



Travis County Commissioners Court Agenda Request

Meeting Date: October 16, 2012

Prepared By/Phone Number: Nancy Barchus, 854-9764

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: APPROVE ORDER EXEMPTING THE PURCHASE OF CATERPILLAR OEM PARTS AND SERVICE FROM HOLT TEXAS, LTD. D/B/A HOLT CAT FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024 (a)(7)(D) AND SECTION 262.024 (a)(11) OF THE COUNTY PURCHASING ACT.

➤ **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes. The Exemption Order will be for the purchase of Caterpillar OEM parts and service necessary to complete repairs for the Transportation and Natural Resources Department.

Transportation and Natural Resources request the ongoing purchase of parts and services for Caterpillar equipment now in use. Purchasing requests the Commissioners Court approve an Exemption Order to exempt from further competition and allow the Purchasing Office to issue purchase orders to provider, Holt Texas, LTD. d/b/a Holt Cat.

Local Government Code 262.024(a)(7)(D) allows for exemption from the competitive purchasing process any item that can be obtained from only one source, including captive replacement parts or components for equipment. Local Government Code 262.024(a)(11) allows for exemption from the competitive purchasing process vehicle and equipment repairs.

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): 1490350000 GL Account 510280

Comments:

**ORDER EXEMPTING
PROCUREMENT OF CATERPILLAR OEM PARTS AND SERVICE
FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT**

WHEREAS, the Commissioners Court of Travis County, Texas has received justification from the Travis County Transportation and Natural Resources Department in accordance with TEXAS LOCAL GOVERNMENT CODES, 262.024 (a)(7)(D) and 262.024 (a)(11) and

WHEREAS, the County desires to enter into a contract with Holt Texas, LTD. d/b/a Holt Cat, to provide Caterpillar OEM parts and service and

NOW, THEREFORE, the Commissioners Court of Travis County, Texas hereby orders that the purchase of Caterpillar OEM parts and service from Holt Texas, LTD. d/b/a Holt Cat be exempted from the requirements of County Purchasing Act section 262.023 pursuant to TEXAS LOCAL GOVERNMENT CODE ANN., section 262.024 (a)(7)(D) and 262.024 (a)(11), as these items are captive replacement parts for vehicles and equipment and repair services provided by certified technicians

Signed and entered this ____ day of _____, 2012.

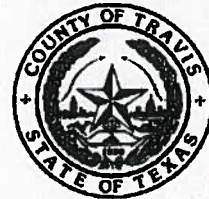
Samuel T. Biscoe, County Judge
Travis County, Texas

Ron Davis
Commissioner, Precinct 1

Sarah Eckhardt
Commissioner, Precinct 2

Karen Huber
Commissioner, Precinct 3

Margaret Gomez
Commissioner, Precinct 4



TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

October 1, 2012

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
FROM: *Steven M. Manilla, P.E.*
Steven M. Manilla, P.E., County Executive
SUBJECT: OEM Parts and Service Exemption

TNR recommends that an exemption order request be submitted to the Commissioners' Court for the purchases Caterpillar heavy equipment and parts. Per the attached letter, Holt Texas, LTD (dba HOLT CAT) is an authorized source of sales, rentals, parts and service for Travis County and the surrounding area.

The cost center associated with these purchases is 1490350000 GL Account 510280.

If you need additional information, please contact Christina Jensen at (512) 854-7670.

CJ
CJ:SMM:cj
Contract File



Austin

Bridgeport

September 28, 2012

Corpus Christi

Fort Worth

Ms. Nancy Barchus
Travis County Purchasing office
Cyd V. Grimes, C.P.M.
CPPO Purchasing Agent
700 Lavaca Street, Suite 800
Austin, TX 78701

Irving

Laredo

Lewisville

RE: Sole Source supplier

Longview

Dear Ms. Barchus:

North Dallas

Holt Texas, LTD. dba HOLT CAT, is an authorized distributor for Caterpillar heavy equipment and engines and is primarily responsible for developing and promoting Caterpillar sales, rentals and parts, along with the servicing of such products within its assigned service territory.

Pflugerville

Thank you for your business, and please feel free to give me a call if you have any questions or need further clarifications.

San Antonio

Sincerely,

Sonora

Holt Texas, LTD.

Texarkana

A handwritten signature in blue ink that reads "Charles C. Strickland".

Tyler

Charles C. Strickland
Vice President – CFO

Victoria

Waco

Weslaco

Christina Jensen

From: Nancy Barchus
Sent: Wednesday, September 26, 2012 1:58 PM
To: Christina Jensen
Subject: Exemption order for Catepillar parts and service Holt Cat
Attachments: Exemption order for Catepillar parts and service Holt Cat.doc

Christina,

I am finally able to start working on the exempt orders again, sap got them sidelined. Attached is the exempt order for court, I am getting a letter from Holt either Friday or Monday and will be sending that to you as well. Can I get a memo from you at your convenience?

Sorry it has taken so long but sap has totally eaten my lunch!

Nancy



Austin

Bridgeport

September 28, 2012

Corpus Christi

Fort Worth

Ms. Nancy Barchus
Travis County Purchasing office
Cyndi V. Grimes, C.P.M.
CPPO Purchasing Agent
700 Lavaca Street, Suite 800
Austin, TX 78701

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