school can be predicated to have at least one criminal court conviction by age 24; 40% of bullies will have three criminal court convictions by age 24.^{vii}

The majority of program participants come from schools in the city where neighborhoods are characterized by high crime and drug abuse rates, high poverty and high unemployment. The middle schools and respective zip codes include 1) Alternative Learning Center in 78702, Bedichek in 78745, Dobie in 78753, Gus Garcia in 78723, Pearce in 78753 and Webb in 78752. Travis County funding will support CARY programming at the Alternative Learning Center, Gus Garcia Middle School and Webb Middle School. A fourth school will be selected from Martin, Mendez or Fulmore Middle School.

3. Program services and delivery:

Each of the CARY Youth Advisors receives referrals that are made by school principals, assistant principals, and counselors. Students must have at least one serious school incident report on file to qualify for the program. Groups of newly referred students begin with each semester. The three components of CARY's PeaceRox Prevention Program include the following:

- **Violence prevention skills training:** The social cognitive Aggression Replacement Training program is used to teach students violence prevention skills. Students are pulled from elective classes two times weekly during the first semester of participation. ART sessions include violence risk education, anger management training, and anger vs. aggression, conflict resolution, dealing with criticism, and communications and negotiations training. The objective is to reduce aggression, assault, abuse and intimidation acts by students.
- **Individual behavioral counseling:** The case management process will include individual behavioral plans for the reduction of aggressive and abusive behaviors. Before or after the sixteen weeks of group skills training, students are moved to an individual counseling case load where they are seen for individual counseling, behavioral monitoring, and coaching, mentoring and behavioral planning. Students are initially seen once to twice weekly but with progress they are moved to less intensive contact and may be seen only once monthly for the last several months of their 12 month program.
- **Service learning participation:** Students are also engaged in service learning projects in addition to the group social skills training and individual counseling. Students will identify what they perceive as community and school related problems and issues and

then they are prompted to design a project to remedy the identified problems and issues. Students most frequently identify youth violence, crime and drug abuse as high priority problems; often times their project consists of making posters to educate other students about solutions for the problems at their schools.

The CARY PeaceRox Program is based on the evidence based Aggression Replacement Training program that has been used successfully with high risk populations for over 25 years.^{viii} To improve the case management process CARY recommends reduction of staff workload from 100 down to 75 students for full time staff with reduction from 50 down to 38 students for half time staff.

4. Coordination of services with other organizations:

CARY has a 12 year standing collaboration with the Austin Independent School District. Management meetings are conducted at the beginning of each semester at each school site to maintain organizational communications at the highest level. On-site Youth Advisors also collaborate closely with principals, assistant principals, counselors, home visitation teachers and others. CARY also collaborates closely with other youth service agencies including Communities in Schools, Boys Club Girls Club, SafePlace and Lifeworks.

5. Service collaboration strategies and methods:

CARY collaborates and plans jointly with the Travis County Collaboration After school Program (TCCAP); the CAN Children’s Mental Health Plan and the Austin Work Force Committee Ready By 21 group. CARY is also a member of One Voice or the earlier Austin Area Health and Human Services Association (AAHSA), GreenLights for Non-Profit Success, Texas Association for Non-Profit Organizations, Austin Community College Center for Community Based Non-Profit Organization; and the Austin Rotary Club. CARY seeks to sharpen the services delivery system in Travis County for youth in need, with these affiliations.

