



Travis County Commissioners Court Agenda Request

Meeting Date: October 9, 2012

Prepared By/Phone Number: Lori Clyde/854-4205

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: APPROVE MODIFICATION NO. 6 TO CONTRACT NO. 4400000005 (H.T.E. CONTRACT NO. 02C00218LC), FILEONQ, INC., FOR INTEGRATED DOCUMENT MANAGEMENT SOFTWARE SYSTEM.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

In 2002, Commissioners' Court approved the purchase, installation and implementation of a records management system for TNR. Since implementation in 2002, the current version of FileOnQ Desktop and Webview has been updated several times as needed. With the recent release of version 6.x, it is expected that FileOnQ, Inc. will no longer support the previous versions of the software.

FileOnQ software is essential to TNR's records management program. Daily system transactions include document imaging, barcode file labeling and tracking, and records retention management. If this modification is approved, the purchase of the upgraded software will ensure that manufacturer support is available and will minimize system downtime. In addition, version 6.x includes improved capabilities and functionalities that will improve the efficiency and effectiveness of the current records management process. At this time, TNR recommends approval of the upgrade and the purchase of the Active Directory Portal module.

Through the end of October, FileOnQ is offering a 50% discount on the upgrade and additional module. The discounted cost to County is \$15,147.50. The annual maintenance cost (currently \$5,171.89) will not

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

increase for the upgraded modules except for the allowable annual increase of 3%; however, the new Active Directory Portal will increase the maintenance cost by \$2,069.10 beginning January 1, 2014.

- **Contract Expenditures:** Within the last 12 months \$5,171.89 has been spent against this contract.

- **Contract Modification Information:**
 - Modification Amount: \$15,147.50
 - Modification Type: Upgrade and additional module purchase
 - Modification Period: Beginning October 9, 2012

- **Funding Information:**
 - Shopping Cart in SAP: 1000012315
 - Comments:

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TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

411 West 13th Street
Executive Office Building, 11th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

September 27, 2012

MEMORANDUM

TO: Cyd Grimes, County Purchasing Agent
FROM: *Carl B. Jorgensen for*
Steven M. Manilla, P.E., County Executive
SUBJECT: Contract Extension 4400000005
Integrated Document Management Software System

TNR requests that the above mentioned contract be modified to include upgrades for the current FileOnQ records management system.

In 2002, the Commissioners' Court approved contract 440000000 (HTE No. 02C002181LD) for the purchase, installation, and implementation of a records management system for TNR. Since implementation in 2002, the current version of FileOnQ Desktop and Webview has been updated several times as needed. With the recent release of version 6.x, it is expected that FileOnQ, Inc. will no longer support the previous versions of the software.

FileOnQ software is essential to TNR's records management program. Daily system transactions include document imaging, barcode file labeling and tracking and records retention management. If this modification is approved, the purchase of the upgraded software will ensure that manufacturer support is available and will minimize system downtime. In addition, version 6.x includes improved capabilities and functionalities that will improve the efficiency and effectiveness of the current records management process.

The product category for Software is 43230000. The budgeted cost centers are 1490010001 and 1490010145 GL 510310. The funds have been pre-encumbered on shopping cart 1000012315.

If you need additional information, please contact Christina Jensen at 854-7670.

CJ
CJ:SMM:cj

MODIFICATION OF CONTRACT NUMBER: 4400000005 (02C00218LC) Integrated Document Management Software System

ISSUED BY: PURCHASING OFFICE 700 LAVACA, SUITE 800 AUSTIN, TX 78701	PURCHASING AGENT ASST: Lori Clyde TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: September 27, 2012
ISSUED TO: FileOnQ, Inc. 832 Industry Drive Seattle, WA 98188 Attn: Kim Webley	MODIFICATION NO.: 6	EXECUTED DATE OF ORIGINAL CONTRACT: July 30, 2002
ORIGINAL CONTRACT TERM DATES: <u>July 30, 2002 – July 29, 2004</u>		CURRENT CONTRACT TERM DATES: <u>January 1, 2012 – December 31, 2012</u>

FOR TRAVIS COUNTY INTERNAL USE ONLY:
Original Contract Amount: \$ 34,563.00 Current Modified Amount \$ \$64,710.50

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

The above numbered contract is hereby modified as follows per the attached Quote No. KW6895:

