



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, September 25, 2012
Prepared By/Phone Number: Jayne Rybak, 854-9853
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Approve Contract Award for Records Storage Boxes, IFB No. 1208-002-JR, to the low bidder, Paige Company.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes. This contract will provide Records Storage Boxes to Records Management & Communication Resources.

IFB No. 1208-002-JR was issued on August 6, 2012. A total of twenty-five (25) vendors were solicited and two (2) bids were received. RMCR recommends award to the low bidder, Paige Company.

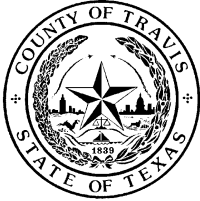
- **Contract Expenditures:** Within the last twelve (12) months \$10,230 has been spent against this requirement.
- **Contract-Related Information:**
 - Award Amount: Estimated Quantity-as need requirements
 - Contract Type: Annual
 - Contract Period: October 1, 2012 through September 30, 2013

- **Solicitation-Related Information:**

| | | | |
|---------------------|----|----------------------|-----|
| Solicitations Sent: | 25 | Responses Received: | 2 |
| HUB Information: | 1 | % HUB Subcontractor: | N/A |

- **Funding Information:**
 - Shopping Cart/Funds Reservation in SAP: N/A
 - Comments: Requisitions are processed at time of requirement.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



TRAVIS COUNTY

RECORDS MANAGEMENT & COMMUNICATION RESOURCES

314 West 11th Street , Suite 110 PO Box 1748 Austin, TX 78767 Tel: (512) 854-9575 Fax: 854-4560

MEMORANDUM

TO: Jayne Rybak, Purchasing Agent Assistant II, CTP

FROM: Tom Ashburn, Support Services Manager

DATE: September 6, 2012

SUBJECT: **Recommendation for Award, Bid # 1208-002-JR RECORDS STORAGE BOXES**

RMCR has reviewed the bids and recommends award to the low bidder, Paige Company. The funding for this procurement is budgeted in Fund Center 1570100129, Commitment Item 510230. Thank you for your assistance in this matter.

Bid #1208-002-JR - RECORDS STORAGE BOXES

Creation Date **Aug 6, 2012**

End Date **Aug 27, 2012 10:00:00 AM CDT**

Start Date **Aug 6, 2012 2:36:04 PM CDT**

Awarded Date **Not Yet Awarded**

| 1208-002-JR--01-01 RECORDS STORAGE BOXES | | | | | |
|---|----------------------|---|-------------|--------|------|
| Supplier | Unit Price | Qty/Unit | Total Price | Attch. | Docs |
| Paige Company | First Offer - \$1.10 | 11000 / each | \$12,100.00 | | Y |
| Product Code: Unit Amount Text: one dollar and ten cents each Total Amount Text: twelve thousand one hundred dollars total Agency Notes: | | Supplier Product Code: Supplier Notes: exceeds minimum standard. Has triple walls at handles and double wall on sides and bootom | | | |
| The Educational Outback | First Offer - \$7.36 | 11000 / each | \$80,960.00 | | Y |
| Product Code: Unit Amount Text: seven dollars thirty six Total Amount Text: eighty thousand Nine hundred sixty Agency Notes: | | Supplier Product Code: Supplier Notes: bankers box | | | |

| 1208-002-JR--01-02 LIDS | | | | | |
|--|----------------------|--|-------------|--------|------|
| Supplier | Unit Price | Qty/Unit | Total Price | Attch. | Docs |
| Paige Company | First Offer - \$0.73 | 11000 / each | \$8,030.00 | | Y |
| Product Code: Unit Amount Text: seventy three cents each Total Amount Text: eight thousand thirty dollars total Agency Notes: | | Supplier Product Code: Supplier Notes: Fits Paige #806 box only | | | |
| The Educational Outback | First Offer - \$0.74 | 11000 / each | \$8,140.00 | | Y |
| Product Code: Unit Amount Text: seventy four cents Total Amount Text: eight thousand one hundred forty Agency Notes: | | Supplier Product Code: Supplier Notes: | | | |

Supplier Totals

| | | |
|--|--|-------------------------|
| Paige Company | | \$20,130.00 (2/2 items) |
| Bid Contact James Mikedes jmikedes@paigecompany.com Ph 201-461-7800 | Address 1 Paul Kohner Place Elmwood Park, NJ 07407 | |
| Agency Notes: | Supplier Notes: | |
| The Educational Outback | | \$89,100.00 (2/2 items) |
| Bid Contact Reba Coutermarsh educationaloutback@yahoo.com Ph 907-374-6818 | Address 360 Old Chena Pump Road Fairbanks, AK 99709 | |
| Qualifications DBE MBE SB WBE | Supplier Notes: | |
| Agency Notes: | | |

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