

ITEM 16



Travis County Commissioners Court Agenda Request

Meeting Date: November 13, 2012

Prepared By/Phone Number: Yolanda Reyes, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

11/13/2012

FY 2013

AMENDMENTS

BA#	INTERNAL ORDER/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580200	Reserves	Interlocals Reserve		\$1,483,173.00	1
		0001	147001	511620	Emergency Svs	Other Equip Rprs&Mnt	\$1,483,173.00		

OTHER

O1 Request from HHS to redirect rollover funds to make up decrease in City of Austin funding for the Substance Abuse Managed Services Organization (SAMSO) Interlocal Agreement

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PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of the Commissioners Court

FROM: Bill Derryberry, Senior Planning and Budget Analyst *Wm. Derryberry*

DATE: November 5, 2012

SUBJECT: Emergency Services Regional Radio Service (RRS) Interlocal Amendment

Emergency Services (ES) is requesting a budget amendment of \$1,483,173 from the Interlocals Reserve (0001-198000-580200) to the Other Equipment Repairs & Maintenance line-item in the ES budget (0001-147001-511620) for the balance of the Travis County 27.95% share of the RRS Interlocal for FY 13. The Travis County share of the Interlocal totals \$2,496,665 and was approved by the RRS Governing Board on July 20, 2012. This amendment will leave a savings in the FY 13 Interlocals Reserve related to the RRS Interlocal of \$18,861 that is expected to fall to ending fund balance.

It should be pointed out that of the total funding of \$2,496,665 for the RRS Interlocal (after this amendment), \$1,490,667 of that amount is one-time funding related to the 1st year funding for rebuilding of critical system infrastructure for the RRS over a six (6) year period. For FY 13, this funding is for replacement of the simulcast microwave system in order to improve the network connectivity between the existing 17 system towers. Over the next five years there are likely to be similarly sized replacement requests for the RRS rebuilding program.

Please see the attached memo from the County Executive for Emergency Services on this request.

PBO recommends approval of this budget amendment. If you have any questions, please call me at 4-4741.

Cc: Danny Hobby, County Executive for Emergency Services
Toby Fariss, Contracts Administrator, Emergency Services
Christine Lego, Lead Financial Analyst, Emergency Services
Leslie Browder, County Executive for Planning & Budget
Jessica Rio, Budget Director, PBO
Diana Ramirez, Assistant Budget Director, PBO



EMERGENCY SERVICES

DANNY HOBBY, EXECUTIVE MANAGER
P.O. Box 1748, AUSTIN, TEXAS 78767
(512) 854-4416, FAX (512) 854-4786

*Emergency Management
Pete Baldwin, Emergency Mgmt.
Coordinator*

*Fire Marshal
Hershel Lee*

*Chief Medical Examiner
Dr. David Dolnak*

*STAR Flight
Casey Ping, Program Manager*

Technology & Communications

To: Travis County Commissioners Court
Via: Leslie Browder, County Executive for Planning & Budget
From: Danny Hobby, County Executive for Emergency Services *D. Hobby*
Date: Monday, November 5, 2012
Subject: TCES Budget Adjustment for Reserve Funds for FY13 RRS O&M

Proposed Motion:

APPROVE A TCES BUDGET ADJUSTMENT FOR THE RELEASE OF RESERVE FUNDS FOR THE ANNUAL OPERATIONS AND MAINTENANCE ("O&M") OF THE REGIONAL RADIO SYSTEM ("RRS") IN FY-2013. (PBO, TCES)

Summary & Staff Recommendation:

Travis County's FY13 adopted budget has a budget line in the Interlocals Reserve as RRS Critical System Infrastructure Replacements. This requirement is per the finalized FY13 program budget for the partners.

It will soon be time to approve Travis County's expense authority for its share of FY13 RRS O&M. Therefore, this request is for Commissioners Court to approve the recommendation for a budget adjustment and release \$1,483,173 of the funds, making them available for FY13 RRS O&M.

After the budget adjustment gets approved and sufficient funding becomes available, TCES will enter a funds reservation and work with the purchasing office to get expense approval for FY13 RRS O&M.

