



## Travis County Commissioners Court Agenda Request

**Meeting Date:** October 9, 2012

**Prepared By/Phone Number:** Nancy Barchus, 854-9764

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** APPROVE ORDER EXEMPTING THE PURCHASE OF TORO AND CLUB CAR PARTS AND SERVICE FROM PROFESSIONAL TURF PRODUCTS FROM THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO SECTION 262.024 (a)(7)(D) AND SECTION 262.024 (a)(11) OF THE COUNTY PURCHASING ACT.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes. The Exemption Order will be for the purchase of Toro and Club Car parts and service necessary to complete repairs for the Transportation and Natural Resources Department.

Transportation and Natural Resources request the ongoing purchase of Toro and Club Car equipment now in use. Purchasing requests the Commissioners Court approve an Exemption Order to exempt from further competition and allow the Purchasing Office to issue purchase orders to provider, Professional Turf Products.

Local Government Code 262.024(a)(7)(D) allows for exemption from the competitive purchasing process any item that can be obtained from only one source, including captive replacement parts or components for equipment. Local Government Code 262.024(a)(11) allows for exemption from the competitive purchasing process vehicle and equipment repairs.

- **Funding Information:**

Purchase Requisition in SAP:

Funding Account(s): 1490350000 funds 0001 and 0145f

Comments:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

**ORDER EXEMPTING  
PROCUREMENT OF TORO AND CLUB CAR PARTS AND SERVICE  
FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT**

WHEREAS, the Commissioners Court of Travis County, Texas has received a Sole Source Justification from Travis County Transportation and Natural Resources in accordance with TEX. LOC. GOV'T CODE ANN., § 262.024 (a) (7) (D) and

WHEREAS, the County desires to enter into a contract with Professional Turf Products, to provide Toro and Club Car parts and service.

NOW, THEREFORE, the Commissioners Court of Travis County hereby orders that the purchase of Toro and Club Car parts and services from Professional Turf Products be exempted from the requirements of the County Purchasing Act for competitive proposals pursuant to TEX. LOC. GOV'T CODE ANN., § 262.024 (a) (7) (D) and 262.024 (a) (11) as this contract is for sole source captive replacement parts or components for equipment

Signed and entered this \_\_\_\_ day of \_\_\_\_\_, 2012.

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Samuel T. Biscoe, County Judge  
Travis County, Texas

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Ron Davis  
Commissioner, Precinct 1

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Sarah Eckhardt  
Commissioner, Precinct 2

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Karen Huber  
Commissioner, Precinct 3

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Margaret Gomez  
Commissioner, Precinct 4



**TRANSPORTATION AND NATURAL RESOURCES**  
**STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE**

411 West 13<sup>th</sup> Street  
Executive Office Building, 11<sup>th</sup> Floor  
P. O. Box 1748  
Austin, Texas 78767  
(512) 854-9383  
FAX (512) 854-4697

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June 1, 2012

**MEMORANDUM**

**TO:** Cyd Grimes, County Purchasing Agent  
*Came B. Grimes for*  
**FROM:** Steven M. Manilla, P.E., County Executive  
**SUBJECT:** OEM Parts and Service Exemption

TNR recommends that an exemption order request be submitted to the Commissioners' Court for the purchases of Toro Grounds Equipment and Club Car OEM parts and services from Professional Turf Products. Per the attached letter from the manufacturer, Professional Turf Products is an authorized source of sales, parts and service for Travis County and the surrounding area.

The fund center is 1490350000 GL Account 510280.

If you need additional information, please contact Christina Jensen at (512) 854-7670.

*CJ*  
CJ:SMM:cj  
Contract File



March 29, 2012

Travis County Purchasing Office  
Attn: Nancy Barchus  
700 Lavaca Street, Suite 800  
Austin, TX 78701

This letter shall serve as notification of sole source status of the following vendor for Toro Products.

Professional Turf Products, LP is the sole source supplier for Toro commercial mowing and large turf irrigation equipment, Club Car, Foley Reel Grinding Equipment, Otterbine and Irritrol for the states of Texas, Oklahoma, Kansas and certain western portions of Missouri, Arkansas and Louisiana. Professional Turf Products, LP is also the authorized service and parts supplier for the above mentioned products.

Any questions or concerns regarding this status should be forwarded to:

Edward A. Clark, President / CEO  
Professional Turf Products, LP  
1010 North Industrial Blvd.  
Eules, TX 76039

Sincerely,

David Lau  
Chief Financial Officer  
Professional Turf Products, LP

1010 No. Industrial Blvd.  
Eules, TX 76039  
Business 817 785-1900  
Fax 817 785-1901  
(Toll Free) 1-888-PROTURF

5520 Brillmoore Rd.  
Houston, TX 77041  
Business 817 785-1900  
Fax 713 896-0988  
(Toll Free) 1-888-PROTURF

5026 Service Center Drive  
San Antonio, TX 78218  
Business 817 785-1900  
Fax 210 666-0171  
(Toll Free) 1-888-PROTURF

3621 S. 73rd East Ave., Bldg. 1  
Tulsa, OK 74145  
Business 817 785-1900  
Fax 918 663-0116  
(Toll Free) 1-888-PROTURF

9108 Bond Street  
Overland Park, KS 66214  
Business 817 785-1900  
Fax 913 599-0867  
(Toll Free) 1-888-PROTURF