



## Travis County Commissioners Court Agenda Request

**Meeting Date:** September 25, 2012

**Prepared By/Phone Number:** David Walch, 46663; Marvin Brice

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language: Approve Modification No. 5 to Contract No. 4400000795, (H.T.E. # PS100110DW), Austin/Travis County Reentry Round Table, to provide professional program development for formerly incarcerated persons in the community.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This agreement is for the provision of program development for formerly incarcerated persons residing in the Austin and Travis County community. The Reentry Roundtable will work with County Departments, the City of Austin and the private business sector and recommend evidence-based practices that might be implemented in order to increase the number of former offenders hired by these entities. By aligning County government resources with a community coalition, the overall goal of this partnership is to address and improve offender reentry in Travis County through stakeholder participation in an inclusive, community planning process.

This Modification No. 5 modifies the FY2012 deliverables and increases the FY2012 not-to-exceed amount by \$6,000.00. In addition, the contract term is extended until September 30, 2013, incorporating FY2013 deliverables and establishing a contract period not-to-exceed amount of \$35,000.00.

Modification No. 4 revised the FY2012 deliverables and did not impact the FY2012 not-to-exceed amount of \$30,000.00.

Modification No. 3 extended the contract term until September 30, 2012 and incorporated deliverables for FY2012 in the not-to-exceed amount of \$30,000.00.

Modification No. 2 transitioned this contract to a Fiscal Year contract by incorporating deliverables for FY2011 in the not-to-exceed amount of \$30,000, and extending the contract term until September 30, 2011.

Modification No. 1 revised Deliverable #2 to extend the deadline for completion.

➤ **Contract Expenditures:** Within the last 12 months \$30,000.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:**

Award Amount: \$30,000.00

Contract Type: Professional Services Agreement

Contract Period: April 13, 2010 – December 30, 2010

➤ **Contract Modification Information:**

Modification Amount: \$6,000.00 FY2012 one time funding  
\$35,000.00 FY2013 not-to-exceed

Modification Type: Bilateral

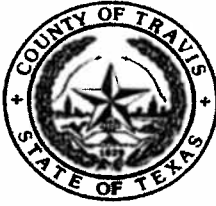
Modification Period: October 1, 2012 – September 30, 2013

➤ **Funding Information:**

Purchase Requisition in H.T.E.:

Funding Account(s): 011-5500-557-6099

Comments: Renewal period funded with FY 2013 funds.



# **CRIMINAL JUSTICE PLANNING**

**Roger W. Jefferies, County Executive, Justice & Public Safety Division**  
P.O. Box 1748 Austin, Texas 78767 Phone (512) 854-4415 Fax (512) 854-4417

*Marin*  
*Adrian*  
*Dave*  
*9-4-12*  
*MB*

RECEIVED  
TRAVIS COUNTY  
PURCHASING  
OFFICE  
2012 AUG 30 PM 4:50

August 24, 2012

To: Cyd Grimes, C.P.M Travis County Purchasing Agent

From: Roger Jefferies, County Executive Justice and Public Safety

Date: August 24, 2012

RE: Modification to FY2012 Contract – PS100110DW  
FY2013 Contract Deliverables for the Austin/Travis County Reentry Round Table

This memorandum is to:

- 1) Modify the FY2012 contract for the Austin/Travis County Reentry Round Table to add the following deliverable:

The Austin Travis County Reentry will form an Ex-Offenders Council with the purpose of having successful reentrants to develop local policy and guidance to the community for reentry issues, to train ex-offenders for speaking engagements in public, and for testifying in Texas State legislative on local reentry matters. The Council will consist of ten plus members diverse in former offense, race, and special needs. Meetings will be held monthly. Amount to be paid is \$6,000.00.

- 2) Add the FY2013 contract deliverables for the Austin/Travis County Reentry Round Table. Please see attached.

*2013*

This contract should be extended to 09/30/2012. Please let me know if you have any questions.

Attachment

- cc: David Walsh, Purchasing Agent Asst. III
- Kimberly Pierce, CJP Planning Manager
- Cynthia Finnegan, CJP Senior Planner

**PS100110DW) -AUSTIN/  
TRAVIS COUNTY REENTRY  
ROUND TABLE**

<b>ISSUED BY:</b> PURCHASING OFFICE 700 LAVACA ST # 800 AUSTIN, TX 78701	<b>PURCHASING AGENT ASST:</b> David Walch TEL. NO: (512) 854-9700 FAX NO: (512) 854-9185	<b>DATE PREPARED:</b> September 4, 2012
<b>ISSUED TO:</b> Austin Community Foundation Sandra Eames, Ed.D, Chair P.O. Box 5159 Austin, Texas 78762-3456	<b>MODIFICATION NO.:</b> <p style="text-align: center;">5</p>	<b>EXECUTED DATE OF ORIGINAL CONTRACT:</b> April 13, 2010