6. OUTPUT Performance Measures (replace the blue text and shaded spaces below with the actual wording of your measures and their corresponding 12-month goal amounts):

<u>OUTPUT # 1</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
Number of Unduplicated Clients served	300	300	600

<u>OUTPUT # 2</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
Number of Students participating in	225	225	450

violence prevention group skills training			
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<u>OUTPUT # 3</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
Number of students participating in individual behavioral counseling	225	225	450

<u>OUTPUT # 4</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
Number of students participating in service learning projects	150	150	300

(If approved for additional Output measures, copy and paste the blocks above and re-number accordingly)

7. OUTCOME Performance Measures (program results/impacts)

Total Program Performance – OUTCOME # 1, 2 and 3	<u>Total Program Annual Goal</u>	<u>Reported every semester</u>
Percent of students demonstrating reductions in serious incident reports	50%	
Percent of students with improvements in school attendance rates	40%	
Percent of students with improvements in academic grades	30%	

8. System for collecting and reporting program data:

CARY maintains a monthly student electronic roster report that illustrates name, school, age, grade, date entered into each of the three phases of the program, case status and dates and coded reasons for discharged. This report serves as the basis for the City and County Performance Reports as well as the basis for program evaluation. CARY has been commended by the City of Austin for having a program initiative that is data driven with an extensive research base.

9. Community planning activities:

CARY is involved with more than several organizations including 1) the CAN Children and Youth Mental Health Plan; 2) the CAN Behavioral Health Committee, 3) the Austin Work

Force Committee Ready By 21 group, and 4) the Travis County Collaboration After school Program (TCCAP).

CARY is also a member of 1) One Voice or Austin Area Health and Human Services Association (AAHSA), 2) GreenLights for Non-Profit Success, 3) Texas Association for Non-Profit Organizations, 4) Austin Community College Center for Community Based Non-Profit Organization; and the executive director is a member of 5) Austin Rotary Club. CARY participates actively in the juvenile justice planning for the youth violence prevention services delivery system in Travis County.

10. Program Evaluation Plan

Evaluation is first measured with analysis of school disciplinary reports before and after participation in the program to measure actual changes in disciplinary activity for participant students. Comparison groups of students will be used in a classical research design to assess change. Second, surveys will be distributed to parents, principals, assistant principals and counselors to gauge their responses to change in student's attitudes and behaviors. Third, plans are to seek out CJD funding to contract with UT to conduct evaluation measuring the extent with which CARY program participants and a similar comparison group are 1) arrested, 2) detained, 3) prosecuted and 4) adjudicated.

The quality improvement process used by CARY includes: 1) annual and quarterly review of budgets and program updates by the board, 2) consistent management meetings with each of the school cabinet members at the beginning of each school semester, 3) weekly meetings with CARY staff personnel for the purposes of caseload monitoring, staff training, staff and management dialogue and ongoing review of program activity.

CARY has a very effective management system in place that continually provides for assessment, review and adjustment of program operations when and where needed.

Endnotes:

ⁱ Bryce James, King Robert and Hilgers Joan. "Working to Shut Off the Pipeline to Prison", Austin Statesman. Oct. 20, 2011

ⁱⁱ Texas Department of Public Safety Uniform Crime Reporting, "Crime in Texas 2010". Austin, Crime Records Service.

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^{vi} Ibid.

^{vii} Fox, JA & Elliot DS. 2003. Bullying Prevention is Crime Prevention". Website www.pluk.org/Pubs/Bullying2.pdf. Retrieved from URL.

^{viii} Goldstein, A.P., Glick, B. 1994. Aggression Replacement Training: Curriculum and Evaluation. Website www.uscart.org/ART-Curriculum-Eval.pdf. Retrieved December 15, 2010 from PDF file.

COUNCIL ON AT-RISK YOUTH
Travis County Budget
Fisca Year 2013
100% Funding

PERSONNEL

Salaries	\$145,000.00
Benefits	<u>\$ 32,625.00</u>
SUBTOTAL - PERSONNEL	<u>\$ 177,625.00</u>

OPERATING EXPENSES

General Operating Expenses	\$ 8,875.00
Insurance	\$ 5,000.00
Audit	\$ 2,500.00
Consultants	<u>\$ 6,000.00</u>
SUBTOTAL - OPERATING E EXP	<u>\$ 22,375.00</u>