Attachment: FY13 RRS ILA Exhibit-G (finalized FY13 RRS O&M program budget)

Cc:

Audit – Jose Palacios, Kapp Schwebke
Legal – Barbara Wilson
PBO – Jessica Rio, Bill Derryberry
Purchasing – Lori Clyde
TCES – Christine Lego, Brad Bearden, Toby Fariss (TF)

City of Austin - Wireless Communication Services

RRS Interlocal Agreement for the Operation and Maintenance of The Regional Radio System - Exhibit G

- For the Interlocal Agreement fiscal year, October 1, 2012 - September 30, 2013 (FY13)

**** PROPOSED NEW ALLOCATION RATES **** ~~DRAFT~~ ^{10/31/12} Finalized and Approved by RRS Governing Board

	FTE Summary 2012-13	Operations/ Warranty 2012-13	FY13 Inter- Local Share 40.77%	FY13 COA Share 59.23%	Travis County 27.95%	AISD 7.92%	UT Austin 4.90%	Total Allocated 100.00%
Trunked Radio Manager	1.0	121,148	49,392	71,756	33,861	9,595	5,936	121,148
Radio Technician V	1.0	92,145	37,568	54,577	25,755	7,298	4,515	92,145
Radio Technician V	1.0	89,891	36,649	53,242	25,125	7,119	4,405	89,891
Administrative Senior	0.5	21,427	8,736	12,691	5,989	1,697	1,050	21,427
Stores Specialist Senior	0.5	27,471	11,200	16,271	7,678	2,176	1,346	27,471
Stores Specialist Senior	0.5	25,758	10,502	15,256	7,200	2,040	1,262	25,758
Overtime		15,000	6,116	8,884	4,193	1,188	735	15,000
Total Personnel Salaries		392,840	160,163	232,677	109,801	31,113	19,249	392,840
APCO, MTUG Membership		300	122	178	83	24	15	300
Fleet Maintenance & Fuel		12,130	4,945	7,185	3,390	961	594	12,130
Wireless Comm Equipment		1,980	807	1,173	553	157	97	1,980
Tower Leases		218,000	88,879	129,121	60,931	17,266	10,682	218,000
Tower Utilities		153,000	62,378	90,622	42,763	12,118	7,497	153,000
Tower Phone Lines		3,500	1,427	2,073	978	277	172	3,500
Security and Monitoring		49,500	20,181	29,319	13,836	3,920	2,425	49,500
Tower Site Maintenance		15,000	6,115	8,885	4,192	1,188	735	15,000
Tower Inspection Contract		25,000	10,192	14,808	6,987	1,980	1,225	25,000
Tower Climbing Crew contract		20,000	8,154	11,846	5,590	1,584	980	20,000
Dictaphone Recording System Maintenance		60,000	24,462	35,538	16,770	4,752	2,940	60,000

	FTE Summary 2012-13	Operations/ Warranty 2012-13	FY13 Inter- Local Share 40.77%	FY13 COA Share 59.23%	Travis County 27.95%	AISD 7.92%	UT Austin 4.90%	Total Allocated 100.00%
Generator Preventative Maintenance	20,000		8,154	11,846	5,589	1,584	981	20,000
Motorola Maintenance Contract	2,302,230		938,619	1,363,611	643,474	182,336	112,809	2,302,230
EM Software Maintenance Fee	1,000		408	592	280	79	49	1,000
Test Equipment Support	5,000		2,038	2,962	1,397	396	245	5,000
Internal WCSO Service	275,000		112,117	162,883	76,862	21,780	13,475	275,000
Mileage Reimbursement	3,000		1,223	1,777	839	237	147	3,000
Copier Rental	5,000		2,039	2,961	1,398	396	245	5,000
911 NICE Recording System Maintenance	25,000		10,192	14,808	6,987	1,980	1,225	25,000
FCC	1,800		734	1,066	503	143	88	1,800
Travel/Training	10,000		4,077	5,923	2,795	792	490	10,000
Total Contractual	3,206,440		1,307,263	1,899,177	896,197	253,950	157,116	3,206,440
Total Non-Capitals	3,599,280		1,467,426	2,131,854	1,005,998	285,063	176,365	3,599,280
Critical System Infrastructure Replacement	5,333,333		2,174,400	3,158,933	1,490,667	422,400	261,333	5,333,333
Total Capitals	5,333,333		2,174,400	3,158,933	1,490,667	422,400	261,333	5,333,333
TOTAL REQUIREMENTS	\$ 8,932,613	\$ 3,641,826	\$ 5,290,787	\$ 2,496,665	\$ 707,463	\$ 437,698	\$ 8,932,613	