- 1) Upgrade:
 - a) FileOnQ Upgrade Desktop Product to 6.0 includes Online Remote installation assistance and support (Item # OnQ-6.DTUPGRD) \$4,500.00*
 - b) FileOnQ Upgrade WebView Product to 6.0 includes Online Remote installation assistance and support (Item # OnQ-6.WVUPGRD) \$4,900.00*
 - 2) Add:
 - a) FileOnQ Active Directory Portal – Centralized Security and Administration. Includes remote installation assistance and training. Price includes maintenance through December 31, 2012. Effective January 1, 2014 the annual maintenance will increase by \$2,069.10. \$5747.50*
- Total cost to upgrade system \$15,147.50*

*Pricing reflects 50% discount

Note to Vendor:
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: _____ SIGNATURE	
BY: _____ PRINT NAME	DATE: _____
TITLE: _____ ITS DULY AUTHORIZED AGENT	
TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ CYD V. GRIMES, C.P.M., CPPO, TRAVIS COUNTY PURCHASING AGENT	
TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	



ITEM	DESCRIPTION	QTY	RATE	AMOUNT

Thank you for your business	



NEW 6.0 Features

Inventory: A complete and easy to use inventorying, reporting, audit solution. New features allow department personnel to save days of work to complete file inventories, audits and reports.

Batch Update Retention Classifications: Instantly and easily update retention codes and categories for large or small record sets all with one quick and easy action.

Auto Item Count: Automatically assigns and preserves a unique and consecutive item number when creating file volumes or sub-files

Vista & Windows 7 compatible: No matter which operating you choose Desktop 6.0 is ready.

Have Questions?
1.800.603.6802

YOU asked...WE listened!

Desktop 6.0 is all about you! It is about giving you the very best solution possible along with making every aspect of managing your records and information a better experience. Desktop 6.0 is about giving you the features *you have been asking for*.

Therefore, we have built Desktop 6.0 to include the top most requested features, from over 200 agencies. Features like the ability to batch updated retention codes, inventory, auto item count and much more.

Vista & Windows 7 Compatibility

We are offering a better experience for your IT staff by making our product 100% Vista and Windows 7 compatible. So when it comes time to upgrade your department or agency FileOnQ is ready. So, no matter if your IT staff chooses to go with Vista or Windows 7 you will be ready to go with Desktop 6.0.



Retention Classifications

When legal requirements or internal policies change you now have the ability to batch update your retention classifications with just a few clicks of the mouse. No longer do you have to apply changes one at a time. Changing or updating retention for one file or thousands can be done in seconds.



Inventory & Audit Compliance & Reporting

One of the most requested features has been the ability to perform inventories and audits with our system quickly and easily. We have answered, by including an easy to use, robust inventory, audit and reporting solution.



Auto Tracking of Volumes & Sub-files

We have added the ability to automatically assign and preserve a unique and consecutive item number for each specific file when creating record volumes or sub-files, even when files are added by multiple users concurrently.

Desktop 6.0™

The following is an overview of the enhancements provided by the FileOnQ™ Desktop 6.0™ release.

Microsoft® Vista™ and Windows 7 compatibility and certification:

Description: FileOnQ 6.0 Desktop is fully compatible with Vista and Windows 7. Customers who intend on upgrading their operating system to Vista or Windows 7 must upgrade to FileOnQ 6.0. Of course 6.0 is also “backwards” compatible meaning you may still benefit from the major functionality and feature additions of the 6.0 product, even if you have not yet migrated to the newer operating systems.

Inventory Audit Module:

Description: The new Inventory Audit module will allow you to start an inventory/audit project and leave it open until you have time to finish it. You can also inventory/audit multiple locations/status in one inventory audit project. The module also allows any number of separate inventory audit projects to be open and conducted at the same time. The system provides the ability to print reports showing matches and exceptions after you have closed the project. An inventory audit history will be maintained for each record/item so that you can look up how many times it was inventoried/audited and the status of the record/item at the time of the inventory audit.

Key Benefit: The tedious task in time and cost to inventory records/files/items and respond to audit/reporting requests is now a thing of the past. With FileOnQ’s Inventory Audit Module you can pay for the 6.0 upgrade in saved time alone.... not to mention saved frustration reduced exposure and peace of mind.

