



# Travis County Commissioners Court Agenda Request

**Meeting Date:** September 18, 2012

**Prepared By/Phone Number:** David A. Salazar 854-4107

**Elected/Appointed Official/Dept. Head:** Sherri E. Fleming,  
County Executive for Health and Human Services and Veterans Service

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

## **AGENDA LANGUAGE:**

Consider And Take Appropriate Action On Renewal Of The Following  
Travis County Health And Human Services And Veterans Service  
Contracts Expiring At The End Of September 2012:

- A. Encompass Medical Management, Inc.;
- B. Foundation Communities;
- C. Austin Travis County Integral Care (ATCIC) Substance Abuse  
Managed Services Organization;
- D. Court Appointed Special Advocates; and
- E. ATCIC Child Therapist and Supervisor.

## **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Travis County Health and Human Services and Veterans Service Staff is currently working with the Travis County Attorney's Office to draft the renewals the subject of this item as quickly as possible. The start dates for Contracts 1 and 2, Encompass Medical Management, Inc., and Foundation Communities are set to commence on 9/30/2012; Contracts 3, 4, and 5, Austin/Travis County Integral Care SAMSO, Court Appointed Special Advocates (CASA), and Austin/Travis County Integral Care Child Therapist and Supervisor begin on 10/1/2012.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

**STAFF RECOMMENDATIONS:**

Staff recommends approval of the renewal of these contracts in anticipation of the completion of final contract drafts.

**ISSUES AND OPPORTUNITIES:**

All of the services provide through these contracts need to continue while the renewals are drafted. Contracts relying on grant funds will not be executed if the grants are not renewed.

**FISCAL IMPACT AND SOURCE OF FUNDING:**

Contracts 1 and 2 are funded solely through the Parenting In Recovery (PIR) grant. Travis County has submitted applications for a one-year no-cost extension to use an estimated \$120,483 in unexpended grant funds from FY2012 during FY2013 in addition to a two-year extension that would provide an additional \$500,000 per year. These contracts will not be executed if the PIR funding is not approved by the grantor.

Contract 3 includes money from Travis County's General Fund, the City of Austin, and the PIR grant. General Fund money will be available regardless of what the city of Austin decides in continuing its funding. The contract will not include PIR funds if the grantor does not approve either extension.

Contracts 4 and 5 are funded by the Children's Continuum grant. This grant funding is currently in place.

**REQUIRED AUTHORIZATIONS:**

Mary Etta Gerhardt, Assistant County Attorney

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**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE  
502 E. Highland Mall Blvd.  
P. O. Box 1748  
Austin, Texas 78767**

**Sherri E. Fleming  
County Executive  
for TCHHSVS  
(512) 854-4100  
Fax (512) 279-1608**

**DATE:** September 11, 2012

**TO:** Members of the Commissioners Court

**FROM:**   
Sherri E. Fleming  
County Executive for Travis County Health and Human Services  
and Veterans Service

**SUBJECT:** Contract renewals

**Proposed Motion:**

Consider and take appropriate action to approve the renewal of certain TCHHSVS contracts whose drafting will not be completed prior to their start dates.

**Summary and Staff Recommendations:**

Drafting of the following TCHHSVS contracts will not be completed prior to their start dates due to a work backlog:

**1) Encompass Medical Management, Inc.**

Funded through the Parenting in Recovery (PIR) grant, this contract provides data management, monitoring and processing services as well as training for the PIR project. FY'12 is the fifth and final year of the initial PIR grant. TCHHSVS has applied for a one-year no-cost extension to use an estimated \$120,483 in unspent grant funds as well as a two-year extension providing an additional \$500,000 each year. The grantor should respond by 9/28/12. The budget for the new Encompass contract will be either \$10,000 or \$85,000 depending on whether TCHHSVS receives the one-year no-cost extension or the two-year extension. If neither request is approved then TCHHSVS will not execute this contract.

## 2) Foundation Communities

Also funded through the PIR grant, this contract provides case management for PIR clients. This contract is in a similar situation to the one for Encompass. However, it will only be funded if the two-year extension is approved by the grantor. If that happens, the contract budget will be \$15,144. If the two-year grant extension is not approved then TCHHSVS will not execute this contract.

## 3) ATCIC SAMSO

Travis County, the City of Austin and Austin Travis County Integral Care (ATCIC) have a three-way interlocal agreement for the provision of substance abuse treatment services. Under the agreement, ATCIC manages a network which provides comprehensive clinical assessment, intervention services, residential treatment, day treatment, detoxification, and outpatient and continuing care services. Clients are linked or referred to case management and other support services as part of the treatment process.

Travis County is providing \$611,799 from the General Fund for the new contract. The City of Austin is in the process of determining its funding level. The PIR grant could also provide funding depending on whether or not TCHHSVS receives the one-year no-cost extension or the two-year extension. The no-cost extension will provide \$8,224 in PIR funds and the two-year extension will provide \$106,100. If neither request is approved then the contract will not include any PIR funds.

## 4) Court Appointed Special Advocates (CASA)

Funded through The Children's Continuum (TCC) grant, this contract provides 25% of the funding for a Child Advocate position to work as court-appointed guardian ad litem for children whose parents are involved with the Travis County Family Drug Treatment Court. The grant funds for this contract are in place. The new contract amount is \$11,930.

## 5) ATCIC Child Therapist and Supervisor

Also funded through The Children's Continuum grant, this contract funds 100% of a Child Therapist position and 5% of a supervisor's position at ATCIC. The therapist works with children whose parents are involved with the Travis County Family Drug Treatment Court. The grant funds for this contract are in place. The new contract amount is \$65,845.

### **Budgetary and Fiscal Impact:**

Contracts 1 and 2 will be funded solely by PIR grant funds. As stated above, TCHHSVS has submitted applications for a one-year no-cost extension to use an estimated \$120,483 in unspent grant funds from FY'12 in FY'13 as well as a two-year extension providing an additional \$500,000 each year. Neither of these contracts will be executed if the PIR funding is not approved by the grantor.

Contract 3 includes money from the Travis County General Fund, the City of Austin, and the PIR grant. The Travis County General Fund money will be available regardless of

what the City of Austin decides regarding its level of funding. The contract will not include any PIR funds if the grantor does not approve either extension.

Contracts 4 and 5 are funded by The Children's Continuum grant. This grant money is in place.

**Issues and Opportunities:**

All of the services provided by these contracts need to be continued while the renewals are drafted. Those contracts relying on grant funds will not be executed if the grants are not renewed.

**Background:**

TCHHSVS is working with the Travis County Attorney's Office to get these renewals drafted as soon as possible. Contracts 1 and 2 begin on 9/30/12 and 3, 4, and 5 begin on 10/1/12.

Cc: Nicki Riley, Travis County Auditor  
Jose Palacios, Chief Assistant County Auditor  
Janice Cohoon, Financial Analyst, Travis County Auditor's Office  
Mary Gerhardt, Assistant County Attorney  
Leslie Browder, Executive Manager, Planning and Budget Office  
Diana Ramirez, Analyst, Planning and Budget Office  
Cyd Grimes, C.P.M., Travis County Purchasing Agent  
Shannon Pleasant, Assistant Purchasing Agent, Travis County Purchasing Office