



## Travis County Commissioners Court Agenda Request

**Meeting Date:** October 16, 2012, Executive Session

**Prepared By/Phone Number:** John Carr, 854-4772

**Dept. Head:** Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

**County Executive:** Leslie Browder, PBO, 854-9106

**Sponsoring Court Members:** Judge Biscoe

*JB* *Roger El Khoury*

### AGENDA LANGUAGE:

Receive briefing and take appropriate action regarding lease issues at 700 Lavaca with Zunker, Crane & Gibson, L.L.P., (Exec Session Gov't Code Ann 551.071 & 551.072).

### BACKGROUND/SUMMARY OF REQUEST:

Zunker, Crane & Gibson's lease estension expires on October 31, 2012. The lease is for 3,312 RSF on the 10<sup>th</sup> floor of 700 Lavaca, Suite 1020. Zunker, Crane & Gibson is now asking to be allowed to extend through the end of December 2012. Zunker, Crane & Gibson will continue to pay the base rental cost of \$3,864 per month based on their current rent of \$14 per RSF. In addition, Zunker, Crane & Gibson will pay its prorata share of \$3,312 per month to cover the operating expenses. Facilities Management Department (FMD) consulted with the County Attorney's Office regarding this request and the County Attorney's Office drafted the Seventh Amendment to Zunker, Crane & Gibson's lease (Attachment One).

### STAFF RECOMMENDATIONS:

FMD recommends the approval of Zunker, Crane & Gibson's request to remain in Suite 1020 through the end of December 2012 as included in the Seventh Amendment to the lease agreement.

### ISSUES AND OPPORTUNITIES:

Zunker, Crane & Gibson's new space has not been finished yet. By approving this request for an additional two months in Suite 1020, the County will have additional revenue of \$7,176 per month, or \$14,352 for two months.

### FISCAL IMPACT AND SOURCE OF FUNDING:

Additional revenue to 700 Lavaca account of \$14,352 in FY13.

**ATTACHMENTS/EXHIBITS:**

**Seventh Amendment to Lease Agreement between Travis County and Zunker, Crane & Gibson, L.L.P.**

**REQUIRED AUTHORIZATIONS:**

**John Hille, County Attorney's Office, 854-9642**