The following are a few features of the 6.0 Inventory Audit Module:

- Inventory can now be accomplished in a wireless mobile environment via FileOnQ’s NEW MobileOnQ in conjunction with the Motorola MC55 and MC75 PDA’s
- Create and manage multiple inventory audit projects simultaneously.
- A single inventory audit project can be configured to manage multiple locations and record/item types.
- When in inventory audit mode, you may scan a record/item and it’s location/status, which will document that it was inventoried and the records/items location/status at the time of the inventory.
- Maintains a complete history of how many inventory audits were completed, when the inventory audit was completed and the disposition of each record/item in each inventory audit.
- Notes and comments may be added to the inventory audit allowing users to document any corrections and/or clarifications needed.
- All comments are date and time stamped, when added, to preserve the integrity of the inventory audit and the comments themselves.
- Comments may also be added in batch to individual records/items within an inventory audit. One entry will update each record based on your desired/queried record set.
- When records/items are found to be in an incorrect location/status, documentation and corrections are easy and accurate, recording the corrections for mandated compliance and unalterable chain of custody audit trail.
- The module provides the ability to run and print out a discrepancy list.
- Users are able to provide documentation of current and past inventory audits, providing evidence of regulatory and SOP compliance.

- Personnel conducting inventory audits are able to 'start/stop/restart' multiple inventory audit projects. This provides needed functionality when multiple locations/inventories/audits are being conducted, without compromising data integrity of the inventory/audit.
- The system captures the identification of the personnel conducting the inventory audit.
- Productivity and status reports may be produced to monitor inventory audit status and progress.
- Unalterable inventory audit history is preserved in a separate log from the chain of custody, insuring compliance with both legal and organizational requirements.
- When an inventory audit job is completed, the system will produce exception reports identifying missing and/or misplaced records/items.
- The system creates a separate audit table for inventory audits.
- Inventory audit reports may be produced on demand for compliance and other audit requirements.

Drag and Drop for eDocs and Imaging Module:

Description: Now users can instantly add one and/or many photos and electronic documents with simple drag and drop functionality directly from their PC.

Key Benefit: A user can now add and link electronic documents, or any group of electronic documents, from any PC or electronic storage repository (database, flash drives, hard drives), to a record with one drag and drop action. No longer is there a need to add electronic documents one at a time through time consuming linking, uploading and naming procedures.

Edit by Scan:

Description: You can now add or edit values to any text field by simply scanning a barcode.

Key Benefit: Edit by scan greatly reduces the time for data entry and increases the data integrity for these field values. This feature is valuable as a way to cross-reference items that are tracked within FileOnQ, with an identifier assigned by another third party system. Edit by scan is also an excellent way to insure that field values are entered consistently across record sets.

Retention & Classification Compliance Management Module w/ Batch Update:

Description: If you need to change Retention Code, Retention Hold, Retention Hold Comment values and/or Classification, you now have the ability to update these fields/values for multiple records in a single batch -- saving hours of time and tedious work. Upon querying for a group or classification of records, a user can invoke the Batch Update dialog and insert the appropriate new retention code values and then run the Batch Update routine. Assigning or updating Retention Codes (and the consequent Retention Review Dates) for potentially thousands of records can now be done in one simple process. This new feature is very helpful when compliance laws or company policies change, impacting retention, review and/or notification requirements for large numbers of records/items.

Key Benefit: Accurate and up-to-date retention information leads to more timely archiving and destruction of records, which leads to; lower storage costs (both on-site and off-site), automation of compliance requirements, reduced exposure, space saving and decreased misfiles due unnecessary physical records clogging-up company file rooms.

Auto Record, Volume or Item Count:

Description: FileOnQ 6.0 now comes with auto sequential numbering. This means that if you manage files that have multiple volumes, FileOnQ can now automatically assign the next sequential volume number to a new

folder within that same file series. This ensures there can be no duplication of volume numbers within the same record/file number series. The OnQ ProFiler will allow the administrator flexibility to configure the auto item count feature and turn it "on" or "off" depending on a department's requirements.

Key Benefit: No confusion or duplication of item or volume numbers. Maintains the Integrity, compliance requirements and management of record/file/case subsets.

(New Module) MobileOnQ™ Portable Solution :

Description: Now FileOnQ 6.0™ users have the option to add the power of productivity in the field with our new MobileOnQ solution. This powerful new handheld option from Motorola™ is available for FileOnQ 6.0™ users only. The mobile device seamlessly works using your wireless network or over a 3G network with web services enabled on your server.