TOTAL BUDGET AMOUNT **\$ 200,000.00**

**PS100041DW) – Council
On At-Risk Youth (CARY)**

ISSUED BY: PURCHASING OFFICE 700 LAVACA, STE 800 AUSTIN, TX 78701	PURCHASING AGENT ASST: David Walch TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: September 6, 2012
ISSUED TO: Council on At-Risk Youth 3710 Cedar Street Austin, Texas 78705	MODIFICATION NO.: 3	EXECUTED DATE OF ORIGINAL CONTRACT: December 29, 2009

ORIGINAL CONTRACT TERM DATES: 10/1/2009 – 9/30/2010

CURRENT CONTRACT TERM DATES: 10/1/2010– until terminated

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: \$100,000

Current Modified Amount \$ 300,000

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1. This agreement is hereby modified to delete "Attachment A, Scope of Services" dated November 8, 2011, in its entirety and replace it with "Attachment A, Scope of Services" dated September 20, 2012, attached hereto, and made a part hereof, which details annual deliverables.
2. This agreement is hereby modified to delete "Attachment B, Addendum to Budget Revision" dated September 6, 2012, in its entirety and replace it with "Attachment B, FY2013 Program Budget." Attached hereto, and made a part hereof, which details the October 1, 2012 to September 30, 2013 contracted budget.
3. This Modification increases contract rate of \$100,000 per 12-month period to \$200,000 for the FY2013, October 1, 2012 to September 30, 2013 contract term.

Note to Vendor:

Complete and execute (sign) your portion of the signature block section below for all copies and return all sign copies to Travis County.

DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>COUNCIL ON AT-RISK YOUTH (CARY)</u>	<input type="checkbox"/> DBA <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: <u>[Signature]</u> SIGNATURE	DATE: <u>10-16-2012</u>
BY: <u>JERRY COASTA</u> PRINT NAME	
TITLE: <u>CARY BOARD CHAIR</u> ITS DULY AUTHORIZED AGENT	

TRAVIS COUNTY, TEXAS BY: <u>[Signature]</u>	DATE: <u>10/22/12</u>
CYD V. GRIMES, C.P.M., CPPO TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS BY:	DATE:
SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

ATTACHMENT A

Council On At-Risk Youth (CARY) Delinquency and Youth Violence Prevention Program Scope of Service September 20, 2012

Agency: Council on At-Risk Youth (CARY) Program: Delinquency and Youth Violence Prevention Program

1. Program goals and objectives:

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students receive a documented disciplinary report that qualifies for in school suspension, out of school suspension or removal from the school to the Alternative Learning Center.

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Number of Students participating in violence prevention group skills training	225	225	450

<u>OUTPUT # 3</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
Number of students participating in individual behavioral counseling	225	225	450

<u>OUTPUT # 4</u>	<u>County Annual Goal</u>	<u>All Other Funding Sources Annual Goal</u>	<u>TOTAL (County + All Other) Annual Goal</u>
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**COUNCIL ON AT-RISK YOUTH
Travis County Budget
Fisca Year 2013
100% Funding**

PERSONNEL

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SUBTOTAL - OPERATING E EXP	<u>\$ 22,375.00</u>

TOTAL BUDGET AMOUNT **\$ 200,000.00**

Funds Reservation 300000404

General Data			
Document type	FC	Document type	030
Company code	1000	Document date	10/25/2012
FM area	1000	Posting date	10/25/2012
Controlling area	1000	Currency	USDN//1.00000
Statistics			
Entered by	VARGASK	Created on	10/25/2012
Last changed by		Last changed	
More Data			
Text	Council on At-Risk-Youth 2013		
Reference			
Overall Amount	200,000.00000 USDN	200,000.00 USD	

Document item 001			
Text	CARY Contract 2013		
Commitment item	511441	Funds center	1550010001
Fund	0001	G/L account	511441
Cost center	1550010001	Due on	
Vendor	1000004087	Customer	
Amount	200,000.00000 USDN	200,000.00 USD	