



## Travis County Commissioners Court Agenda Request

**Meeting Date:** September 18, 2012

**Prepared By/Phone Number:** Michael Long/854 4850; Marvin Brice/854 9765

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** Approve Modification No. 5 to Contract No. 4400000860 (PS110249ML), Renea Hicks, for Legal Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Purchasing Agent approved a contract with Renea Hicks for legal services on May 26, 2011 in an amount not to exceed \$50,000.

Modification No. 5 will extend the term of the contract from October 1, 2012 through September 30, 2013.

Modification No. 4 changed the contract amount from \$150,000 to \$180,000, an increase of \$30,000. This increase served to provide additional funding for services and expenses incurred for the contract.

Modification No. 3 corrected an error on Modification No. 2. The "Current Modified Amount" amount shown in the "For Travis County Use Only" section of the modification was erroneously listed as \$200,000. This amount should have read \$150,000, and was corrected to read as such with the execution of Modification No. 3.

Modification No. 2:

a) Changed the contract amount from \$50,000 to \$200,000, an increase of \$150,000. This increase served to continue legal services as described in paragraph 3.1.

b) As authorized by paragraph 2.1 "Term of Contract", this modification changed the term of the contract from May 24, 2011 through September

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

30, 2011 to May 24, 2011 through September 30, 2012, a one year extension.

Modification No. 1:

a) Changed the contract no. from PS110200ML to PS110249ML as issuance of the contract number was inadvertently duplicated.

b) In accordance with the requirements of Section 7.1 of the contract, the law firm of Scott, Douglas & McConnico were authorized to provide sub- contracting services for certain approved services. The original contract not-to-exceed amount of \$50,000 did not change.

➤ **Contract Expenditures:** Within the last 12 months \$141,763.23 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$50,000

Contract Type: Professional Services

Contract Period: May 24, 2011 – September 30, 2011

➤ **Contract Modification Information:**

Modification Amount: N/A

Modification Type: Professional Services

Modification Period: October 1, 2012 – September 30, 2013

➤ **Special Contract Considerations:**

Award has been protested

Award is not to the lowest bidder

Comments:

➤ **Funding Information:**

Purchase Requisition in H.T.E.:

Funding Account(s):

Comments:

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**DAVID A. ESCAMILLA**  
COUNTY ATTORNEY

STEPHEN H. CAPELLE  
FIRST ASSISTANT

JAMES W. COLLINS  
EXECUTIVE ASSISTANT

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**TRANSACTIONS DIVISION**

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BARBARA J. WILSON

MARY ETTA GERHARDT

JAMES M. CONNOLLY

TENLEY A. ALDREDGE

DANIEL BRADFORD

† Member of the College  
of the State Bar of Texas

August 28, 2012

Mr. Mike Long  
Purchasing Office  
P.O. Box 1748  
Austin, Texas 78767

Re: Contract for Legal Services with Renea Hicks; Our File No. 188.394

Dear Mike:

A new contract modification is needed for the contract referenced above. The Contract is set to expire on September 30, 2012, however the case which Mr. Hicks is handling is likely to continue through the end of next year. Therefore, please prepare a modification to extend the Contract to September 30, 2013.

Sincerely,

A handwritten signature in black ink, appearing to read "John C. Hille, Jr.", is written over the typed name and title. The signature is fluid and cursive.

John C. Hille, Jr.  
Assistant County Attorney

cc: Kevin Morse, Director, Enforcement Division  
Amanda Valdes, Travis County Attorney  
Jose Palacios, Travis County Auditor  
Kapp Schwebke, Travis County Auditor

**MODIFICATION OF CONTRACT NUMBER: 4400000860(PS110249ML) Legal Svcs PAGE 1 OF 1 PAGES**

ISSUED BY: PURCHASING OFFICE 700 LAVACA STREET, 8 <sup>TH</sup> FLOOR AUSTIN, TX 78701	PURCHASING AGENT ASST: <b>Michael Long</b> TEL. NO: (512) 854-4850 FAX NO: (512) 854-9185	DATE PREPARED: <b>August 29, 2012</b>
ISSUED TO: Renea Hicks 101 West 6 <sup>th</sup> St. Ste 504 Austin, TX 78701	MODIFICATION NO.: <p style="text-align: center;"><b>5</b></p>	EXECUTED DATE OF ORIGINAL CONTRACT: <b>May 24, 2011</b>

ORIGINAL CONTRACT TERM DATES: 5/24/11 – 9/30/11 CURRENT CONTRACT TERM DATES: 10/1/12 – 9/30/13

**FOR TRAVIS COUNTY INTERNAL USE ONLY:**  
 Original Contract Amount: \$50,000 (NTE) Current Modified Amount: N/A

**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1. The contract is hereby modified to extend the period of services beginning October 1, 2012 to September 30, 2013.

**Note to Vendor:**  
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.  
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____  BY: _____ SIGNATURE  BY: _____ PRINT NAME  TITLE: _____ ITS DULY AUTHORIZED AGENT	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER  DATE: _____
TRAVIS COUNTY, TEXAS  BY: <u>MS</u> CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	DATE: _____
TRAVIS COUNTY, TEXAS  BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE: _____

— DRAFT —