ORIGINAL CONTRACT TERM DATES: 04/13/10 - 12/31/10      CURRENT CONTRACT TERM DATES: 10/01/11 - 09/30/12

**FOR TRAVIS COUNTY INTERNAL USE ONLY:**  
 Original Contract Amount: \$ 30,000      Current Modified Amount \$131,000

**DESCRIPTION OF CHANGES:** Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1. Pursuant to section 6.0 AMENDMENTS/MODIFICATIONS, this contract is hereby modified as follows:
  - A. "ATTACHMENT B, Deliverables for FY2012" is hereby modified to include the forming of an Ex-offenders Council with the purpose of having successful reentrants to develop local policy and guidance to the community for reentry issues, to train ex-offenders for speaking engagements in public, and for testifying in Texas State Legislative on local reentry matters. The Council will consist of ten plus members diverse in former offense, race, and special needs. The amount to be paid for these services is \$6,000.00
  - B. Effective October 1, 2012, this agreement is hereby modified to delete "ATTACHMENT B, Deliverables for FY2012, Travis County Austin/Travis County Reentry Round Table Memorandum of Understanding," dated February 2012, in its entirety and replace it with "ATTACHMENT B, FY2013 Deliverables for the Austin/Travis County Reentry Round Table" dated August 24, 2012, attached hereto, and made a part here of, which details the fiscal year 2013 deliverables.
  - C. The Deliverables for FY2013 will be funded at the not-to-exceed amount of \$35,000.00.

**Note to Vendor:**  
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.  
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: <u>Austin Travis County Reentry Round Table</u> BY: <u>Sandra Eames</u> SIGNATURE BY: <u>Sandra Eames</u> PRINT NAME TITLE: <u>Chair of Roundtable</u> ITS DULY AUTHORIZED AGENT	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER DATE:
TRAVIS COUNTY, TEXAS BY: <u>MSJ</u> CYD V. GRIMES, C.P.M., CPPO TRAVIS COUNTY PURCHASING AGENT	DATE:
TRAVIS COUNTY, TEXAS BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:



**FY2013 Deliverables for the Austin/Travis Reentry Roundtable**

<p>The A/TCRRT will educate, facilitate and advocate for best practices to ensure Travis County criminal justice professionals learn measure and practice outcomes to deliver sustainable program efficiencies.</p>	<p><b>Deliverable:</b> This deliverable will be to provide a training to no less than 30 to 35 corrections staff which will focus on evidence based practices targeting former offenders. Completion of the evidence based trainings will constitute 15% of the contract. Payment will be made after the successful completion of the training.</p>
<p>The A/TCRRT will provide awareness and education to professionals, former offenders, families and the public at large with reentry resource brochures, materials and contact information</p>	<p><b>Deliverable:</b> The deliverable for this initiative will be for the A/TCRRT to participate in four (4) community resource fairs, seminars, and/or other reentry forums. Completion of this awareness/education initiative will constitute 20% of the contract. One-fourth (1/4<sup>th</sup>) of payment will be made after the successful completion of each event.</p>
<p>The A/TCRRT will update the community on reentry initiatives and news related to reentry and reintegration.</p>	<p><b>Deliverable:</b> The A/TCRRT will write and publish a quarterly electronic newsletter that will update the community on reentry initiatives and news related to reentry and reintegration. The newsletter will not focus solely on A/TCRRT committee activities but will include local, state and national events, trends, legislative news, grant funding opportunities and other noteworthy information relating to reentry as appropriate. The newsletter will be e-mailed to all of the A/TCRRT stakeholders and placed on the reentryroundtable.net website on the same day. This deliverable will constitute 20% of the contract and will be paid quarterly upon completion of each newsletter.</p>
<p>The A/CRRT will conduct outreach and awareness to private enterprise employers advocating the hiring of persons with criminal backgrounds.</p>	<p><b>Deliverable A:</b> The A/TCRRT will create an Employment Committee comprising of no less than eight to ten public and private employment specialists, employers and other stakeholders by November 2012. This deliverable will constitute 10% of the contract and will be paid upon submission of a roster of the team members to Criminal Justice Planning.</p> <p><b>Deliverable B:</b> The A/TCRRT Employment Committee consisting of no less than eight to ten standing member will advocate hiring former offenders through outreach and awareness presentations to three (3) community private employers, business coalitions, employment</p>

	<p>conferences and/or other employment related forums. This deliverable shall constitute 15% of the contract and will be paid 5% upon completion of each of the three presentations.</p>
<p>The A/TCRRT will provide on-going facilitation, training and support to the newly formed A/TCRRT Ex-Offenders' Council.</p>	<p><b>Deliverable A:</b> This deliverable will assist the Council in developing a FY2013 Action Plan. This will constitute 10% of the contract and will be paid upon completion of the Action Plan.</p> <p><b>Deliverable B:</b> This deliverable will be to facilitate regular meetings of the Council to implement the objectives set out in their FY2013 Action Plan. It shall constitute 10% of the contract and will be paid quarterly.</p>