Note: RRS Partner percentages have been rounded to two decimal places. The actual amount owed by each Partner for FY13 is shown at the bottom of the Partner column in the row entitled "Total Requirements."

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Header Information for Entry Doc Number

400001218

Doc. Number 400001218 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2013 Doc. Date Oct 31, 2012
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2013 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator LEGOC Creation Date Nov 2, 2012 Creation Time 10:48:30
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text

TextName

Total Document USD

Lines

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580200	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-1,483,173	RRS Interlocal
000002	0001		1470010001	511620	1320	NOT-RELEVANT NON-FUNDED-PROGRAM	1,483,173	Reserve

ASR Nov 7, 2012




PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: November 5, 2012

RE: Request from HHS to use FY 11 Rollover Funding to make up a decrease in City of Austin funding for the Substance Abuse Managed Services Organization (SAMSO) Interlocal Agreement

Background

At the end of Fiscal Year 2012, HHS requested and PBO recommended the rollover of funding from unspent FY 11 contract funds to the FY 13 budget. The rollovers were recommended by PBO due to the timing – it was late in the fiscal year and PBO did not have time to review the merits of the large dollar request. However, PBO's recommendation included the requirements that HHS ask Commissioners Court for approval in a timely manner before using the funds. This would be especially important if the funds were not to be used for the purpose and the vendor for which the contractual obligation and encumbrances were originally applied in FY 11.

The \$313,130 in rollover budget is being requested to help make up the cut in funding by the City of Austin related to the SAMSO interlocal agreement. This interlocal agreement allows the City and County to contract for substance dependence treatment services with Austin Travis County Integral Care (ATCIC) using a Managed Services Organization (MSO) approach. This approach allows the County to designate the target populations to be served, eligibility criteria, services to be covered, and expected outcomes. ATCIC provides the specific services as the MSO and thereby prevents duplication of administrative tasks and promotes a continuum of care for clients. Details of the city's cuts and the number affected by these cuts are detailed in the attached memo from Ms. Sherri Fleming, County Executive for HHS.

Recommendation

The \$313,130 in rollover budget comes from the following three sources of unspent FY 11 funding:

ATCIC SAMSO contract - \$196,206
ATCIC System of Care contract - \$69,853
Aids Services of Austin contract - \$47,071

PBO is recommending Commissioners Court approval of this request because approximately 2/3 of the rollover funds come from savings from this same program during the FY 11 contract

period. In addition, cutting substance abuse treatment services without any in-depth analysis may have unintended consequences (e.g., average daily jail population, number of CPS cases).

However, PBO has two concerns resulting from this request. First, PBO is concerned that HHS had not released these funds midyear in FY 12 when it turned out that they were not needed for the original purposes. There were several midyear requests during FY 12 and many requests during the FY 13 budget process for additional funding for social services and these savings were not identified at those times. PBO is hopeful that with the additional financial information that the transition to SAP will provide us, these types of savings will be easier to identify earlier in the fiscal year and so help PBO better manage the ongoing upward pressure on the county budget.

