



## ITEM 10

# Travis County Commissioners Court Agenda Request

**Meeting Date:** November 13, 2012

**Prepared By/Phone Number:** Nancy Barchus, 854-9764

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language: Approve Modification No. 5 to Contract No. 4400000094 (H.T.E. Contract No. 10T00142NB), Garratt Callahan Company for additional water treatment services to the SMART facility.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This Contract approved by Commissioners Court on August 24, 2010, requires the vendor to provide Water Treatment Services to Travis County.

Modification No. 5 adds additional Water Treatment Services to the contract for Travis County Adult Probation SMART Facility at 3404 FM 973, Del Valle, TX 78617.

Modification No. 4, approved by the Purchasing Agent on August 22, 2012, extended the contract for an additional year.

Modification No. 3, approved by the Purchasing Agent on August 13, 2011, extended the contract for an additional year.

Modification No. 2, approved by the Commissioner Court on March 22, 2011, added additional Water Treatment Services to the contract for Travis County Juvenile Probation Department.

Modification No. 1, approved by the Commissioners Court on August 24, 2010, deleted items 36 and 37 of Group A, potable water well at 1310 FM 1626 and removed the TECQ certification only required form servicing of potable water. This modification also added water treatment services to the Travis County Correctional Complex

- **Contract Expenditures:** Within the last 5 months \$15,168.64 has been spent against this contract.
  
- **Contract Modification Information:**
  - Modification Amount: \$24.00/Month, \$288.00/Year
  - Modification Type: Bilateral
  - Modification Period: Duration of the contract
  
- **Funding Information:**
  - SAP Shopping Cart #: N/A
  - Funding Account(s): 1140090001
  - Comments:

**MODIFICATION OF CONTRACT NUMBER: 10T00142NB, (4400000694) Water Treatment Systems Services**

PAGE 1 OF 1 PAGE

ISSUED BY: PURCHASING OFFICE  
700 LAVACA, SUITE 800  
AUSTIN, TX 78701

PURCHASING AGENT ASST: Nancy Barchus  
TEL. NO: (512) 854-9764  
FAX NO: (512) 854-9185

DATE PREPARED:  
October 8, 2012

ISSUED TO:  
**Garratt Callahan Company**  
Attn: Mr. Tim Schuller  
700 Washington Square Drive  
Leander, TX 78641

MODIFICATION NO.:  
5

EXECUTED DATE OF ORIGINAL  
CONTRACT:  
August 10, 2010

ORIGINAL CONTRACT TERM DATES: Sept 9, 2011 through Sept 8, 2012

CURRENT CONTRACT TERM DATES: Sept 9, 2012 through Sept 8, 2013

**FOR TRAVIS COUNTY INTERNAL USE ONLY:**

Original Contract Amount: \_\_\_\_\_ Current Modified Amount \_\_\_\_\_

**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The purpose of this modification is to add the following Water Treatment System Services for the Facilities Department to the SMART Facility at 3404 S. FM 973, Del Valle, TX 78617:

One Hot Water Loop @ \$12.00 per month ( \$144.00 per year)

One Chill Water Loop @ \$12.00 per month (\$144.00 per year)

**Note to Vendor:**

[ X ] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

[ ] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: GARRATT CALLAHAN COMPANY  
BY: Thomas M Schuller  
SIGNATURE  
BY: THOMAS M SCHULLER  
PRINT NAME  
TITLE: SR Account MANAGER  
ITS DULY AUTHORIZED AGENT

DBA  
 CORPORATION  
 OTHER

DATE:  
10-15-2012

TRAVIS COUNTY, TEXAS  
BY: \_\_\_\_\_  
CYD V. GRIMES, C.P.M., CPPO TRAVIS COUNTY PURCHASING AGENT

DATE:

TRAVIS COUNTY, TEXAS  
BY: \_\_\_\_\_  
SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE

DATE:

# FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director



1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

## MEMORANDUM

**FMD Project:** SVCOT-24-12F-XM  
**File:** 801

**TO:** Cyd Grimes, C.P.M., Purchasing Agent

**FROM:** Roger A. El Khoury, M.S., P.E., Director

**DATE:** October 17, 2012

**SUBJECT:** Water Treatment Services  
Contract Modification Number Two, Garratt Callahan Company  
Contract Number 440000094

A handwritten signature in blue ink that reads "Roger A. El Khoury".

This Contract Modification Number **5** is for changes to the service contract, by adding monthly water treatment services for one Chilled System Treatment and Heating Treatment to SMART Facility Building B, as described in the attached documentation. This Contract Modification will increase the contract by \$960.00 per year. Facilities Management Department (FMD) has reviewed and negotiated the cost of this Contract Modification and has determined that the cost is fair and reasonable.

Funds for this Contract Modification are in Cost Center 1140090001. Facilities Management Department recommends approval.

In accordance with the procedure to secure the approval of this Contract Modification, this request is being forwarded along with the supporting documents for your approval. If approved, please issue a fully executed Contract Modification Number Two to Garratt Callahan Company. Please call Rony at extension 44781 if you have any questions.

### ATTACHMENT:

Garratt Callahan Co. Proposal, Dated 10/12/12

### COPY TO:

Leslie Browder, County Executive, PBO  
Lloyd Evans, Maintenance Division Director, FMD  
Rony Aouad, Service Contract Manager, FMD  
Nancy Barchus, Purchasing Agent Assistant, Purchasing Office

OFFICE OF THE COUNTY CLERK  
COUNTY OF TRAVIS  
RECEIVED  
OCT 18 2012 11:55 AM



October 12, 2012

Travis County Facilities Department  
PURCHASING OFFICE  
700 LAVACA, SUITE 800  
AUSTIN, TX 78701

Attn: **Nancy Barchus** – PURCHASING AGENT  
Rony Aouad – Service Contract Manager

Subject: Addition of SMART Building to the contract

For The chilled system at the Smart building is different than any closed loop in Travis County due to the Thermal Storage tank.

I need to budget a biocide treatment GC 315 and GC 12-L closed loop inhibitor to treat the 30,000 gallon Thermal Storage tank.

Budget \$ 60.00 per month for Smart chilled treatment.  
Hot loop \$ 20.00 per month for Smart Heating treatment & testing.

Alternately, the extra needed chemicals can be purchased off TXMAS and the following is for monthly site visits, testing and reporting:

Add the following Water Treatment System Services for the Facilities Department to the SMART Facility at 3404 S. FM 973, Del Valle, TX 78617:

One Hot Water Loop @ \$12.00 per month (\$144.00 per year)

One Chill Water Loop @ \$12.00 per month (\$144.00 per year)

If you have any questions, please do not hesitate to call: 512-673-7696.

Sincerely,

Tim Schuller  
Sr. Account Manager  
512 – 673-7696 cell;  
866-771-2565 Fax;  
tschuller@g-c.com

*Water Treatment Expertise Since 1904*