Key Benefits: MobileOnQ gives FileOnQ 6.0 users the ability to manage their records, assets and/or evidence, and perform inventories from anywhere at anytime. Our mobile solution can be used at remote and/or mobile locations like a warehouse, substation, receiving/delivery doc, delivery cart/vehicle, ... virtually anywhere. Transfers are not only recorded for location, status and disposition purposes, but MobileOnQ is also equipped with a signature pad providing for remote/portable capture of receipt and delivery authorization.

Request Fulfillment Enhancements:

Description: The current request monitor has been made even more powerful for both added security and enhanced user functionality.

Key Added Features:

- Option for popup window with requests during checkout.
- Improved Security around Requests and deleting requests.
- Popup window with requests during checkout only shows for records with requests.
- Request indicator immediately posts pending request without the need to refresh.
- Ability to Select & Unselect buttons for a group of rows in the Request Monitor.
- Request view popup window sizes the rows to display all data.

Other Features and Enhancements Included:

- New records/items and General Worklist to match WebView 6.0
- Ability to set up unique global tool bars for user groups with different work functions.
- User toolbar supports multiple applications/databases.
- Toolbar loads reports, queries and exports.
- Signature pad's default baud rate is set to 115200 for the serial port models.
- Provided improved printing to select black and white laser printers (Dell M1010 & HP LaserJet 1000).
- User name and description is shown in the detail view of the security window.
- Users can lock their own toolbars so that changes to the global toolbar will not erase the user's toolbar.
- Query designer opens queries referencing deleted lookups, locations, users, etc.
- Users without Modify Folder permission can add documents if they have permission to add documents.

- Edits and requests with XML reserved characters (<>"&) are displayed in the View->Show Audit screen.
- Each user can control whether new records/items are, or are not, automatically added to the “new records/items worklist”.
- Provided enhancements to TIFF image printing.
- Request indicator immediately posts pending request without the need to refresh.
- Delete button is operational in the checkout window.
- Ability to Select & Unselect buttons for a group of rows in the Request Monitor.
- Request view popup window sizes the rows to display all data.
- Retention Hold checkbox is part of QBE.
- Option for popup window with requests during checkout.

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WebView 6.0

A **NEW** VIEW OnQ

A full-featured browser based solution that allows organizations to manage their records *online*.

1.800.603.6302



What is WebView 6.0?

Users can now access FileOnQ via a web browser that allows them to enter, edit, view, and request records. They can also print reports and barcode labels. FileOnQ is already

the leading records and information management system...and it just got **BETTER** by giving you "a NEW View OnQ"!



Enter New Records from Anywhere

Users can enter or edit records from any computer with intranet, or via Internet access, if required. They can even print barcode labels and any of your custom tailored reports directly from within WebView.



Add and Upload Electronic Documents from Anywhere

Customer's who have purchased the optional Document Collection and eDocs Modules can also allow remote users to not only view electronic documents, but add, upload, and attach electronic documents as well. *(The option to apply upload restrictions as to file type and file size can be setup.)* This allows all pertinent and required documentation of a given business process to be collected, managed, and shared closer to real-time. As a result, all knowledge workers have faster access to the information they need to make faster and more informed decisions.



Viewing and Requesting

All of the great searching, viewing, and requesting capabilities of WebView are still there. WebView users can still search for records (or groups of records) and then submit requests

for required files – reducing all the phone calls and wasted trips to the file room for files that may not be available.

WebView 6.0 Features

New File Creation: Create new file records from any computer with intranet, or even Internet access, if required.

Worklist: Maintains and saves a record of all records that you are working on. You can easily log out and pick-up where you left off at any time.

Label Printing: Print customizable black-n-white barcode labels with text to any Windows compatible printer. These labels can be printed in roll-fed or Avery label formats.

Add and Upload Electronic Documents: Not only can users view electronic documents, but they can be allowed to add, upload, and attach electronic documents as well.

Report Printing: Print any of your custom tailored reports directly from within WebView.

Worklist

WebView 6.0 maintains and saves a record of all records that you are working on. You can easily log out and pick up where you left off at any time without losing work. You can even shut down your computer and move to a new location and still have your worklist preserved for easy retrieval.

Reduced IT Overhead

WebView 6.0 will save installation time and give users instant access. Departments with a large number of PC's will no longer be required to install (and update) a desktop client on every computer. Installation and maintenance is a snap.

WebView 6.0™

The following is an overview of the enhancements provided by the FileOnQ™ WebView 6.0™ release.