Second, PBO is concerned that it appears that countywide, many departments are requesting more and more funding to cover funding cuts by our community and government partners in many programs. As the 83rd Texas Legislature begins hearing bills, the impact of continuing budget cuts that may affect the county both directly and indirectly will remain a key focus of PBO's attention.

cc: Leslie Browder, Jessica Rio, Leroy Nellis, Travis Gatlin, PBO
Sherri Fleming, Kathleen Haas, John Bradshaw, HHS

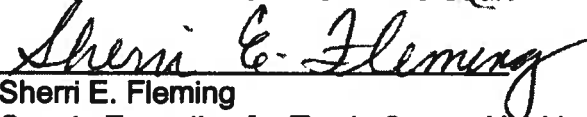


**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

DATE: October 23, 2012

TO: Members of the Commissioners Court

FROM: 
Sherri E. Fleming
County Executive for Travis County Health and Human Services
and Veterans Service

SUBJECT: Allow TCHHSVS to use rollover funding from expired contracts

Proposed Motion:

Consider and take appropriate action on the request of Travis County Health and Human Services and Veterans Service to use a total of \$313,130 in rollover funding from expired contracts to help fill a funding gap in the FY'13 ATCIC SAMSO contract.

Summary and Staff Recommendations:

Travis County, the City of Austin and Austin Travis County Integral Care (ATCIC) have a three-way interlocal agreement for the provision of substance dependence treatment services. Under the agreement, ATCIC manages a network which provides comprehensive clinical assessment, intervention services, residential treatment, day treatment, detoxification, and outpatient and continuing care services. Clients are linked or referred to case management and other support services as part of the treatment process.

Travis County and the City of Austin provide funding for this interlocal. The City of Austin (COA) has decreased its funding from \$958,760 in FY'12 to \$310,921 in FY'13 and those dollars are reserved for participants of the Downtown Austin Community

Court (DACC). The funding decrease affects the availability of substance dependence treatment for the most vulnerable citizens in our community: those who are homeless or marginally homeless, those living with HIV/AIDS, pregnant women, and those experiencing mental health challenges. In FY'11, the SAMSO contract expended \$1,033,161 – 60% was COA and 40% was County funding. This expenditure resulted in 493 individuals receiving substance dependence treatment services. The trajectory for FY'12 indicates an increase in both the number served and the amount of service dollars expended. We expect this trend will continue in FY'13. The reduction in funding by the COA for FY'13 is projected to result in 227 eligible individuals not receiving the substance dependence treatment services they require.

The addition of \$313,130 in unspent FY'11 contract funds to the FY'13 SAMSO contract will reduce the number of people not receiving treatment by at least half. The breakdown of the unspent FY'11 funds by contract is as follows:

ATCIC SAMSO (Contract Number 4400000372, P.O. 4100000175) - \$196,206;
 ATCIC System of Care (Contract Number 4400000374, P.O. 4100000168) - \$69,853;
 Aids Services of Austin (Contract Number 4400000756, P.O. 4100001012) - \$47,071.

The SAMSO contract serves the same vulnerable, high-risk populations as the System of Care, which focuses on individuals with mental health challenges, and Aids Services of Austin, which focuses on individuals living with HIV/AIDS. These are both priority service populations for the SAMSO contract.

TCHHSVS staff is in support of using the \$313,130 for the SAMSO interlocal.

Budgetary and Fiscal Impact:

Besides the \$313,130 in unspent FY'11 funds, Travis County is providing \$611,799 from the General Fund, \$210,000 from Allocated Reserves and \$168,714 in PIR grant funds for the FY'13 SAMSO interlocal. The City of Austin is providing \$310,921. Total contract funds for FY'13 come to \$1,614,564. This is \$286,745 less than FY'12.

Issues and Opportunities:

The SAMSO interlocal allows the City of Austin and Travis County to contract for substance dependence treatment services with ATCIC using a Managed Services Organization (MSO) approach. This provides better coordination and standardization of substance dependence treatment services for the community. The City and County can designate the target populations to be served, eligibility criteria, services to be covered, and expected outcomes using the standards and requirements set forth in the interlocal. ATCIC provides specific services as the MSO in order to prevent duplication of administrative tasks and to promote a continuum of care for clients.

Background:

The interlocal for substance dependence treatment services has been in place since 1999.

