



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, September 25, 2012
Prepared By/Phone Number: C.W. Bruner, 854-9760
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Approve twelve-month extension (Modification No. 4) to Contract No. 4400000044 (HTE Contract No. 09T00207OJ), WageWorks, Inc., for Administration of the Flexible Spending Plan.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract provides for the Administration of the Flexible Spending Account for Travis County and its eligible employees who enroll for these services. The Commissioners Court approved the contract on September 8, 2009.

This Modification No. 4 will extend the contract for an additional twelve (12) months, from October 1, 2012 through September 30, 2013.

Modification No. 3 was previously issued to extend the contract period for an additional twelve months, through September 30, 2012.

Modification No. 2 was previously issued to provide for an assignment of contract to WageWorks, Inc. from Fringe Benefits Management Company.

Modification No. 1 was previously issued to extend the contract period for twelve months, through September 30, 2011.

- **Contract Expenditures:** Within the last twelve months, \$47,579.91 has been spent against this contract.

- **Contract Modification Information:**

Modification Amount: N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Modification Type: Bilateral

Modification Period: October 1, 2012 – September 30, 2013

➤ **Funding Information:**

Shopping Cart/Funds Reservation in SAP: Not Applicable

Comments:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

(SAP # 4400000044)

ISSUED BY: PURCHASING OFFICE 700 LAVACA STREET 8 TH FLOOR AUSTIN, TX 78701	PURCHASING AGENT ASST: CW Bruner TEL. NO: (512) 854-9760 FAX NO: (512) 854-4211	DATE PREPARED: August 13, 2012
ISSUED TO: 1000009394 Wageworks, Inc. Attn: Barbara L. Gonzales, CEBS 1100 Park Place, 4 th Floor San Mateo, California 94403	MODIFICATION NO.: 4	EXECUTED DATE OF ORIGINAL CONTRACT: September 8, 2009
ORIGINAL CONTRACT TERM DATES: October 1, 2009 – September 30, 2010		CURRENT CONTRACT TERM DATES: October 1, 2012 – September 30, 2013

FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$ N/A Current Modified Amount \$ N/A

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

This amendment number four to Wageworks, Inc. (“Wageworks”) Services Agreement (“Agreement”) is made by the following parties:

Wageworks, Inc. (“Wageworks”) and Travis County, Texas (“County”).

RECITALS

County and Wageworks entered into a contract for administrative services for County’s Flexible Spending Plan for county employees and their dependents that began October 1, 2009.

Section 11 of the Agreement with Wageworks allows County and Wageworks to amend this agreement if the amendment is in writing and signed by both parties.

Section 2.02 of the Agreement with Wageworks grants County the option to extend this agreement for three additional one year periods, with all terms and conditions remaining unchanged except the Agreement Period and rate changes in compliance with Section 7.02.

AGREEMENT

1.0 EXERCISE OF OPTION

1.1 Pursuant to Section 2.02 Term of Agreement of the Agreement, as amended herein, County exercises its second option to extend this Agreement for the one year period from October 1, 2012 through September 30, 2013.

Note to Vendor:

[XX] Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.

[] DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: _____ SIGNATURE	
BY: _____ PRINT NAME	DATE: _____
TITLE: _____ ITS DULY AUTHORIZED AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	

2.0 RATES FOR THIRD OPTION PERIOD

2.1 Pursuant to Section 7.01 and 7.03 Rates for Administration FSA, HRA and QTB of the Agreement, the rates applicable for this option period from October 1, 2012 to October 1, 2013 are as follows:

FSA only	\$4.03 per participant per month
QTB only	\$4.03 per participant per month
FSA and HRA (dual administration)	\$4.03 per participant per month
FSA, HRA and QTB (triple administration)	\$7.82 per participant per month
FSA, and QTB (dual administration)	\$7.82 per participant per month
HRA and QTB (dual administration)	\$7.82 per participant per month

3.0 INCORPORATION OF CONTRACT

3.1 County and Wageworks hereby incorporate this amendment into the Wageworks, Inc. Services Agreement, County and Wageworks hereby ratify all of the terms and conditions of the Agreement as amended.

4.0 EFFECTIVE DATE

4.1 The changes in this amendment are effective October 1, 2012.



HRMD

Human Resources Management

700 Lavaca Street, Suite 420 • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-6677

June 25, 2012

TO: C.W. Bruner, Purchasing Agent Assistant

FROM: Cindy Purinton, Benefit Administrator
John Rabb, Benefit Manager

SUBJECT: Contract # 09T002070J
Flexible Spending Account- FBMC
Qualified Transportation Benefit- FBMC

Vendor services related to the above contract have been performed to the County's satisfaction. Please initiate the extension of their contract to the next option period. You received the renewal information under separate cover. There will be a 2% increase in fee schedule after negotiation.

This contract is funded from line item 001-1140-522-4701

If you have any questions, please contact Cindy Purinton at 854-9626

Fringe Benefits Management Company

A Division of WageWorks

3101 Sessions Road
Tallahassee, FL 32303

PHONE: 850-425-6200
TOLL-FREE: 800-847-8286
FAX: 850-425-6220

www.myFBMC.com

Travis County Purchasing Office

ATTN: C.W. Bruner
314 W. 11th, Room 400
Austin, TX 78701

RE: Contract 09T002070J, Administration Of the Flexible Spending Plan UPDATED 6/1/2012

Dear Sir:

In accordance with renewal terms as outlined in paragraph 2.02 of the above contract, we hereby request an extension in this contract for the Plan Year October 1, 2012, through September 30, 2013. A small increase in the fees is permitted, due to the CPI increase, paragraph 7.02.

Accordingly, we request a 2% increase in our fee schedule.

There are two price levels:

\$3.95 which applies to FSA only, QTB only, or FSA and HRA combined

\$7.67 which applies to FSA and QTB, HRA and QTB, or all three – FSA, HRA, QTB

The requested values for these levels during the 10/1/2012 – 9/30/2013 period are as follows:

\$3.95 x .0249 = \$0.079, rounded to \$0.08 This will give a new value of \$4.03 for that price level.

\$7.67 x .0249 = \$0.1534, rounded to \$0.15. This will give a new value of \$7.82 for the second price level.

Since our administrative services began, participation has increased substantially. The number of medical spending accounts has increased from 600 to 1,052, and the number of dependent care accounts has had a similar increase.

Travis County is a valued client, and we look forward to serving you in the future. If you have any questions, please contact me at 800.872.0345, ext. 2598.

Yours truly,



Gordon B. Sherard, Jr., CFCI, CFP®

Senior Account Manager, Client Services

Direct: 800.425.6200 x2598 | **Mobile:** 850.688.3122 | **Fax:** 850.425.6220

Email: gordon.sherard@wageworks.com

Fringe Benefits 
Management Company

A Division of WageWorks