Adding and Editing Records:

Description: Webview 6.0 is no longer just a great way to provide a large group of users with a simple way to search, view, and request records within their FileOnQ application using only a web-browser. Using only their browser within an Internet or intranet connection they can now easily add and edit records.

Key Benefit: Organizations can now provide adding and editing functionality within their FileOnQ solution to a larger internal group of users, or users spread over numerous offices, or even users who work remotely. This greatly increases the number of users who can leverage and contribute to their FileOnQ solution – without adding to the support and installation work-load of their IT staff.

Enhanced User Interface

Description: The WebView 6.0 interface has been completely re-written. And while it has the same familiar, easy-to-use basic navigation layout there are a number of great improvements. For example:

- The **Browse View** has been improved so that query results can now be easily.
 - Grouped by dragging-and-dropping column headings,
 - Sorted by clicking a column heading,
 - Columns and rows can easily be re-sized for optimal viewing.
- The new WebView **Icons and Toolbars** make navigating pages, records and initiating actions even more streamlined and intuitive.
- The overall **Color-Scheme** of WebView can be autocratically or manually configured for optimal viewing based on lighting conditions, for example outdoor versus indoor.

Key Benefit: WebView (and FileOnQ Desktop Client) continues to be the most robust, feature-rich application of its kind, while continuing to be the most user-friendly and easy to use.

- INTERFACE TOOLBAR: "New Items" sliding worklist's toolbar on the "New Item" page
- INTERFACE TOOLBAR: Clear Worklist that allows the user to clear the currently viewed worklist
- INTERFACE TOOLBAR: View Item page to provide the ability to create a new item based on an existing item (currently viewed)
- INTERFACE: Added My Location feature on the "General Settings" tab of the "My Settings" page The "My Location" setting will be used to facilitate the delivery of requested items to your physical location, and is usually set to your name or a location that represents you.
- INTERFACE: Added My Default Storage Location feature on the "General Settings" tab of the "My Settings" page. The "My Default Storage Location" setting will be used as the home location for new Items and Boxes that you create. The system will automatically place items you create into this location.

- INTERFACE: Ability to re-size columns on all search result grids (similar to how Excel works)
- INTERFACE: Ability to re-arrange columns (by dragging) on all search result grids
- INTERFACE: search result and worklist grids now expand horizontally when columns are resized
- INTERFACE: New skinning mechanism to control presentation colors and provide consistency across the application. Choices are:
 - Auto: setting automatically adjust based in time of day and is configured by an administrator.
 - Dark (Night): is designed for viewing WebView in dark environments such as vehicles at night.
 - Bright (Day): is a brighter scheme that is designed to have good contrast and eye comfort in bright and normal office environments.
- INTERFACE: New Items initiated from the "View Items" page will preserve the Carry-forward functionality
- INTERFACE: New items can be created based on an existing record directly from the View Item page (see toolbar button).
- INTERFACE: easier to use Forgot Password form.
- INTERFACE: Site Settings page modified (consolidated security tab)
- INTERFACE: improved carry-forward functionality.
- PERFORMANCE: Improved page loading times and rendering of large record counts.
- PERFORMANCE: Improved load times for larger dropdown lists.
- PERFORMANCE: improved Date/calendar load times
- SEARCHING: Ability to group search results by dragging a column header to the grouping panel (try it, useful and very neat!)
- SEARCHING: Quick Search can now be set to a lookup field; the system will use a wild search on Lookup Values for the assigned lookup category. e.g. entering "computer" (without wild card characters) would find any lookup value that contains the word "computer", such as "Portable computer" and "computer disk"
- SEARCHING: Date field on SearchByValue page now allows for partial SNF combination search values...
 - e.g. to search by year 2001, use cursor within field to skip the month and day parts and enter 2001 in the year part
 - e.g. to search by month of March, enter 03 in the field (field will look like "03/__/____" after tabbing away from it)

eDocs & Imaging Module:

Description: Webview 6.0 not only allows for the viewing of digital images and electronic documents, but now users can add and upload electronic documents as well.

- The new document upload feature allows documents to be uploaded one-at-a-time or in batch
- System administrators can set limits on the types and size of documents that they allow users to upload and add

Key Benefit: WebView users have always enjoyed the convenience and time savings of viewing and printing electronic documents and images; but now that the ability to link and upload these documents is even easier to provide to a wider audience, eDocs is all the more powerful as a tool for managing these crucial assets.