Cc: Andrea Colunga, Director, Office of Children's Services, TCHHSVS
 Nicki Riley, Travis County Auditor

Jose Palacios, Chief Assistant County Auditor
Janice Cohoon, Financial Analyst, Travis County Auditor's Office
Mary Gerhardt, Assistant County Attorney
Leslie Browder, Executive Manager, Planning and Budget Office
Diana Ramirez, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Shannon Pleasant, Purchasing Agent Assistant, Travis County Purchasing Office

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$6,920,945			Beginning Balance
(\$10,000)	TNR	10/16/12	Clean Air Force 2013
(\$11,388)	Various	Various	Approved by CC for FY13 portion of ACC intern program
(\$378,290)	HHS	11/6/12	Parenting in Recovery Program
\$6,521,267	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$137,676)	Civil Courts – Drug Court Grant
(\$200,000)	Civil Courts Legally Mandated Fees – Attorney Fees & Other Court Costs
(\$220,074)	Criminal Courts – Veterans Court Grant
(\$42,497)	Criminal Courts – Bailiff to CPO transition Cost
(\$175,000)	Criminal Courts Legally Mandated Fees – Attorney Fees & Other Court Costs for Capital Ca
(\$12,714)	CSCD – MSS Adjustments
(\$36,000)	District Clerk – Collections Software
(\$20,000)	Emergency Services – Hazardous Materials Disposal
(\$250,000)	Facilities Management – Facilities Best Practices Review
(\$200,000)	General Administration – HUB Requirements Disparity Study (\$35,595 funds from State, res
(\$100,000)	Health & Human Services – PromoSalud Scholarships and Workforce Development
(\$150,000)	HRMD – Revised Tuition Reimbursement Policy
(\$25,885)	HRMD – ACC Internship Program
(\$83,182)	ITS – BEFIT Customer Support Analyst III
(\$60,000)	RMCR – Additional Postage
(\$1,000,000)	TCSO – Overtime
(\$217,241)	TCSO - Constable Staffing
(\$2,930,269)	Total Possible Future Expenses (Earmarks)
\$3,590,998	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,813,944			Beginning Balance
\$2,813,944 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified During the FY 13 Budget Process:

Amount	Explanation
\$ (825,300)	ITS Infrastructure for FMD Projects
\$ (660,000)	Virtual tape Library option 3
\$ (38,046)	Replacement Boat Motors for Lake Unit
\$ (100,000)	Guardrail-New Installations
\$ (90,000)	Failing Vehicles
\$ (50,000)	Sidewalks-ADA Upgrades
\$ (250,000)	FM 1626 ROW Purchases
\$ (61,954)	Constable Staffing
\$ (2,075,300)	Total Possible Future Expenses (Earmarks)

Emergency Reserve Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$2,016,924			Beginning Balance
\$2,016,924	Current Reserve Balance		

Fuel & Utility Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000	Current Reserve Balance		

Planning Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,496,000			Beginning Balance
\$5,496,000	Current Reserve Balance		

Juvenile Justice TYC (580260)

Amount	Dept Transferred Into	Date	Explanation
\$418,959			Beginning Balance
\$418,959	Current Reserve Balance		

Smart Bldg. Facility Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$160,778			Beginning Balance
\$160,778	Current Reserve Balance		

IJS/FACTS Reserve Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$2,164,795			Beginning Balance
\$ (196,951)	ITS	10/23/12	OnBase Software
\$ (717,746)	ITS	11/6/12	CUC TechShare
\$1,250,098	Current Reserve Balance		

Transition Reserve Status (580300)

Amount	Dept Transferred Into	Date	Explanation
\$101,889			Beginning Balance
\$101,889	Current Reserve Balance		

Reserve for State Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000	Current Reserve Balance		

Starflight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,001,050			Beginning Balance
\$1,001,050	Current Reserve Balance		

1115 Waiver Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000	Current Reserve Balance		

Interlocals Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$2,166,175			Beginning Balance
\$2,166,175	Current Reserve Balance		

Annualization Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$65,768			Beginning Balance
\$65,768	Current Reserve Balance		

Salary Savings Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$400,000			Beginning Balance
\$400,000	Current Reserve Balance		

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$57,195,853			Beginning Balance
\$57,195,853	Current Reserve Balance		