



Travis County Commissioners Court Agenda Request

Meeting Date: September 4, 2012

Prepared By/Phone Number: David Walch 46663, Marvin Brice CPPB

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Modification No. 6 to Contract No. 4400000691 (H.T.E No. PS080215VR), Knaupe G R, LLC for Professional Legislative Advocacy Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract was awarded as a result of a formal RFS process conducted by the Purchasing Office completed June 16, 2008. Santos Alliances was selected and awarded this contract August 26, 2008 to provide Professional Legislative Advocacy Services to Travis County. The Contract was subsequently assigned to Knaupe GR (via Modification No. 3) on February 26, 2010.

Modification No. 6 exercises the final renewal option on this contract for an additional 12-months, from October 1, 2012 to September 30, 2013 in the amount of \$78,000 (\$6,500 per month).

Modification No. 5 exercised the County's third renewal option on this contract for an additional 12-month period, from October 1, 2011 to September 30, 2012 in the amount of \$78,000 (\$6,500 per month). In addition this Modification provided for inclusion of an additional 12-month extension period to be exercised by specific resolution of the Commissioners Court.

Modification No. 4 exercised the County's second renewal option on this contract for an additional 12-months, from October 1, 2010 to September 30, 2011 in the amount of \$78,000 (\$6,500 per month).

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Modification No. 3 assigned the contract to Knaupe GR.

Modification No. 2 exercised the County's first renewal option on this contract for an additional 12-months, from October 1, 2009 to September 30, 2010 in the amount of \$78,000 (\$6,500 per month).

Modification No. 1 Incorporated a 20-day Funding Out clause into the contract.

➤ **Contract Expenditures:** Within the last 12 months \$78,000.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$78,000.00
Contract Type: Professional Services
Contract Period: October 1, 2008 to September 30, 2009

➤ **Contract Modification Information:**

Modification Amount: \$78,000.00
Modification Type: Bilateral
Modification Period: October 1, 2012 to September 30, 2013

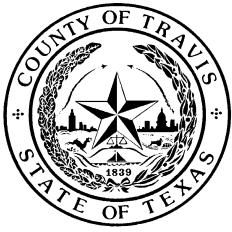
➤ **Solicitation-Related Information:**

Solicitations Sent: Responses Received: 7
HUB Information: % HUB Subcontractor: N/A

➤ **Funding Information:**

- Purchase Requisition in H.T.E.: N/A
- Funding Account(s): 001-1030-521.75-21
- Comments: Will be funded out of FY13 funds

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MEMO

- For Your Information**
- Action Required**

TO: Cyd Grimes, Travis County Purchasing Agent
FROM: Deece Eckstein, Coordinator, IGR
DATE: Friday, August 10, 2012
RE: Request to Renew Contract No. PS 020815VR

The Travis County Intergovernmental Relations Office currently contracts with the following vendor for professional legislative advocacy services:

KNAUPE GR
910 Congress Avenue, Suite 1100
Austin, TX 78701

The contract, created in 2008, is for Six Thousand Five Hundred Dollars (\$6,500) per month, or Seventy-Eight Thousand Dollars (\$78,000) per year. It contained an option for annual renewal for up to three years. In September 2009, the Commissioners Court renewed the contract for one year. In March 2010, the Commissioners Court transferred the contract from the original contractor, Santos Alliances, to Knaupe GR. In September 2010, the Court renewed the contract for another year. In September 2011, the Court renewed the contract and also extended it for an additional year at the current rate.

The Intergovernmental Relations Office is requesting the Court to renew the contract for one year, to allow us to contract with Knaupe GR through the next Regular Session of the Legislature in 2013. The line item being used for this contract is:

001-1030-521.75-21

Please contact me if you need any additional information in order to proceed.

Cc: Judge Sam Biscoe, Legislative Subcommittee, Gregg Knaupe

ISSUED BY: PURCHASING OFFICE 700 LAVACA ST. STE 800 AUSTIN, TX 78701	PURCHASING AGENT ASST: DAVID WALCH TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	DATE PREPARED: August 10, 2012
ISSUED TO: Knaupe GR 919 Congress Ave. Suite 1100 Austin, Texas 78701 Attn: Gregg Knaupe	MODIFICATION NO.: 6	EXECUTED DATE OF ORIGINAL CONTRACT: September 16, 2008

ORIGINAL CONTRACT TERM DATES: October 1, 2008 to September 30, 2009 CURRENT CONTRACT TERM DATES: October 1, 2011 to September 30, 2012

FOR TRAVIS COUNTY INTERNAL USE ONLY:

Original Contract Amount: \$6,500.00 p/month for 12 months Current Modified Amount \$6,500.00 p/month for 12 months



DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

- A. Pursuant to Part B of Contract Modification 5 of this contract Travis County is exercising the option to renew this contract for an additional period of 12-months commencing on October 1, 2012 through September 30, 2013. Contractor acknowledges and agrees that notwithstanding anything to the contrary herein, if, during budget planning and adoption of the 2013 budget, Commissioners Court fails to provide funding for this Contract for the following fiscal year, COUNTY may terminate this contract after giving Contractor 20 days written notice that this Contract is terminated due to the failure to fund it.

- B. The contract rate for the FY2013 Renewal Term will remain at \$6,500 per month for a not-to-exceed amount of \$78,000 for the Renewal Term.

Note to Vendor:

- Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
- DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Knaupe G R, LLC</u> BY:  SIGNATURE	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: <u>Gregg W. Knaupe</u> PRINT NAME TITLE: <u>President</u> ITS DULY AUTHORIZED AGENT	DATE: <u>8-16-12</u>
TRAVIS COUNTY, TEXAS BY:  CYD V GRIMES, C.P.M., CPPO, TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE: