



## Travis County Commissioners Court Agenda Request

**Meeting Date:** Tuesday, September 25, 2012

**Prepared By/Phone Number:** C.W. Bruner, 854-9760

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Approve twelve-month extension (Modification No. 11) to Contract No. 440000007 (HTE Contract No. 02T00038OJ), UNUM Life Insurance Company, for Basic Life and Accidental Death and Dismemberment insurance.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract provides the Basic Life and Accidental Death and Dismemberment (AD&D) to Travis County employees. The basic term life insurance and AD&D is paid for by the County. The amount of the basic term life insurance is \$50,000, which was approved by the Commissioners Court on May 8, 2007.

This Modification No. 11 will extend the contract for an additional twelve (12) months, from October 1, 2012 through September 30, 2013. The monthly rates for active employees are: \$0.14 per \$1,000 of coverage for basic term life and \$0.025 per \$1,000 of coverage for AD&D.

Modification No. 10 was previously issued to extend the contract period through September 30, 2012. The contract extension is permitted pursuant to Paragraph 2.01 of the contract, entitled "Term of Agreement." The monthly rates for active employees are: \$.14 per \$1,000 of coverage for basic term life, and \$.025 per \$1,000 of coverage for AD&D.

Modification No. 9 was previously issued to extend the contract period through September 30, 2011. The monthly rates for active employees were: \$.12 per \$1,000 of coverage for basic term life, and \$.025 per \$1,000 of coverage for AD&D.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

Modification No. 8 amended the contract to provide a new one-year term, through September 30, 2010, and the option to extend the contract for six additional one-year periods.

Modification No. 7 extended the contract for an additional twelve months, through September 30, 2009.

Modification No. 6 extended the contract for an additional twelve months, through September 30, 2008.

Modification No. 5 extended the contract for an additional twelve months, through September 30, 2007

Modification No. 4 extended the contract for an additional twelve months, through September 30, 2006.

Modification No. 3 extended the contract for an additional twelve months, through September 30, 2005.

Modification No. 2 extended the contract for an additional twelve months, through September 30, 2004.

Modification No. 1 extended the contract for an additional twelve months, through September 30, 2003.

➤ **Contract Expenditures:** Within the last twelve months, \$440,363.75 has been spent against this contract.

➤ **Contract Modification Information:**

Modification Amount: Not applicable

Modification Type: Bilateral

Modification Period: October 1, 2012 - September 30, 2013

➤ **Funding Information:**

Shopping Cart/Funds Reservation in SAP: Not Applicable

Comments:

ISSUED BY: PURCHASING OFFICE 700 LAVACA STREET 8 <sup>TH</sup> FLOOR AUSTIN, TX 78701	PURCHASING AGENT ASST: CW Bruner TEL. NO: (512) 854-9760 FAX NO: (512) 854-4211	DATE PREPARED: <b>August 14, 2012</b>
ISSUED TO: 1000002897 UNUM LIFE INSURANCE COMPANY OF AMERICA 2211 CONGRESS ST., M-382 PORTLAND, MAINE 04122	MODIFICATION NO.: <b>11</b>	EXECUTED DATE OF ORIGINAL CONTRACT: <b>November 6, 2001</b>
ORIGINAL CONTRACT TERM DATES: <u>October 1, 2001-September 30, 2002</u> CURRENT CONTRACT TERM DATES: <u>October 1, 2012 – September 30, 2013</u>		

**FOR TRAVIS COUNTY INTERNAL USE ONLY:** Original Contract Amount: \$ N/A      Current Modified Amount \$ N/A

**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

This Modification No. 11 is made by the following parties: UNUM Life Insurance Company of America, a Maine corporation (“Company”) and Travis County, Texas (“County”).

**RECITALS:**

County and Company entered into a contract to provide basic life and accidental death & dismemberment coverage to employees began October 1, 2001 and ended September 30, 2005 (“Initial Contract”).

County issued RFP P050091-OJ in 2005 and Company submitted the best negotiated response. This response was the basis of the First Novation of the Initial Contract in Modification 4. The First Novation extended the Initial Contract for a one-year term and granted County novation options to extend the Initial Contract for three additional one-year periods, all of which were exercised by County.

County issued RFP P090315-OJ in 2009 and Company submitted the best negotiated response. This response is the basis of this Second Novation of the Initial Contract. The Second Novation extends the Initial Contract for another one-year term and grants County six additional renewal options to extend the Second Novation for six additional one-year periods. During these six renewal options, all terms and conditions remain unchanged except for the term of the Agreement and the rates which are stated in this Modification No. 11.

**AGREEMENT TO AMEND CONTRACT**

**1.0 CHANGE IN TERM**

1.01 Pursuant to section 2.012, County exercises its third of six options to extend the Second Novation from October 1, 2012 through September 30, 2013.

**Note to Vendor:**  
 **Complete and sign your portion of the signature block section below for all copies and return all signed copies to Travis County.**  
 **DO NOT execute and return to Travis County. Retain for your records.**

LEGAL BUSINESS NAME: _____	<input type="checkbox"/> DBA
BY: _____ SIGNATURE	<input type="checkbox"/> CORPORATION
BY: _____ PRINT NAME	<input type="checkbox"/> OTHER
TITLE: _____ ITS DULY AUTHORIZED AGENT	DATE: _____

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

**2.0 RATES FOR FIRST OPTION OF SECOND NOVATION**

The monthly rates applicable to Basic Life and AD&D coverage for active employees for the third option exercised under the second novation of this agreement for each type of coverage are as follows:

<b>TYPE AND LEVEL OF COVERAGE</b>	<b>RATE APPLICATION</b>	<b>Third Option of Second Novation Agreement FY13</b>
Basic Term Life	Per \$1,000 of Coverage	\$.14
Basic AD&D	Per \$1,000 of Coverage	\$.025

**3.0 INCORPORATION OF CONTRACT AND EFFECTIVE DATE**

3.01 Company and County hereby incorporate this amendment into the Initial Contract as amended in Modification 4 and Modification 8. Company and County hereby ratify all of the terms and conditions of the Initial Contract as amended.

3.02 The changes to the Initial Contract and rates stated in this Modification 11 are effective on October 1, 2012.



# HRMD

**Human Resources Management**

1010 Lavaca Street, Suite 200 • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-3128

March 16, 2012

TO: Bonnie Floyd- Purchasing Agent

FROM: Cindy Purinton, Benefit Administrator  
John Rabb-HRMD

SUBJECT: Contract # 02T000380J  
Basic Life AD&D contract- FY13

Vendor services related to the above contract have been performed to the County's satisfaction. Please initiate the extension of their contract to the next option period. The renewal information is shown below.  
This County funded contract is funded from liability account: 898-0000-205-26-20

If you have any questions, please contact John Rabb at 8542742 or Cindy Purinton at 854-9626.

Fund account number

Basic Life- Per \$1 000 of \$.14	898-000-205-26-20 coverage Paid by County
Basic AD&D- Per \$1,000 of \$.025	898-000-205-26-20 coverage Paid by County