- EDOCS: Multi-file upload capability
- EDOCS: improved naming controls

Worklist:

Description: Just like FileOnQ Desktop users, WebView users can now automatically create worklists for new items they've entered in order to streamline the printing of barcode labels or reports. They can also (like FileOnQ Desktop users) create worklists from query results for common actions (printing labels or reports, requesting, etc) they wish to preform on an otherwise disparate group of records. In fact, a user's worklists are available to them regardless whether they are logged into WebView or the Desktop.

Key Benefit: The new Worklist functionality within WebView works hand-in-hand with the new adding, editing, and label and report printing features to make preforming these various functions easy as 1-2-3.

- New dropdown on the Worklist, Search Results pages that lists Crystal Query Reports and enables running them on selected items
- Added a new toolbar button to the "Worklist" page to allow clearing the currently viewed worklist.
- New Worklist added (New Items), viewable from the Worklist page and used when new items are added
- Search Results pages that lists Crystal Query Reports and enables running them on selected items

Reports:

Description: WebView now provides the ability to run and print out all of your custom reports (Crystal reports) that have been added and are available through the Desktop Client. Furthermore, it does so in an intelligent way so that the reports menu only shows query reports (that run against the results of a query) after you've performed a query. And reports with fixed or prompted parameters display only when appropriate for them to run.

Key Benefit: With the ability to run reports WebView users can now not only view records, but run and print the report. These reports contain the essential information they need to capture and organize in order for them to effectively preform their roles within an organization.

- PRINT/REPORT: Print the same reports you are used to in the Desktop application. Query-based reports (reports based on the results of a search/query) can be accessed from the toolbar of any search results page and from the Worklist page. General reports (those not based on a query) are accessible from the top "Reports" menu. PRINT/REPORT: Reports menu that displays all non-query Crystal reports
- PRINT/REPORT: Print Crystal Reports

Labels:

Description: WebView now provides the ability to print barcode labels for new or existing records within the system – one-at-a-time or in batch. Multiple label designs can be utilized if needed.

Key Benefit: With the ability to add or edit records within WebView, printing barcode labels provides a complete solution for the creating of new, trackable items for an even larger, and perhaps remote, user base.

- ADMIN: install and update packages now include the barcode font required to print labels
- ADMIN: New option added in the "Site Settings" section that allows Administrator/installer to set the default barcode design.

Other Features and Enhancements Included:

- ADMIN: Ability to specify the location and name of the applications list file (default is ServerProfiles.xml) via the web.config application settings "serverprofilesfilename" and "serverprofilesrelativepath". This would allow two WebView applications to run on the same site but use different application lists.
 - ADMIN: Improved Record Filtering Security
-

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Single Sign-On Access for FileOnQ Users...

Active Directory users can now have access to their approved FileOnQ applications using their Windows login... No additional login required!



FileOnQ Active Directory Integration - Centralized Security & Administration

Streamlined, secure and versatile single sign-on access for FileOnQ Users...

Details: Active Directory Integration provides AD-based authentication and authorization facilities within the FileOnQ suite of applications. Administrators are able to authorize groups of users for application access, and grant specific roles and permissions within applications. Active Directory Integration can be configured to either automatically authenticate/authorize the current domain user – authenticated on a computer – without prompting for credentials, or can be configured to always prompt for the credentials. This can be useful on shared common-area

computers, or when security policies require it.

Key Benefits: There are many benefits to enabling AD integration; central user/group management and central password management policy. Practical day-to-day benefits include less passwords for users to remember, no password reset work for the FileOnQ supervisors and no need to separately add new users to the FileOnQ security system. Active Directory ensures accurate group membership and provides advanced authentication methods to keep a company's corporate network secure.

Ultimately, the FileOnQ Active Directory Portal reduces the load on IT

Features & Benefits

- Single Sign-on Access
- Reduced IT Resources
- Versatile IT Management Options
- Streamlined User Deployment

1.800.603.6802
sales@fileonq.com

resources, and getting employees up and running easily according to their job functions/roles and need for information.

ONQ CUSTOMER REVIEW San Antonio Police Department



"We feel FileOnQ's Active Directly integration is a valuable and significant improvement for accessing FileOnQ applications. No longer will users have to remember multiple usernames and passwords to login into their FileOnQ applications. The benefits of single sign-on access is a huge step forward for FileOnQ users and will greatly reduce frustration and resources for everyone involved..."

Darrell Allen - Property Room Supervisor - San Antonio, TX